

Illinois State Board of Education

K-8 Prior to Secondary - Student and Teacher Course Assignment Training

Student Information System



Agenda

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Welcome / Introductions

■ ISBE Key Team Members

- Don Evans Chief Operating Officer and Director of Human Resources
- Scott Norton Director of Information Technology
- John Shake Data Systems Manager

■ SIS Key Team Members

- Howard Hammel Project Manager
- Adam Lowery Support Team
- Jeremy Schoen Support Team
- Keith Goeckner Support Team

ISBE SIS Resources

- **Where do I go to obtain SIS resource documents?**
 - Located on the ISBE SIS webpage at www.isbe.net/sis/
 - ISBE SIS Announcements
 - User Manual
 - Validations Document
 - File Format Layouts
 - Excel Templates
 - Tips for Completing (*Data Collection Name*) Template
 - Steps for Creating and Uploading (*Data Collection Name*)
 - Data Elements
 - Archived Meetings and Presentations
 - Frequently Asked Questions

ISBE Contact Information

- Where can I get help?
 - ISBE Help Desk
 - (217) 558-3600
 - help@isbe.net
 - ISBE SIS Information Website
 - www.isbe.net/sis

Overview of the Student Information System (SIS)

■ SIS Functions

- Assigns a unique student identifier (SID)
- Collects demographic, enrollment, performance, and program participation data for each student
- Interfaces with internal ISBE Systems
- Tracks students from school/facility to school/facility and district to district within the state
- Provides schools, districts, and facilities the ability to report timely and accurate data/information through standardized reporting capabilities

Overview of the Student Information System (SIS)

- Provide better quality data to drive more enlightened policy decisions resulting in enhanced educational opportunities for all children
- Reduce data collection burden on schools, districts, and facilities
 - Removal of Pre-K Follow-up Collection
- Enhance the use and relevance of state data by districts and schools
- Respond to the accountability and reporting requirements of NCLB and other federal and state education programs

Data Quality

■ Increased importance of providing accurate student enrollment data!

- Enrollment Start and End Dates
- Grade Level
- Home School RCDTS (**School for the area where the student resides**)
- Serving School RCDTS (**School where the student attends, the course is being taught, and the teacher is assigned**)
- Student can have only one Home school RCDTS but multiple Serving schools (**Area Career Centers, Special Education Private Facilities, Regional Safe Schools, etc.**)

■ Why?

- Student Course Assignment
- Teacher Course Assignment
- Vocational Funding
- Student Discipline



Data Quality

- Out-placed students receiving services
 - If students reside in your district but are being served outside of your district, ensure you are communicating with the school where the student is being educated (serving school). All information regarding a student is reported by the home district to SIS.
 - Serving locations such as Regional Safe schools, Area Career Centers, Public and Non-Public Special Education Centers (etc.) must communicate with the home district to report student information to ISBE by the requested deadlines. Failure to do so could impact funding.

Mapping K – 8 Courses

- Today:
 - School districts have scheduling systems (*often included as part of a local electronic student information system*) which hold individual student schedules linked to course sections and teacher names.
 - District-based student scheduling systems also allow for electronic input of student course grades and credits.
 - School districts use the data described above to create student transcripts.

Mapping K – 8 Courses

- **The first step in mapping K – 8 courses is to align your local courses to the State Course Codes provided. We call this a crosswalk.**
- **Who should create the crosswalk?**
 - School staff with the following knowledge and skills:
 - In-depth knowledge of the current course handbook, course sequencing, and proper placement of students in school courses.
 - Skill in creating a Master Schedule, including knowledge of underlying programming course codes assigned to courses and sections.
- **Rigor of State Course Levels**
 - Course levels/rigor* are:
 - Remedial
 - General
 - Enriched
 - Honors
 - AP and IB courses have separate course codes and should be designated as Honors level (more on that later).

