

Overview

Program:	School Improvement Grants (SIG) under section 1003(g) of Title I of the Elementary and Secondary Education Act of 1965 (ESEA) are made available to state education agencies to provide subgrants to local education agencies for use in Title I schools identified for improvement, corrective action, or restructuring so as to enable those schools to make adequate yearly progress (AYP) and exit improvement status.
Purpose:	To provide services to eligible school districts for intensive assistance to schools identified as in need of improvement under section 1116 of the No Child Left Behind (NCLB) reauthorization.
Program Type:	Continuation of a federal competitive grant
Funding:	Allocations are preliminary, and payment under this grant is subject to passage of a sufficient appropriation by the Illinois General Assembly or sufficient appropriation by the U.S. congress for federal programs. Obligations of the State Board of Education will cease immediately without further obligation should the agency fail to receive sufficient state, federal, or other funds for this program.
Legislation and Rules:	Elementary and Secondary Education Act of 1965, as amended, Title I, Part A, Section 1003(g) Federal Register - 2010 Federal Register - 2015
Resources:	U.S.D.E. Guidance for the School Improvement Grant - February 2011 U.S.D.E. Guidance for the School Improvement Grant - March 2015
Background:	Program Specifications
Application Due Date:	June 30, 2015, if a July 1 start date is required
Amendment Due Date:	Prior to obligation of funds and no later than 30 calendar days prior to program end date.
Grant Period:	July 1, 2015 to June 30, 2016
Expenditure Reports:	Cumulative expenditure reports quarterly and a final completion report

Program Contact Person

Last Name* First Name* Middle Initial Title *

Position Title *

Address 1*

Address 2

City* State* Zip +4 *

Phone* Extension Fax

NCES # *

Summer Phone Extension Email

- Check here to have all IWAS notices sent ONLY to the district administrator. Unless checked, all IWAS notices will be distributed to all the LEA personnel whose name(s) appear on the Application History page.

Activity Period:

- Regular Project Year - activities completed through June 30. No new obligations/activities after June 30 except to pay outstanding obligations made prior to June 30 or to pay for teacher salaries for activities completed prior to June 30 (teachers paid on a 12-month basis, but working only 9 months).
- Extended Project Year - activities occurring between project begin date and August 31. Possible new activities AFTER June 30 could be summer school, summer staff development activities and/or audit services.

Grant Period:

Begin Date: July 1, or the submission date of the original application, whichever is later

End Date:

Use this text area for any needed explanations to ISBE in regard to this program.

([count] of 7000 maximum characters used)

*Required field

The Federal Funding Accountability and Transparency Act (P.L. 109-282, as amended by section 6202(a) of P.L. 110-252) requires a Prime Awardee, such as a State agency, to report an award of \$25,000 or more made to a subrecipient as of October 1, 2010.

To fulfill reporting requirements, provide a brief but succinct description of how the funding received will support the activities and actions to meet the purpose and goals of the Federal grant. If there are multiple funding actions, provide a description for each funding action.*

Example of project description:

Funds will be used to increase student achievement in mathematics and reading through compliance with the federal requirements associated with the specific school improvement intervention model (turnaround, transformation, restart, or closure).

Project Description (do not use the & symbol):

([count] of 255 maximum characters used)

Funds will be used to increase student achievement in mathematics and reading through compliance with the federal requirements associated with the specific school improvement intervention model (transformation)

Agency DUNS Number *:

[Click here for additional DUNS information](#)

OR [Click here if you do not have a DUNS number](#)

Agency's Annual Gross Revenues*:

- Yes No In the previous fiscal year, this organization (including parent organizations, all branches, and all affiliates worldwide) received (a) 80 percent or more of annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements;
- AND**
- (b) \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements.

Select the Yes button ONLY if both (a) and (b) are true.

* Required field
v2.28.14

Briefly describe your District's progress toward implementation of the ISBE-approved proposed reform strategy during the previous school year of the SIG 1003(g) school improvement efforts by answering the questions below. Within the narrative, incorporate evidence that the SIG funds were used to provide adequate resources to each SIG funded school in your district in order to substantially raise the achievement of the students.

1. Describe challenges and successes encountered during the previous school year. Indicate for each of the 18 federally required metrics whether or not there has been growth (and how much) or not. If the District collects progress data, please reference that as well. *

([count] of 7800 maximum characters used)

Several of the federally required metrics indicate early successes for the project, while data is not, yet, available for some. In addition, the project has successfully been implemented according to the project plan. Support has been evident from all stakeholders of the grant, including the Board of Education, parents, the Morton Council Union of Teachers, community partners, the lead partner AIR, College Board, Solution Tree and the administration. In the meantime, implementation has been very successful as the district and school addressed challenges during the first year. These included: 1. The dual role of on-site coordinator and transformation officer was not successful. The on-site coordinator from AIR had difficulty balancing the responsibilities of both roles, as well as the perceived conflicts of interest. This coordinator left mid-year, so it was decided that the district would employ its own transformation officer, and that the new on-site coordinator would not have those responsibilities. Both of these new personnel have worked out very well in their roles and will continue in them moving forward. 2. Establishing the parameters for the AIR coaching of literacy and numeracy coaches was a bigger process than anticipated. Once specific objectives were understood based on the SIG 1003(g) proposal and the lead partner contract, this quickly became very beneficial. Plans for year 2 have been established and support the outcomes for the project. 3. Starting professional development for team leaders was difficult at first, due to lack of communication from Solution Tree to get the process started. Once the vendor assigned a new liaison to the district the problems were corrected and the professional development plan was implemented. 4. The school worked with AIR to modify the Early Warning System to meet its needs. This was done in a collaborative way and the resulting data tool is assisting the school to focus on students' needs. Progress on Federally Required Metrics: Section 1 The district is implementing the Transformation model at Morton East High School. Section 2 Morton East High School did not meet Federal AYP on the last state assessment in which AYP was calculated (2013). Section 3 Morton East did not meet AYP or Safe Harbor in reading or math for All students or for any subgroup in 2013. Section 4 Morton East was in Federal Restructuring Status the last year these designations were given (2013). Section 5 The district reduced the number of late starts and half days from 16 to 13 and from 7 to 6, respectively, resulting in a full day's increase in instructional time in the 2014-2015 school year as compared to 2013-2014. Through the increase in teacher work day based on the new collective bargaining agreement teachers were available for an additional 30 minutes on Monday, Tuesday and Thursday than in previous years. The 91 school days that this increase occurred (institute days and school holidays were excluded) resulted in more than 45 additional hours during which students had access to intervention and enrichment. The district also increased "0" period opportunities for students to take additional coursework and increase credits earned. Regardless of these increases in student contact time, teachers had more collaboration time through the increase in teacher after school meeting time from twice per month to four times per month for professional development and PLC time. Section 6 Based on the 2011 NWEA MAP Normative Data Reference for Winter MAP testing, in SY2015 there was an increase of 4% of 9th grade students testing at grade level norms in Reading from SY2014. There was a 1% increase for 10th grade, and an 11% increase for 11th grade students. Based on the 2011 NWEA MAP Normative Data Reference for Winter MAP testing, in SY2015 there was a 4% decrease of 9th grade students testing at grade level norms in Math from SY2014. There was a 1% increase for 10th grade students, and a 7% increase for 11th grade students. Section 7 In SY2014 there was a 96% participation rate for 11th grade students on PSAE -Reading and a 96% participation rate for 11th grade students on PSAE- Math. In SY2015 there was a 96% participation rate for 9th grade students on PARCC- ELA and a 97% participation rate for 9th grade students on PARCC-Math. Section 8 On the Winter NWEA MAP in Reading, 9th grade students had an average RIT score of 215.4 for SY2014 and 216.6 for SY2015, a 1.2 point increase. 10th grade students had an average RIT score of 216.7 for SY2014 and 217 for SY2015, a .3 point increase. 11th grade students had an average RIT score of 217.5 in SY2014 and 220.8 in SY2015, a 3.3 point increase. On the Winter NWEA MAP in Math, 9th grade students had an average RIT score of 222.4 for SY2014 and 221.4 for SY2015, a 1 point decrease. 10th grade students had an average RIT score of 225.7 for SY2014 and 226.9 for SY2015, a 1.2 point increase. 11th grade students had an average RIT score of 226.5 in SY2014 and 229.4 in SY2015, a 2.9 point increase. Section 9 In SY2014, 22.5% of students with limited English proficiency attained English Language proficiency on the ACCESS assessment. In SY2015, 31.8% of students with limited English proficiency attained English Language proficiency on the ACCESS assessment, a 9.3% increase. Section 10 The 4 year graduation rate for SY2014 was 70% with a total of 894 on or before July 1st. The graduation rate has not been calculated by ISBE for SY2015, but the number of graduates on or before July 1st was 902. Section 11 In SY2014, the student dropout rate was 5%. In SY2015, the student dropout rate remained a 5%. Section 12 In SY2014 the student attendance rate was 87% and in SY2015 the student attendance rate was 88.5%, a 1.5% increase. Section 13 In SY2014, there were 721 (21.6%) students enrolled in advanced math courses. In SY2015, there were 713 (22.4%) students enrolled in advanced math courses, and increase of .8%. In SY2014, there were 1272 (38%) students enrolled in AP courses. In SY2015, there were 1281 (40%) students enrolled in AP courses, and increase of 2%. Section 14 According to the National Student Clearinghouse, 53% of the 2014 graduates were enrolled in college during the fall of 2014. The National Student Clearinghouse has not released first year data for 2014 graduates. No data has been released regarding the SY2015 graduates. Section 15 In SY2014 there were 5442 discipline offenses amongst 1800 students. In SY2015, there were 5194 discipline incidents among 1681 students, a decrease of 5% in offenses and 7% in students. Section 16 In SY2014, there were a total of 941 (28%) truant students. In SY2015, there were a total of 749 (23.3%) truant students, a 4.7% decrease. Section 17 In SY2014, teacher performance levels were as follows: 61% excellent, 37% Proficient, and 2% needs improvement. In SY2015, teacher performance levels were as follows: 49% excellent and 51% proficient. Section 18 In SY2014, the teacher attendance rate was 94.4%. In SY2015, the teacher attendance rate was 93.9%, a .5% decrease. This increase was realized despite a significant number of extended leaves by teachers in SY2015. These were filled by consistent long-term substitute teachers, but they were counted in teacher absences, nonetheless.

