# ISLE Open Educational Resources
# Library Instructions

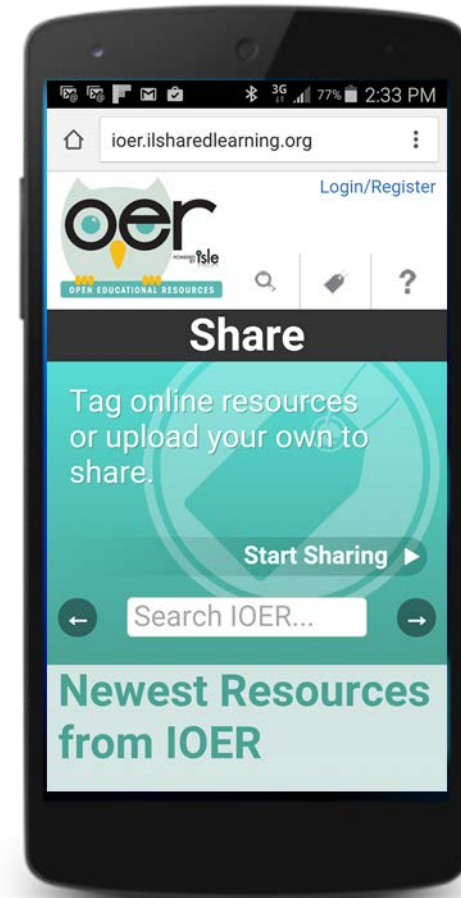August 2, 2015

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# IOER Libraries

- Instructions for Organizations
  - Open Libraries
  - Add Members
  - Curate Resources

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# Libraries

Libraries are the best way to share and organize educational resources in collections. Organizations can have private libraries for staff only and public libraries for students and parents/guardians.

- Anyone can open a personal library and make it public or private.

- Organizations, such as schools, can have multiple libraries that are public or private.

- Public libraries can be searched and seen by all users.

- Private libraries can include selected members and is only seen by members.

- Libraries can have collections for further cataloging resources.

- Any library can be copy/pasted into other websites for seamless access.  The library widget works much like embedding YouTube videos.

# Libraries

See all public libraries and your private libraries.

# Libraries

**Like and Comment.**



**Request to become a member with permissions to curate.**

# Libraries

See usage statistics.



See widget samples in the sites' footer.

# Manage Libraries

All users manage libraries from their dashboard.

Login and select   MY DASHBOARD

- Select an existing library
- Open new libraries
- Update libraries
- See and invite members
- Approve or reject resources

# Manage Libraries

Add new libraries.

See your library memberships and remove them.

# Manage Libraries

Edit libraries.

See and remove library members.

# Manage Libraries

Send library membership invitations.



Approve or reject pending resources.

Contact the IOER Team:

**Online contact form:** http://www2.illinoisworknet.com/Pages/Contact-Us.aspx

**Email:** info@siuccwd.com

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