2. Describe any significant programmatic changes that will take place during the fiscal year. *

([count] of 7800 maximum characters used)

The significant changes to the project happened, for the most part, during the first year of the project. As implementation commenced, the school saw opportunities to improve services to more effectively use resources and support better student outcomes. These included: 1. The school made the decision to change providers for professional development for ELL support from the lead partner AIR to the Illinois Resource Center (IRC). IRC's supports were a better fit for Morton East's needs and are more cost effective. 2. The school made the decision to change from maintaining a dual role for the onsite coordinator that included transformation officer responsibilities to a separate transformation officer employed by the district. The transformation officer is better able to fulfill the responsibilities of the position and works on behalf of the school. 3. In a related change, the school and lead partner made a change in on-site coordinator in January 2015. The new on-site coordinator has provided better service and

implemented the role with greater fidelity to the agreements made in the contract with AIR. In the coming year, the school will implement the following programmatic changes: 1. Morton East will implement literacy and math labs per grade level from grades 9-11. The additional lab instructors will increase capacity to provide support to the student who need it. The plan is for fewer students to need these resources over time but the current data in the early warning system indicate that a teacher per grade level is needed to support the number of students who require support. 2. The school will assign a data secretary from local funds to provide assistance in monitoring implementation and effectiveness of the strategies in the project. In the first year this position was not implemented in order to maintain the services most directly related to the classroom when the required TRS set-aside increased from 7% to 36%. Clerical responsibilities will be redistributed in the school to provide the personnel for data support. In addition, Morton East did not implement the PSAT exam for all sophomore students in year one of the project. The school is not including PSAT testing in the year two budget as it is awaiting the decision by ISBE on the state-funded college readiness exam for juniors to decide what assessment to give to freshmen and sophomores to prepare.

* Required Fields

Please provide your annual improvement goal for improving student achievement in reading. For each Goal statement, summarize the objectives and desired outcomes. Up to four additional Objectives, Measurable Outcomes, Evidence of Improvement, Target Dates of Completion, and Responsible Entity fields may be added through the use of the Add Additional Entries button at the bottom of the page.

Goal Example --

The 2014 state accountability assessment(s) results show XX percent of the district's ALL students in the Meets/Exceeds category in reading. The percent of ALL students in the Meets/Exceeds Category will increase to XX on the 2015 state accountability assessment(s) (year 2).

Goal Statement

([count] of 500 maximum characters used)

The 2014 PSAE results show 29 percent of the district's ALL students in the Meets/Exceeds category in reading. The percent of ALL students in the Meets/Exceeds Category will increase to 40% on the 2016 PARCC.

Objective

Provide your objective that aligns with the goal statement above and how it incorporates the intervention model improvement efforts.

([count] of 1000 maximum characters used)

2.1 All English/ language arts, math, social science, science, English language learner, and career and technical education courses will embed CCSS for literacy into their curriculum.

Measurable Outcome(s)

For the Goal Statement above, identify measurable outcomes that align with the selected objective/interventions.

([count] of 1000 maximum characters used)

-Performance tasks developed for CCSS for reading-Curriculum maps include specified performance tasks-Peer review and refinement of implemented curriculum

Evidence of Improvement or Progress

Describe the evidence of improvement or progress the LEA established for the goal to facilitate monitoring by the LEA and schools.

([count] of 1000 maximum characters used)

-100 % of Curriculum maps incorporate CCSS for Core Academic, ELL and CTE subjects -Instruction will include specific performance tasks aligned to CCSS Reading Standards-Review, revise and evaluate the curriculum development process.

Target Date of Completion

09/01/2016 (mm/dd/yyyy)

Responsible Entity

([count] of 100 maximum characters used)

Directors of ELA, Social Studies, Fine Arts, Science, ELL and CTE

Objective

Provide your objective that aligns with the goal statement above and how it incorporates the intervention model improvement efforts.

([count] of 1000 maximum characters used)

2.2 Expand the use of technology to increase teacher and student engagement, collaboration, communication, skills and creativity.

Measurable Outcome(s)

For the Goal Statement above, identify measurable outcomes that align with the selected objective/interventions.

([count] of 1000 maximum characters used)

-Walk-through data will reflect technology use-Incoming freshman will have 1:1 device -Instructional software available-PD available on instructional applications of devices and software

Evidence of Improvement or Progress

Describe the evidence of improvement or progress the LEA established for the goal to facilitate monitoring by the LEA and schools.

([count] of 1000 maximum characters used)

-2014 grade 9 will use technology resources weekly; grades 10 &11 use tech monthly -2015 grades 9 &10 will use technology resources weekly; grade 11 use tech monthly -2016 grades 9 -11 will utilize technology resources weekly.

Target Date of Completion

08/01/2016 (mm/dd/yyyy)

Responsible Entity

([count] of 100 maximum characters used)

Dir. of Instructional Technology Instructional Technology CoachesP LTsPrincipal

Objective

Provide your objective that aligns with the goal statement above and how it incorporates the intervention model improvement efforts.

([count] of 1000 maximum characters used)

2.3 All English/ language arts, math, social science, science, English language learner, and career and technical education teams will

utilize the PLT cycle to monitor and improve student performance through data analysis.

Measurable Outcome(s)

For the Goal Statement above, identify measurable outcomes that align with the selected objective/interventions.

([count] of 1000 maximum characters used)

-Development of SMART goals for each unit of instruction.-Action plans for re-teaching/re-engagement based on assessment data.

Evidence of Improvement or Progress

Describe the evidence of improvement or progress the LEA established for the goal to facilitate monitoring by the LEA and schools.

([count] of 1000 maximum characters used)

-Content area PLTs will produce mid-year SMART goal reports to show evidence of improvement or plan to re-engage instruction. - Action agenda reports will document evidence of progress towards achieving SMART goals.

Target Date of Completion

09/01/2016 (mm/dd/yyyy)

Responsible Entity

([count] of 100 maximum characters used)

PLT Teams/LeaderLead Teachers Dir. of ELA, SS, FA Science, ,ELL and CTEPrincipal

Objective

Provide your objective that aligns with the goal statement above and how it incorporates the intervention model improvement efforts.

([count] of 1000 maximum characters used)

2.4 The district will increase student participation and success in pre-advanced placement and advancement placement classes to increase the number students meeting and exceeding state standards in reading aligned curriculum

Measurable Outcome(s)

For the Goal Statement above, identify measurable outcomes that align with the selected objective/interventions.

([count] of 1000 maximum characters used)

-Enrollment in AP courses-End-of-year AP exam scores

Evidence of Improvement or Progress

Describe the evidence of improvement or progress the LEA established for the goal to facilitate monitoring by the LEA and schools.

([count] of 1000 maximum characters used)

-5% increase in student enrollment in AP courses annually-8 % increase in scores of 3, 4 or 5

Target Date of Completion

04/30/2017 (mm/dd/yyyy)

Responsible Entity

([count] of 100 maximum characters used)

Asst. Principal of InstructionCounselorsCollege BoardAP Teachers

Objective

Provide your objective that aligns with the goal statement above and how it incorporates the intervention model improvement efforts.

([count] of 1000 maximum characters used)

2.5 Increase the use of research-based, student centered instructional practices.

Measurable Outcome(s)

For the Goal Statement above, identify measurable outcomes that align with the selected objective/interventions.

([count] of 1000 maximum characters used)

-Adoption of Danielson framework for teaching practices-Increase student engagement, - Professional Growth plans of teachers to include researched-based, student centered practices-AIR and coaching cycles focused on increasing rigor and checking for understanding. - A focus on Tier 1 instruction with PLT's creating and supporting student learning.

Evidence of Improvement or Progress

Describe the evidence of improvement or progress the LEA established for the goal to facilitate monitoring by the LEA and schools.

([count] of 1000 maximum characters used)

-100% of lesson plans include research-based and student-centered instructional practices.

Target Date of Completion

09/30/2016 (mm/dd/yyyy)

Responsible Entity

([count] of 100 maximum characters used)

Instructional CoachesPLTsSchool Leadership TeamDirectors of Instruction

Objective

Provide your objective that aligns with the goal statement above and how it incorporates the intervention model improvement efforts.

([count] of 1000 maximum characters used)

2.6 Refine a system of academic supports and interventions to ensure ALL students develop proficiency and mastery of literacy skills

Measurable Outcome(s)

For the Goal Statement above, identify measurable outcomes that align with the selected objective/interventions.

([count] of 1000 maximum characters used)

-Process for identifying students in need of reading intervention using data (Tier II and Tier III). -Implementation of intervention and support programs

Evidence of Improvement or Progress

Describe the evidence of improvement or progress the LEA established for the goal to facilitate monitoring by the LEA and schools.

([count] of 1000 maximum characters used)

-Students demonstrating proficiency on CCSS reading standards will increase by 15% annually -100 % of identified students are placed in reading interventions.

Target Date of Completion

09/30/2016 (mm/dd/yyyy)

Responsible Entity

([count] of 100 maximum characters used)

District Academic Support TeamPrincipal Literacy Coach

Please provide your annual improvement goal for improving student achievement in math. For each Goal statement, summarize the objectives and desired outcomes. Up to four additional Objectives, Measurable Outcomes, Evidence of Improvement, Target Dates of Completion, and Responsible Entity fields may be added through the use of the Add Additional Entries button at the bottom of the page.

Goal Example --

The 2014 state accountability assessment(s) results show XX percent of the district's ALL students in the Meets/Exceeds category in math. The percent of ALL students in the Meets/Exceeds Category will increase to XX on the 2015 state accountability assessment(s) (year 2).

Goal Statement

([count] of 500 maximum characters used)

The 2014 PSAE results show 19 percent of the district's ALL students in the Meets/Exceeds category in math. The percent of ALL students in the Meets/Exceeds Category will increase to 40 percent on the 2016 PARCC.

Objective

Provide your objective that aligns with the goal statement above and how it incorporates the intervention model improvement efforts.

([count] of 1000 maximum characters used)

1.1 Develop, implement and assess student performance on a CCSS-aligned curriculum

Measurable Outcome(s)

For the Goal Statement above, identify measurable outcomes that align with the selected objective/interventions.

([count] of 1000 maximum characters used)

- Course curriculum maps, common summative assessments, semester final exams, and performance tasks developed by Professional Learning Teams- Review, revise and evaluate the curriculum development process- Develop alternate forms of summative assessments to provide opportunities and set expectation for students to make multiple attempts at mastery

Evidence of Improvement or Progress

Describe the evidence of improvement or progress the LEA established for the goal to facilitate monitoring by the LEA and schools.

([count] of 1000 maximum characters used)

-100 % of required math courses will have guiding curriculum documents (Integrated I, II and III)-100 % of AP math courses will have guiding curriculum documents (AP Statistics, AP Calculus)-100% of math courses implement re-take procedures for students who need multiple attempts

Target Date of Completion

06/01/2016 (mm/dd/yyyy)

Responsible Entity

([count] of 100 maximum characters used)

District Math Curriculum Team District Director of Math College Board and AP Math Teachers

Objective

Provide your objective that aligns with the goal statement above and how it incorporates the intervention model improvement efforts.

([count] of 1000 maximum characters used)

1.2 Expand the use of technology to increase teacher and student engagement, collaboration, communication skills and creativity.

Measurable Outcome(s)

For the Goal Statement above, identify measurable outcomes that align with the selected objective/interventions.

([count] of 1000 maximum characters used)

-Walk-through data will reflect technology use-Incoming freshman will have 1:1 device -Math class will have TI N-spire calculators. - Instructional software available-PD available on instructional applications of devices and software

Evidence of Improvement or Progress

Describe the evidence of improvement or progress the LEA established for the goal to facilitate monitoring by the LEA and schools.

([count] of 1000 maximum characters used)

-2015 grades 9 & 10 will use technology resources weekly; grade 11 use tech monthly-2016 grades 9 - 11 will utilize technology resources weekly.

Target Date of Completion

06/01/2016 (mm/dd/yyyy)

Responsible Entity

([count] of 100 maximum characters used)

Dir. of Instructional Technology Instructional Technology Coaches PLTs Principal

Objective

Provide your objective that aligns with the goal statement above and how it incorporates the intervention model improvement efforts.

([count] of 1000 maximum characters used)

1.3 All math teams will utilize the PLT cycle to monitor and improve student performance through data analysis.

Measurable Outcome(s)

For the Goal Statement above, identify measurable outcomes that align with the selected objective/interventions.

([count] of 1000 maximum characters used)

-Development of SMART goals for each unit of instruction.-Action plans for re-teaching/re-engagement based on assessment data.

Evidence of Improvement or Progress

Describe the evidence of improvement or progress the LEA established for the goal to facilitate monitoring by the LEA and schools.

([count] of 1000 maximum characters used)

-Math PLTs will produce mid-year SMART goal reports showing evidence of improvement or plan to re-engage instruction. -Action agenda reports will document evidence of progress towards achieving SMART goals.

Target Date of Completion

02/01/2016 (mm/dd/yyyy)

Responsible Entity

([count] of 100 maximum characters used)

PLT Teams/ LeaderLead Teachers District Dir. of MathPrincipal

Objective

Provide your objective that aligns with the goal statement above and how it incorporates the intervention model improvement efforts.

([count] of 1000 maximum characters used)

1.4 Increase by 7% the number of students receiving a 3 or above on the Math AP exams while increasing enrollment.

Measurable Outcome(s)

For the Goal Statement above, identify measurable outcomes that align with the selected objective/interventions.

([count] of 1000 maximum characters used)

-Enrollment in AP courses-End-of-year AP exam scores

Evidence of Improvement or Progress

Describe the evidence of improvement or progress the LEA established for the goal to facilitate monitoring by the LEA and schools.

([count] of 1000 maximum characters used)

-5 % increase in student enrollment in AP courses -7% increase in students scoring 3, 4, or 5

Target Date of Completion

09/01/2017 (mm/dd/yyyy)

Responsible Entity

([count] of 100 maximum characters used)

Assistant Principal of Instruction CounselorsCollege BoardAP Teachers

Objective

Provide your objective that aligns with the goal statement above and how it incorporates the intervention model improvement efforts.

([count] of 1000 maximum characters used)

1.5 Increase the use of research-based, student centered instructional practices.

Measurable Outcome(s)

For the Goal Statement above, identify measurable outcomes that align with the selected objective/interventions.

([count] of 1000 maximum characters used)

-Adoption of Danielson framework for teaching practices (implement PERA)-Increased student engagement -Professional Growth plans of teachers through coaching cycles to include researched-based, student centered practices

Evidence of Improvement or Progress

Describe the evidence of improvement or progress the LEA established for the goal to facilitate monitoring by the LEA and schools.

([count] of 1000 maximum characters used)

-100% of lesson plans reviewed in teacher evaluations and coaching cycles include research-based, student-centered instructional practices.- 80% of walkthrough observations show evidence of research-based, student-centered instructional practices, including inclusive practices for ELLs and students with IEPs

Target Date of Completion

04/01/2016 (mm/dd/yyyy)

Responsible Entity

([count] of 100 maximum characters used)

Instructional CoachesPLTsSchool Leadership TeamDirector of MathematicsHR Director

Objective

Provide your objective that aligns with the goal statement above and how it incorporates the intervention model improvement efforts.

([count] of 1000 maximum characters used)

1.6 Refine a system of academic supports and interventions to ensure ALL students develop proficiency and mastery of mathematical skills.

Measureable Outcome(s)

For the Goal Statement above, identify measurable outcomes that align with the selected objective/interventions.

([count] of 1000 maximum characters used)

- Process for identifying students in need of math intervention using data (Tier II and Tier III). - Refer students to math lab based on need- Increase the use of Tier I strategies within the classroom

Evidence of Improvement or Progress

Describe the evidence of improvement or progress the LEA established for the goal to facilitate monitoring by the LEA and schools.

([count] of 1000 maximum characters used)

-100 % of identified students are placed in math interventions based on key concept scores in math courses-Implementation of interventions in the classroom by PLTs

Target Date of Completion

02/01/2016 (mm/dd/yyyy)

Responsible Entity

([count] of 100 maximum characters used)

District Academic Support TeamPrincipal Math Lab TeacherNumeracy Coach

Please provide your annual improvement goal for improving student achievement. For each Goal statement, summarize the objectives and desired outcomes. Up to four additional Objectives, Measurable Outcomes, Evidence of Improvement, Target Dates of Completion, and Responsible Entity fields may be added through the use of the Add Additional Entries button at the bottom of the page.

Goal Example --

The 2014 state accountability assessment(s) results show XX percent of the district's ALL students in the Meets/Exceeds category in X. The percent of ALL students in the Meets/Exceeds Category will increase to XX on the 2015 state accountability assessment(s) (year 2).

Goal Statement

([count] of 500 maximum characters used)

The district's 2014 4 year graduation rate was 70%. The graduation rate percentage will increase by 5% each year to 85% by 2017.

Objective

Provide your objective that aligns with the goal statement above and how it incorporates the intervention model improvement efforts.

([count] of 1000 maximum characters used)

Develop and implement an early warning system to identify and intervene with students who are at risk of dropping out.

Measurable Outcome(s)

For the Goal Statement above, identify measurable outcomes that align with the selected objective/interventions.

([count] of 1000 maximum characters used)

-Tools and systems in place for school staff to identify and monitor at risk students-Students assigned to interventions.

Evidence of Improvement or Progress

Describe the evidence of improvement or progress the LEA established for the goal to facilitate monitoring by the LEA and schools.

([count] of 1000 maximum characters used)

-Number of students in each cohort needing interventions decreases each year.

Target Date of Completion

06/30/2016 (mm/dd/yyyy)

Responsible Entity

([count] of 100 maximum characters used)

Student Intervention TeamDeans of students

Objective

Provide your objective that aligns with the goal statement above and how it incorporates the intervention model improvement efforts.

([count] of 1000 maximum characters used)

Restructure student academic time to provide 30 more minutes of personalized academic supports..

Measurable Outcome(s)

For the Goal Statement above, identify measurable outcomes that align with the selected objective/interventions.

([count] of 1000 maximum characters used)

--Zero hour course offerings- Personalized academic support provided during supervisory periods

Evidence of Improvement or Progress

Describe the evidence of improvement or progress the LEA established for the goal to facilitate monitoring by the LEA and schools.

([count] of 1000 maximum characters used)

-Increase number of students registered for zero hour courses-5% increase of students on track for graduation

Target Date of Completion

06/30/2016 (mm/dd/yyyy)

Responsible Entity

([count] of 100 maximum characters used)

Asst. Principal for OperationsCounselorsAsst. Principal for InstructionTeachers

Objective

Provide your objective that aligns with the goal statement above and how it incorporates the intervention model improvement efforts.

([count] of 1000 maximum characters used)

Increase outreach, and engagement opportunities for parents to be more engaged in their children's academic progress.

Measurable Outcome(s)

For the Goal Statement above, identify measurable outcomes that align with the selected objective/interventions.

([count] of 1000 maximum characters used)

-Establish schedule for parent university-Teachers will systematically report to parents/ guardians students' mastery of specific standards based learning outcomes. -Outreach materials will be in English and Spanish

Evidence of Improvement or Progress

Describe the evidence of improvement or progress the LEA established for the goal to facilitate monitoring by the LEA and schools.
([count] of 1000 maximum characters used)

Increase in number of parent interactions (in liaison log)-Increase membership to 10% of population in school organizations.-15% increase in number of parent logins to Skyward Family Access

Target Date of Completion

06/30/2016 (mm/dd/yyyy)

Responsible Entity

([count] of 100 maximum characters used)

Parent LiaisonPrincipal

Please provide your annual improvement goal for improving student achievement. For each Goal statement, summarize the objectives and desired outcomes. Up to four additional Objectives, Measurable Outcomes, Evidence of Improvement, Target Dates of Completion, and Responsible Entity fields may be added through the use of the Add Additional Entries button at the bottom of the page.

Goal Example --

The 2014 state accountability assessment(s) results show XX percent of the district's ALL students in the Meets/Exceeds category in X. The percent of ALL students in the Meets/Exceeds Category will increase to XX on the 2015 state accountability assessment(s) (year 2).

Goal Statement

([count] of 500 maximum characters used)

The district's 2014 attendance rate was 89%. The attendance rate will increase by 2% annually to 95% by 2017.

Objective

Provide your objective that aligns with the goal statement above and how it incorporates the intervention model improvement efforts.

([count] of 1000 maximum characters used)

Standardize attendance policy and procedures across the district and with feeder districts.

Measurable Outcome(s)

For the Goal Statement above, identify measurable outcomes that align with the selected objective/interventions.

([count] of 1000 maximum characters used)

-Revised attendance procedure in place

Evidence of Improvement or Progress

Describe the evidence of improvement or progress the LEA established for the goal to facilitate monitoring by the LEA and schools.

([count] of 1000 maximum characters used)

Increase average daily attendance by 2%

Target Date of Completion

06/30/2016 (mm/dd/yyyy)

Responsible Entity

([count] of 100 maximum characters used)

SuperintendentDeans

Objective

Provide your objective that aligns with the goal statement above and how it incorporates the intervention model improvement efforts.

([count] of 1000 maximum characters used)

Engage students in the community through increased service opportunities

Measurable Outcome(s)

For the Goal Statement above, identify measurable outcomes that align with the selected objective/interventions.

([count] of 1000 maximum characters used)

-PBIS Community Program in place and operating-Students participating in community service learning projects

Evidence of Improvement or Progress

Describe the evidence of improvement or progress the LEA established for the goal to facilitate monitoring by the LEA and schools.

([count] of 1000 maximum characters used)

-Increase average daily attendance by 2%-PBIS C.A.R.E. matrix completed-10% increase in the number of community service hours

Target Date of Completion

06/30/2016 (mm/dd/yyyy)

Responsible Entity

([count] of 100 maximum characters used)

PBIS Internal CoachesBuilding activities directorClub sponsorsAthletic coaches

Objective

Provide your objective that aligns with the goal statement above and how it incorporates the intervention model improvement efforts.

([count] of 1000 maximum characters used)

Increase outreach and engagement opportunities for parents to be more engaged in their children's academic progress.

Measurable Outcome(s)

For the Goal Statement above, identify measurable outcomes that align with the selected objective/interventions.

([count] of 1000 maximum characters used)

-Establish schedule for parent university-Teachers will systematically report to parents or guardians students' mastery of specific standards based learning outcomes. -Outreach materials will be in English and Spanish

Evidence of Improvement or Progress

Describe the evidence of improvement or progress the LEA established for the goal to facilitate monitoring by the LEA and schools.

([count] of 1000 maximum characters used)

increase in number of parent interactions (in liaison log)-Increase membership to 10% of population in school organizations.-15 % increase in number of parent logins to Skyward Family Access

Target Date of Completion

06/30/2016 (mm/dd/yyyy)

Responsible Entity

([count] of 100 maximum characters used)

Guidance counselorsDeansDirector of CTE

Objective

Provide your objective that aligns with the goal statement above and how it incorporates the intervention model improvement efforts.

([count] of 1000 maximum characters used)

Students are supported in their transitions from middle school to high school to postsecondary study.

Measureable Outcome(s)

For the Goal Statement above, identify measurable outcomes that align with the selected objective/interventions.

([count] of 1000 maximum characters used)

-Redesigned middle school transition program-Redesigned Freshman center transition program.-Students have six year plans.- Internship program is in place and students are participating.

Evidence of Improvement or Progress

Describe the evidence of improvement or progress the LEA established for the goal to facilitate monitoring by the LEA and schools.

([count] of 1000 maximum characters used)

-Increase average daily attendance by 2%-Student tardiness and absenteeism decreases-5% of eligible students placed in an internships

Target Date of Completion

06/30/2016 (mm/dd/yyyy)

Responsible Entity

([count] of 100 maximum characters used)

Guidance CounselorsDeansDirector of CTE

Download the form hyperlinked below and save to your hard drive. Complete and upload a completed form for every SIG 1003(g) funded school in this Cohort using the Browse and Upload file buttons below. Please include the School Name and Date when naming the forms for easy identification.

[Individual School Strategies](#)

Choose File

[Click here for instructions on how to upload files](#)

Morton East HS FY16 SIG Individual School Strategies Form Pt 2.pdf
Morton East HS FY16 SIG Individual School Strategies Form Part 1.pdf

Any uploaded files will appear to the left.

Provide any necessary comments or explanations related to uploaded files below.

School Contact Information[Instructions](#)**School Name *****NCES # *****School Principal**

Last Name *

First Name *

Middle Initial

Address 1 *

Address 2

City *

State *

Zip +4 *

Phone *

Extension Fax

Summer Phone

Extension Email

Individual School Information

School Federal Academic Status * School State Academic Status *

Selected Intervention Model *

Individual School On-Site Lead Partner

Name of Lead Partner *

Lead Contact Last Name *

First Name *

Middle Initial

Address 1 *

Address 2

City *

State *

Zip +4 *

Phone *

Extension

Fax

Email

ISBE Approved Lead Partner *

 Yes No

* Denotes required fields

The application has been submitted. No more updates will be saved for the application.

	SIG1003g-4339
Current Year Allotment	\$0
Reallotted Funds (+)	
Released Funds (-)	
Carryover (+)	\$2,036,398
PrePayment (+)	0
SUB TOTAL	\$2,036,398
Multi-District	
Transfer In (+)	0
Transfer Out (-)	0
Administrative Agent	
ADJUSTED SUB TOTAL	\$2,036,398
TOTAL AVAILABLE	\$2,036,398
	SIG1003g-4339

Budget Distribution

Instructions

Provide award breakout for the District and for each school identified for intervention. Also, provide a name for each school receiving SIG 1003(g) funds in the text area provided.

Please note: The Calculate Totals button does not Save the page, nor does the Save Page button properly recalculate funding distribution. Anytime you redistribute funds and/or change an Award Amount, first use the Calculate Total button and then the Save Page button.

		Award
	Amount Reserved for District	91827
School 1 Name	Morton East High School	1899089
School 2 Name		
School 3 Name		
School 4 Name		
School 5 Name		
School 6 Name		
School 7 Name		
School 8 Name		
	TOTAL Distribution (must equal Total Award Amount below)	1990916
	Total Award amount - Total Award Breakout (difference):	0
	Total Award Amount	2036398

The application has been approved. No more updates will be saved for the application.

Itemize and explain each expenditure amount that appears on the Budget Summary. Provide a complete breakdown of eligible employee benefits. Federal Funds: Please review the Instructions link for details that apply to your specific grant regarding teacher's retirement. Contact your program consultant with any additional questions you may have regarding TRS contributions. Click on the "Create Additional Entries" button to enter additional information.

Description of Function Codes and Object Codes

Function Code	Object Code	Expenditure Description and Itemization	SIG1003g-4339 Funds	Delete Row
1000	100	East: Salary for 3 FTE Math Lab instructors: \$60,671, \$89,633, \$55,759 (School Strategy 1.6)	206063	<input type="checkbox"/>
1000	100	East: Salary for 3 FTE Literacy Lab Instructors:\$ 86,499 , \$58,335, \$52,430 (School Strategy 2.6)	197264	<input type="checkbox"/>
1000	100	East: 20% of Salary for 2 Numeracy Coaches for direct student instruction: \$11,588, \$19,655 (School Strategy 1.6)	31243	<input type="checkbox"/>
1000	100	East: 20% of Salary for 2 Literacy Coaches for direct student instruction: \$14,470, \$12,983 (School Strategy 2.6)	27453	<input type="checkbox"/>
1000	200	East: Benefits 3 FTE Math Lab instructors: 36.06% Federal TRS =\$21,877.96, \$32,321.66, \$20,106.70; 1.38% Board Share TRS/THIS =\$837.26, \$1,236.93;\$ 769.48; 1.45% Medicare =\$879.73, \$1,299.68, \$808.51	80138	<input type="checkbox"/>
1000	200	East: Benefits on salary for 3 FTE Literacy Lab Instructors: 36.06% Federal TRS=\$31,191.54, \$21,035.60, \$18,906.26; 1.38% Board Share TRS/THIS = \$1,193.68, \$804.98, \$723.84; 1.45% Medicare = \$1,254.24, \$845.86, \$760.24	81604	<input type="checkbox"/>
1000	200	East: Health and Dental benefits for 3 FTE Math Lab instructors =\$8,950.13, \$19,725.25, \$8,950.13	37626	<input type="checkbox"/>
1000	200	East: Health and Dental benefits for 3 FTE Literacy Lab instructors = \$16,462.16, \$19725.25, \$8950.13	45138	<input type="checkbox"/>
1000	200	East: Benefits on 20% of salary for 2 FTE Numeracy Coaches. 36.06% Federal TRS =\$4,178.63, \$7,087.59; 1.38% Board Share TRS/THIS = \$159.91, \$271.24; 1.45% Medicare = \$168.03, \$285.00	12150	<input type="checkbox"/>
1000	200	East: Benefits on 20% of salary for 2 Literacy Coaches: 36.06% Federal TRS = \$5,217.88, \$4,681.67; 1.38% Board Share TRS/THIS =\$199.69, \$179.17; 1.45% Medicare = \$209.82, \$188.26	10676	<input type="checkbox"/>
1000	200	East: 20% of Health and Dental benefits for 2 Numeracy Coaches =\$1,790.03, \$3,292.44	5082	<input type="checkbox"/>
1000	200	East; 20% of Health and Dental benefits for 2 Literacy Coach = \$3,292.44, \$1,790.03	5082	<input type="checkbox"/>
2210	100	East: Salary for 2 FTE Instructional Technology Coaches = \$98,433, \$72,806	171239	<input type="checkbox"/>
2210	100	East: Professional Learning Team Leader incentives for outstanding leadership of PLTs to improve student achievement. (School Strategies 1.3, 2.3)\$250 incentive X 80 PLT Team Leaders = \$20,000	20000	<input type="checkbox"/>
2210	100	East: 80% of salary for 2 Numeracy Coaches for Professional Development activities = \$46,35,002, \$78,623.00 (School Strategy 1.5)	124975	<input type="checkbox"/>
2210	100	East: 80% of salary for 2 Literacy Coaches for Professional Development activities = \$57,880.00, \$51,932 (School Strategy 2.5)	109812	<input type="checkbox"/>
2210	200	East: Benefits on salary for 2 FTE Instructional Technology Coach = 36.06% Federal TRS =\$35,494.94, \$26,253.84; 1.38% Board Share TRS/THIS = \$1,358.37, \$1,004.72; 1.45% Medicare = \$1,427.28, \$1,055.69	66595	<input type="checkbox"/>
2210	200	East: Health and Dental benefits for 2 FTE Instructional Technology Coaches = \$16,462.16, \$16,462.16	32924	<input type="checkbox"/>
2210	200	East: Benefits on 80% of salary for 2 Numeracy Coaches: 36.06% Federal TRS = \$16,714.53, \$28,351.45; 1.38% Board Share TRS/THIS = \$639.66,\$ 1,084.99; 1.45% Medicare = \$672.10, \$1,140.03	48303	<input type="checkbox"/>
2210	200	East: Benefits on 80% of salary for 2 Literacy Coaches: 36.06% Federal TRS =\$20,871.53, \$18,726.68; 1.38% Board Share TRS/THIS = \$798.74 , \$716.67; 1.45% Medicare =\$839.26, \$753.02	42706	<input type="checkbox"/>
2210	200	East: 80% of Health and Dental Benefits for 2 Numeracy Coaches =\$7160.11, \$13,169.73	20329	<input type="checkbox"/>
2210	200	East: 80% of Health and Dental Benefits for 2 Literacy Coaches =\$ 13,169.73,\$ 7160.11	20329	<input type="checkbox"/>
2210	200	East: Benefits on Professional Learning Team Leader incentives: 36.06% Federal TRS = \$7,212; 1.38% Board Share TRS/THIS = \$276; 1.45% Medicare = \$290.00	7778	<input type="checkbox"/>
2230	300	East: Purchase of PSAT/NMSQT test for 1,825 students at \$12.00 per student	21899	<input type="checkbox"/>
2300	100	District: 60% of Salary of Director of Instructional Technology. Even though this is a district level position, it will primarily serve East as the district moves to a total 1:1 initiative. The Director of Instructional Technology will be responsible for supervising the Instructional Technology Coaches, providing professional development for teachers, researching technology purchases to enhance student learning and engage students. (School Strategies 1.2, 2.2, 3.2, 4.2)	57594	<input type="checkbox"/>
2300	200	District: Benefits on60% of Salary of Director of Instructional Technology: 36.06% Federal TRS = \$20,768.40, 1.38% Board Shard TRS/THIS = \$794.80; 1.45% Medicare = \$835.12	22398	<input type="checkbox"/>

2300	200	District: 60% of Health and Dental Benefits for Director of Instructional Technology = 11835	11835	<input type="checkbox"/>
2400	100	East: 40% of Salary for Director of Instructional Technology. As East moves to a 1:1 environment the Director of Instructional Technology will be responsible for supervising the instructional Technology Coach, providing professional development for teachers, researching technology purchases to enhance student learning and engage students.	38396	<input type="checkbox"/>
2400	200	East: Benefits of 40% of salary for Director of Instructional Technology 36.06% Federal TRS \$13,845.60; 1.38% Board Share TRS/THIS = \$529.87; 1.45% Medicare = \$556.75	14932	<input type="checkbox"/>
2400	200	East 35% of Health and Dental Benefits for Director of Instructional Technology = \$7,890	7890	<input type="checkbox"/>
2610	100	East: Salary for 1 FTE Transformation Officer required for SIG grant.	90000	<input type="checkbox"/>
2610	200	East: Benefits on salary for 1 FTE Transformation Officer; 11.93% IMRF = \$10,737, 6.2% FICA = \$5,580; 1.45% Medicare = \$1,305.00; Transformation Officer is not taking Health and Dental Benefits	17622	<input type="checkbox"/>
2610	300	East: Services provided by lead partner AIR to include: On-site coordinator, district and school leadership professional development and coaching, instructional and content coaching support, develop a data culture to monitor progress, assess impact and communicate to stakeholders (Supports implementation, monitoring and evaluation of most School Strategies)	303841	<input type="checkbox"/>

Total Direct Costs 1990916
- Capital Outlay Costs 0
Allowable Direct Costs 1990916
Indirect Cost Rate % 4.73
Maximum Indirect Cost * 94170

Indirect Cost 0

Total Allotment 2036398

Grand Total 1990916
Allotment Remaining 45482

Calculate Totals

*If expenditures are budgeted in functions 2520, 2570, 2640, or 2660, the indirect cost rate cannot be used.

LINE	FUNCTION	EXPENDITURE ACCOUNTING	SALARIES 100	EMPLOYEE BENEFITS 200	PURCHASED SERVICES 300	SUPPLIES & MATERIALS 400	CAPITAL OUTLAY** 500	OTHER OBJECTS 600	NONCAP EQUIP** 700	TOTAL
1	1000	Instruction	462,023	277,496						739,519
2	2110	Attendance & Social Work Services								
3	2120	Guidance Services								
7	2210	Improvement of Instruction Services	426,026	238,964						664,990
8	2220	Educational Media Services								
9	2230	Assessment & Testing			21,899					21,899
10	2300	General Administration	57,594	34,233						91,827
11	2400	School Administration	38,396	22,822						61,218
13	2520	Fiscal Services*								
15	2540	Operation & Maintenance of Plant Services								
16	2550	Pupil Transportation Services								
18	2570	Internal Services*								
19	2610	Direction of Central Support Services	90,000	17,622	303,841					411,463
20	2620	Planning, Research, Dev. & Eval. Services								
21	2630	Information Services								
22	2640	Staff Services*								
23	2660	Data Processing Services*								
24	2900	Other Support Services								
25	3000	Community Services								
27	4000	Payment to Other Districts and Governmental Units								
37										
29	Total Direct Costs		1,074,039	591,137	325,740					1,990,916
30	Approved Indirect Costs X 4.73%									
31	Total Budget									1,990,916

* If expenditures are shown, the indirect cost rate cannot be used

** Capital Outlay cannot be included in the indirect cost calculation.

Superintendent Name: Not calling IWAS Web Service

- By checking this box, the applicant hereby certifies that he or she has read, understood and will comply with the assurances listed below, as applicable to the program for which funding is requested.

The applicant hereby certifies and assures the Illinois State Board of Education that:

Federal Program Assurances

1. Use its School Improvement Grant to implement fully and effectively an intervention in each Priority school that the LEA commits to serve consistent with the final requirements published by the United States Department of Education (ED).
2. Establish annual goals for student achievement on the State's assessment in both reading/language arts and mathematics and measure progress on the leading indicators in section III of the final requirements published by the United States Department of Education in order to monitor each Priority schools that receive school improvement funds.
3. Include in its contract or agreement terms and provisions to hold the charter operator, charter management organization, or education management organization accountable for complying with the ED 1003(g) final requirements if it implements a restart model in a Priority school.
4. Report to ISBE the school-level data required under section III of the ED 1003(g) final requirements.
5. Ensure that full implementation of the selected model occurs in the current school year and that no SIG 1003(g) funds are used for planning activities.

ED 1003(g) final requirements can be viewed at: [USDE Guidance for School Improvement Fund](#)

State Program Assurances

1. Implement a new evaluation system for teachers and principals incorporating student growth as a significant factor along with other factors as described in Public Act 096-0861 Section 24A-7 no later than the start of the current school year. The evaluation system should fairly and accurately differentiate teachers, identify and reward effective performance, and identify and address ineffective performance.
2. Participate in any program related evaluations or studies required for participation in this grant.
3. Report other program information required by the Illinois State Board of Education (ISBE) or the U. S. Department of Education (ED).
4. Submit quarterly financial expenditure reports as of September 30, December 31, March 31 and June 30 to ISBE within 20 calendar days after the last day of each quarter.
5. No subcontracting is allowed without prior written approval of the State Superintendent of Education. See item 6 of the State Assurances tab for the type of information that must be submitted with the proposal about any proposed subcontracts to be funded with the grant.
6. Contact ISBE for prior approval to discontinue a contract with a Lead Partner or other approved subcontractor.
7. Contact ISBE for approval to add a new or different Lead Partner.
8. Limit administrative costs to 5 percent of the total budget. Administrative costs include: General Administration - function 2300, Fiscal Services - function 2520, and Payments to Other Districts or Governmental Units - function code 4000.
9. LEAs with more than one award may not combine funds into one account. The amount awarded to each school must be spent specifically on implementation of the intervention model in that school.
10. SIG funds must be tracked and reported separately from the Title I, Part A funds. Local fiscal agents are to place improvement funds in a Title I account assigned for school improvement. These funding numbers must not be the same as those used for the Title I Basic grant award or SIG. LEAs with more than one award may not combine funds into one account. The amount awarded to each school must be spent specifically on implementation of the intervention model in that school.
11. All LEAs and Lead Partners must participate in all evaluation, data collection, and reporting activities conducted by ED and ISBE that include, but are not limited to: participating in on-site reviews conducted by ISBE; participating in designated school improvement activities and technical assistance offered by ISBE; updating annual improvement goals; submitting a revised budget and annual budget summary; submitting quarterly expenditure reports; submitting quarterly progress reports; reporting progress on ED-identified indicators and metrics in the following categories: School Data, Student Outcomes and Academic Progress, Student Culture and Climate, and Teacher Talent.
12. The LEA will contract and work with an external provider, hereto referred to as a Lead Partner organization, which it will screen and select from the Approved Partner list on the ISBE website. If the LEA decides to propose an unapproved Lead Partner, the LEA must submit a request for approval to ISBE prior to the execution of a subcontract funded with SIG funds in which it describes how the LEA recruited, screened, and selected the provider. The proposed Lead Partner is required to submit an application to ISBE and to detail their experiences and record of success in supporting academically underperforming schools.

This certification is required by 2 CFR 3485 which was last updated by Federal Register dated 3.28.12. Part 3485 satisfies the requirements in section 3 of Executive Order 12549, Debarment and Suspension (3 CFR part 1986 Comp., p. 189), Executive Order 12689, Debarment and Suspension (3 CFR part 1989 Comp., p. 235) and 31 U.S.C. 6101 note (Section 2455, Pub. L. 103355, 108 Stat. 3327). The regulations can be located on line at:

[Code of Federal Registers](#)

Before completing this certification, read instructions below.

CERTIFICATION

- By checking this box, the prospective lower tier participant certifies that:
1. Neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
 2. It will provide immediate written notice to whom this Certification is submitted if at any time the prospective lower tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances;
 3. It shall not knowingly enter any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated;
 4. It will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion--Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions; and
 5. The certifications herein are a material representation of fact upon which reliance was placed when this transaction was entered into.

Instructions for Certification

1. By checking the box and saving this page, the prospective lower tier participant is providing the certifications set out herein.
2. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue all available remedies, including suspension and/or debarment.
3. Except for transactions authorized under paragraph 3 above, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue all available remedies, including suspension and/or debarment.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used herein, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549 and Executive Order 12689. You may contact the person to which this Certification is submitted for assistance in obtaining a copy of those regulations.
5. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the [GSA Excluded Parties List System](#)
6. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required herein. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

By checking this box, the applicant hereby certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the contractor/grantee, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the contractor/grantee shall complete and submit [ISBE 85-37](#)"Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The applicant shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

- By checking this box, the applicant/award recipient (hereinafter the term applicant includes award recipient as the context requires), hereby certifies and assures the Illinois State Board of Education that:
1. The applicant has the necessary legal authority to apply for and to receive the proposed award. The filing of this application has been authorized by the governing body of the applicant, and the undersigned representative has been duly authorized to file this application for and on behalf of said applicant, and otherwise to act as the authorized representative of the applicant in connection with this application and any award in relation thereto.
- The applicant affirms, under penalties of perjury, that he or she is authorized to execute these Certifications and Assurances, and Standard Terms of the Grant on behalf of the applicant. Further, the applicant certifies under oath that all information in the grant agreement is true and correct to the best of his or her knowledge, information and belief, that grant funds shall be used only for the purposes described in this agreement, and that the award of this grant is conditioned upon this certification.

DEFINITIONS

"Applicant" means an individual, entity or entities for which grant funds may be available and has made application to the Illinois State Board of Education for an award of such grant funds.

"Award recipient" means the person, entity or entities that are to receive or have received grant funds through an award from the Illinois State Board of Education. The terms "grantee" and "award recipient" may be used interchangeably.

"Expenditure through dates" are from the project beginning date through September 30, December 31, March 31, and June 30 of each fiscal year and the project ending date.

"Grant" means the award of funds, which are to be expended in accordance with the Grant Agreement for a particular project. The terms "grant," "award," and "project" may be used interchangeably.

"Project" means the activities to be performed for which grant funds are being sought by the applicant.

The capitalized word "Term" means the period of time from the project beginning date through the project ending date.

PROJECT

2. The project proposed in the application, and as negotiated and finalized by the parties in the Grant Agreement, is hereinafter referred to as the "project." In planning the project there has been, and in establishing and carrying out the project, there will be (to the extent applicable to the project), participation of persons broadly representative of the cultural and educational resources of the area to be served, including persons representative of the interests of potential beneficiaries.
3. Applicants may be asked to clarify certain aspects of their proposals/applications prior to final agreement on the terms of the project.
4. All funds provided shall be used solely for the purposes stated in the approved proposal/application.
5. The project will be administered by or under the supervision of the applicant and in accordance with the laws and regulations applicable to the grant. The applicant will be responsible for and obtain all necessary permits, licenses, or consent forms as may be required to implement the project.

SUBCONTRACTING

6. No subcontracting is allowed under this project, except as set forth in the Grant Agreement.
If subcontracting is allowed, then all project responsibilities are to be retained by the applicant to ensure compliance with the terms and conditions of the grant. All subcontracting must be documented and must have the prior written approval of the State Superintendent of Education. Approval of subcontracts shall be subject to the same criteria as are applied to the original proposal/application. The following information is required if any subcontracting is to be utilized:
-Name(s) and address(es) of subcontractor(s);
-Need and purpose for subcontracting;
-Measurable and time-specific services to be provided;
-Association costs (i.e., amounts to be paid under subcontracts); and
-Projected number of participants to be served.

The applicant may not assign, convey or transfer its rights to the grant award without the prior written consent of the Illinois State Board of Education.

FINANCIAL TERMS

7. Payment under this grant is subject to passage of a sufficient appropriation by the Illinois General Assembly or sufficient appropriation by the U.S. Congress for federal programs. Obligations of the Illinois State Board of Education will cease immediately without further obligation should the agency fail to receive sufficient state, federal, or other funds for this program.
8. An applicant must not obligate funds prior to the start date of the project set forth in the final Grant Agreement. The project's start date cannot precede the start of the fiscal year for which the funds are appropriated.
All project activities must be completed between the project beginning date and the ending date (the "Term"). Liquidation of all obligations, including the current year's audit fee, should be completed no later than ninety (90) calendar days after the project ending date.
9. The applicant understands that payment for approved services and expenses will be made on a cash needs basis, and that payment will be made in accordance with applicable statutes, regulations, and standards after an application for payment is submitted to the Illinois State Board of Education. Vouchers for payment will be submitted to the Office of the Comptroller according to the payment schedule attached to the final Grant Agreement. The payment schedule shall be based on the projected date of expenditures. Payments will be withheld from scheduled amounts if expenditure reports show excess cash on hand.
10. An approved budget may be amended by completing the Budget Summary form to show the new amounts required and attaching an explanation for the changes. An amendment to the Grant Agreement must be entered into whenever any individual cell changes by more than \$1,000 or 20 percent, whichever is larger. An amendment to the Grant Agreement must also be entered into whenever an award recipient proposes to use funds for allowable expenditures not identified in the currently approved budget, if the scope of the project is expected to change, or if the overall grant award must be increased.
11. Obligation of funds for items or services based on amendments cannot be encumbered prior to the date of receipt at the Illinois State Board of Education of a substantially approvable budget amendment provided the scope/intent of the approved project has not changed. If the scope/intent of a project changes based on an amendment, programmatic approval must be obtained prior to the obligation of funds based on the amendment. The Illinois State Board of Education shall be the final

determiner of whether an amendment changes the scope/intent of a project. The begin date of the project cannot precede the beginning of the fiscal year for which the funds are appropriated. Requests for budget amendments must be received by the Illinois State Board of Education no later than thirty (30) calendar days prior to the project ending date for which the amendment is being sought.

12. Funds granted for the operation of this project must be used exclusively for the purposes stated in the approved proposal/application and must be expended in accordance with the approved budget and the award recipient's policies and procedures related to such expenditures. Funds may only be expended for activities occurring during the Term.
 - A. State funded grants: All grant funds and earned interest shall be subject to the Illinois Grant Funds Recovery Act (30 ILCS 705). Interest earned on State funded grant programs and grant funds not expended or obligated by the end of the Term, as well as interest earned after the Term has expired, must be returned to the Illinois State Board of Education within forty-five (45) calendar days following the end of the Term.
 - B. Federally funded grants: Interest earned in excess of \$100 per year must be returned to the Illinois State Board of Education, with checks payable to the Illinois State Board of Education.For-Profit award recipients shall not utilize grant funds in any manner for normal operating expenses or to generate a profit. The applicant certifies that notwithstanding any other provision of the application, proposal, or Grant Agreement, grant funds shall not be used and will not be used to provide religious instruction, conduct worship services, or engage in any form of proselytization.
13. The applicant, in compliance with the provisions of 30 ILCS 105/9.07, will not expend any funds received from the Illinois General Revenue Fund for promotional items including calendars, pens, buttons, pins, magnets, and any other similar promotional items.
14. Financial Reports: Quarterly expenditure reports are required of all award recipients receiving funds, unless otherwise specified in the program-specific terms or the request for proposals. Quarterly reports must describe the progress of the project or use and the expenditure of the grant funds. The expenditure through dates to be used in reporting expenditures and obligations are from the project beginning date through September 30, December 31, March 31, and June 30 of each fiscal year and the project ending date.

Those entities with established IWAS accounts with the Illinois State Board of Education must electronically submit expenditure reports by the required due dates specified within the Grant Agreement. Those entities not enrolled in IWAS must request paper expenditure report forms not later than twenty (20) calendar days before the due dates specified within the Grant Agreement to the Illinois State Board of Education. Expenditure reports are due twenty (20) calendar days after the expenditure through date. Failure to file the required reports within the timelines will result in a breach of the Grant Agreement. Upon any such breach, the Illinois State Board of Education may, without limitation, withhold the current year's payments and payments for future years' projects under the same program until the reports are properly filed.

All grant funds must be spent or obligated, and all activities must be completed prior to the project ending date. Each award recipient must submit a completion report showing the obligations and the expenditures for the project no later than twenty (20) calendar days after the project ending date.

If a completion report was filed through the project ending date and had no outstanding obligations, the completion report will be the award recipient's final expenditure report. Failure to submit this completion/final expenditure report will result in current and subsequent years' project funding being withheld until the report is received. In cases where final expenditures are less than total disbursements, the overpayment must be returned to the Illinois State Board of Education within forty-five (45) calendar days of the project ending date for all state grants or federal grants that do not expressly allow carryover funds. Failure to return the funds will result in a breach of the Grant Agreement. Upon any such breach, the Illinois State Board of Education may, without limitation, withhold current and subsequent years' project funding until the overpayment is returned.

If a completion report was filed with outstanding obligations, then a final expenditure report showing total project expenditures (with all prior obligations paid) must be submitted no later than ninety (90) calendar days after the project ending date. Failure to submit the final expenditure report will result in current and subsequent years' project funding being withheld until the report is received. In cases where final expenditures are less than total disbursements, the overpayment must be returned to the State Board of Education within forty-five (45) calendar days of the project ending date for all state grants or federal grants that do not expressly allow carryover funds. Failure to return the funds will result in a breach of the Grant Agreement. Upon any such breach, the State Board of Education may, without limitation, withhold current and subsequent years' project funding until the overpayment is returned.

15. The award recipient will maintain records on project and fiscal activities related to each award for a period of three (3) years following the project ending date either for a state-funded or federally-funded project. Such records shall include a fiscal accounting for all monies in accordance with generally accepted governmental accounting principles. If there are outstanding audit exceptions, records will be retained on file until such exceptions are closed out to the satisfaction of the Illinois State Board of Education.
16. The Illinois State Board of Education and other governmental entities with program monitoring authority shall, during the Term and for a period of three (3) years thereafter (or until no outstanding audit exceptions remain, whichever is later), have the right at any time to conduct on-site or off-site inspections of the award recipient's records and project operations for auditing and monitoring purposes. The award recipient shall, during the Term and for a period of three (3) years thereafter (or until no outstanding audit exceptions remain, whichever is later) and upon the request of the Illinois State Board of Education, provide the Illinois State Board of Education with information and documentation (including books, records, or papers related to the project) regarding the award recipient's progress or performance with respect to the administration and operation of the project.

NO BINDING OBLIGATION

17. The applicant acknowledges and agrees that the selection of its proposal for funding, or approval to fund an application, shall not be deemed to be a binding obligation of the Illinois State Board of Education until such time as a final Grant Agreement is entered into between the applicant and the Illinois State Board of Education. Prior to the execution of a final Grant Agreement, the Illinois State Board of Education may withdraw its award of funding to the applicant at any time, for any reason.

COPYRIGHT

18. All rights, including copyright to data, information and/or other materials developed pursuant to an award, are retained by the Illinois State Board of Education, unless otherwise agreed in writing by the Illinois State Board of Education. All such work products produced by the award recipient through work pursuant to the award shall be made available to the Illinois State Board of Education upon request.

DEFAULT AND TERMINATION

19. The award recipient will be in default of the grant award and the corresponding Grant Agreement if it breaches any

representation or warranty made in the Grant Agreement, the Program-Specific Terms or in these Certifications and Assurances, and Standard Terms of the Grant, or fails to observe or perform any covenant, agreement, obligation, duty or provision set forth in the Grant Agreement, the Program-Specific Terms or in these Certifications and Assurances, and Standard Terms of the Grant. Upon default by the award recipient and written notification by the Illinois State Board of Education, the award recipient will have ten (10) calendar days in which to cure the default to the satisfaction of the Illinois State Board of Education. If the default is not cured to the satisfaction of the Illinois State Board of Education, the Illinois State Board of Education shall thereafter have full right and authority to terminate the Grant Agreement and/or seek such other remedy that may be available at law or in equity. Upon termination of the Grant Agreement, the award recipient will cease all use of grant funds, shall cancel all cancelable obligations relating to the project, and shall return all unexpended grant funds to the Illinois State Board of Education within forty-five (45) calendar days of termination.

INDEMNIFICATION

20. To the fullest extent permitted by law, the award recipient shall indemnify, defend and hold harmless the State of Illinois, the Illinois State Board of Education, and their respective members, officers, agents and employees against all claims, demands, suits, liabilities, injuries (personal or bodily), property damage, causes of action, losses, costs, expenses, damages or penalties, including, without limitation, reasonable defense costs, reasonable legal fees, and the reasonable value of time spent by the Attorney General's Office, arising or resulting from, or occasioned by or in connection with (a) any bodily injury or property damage resulting or arising from any act or omission to act (whether negligent, willful, wrongful, or otherwise) by the award recipient, its subcontractors, subgrantees, volunteers, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable; (b) failure by the award recipient or its subcontractors, subgrantees, or volunteers to comply with any laws applicable to the performance of the grant; (c) any breach of the Grant Agreement, including, without limitation, any representation or warranty provided by the award recipient herein; (d) any infringement of any copyright, trademark, patent, or other intellectual property right; or (e) the alleged unconstitutionality or invalidity of the Grant Agreement. Neither the award recipient nor its employees or subcontractors shall be considered agents or employees of the Illinois State Board of Education or of the State of Illinois.

If the applicant is a government unit only, it is understood and agreed that neither the applicant nor the Illinois State Board of Education shall be liable to each other for any negligent or wrongful acts, either of commission or omission, unless such liability is imposed by law.

GENERAL CERTIFICATIONS AND ASSURANCES

21. The applicant will obey all applicable state and federal laws, regulations, and executive orders, including without limitation: those regarding the confidentiality of student records, such as the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. 1232g) and the Illinois School Student Records Act (ISSRA) (105 ILCS 10/1 et seq.); those prohibiting discrimination on the basis of race, color, national origin, sex, age, or handicap, such as Title IX of the Amendments of 1972 (20 U.S.C. 1681 et seq.), the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.), the Age Discrimination in Employment Act of 1967 (29 U.S.C. 621 et seq.), Titles VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., 2000e et seq.), the Public Works Employment Discrimination Act (775 ILCS 10/0.01 et seq.), and the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.); and the Illinois School Code (105 ILCS 5/1-1 et seq.). Further, no award recipient shall deny access to the program funded under the grant to students who lack documentation of their immigration status or legal presence in the United States (Plyler v. Doe, 457 U.S. 202, 102 S.Ct. 2382 (1982)).
22. The applicant is not barred from entering into this contract by Sections 33E-3 and 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3, 33E-4). Sections 33E-3 and 33E-4 prohibit the receipt of a state contract by a contractor who has been convicted of bid-rigging or bid-rotating.
23. If the applicant is an individual, the applicant is not in default on an educational loan as provided in 5 ILCS 385/3.
24. The applicant is prohibited from receiving a grant award from the State of Illinois because it pays dues or fees on behalf of its employees or agents or subsidizes or otherwise reimburses them for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/1).
25. The applicant certifies it has informed the State Superintendent of Education in writing if any employee of the applicant was formerly employed by the Illinois State Board of Education and has received an early retirement incentive under 40 ILCS 5/14-108.3 or 40 ILCS 5/16-133.3 (Illinois Pension Code). The applicant acknowledges and agrees that if such early retirement incentive was received, the Grant Agreement is not valid unless the official executing the agreement has made the appropriate filing with the Auditor General prior to execution.
26. The applicant shall notify the State Superintendent of Education if the applicant solicits or intends to solicit for employment any of the Illinois State Board of Education's employees during any part of the application process or during the Term of the Grant Agreement.
27. If applicable, the applicant shall be required to observe and comply with provisions of the Prevailing Wage Act, 820 ILCS 130/1 et seq., which applies to the wages of laborers, mechanics, and other workers employed in any public works.
28. The applicant certifies that it is (a) current as to the filing and payment of any applicable federal, state and/or local taxes; and (b) not delinquent in its payment of moneys owed to any federal, state, or local unit of government.
29. The applicant represents and warrants that all of the certifications and assurances set forth herein and attached hereto are and shall remain true and correct through the Term of the grant. During the Term of the grant, the award recipient shall provide the Illinois State Board of Education with notice of any change in circumstances affecting the certifications and assurances within ten (10) calendar days of the change. Failure to maintain all certifications and assurances or provide the required notice will result in the Illinois State Board of Education withholding future project funding until the award recipient provides documentation evidencing that the award recipient has returned to compliance with this provision, as determined by the Illinois State Board of Education.
30. Any applicant not subject to Section 10-21.9 of the School Code certifies that a fingerprint-based criminal history records check through the Illinois State Police and a check of the Statewide Sex Offender Database will be performed for all its a) employees, b) volunteers, and c) all employees of persons or firms holding contracts with the applicant, who have direct contact with children receiving services under the grant; and such applicant shall not a) employ individuals, b) allow individuals to volunteer, or c) enter into a contract with a person or firm who employs individuals, who will have direct contact with children receiving services under the grant who have been convicted of any offense identified in subsection (c) of Section 10-21.9 of the School Code (105 ILCS 5/10-21.9(c)) or have been found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 (705 ILCS 405/2-1 et seq.).
31. Any applicant that does not have a calculated indirect cost rate from the Illinois State Board of Education or does not utilize their restricted indirect cost rate as calculated by the Illinois State Board of Education certifies that it has developed a written

Cost Allocation Plan (CAP) that: a) will be utilized in identifying the accumulation and distribution of any allowable administrative costs in the grant program; b) identifies the allocation methods used for distributing the costs among programs; c) requires support through records and documentation showing personnel time and effort information, and formal accounting records according to generally accepted governmental accounting principles; d) requires the propriety of the charges to be substantiated; and e) shall be made available, along with any records or supporting documentation for allowable administrative costs, for review upon Illinois State Board of Education's request.

32. The applicants participating in a joint application hereby certify that they are individually and jointly responsible to the Illinois State Board of Education and to the administrative and fiscal agent under the grant. An applicant that is a party to the joint application, a legal entity, or a Regional Office of Education may serve as the administrative and/or fiscal agent under the grant.
33. The entity acting as the fiscal agent certifies that it is responsible to the applicant or, in the case of a joint application, to each applicant that is a party to the application; it is the agent designated and responsible for reports and for receiving and administering funds; and it will:
 - a) Obtain fully executed Certifications and Assurances, and Standard Terms of the Grant forms from each entity or individual participating in the grant and return the forms to the Illinois State Board of Education prior to award of the grant;
 - b) Maintain separate accounts and ledgers for the project;
 - c) Provide a proper accounting of all revenue from the Illinois State Board of Education for the project;
 - d) Properly post all expenditures made on behalf of the project;
 - e) Be responsible for the accountability, documentation and cash management of the project, the approval and payment of all expenses, obligations, and contracts and hiring of personnel on behalf of the project in accordance with the Grant Agreement;
 - f) Disburse all funds to joint applicants based on information (payment schedules) from joint applicants showing anticipated cash needs in each month of operation (The composite payment schedule submitted to the Illinois State Board of Education should reflect monthly cash needs for the fiscal agent and the joint applicants.);
 - g) Require joint applicants to report expenditures to the fiscal agent based on actual expenditures/obligation data and documentation. Reports submitted to the Illinois State Board of Education should reflect actual expenditure/obligations for the fiscal agent and the data obtained from the joint applicants on actual expenditures/obligations that occur within project beginning and ending dates;
 - h) Be accountable for interest income earned on excess cash on hand by all parties to the grant and return applicable interest earned on advances to the Illinois State Board of Education;
 - i) Make financial records available to outside auditors and Illinois State Board of Education personnel, as requested by the Illinois State Board of Education;
 - j) Have a recovery process in place with all joint applicants for collection of any funds to be returned to the Illinois State Board of Education; and
 - k) Be responsible for the payment of any funds that are to be returned to the Illinois State Board of Education.
34. The applicant hereby assures that when purchasing core instructional print materials published after July 19, 2006, the applicant will ensure that all such purchases are made from publishers who comply with the requirements of 105 ILCS 5/28-21 which instructs the publisher to send (at no additional cost) to the National Instructional Materials Access Center (NIMAC) electronic files containing the contents of the print instructional materials using the National Instructional Materials Accessibility Standard (NIMAS), on or before delivery of the print instructional materials. This does not preclude the district from purchasing or obtaining accessible materials directly from the publisher. For further information, see Article 28 (105 ILCS 5/28-21) of the [School Code](#).

Drug-Free Workplace Certification

35. This certification is required by the Drug-Free Workplace Act (30 ILCS 580/1). The Drug-Free Workplace Act, effective January 1, 1992, requires that no grantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the State unless that grantee or contractor has certified to the State that the grantee or contractor will provide a drug-free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of the contract or grant, and debarment of contracting or grant opportunities with the State of Illinois for at least one (1) year but not more than five (5) years.

For the purpose of this certification, "grantee" or "contractor" means a corporation, partnership, or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division, or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State.

The applicant certifies and agrees that it will provide a drug-free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying the actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will
 - (A) Abide by the terms of the statement; and
 - (B) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) calendar days after such conviction.
- (b) Establishing a drug-free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or contractor's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subsection (a) to each employee engaged in the performance of the contract or grant and posting the statement in a prominent place in the workplace.

- (d) Notifying the contracting or granting agency within ten (10) calendar days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by section 5 of the Drug-Free Workplace Act.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation are required and indicating that a trained referral team is in place.
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of the Drug-Free Workplace Act.

- By checking this box, the applicant/award recipient (hereinafter the term applicant includes award recipient as the context requires), hereby certifies and assures the Illinois State Board of Education that:
1. The applicant has the necessary legal authority to apply for and to receive the proposed award. The filing of this application has been authorized by the governing body of the applicant, and the undersigned representative has been duly authorized to file this application for and in behalf of said applicant, and otherwise to act as the authorized representative of the applicant in connection with this application and any award in relation thereto.

DEFINITIONS

"APPLICANT" means an individual, entity or entities for which grant funds may be available and has made application to the Illinois State Board of Education for an award of such grant funds.

"LEA" means the local educational agency.

"AWARD RECIPIENT" means the person, entity or entities that are to receive or have received grant funds through an award from the Illinois State Board of Education. The terms "grantee" and "award recipient" may be used interchangeably.

"GRANT" means the award of funds, which are to be expended in accordance with the Grant Agreement for a particular project. The terms "grant", "award" and "project" may be used interchangeably.

"PROGRAM" means any applicable program under which Federal funds are made available to the applicant.

"PROJECT" means the activities to be performed for which grant funds are being sought by the applicant.

PROJECT

2. The LEA will administer each Program in accordance with all applicable statutes, regulations, program plans, and applications;
3. The control of funds provided to the LEA under each Program and title to property acquired with those funds, will be in a public agency and that a public agency will administer those funds and property;
4. The LEA will use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting for, Federal funds paid to that agency under each Program. The LEA's administration and expenditure of Program funds shall be in accordance with all applicable requirements of the Education Department General Administrative Regulations (EDGAR), the cost principles contained in 2 CFR 225 (OMB Circular A-87), OMB Circular A-102, and OMB Circular A-133;
5. The LEA will make reports to ISBE and to the Secretary as may reasonably be necessary to enable ISBE and the Secretary to perform their duties and meet federal reporting requirements, and the LEA will maintain such records, including the records required under Section 1232f of Title 20-Education, and provide access to those records, as ISBE or the Secretary deem necessary to perform their duties;
6. The LEA will provide reasonable opportunities for the participation by teachers, parents, and other interested agencies, organizations, and individuals in the planning for and operation of each Program;
7. An application, evaluation, periodic program plan or report relating to each Program will be made readily available to parents and other members of the general public;
8. In the case of any Program project involving construction: (A) the project will comply with State requirements for the construction of school facilities; and (B) in developing plans for construction, due consideration will be given to excellence of architecture and design and to compliance with standards prescribed by the Secretary under Section 794 of Title 29 in order to ensure that facilities constructed with the use of Federal funds are accessible to and usable by individuals with disabilities;
9. The LEA has adopted effective procedures for acquiring and disseminating to teachers and administrators participating in each Program significant information from educational research, demonstrations, and similar projects, and for adopting, where appropriate, promising educational practices developed through such projects; and
10. None of the funds expended under any applicable Program will be used to acquire equipment (including computer software) in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees or an affiliate of such an organization.

GRANT AGREEMENT: The submissions made to the Illinois State Board of Education by the applicant and the terms and conditions described in each tab of this application shall constitute the grant agreement between the applicant and the Illinois State Board of Education for the use of the funds described in the Budget Detail tab. This grant agreement shall be deemed to be entered into when the application has been approved by the Illinois State Board of Education. This grant agreement constitutes the entirety of the agreement between the parties and supersedes any other agreement or communication, whether written or oral, relating to the award of the grant funds. The person submitting this application on behalf of the applicant certifies and assures the Illinois State Board of Education that he or she has been duly authorized to file this application for and on behalf of the applicant, is the authorized representative of the applicant in connection with this grant agreement, and that he or she is authorized to execute these Certifications and Assurances, and Standard Terms of the Grant on behalf of the applicant. Further, the person submitting this application on behalf of the applicant certifies under oath that all information in the grant agreement is true and correct to the best of his or her knowledge, information and belief, that grant funds shall be used only for the purposes described in this agreement, and that the award of this grant is conditioned upon this certification. This grant agreement may not be amended or modified except as by receiving approval for an amendment through the IWAS application process. By hitting Submit on the Submit page, this grant agreement shall be deemed to be executed on behalf of the applicant.

The authorized representative of the applicant who will affix his or her signature below certifies that he or she has read, understood and will comply with all of the provisions of the following certifications and assurances.

The person approving these Certifications, Assurances and Standard Terms of the Grant hereby certifies and assures the Illinois State Board of Education that the person submitting the final application on behalf of the applicant (and thereby executing the grant agreement with the Illinois State Board of Education) has the necessary legal authority to do so. (v3.26.14)

NOTE: These boxes will be automatically filled in as each of the separate certifications/assurances are read and completed.

- Assurances for School Improvement Grant (1003g)
- Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions
- Certification Regarding Lobbying
- Certifications and Assurances, and Standard Terms of the Grant
- GEPA 442 Assurances

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Signature of School District Superintendent / Agency Administrator

MICHAEL KUZNIEWSKI

Signature of Board-Certified Delegated Authority for the School District Superintendent

Agreed to on this Date: 06/25/2015
RCDT when agreed to: 06-016-2010-17