Mapping K – 8 Courses

■ General Coding Rules

- Element I – State Course Code
 - Match State course identifier (code) to each local course
- Element 2 – Course Level
 - Assign course rigor level to each local course (listing of rigor levels will follow)
- Element 3 – Term
 - Assign a Term to each course. The Course Start date and Course End date identify the length of the term.
- Element 4 – Section Number
 - The Home and Serving schools should work together to correlate section numbers

Mapping K – 8 Courses

■ Mapping Illinois Prior to Secondary Course Codes

51029A000 (English 125)	■ English/Language Arts I (1 st Grade) ■ E = Enriched Term = 01 Section = 1A
----------------------------	-------------------------------------------------------------------------------------------------------------

51029A000 (English 124)	■ English/Language Arts I (1 st Grade) ■ H = Honors Term = 01 Section = 1B
----------------------------	-----------------------------------------------------------------------------------------------------------

51029A000 (English 123)	■ English/Language Arts I (1 st Grade) ■ G = General Term = 01 Section = 1C
----------------------------	------------------------------------------------------------------------------------------------------------

51029A000 (English 122)	■ English/Language Arts I (1 st Grade) ■ R = Remedial Term = 01 Section = 1D
----------------------------	-------------------------------------------------------------------------------------------------------------

Mapping K – 8 Courses

- Illinois Prior to Secondary Course Catalog numbers and descriptions are listed by subject area in downloadable catalog

http://www.isbe.net/ISCS/html/course_catalog.htm

- Illinois course numbers and descriptions are also listed in the Prior to Secondary Course Alignment Tool

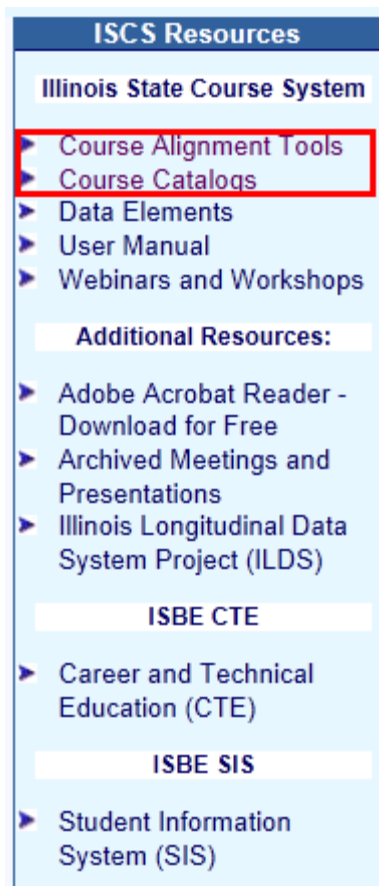
http://www.isbe.net/ISCS/html/course_alignment.htm

Mapping K – 8 Courses

- ✓ Step 1: Prior to Secondary - Student and Teacher Course Assignment Training
 - Workshops: September 18, 2012 – September 20, 2012
- Step 2: Obtain Materials:
 - Prior to Secondary Alignment tool
 - Prior to Secondary Course catalog
- Step 3: Integrate State Course Codes Locally
- Step 4: Assign Students to State Courses Locally
- Step 5: Send Student Course Assignments to State SIS
 - Enter additional information such as Level, Term, Credit, Grade, etc.
- Step 6: Assign Teachers to State Courses Locally
- Step 7: Send Teacher Course Assignments to State SIS

Mapping K – 8 Courses

Step 2 – Links to Resources



- Resources box found on SIS home page located at www.isbe.net/iscs
 - Prior to Secondary Course Catalog – List of all State courses
 - Prior to Secondary Course Alignment Tool – The tool is available to districts for use in aligning courses and creating a cross-walk
- Prior to Secondary - Student and Teacher Course Assignment Training – Sign-up for workshops
<http://www.isbe.net/sis/default.htm>

Mapping K – 8 Courses

Step 2 - Prior to Secondary Course Codes

- 483 Total State Courses
- Separated into 22 different subject areas:

English Language and Literature

Mathematics

Life and Physical Sciences

Social Sciences and History

Fine and Performing Arts

Foreign Language and Literature

Religious Education and Theology

Physical, Health, and Safety Education

Military Science

Computer and Information Sciences

Communications and Audio/Visual Technology

Business and Marketing

Manufacturing

Health Care Sciences

Public, Protective, and Government Service

Hospitality and Tourism

Architecture and Construction

Agriculture, Food, and Natural Resources

Human Services

Transportation, Distribution and Logistics

Engineering and Technology

Miscellaneous

Mapping K – 8 Courses

Step 2 – Prior to Secondary Course Alignment Tool

- Download and save the Course Alignment Tool to your computer
 - The tool is located <http://www.isbe.net/SIS/> (Under Resources → ISBE ILDS)
- Filter by Subject Area
- Use the “Find “Function in Excel
- Enter Local Course codes
- Save work periodically so changes are not lost

Mapping K – 8 Courses

Step 3 – Integrate State Course Codes Locally

- Create cross-walk of local course codes to State course codes
 - Course Alignment Tool (Excel)
 - Create database or cross-walk table (Access, SQL, Excel, etc....)

- Work with SIS personnel to integrate State course codes into your local student software package

Mapping K – 8 Courses

Step 4 – Assign Students to State Courses Locally

- Work with local SIS personnel to assign students to state courses within your local student package
 - Includes State Course codes, Term, Class Number / Section Number, etc.

Step 5 – Send Student Course Assignments to State SIS

Mapping K – 8 Courses

Illinois State Course System – Alignment Tool

The screenshot displays the Illinois State Board of Education (ISBE) website. The header features the ISBE logo, the text "Illinois State Board of Education", and the names of the Chairman and State Superintendent. Below the header is a navigation bar with links: ISBE Home, Site Map, Funding Opps, IWAS, ECS, FRIS Inquiry, and Programs. A search bar is labeled "Search ISBE:". On the left is a vertical menu with links: Administrator Info, Board, Calendar, Contact ISBE, Division Descriptions, Division Links, Education Vacancies, Employment at ISBE, Forms, Glossary, ISBE Info, Learning Standards, Press Releases, Programs, School Info, Send ISBE a file, Student & Parent Info, and Teacher Info. At the bottom left is a logo for "SUPERINTENDENT'S WEEKLY MESSAGES". The main content area is titled "Illinois State Course System (ISCS)" and contains the text "Course Alignment Tools - Career and Technical Education Courses Included! (all in Excel format) Updated January 23, 2011". Below this text are two links: "Prior to Secondary Course Alignment Tool (Grades K – 8)" and "Secondary Course Alignment Tool (Grades 9-12)". A red arrow points to the first link. On the right is a sidebar titled "ISCS Resources" with links: Illinois State Course System, Course Alignment Tools, Course Catalogs, Data Elements, User Manual, and Webinars and Workshops. Below this is "Additional Resources:" with links: Adobe Acrobat Reader - Download for Free, Archived Meetings and Presentations, and Illinois Longitudinal Data System Project (ILDS). Further down are "ISBE CTE" with a link: Career and Technical Education (CTE), and "ISBE SIS" with a link: Student Information System (SIS). At the bottom of the sidebar is a link: ISCS Home Page.

Illinois State Board of Education
Gery J. Chico, Chairman
Dr. Christopher Koch, State Superintendent

ISBE Home Site Map Funding Opps IWAS ECS FRIS Inquiry Programs

Search ISBE:

Illinois State Course System (ISCS)

Course Alignment Tools - Career and Technical Education Courses Included! (all in Excel format)
Updated January 23, 2011

- [Prior to Secondary Course Alignment Tool \(Grades K – 8\)](#)
- [Secondary Course Alignment Tool \(Grades 9-12\)](#)

ISCS Resources

Illinois State Course System

- ▶ [Course Alignment Tools](#)
- ▶ [Course Catalogs](#)
- ▶ [Data Elements](#)
- ▶ [User Manual](#)
- ▶ [Webinars and Workshops](#)

Additional Resources:

- ▶ [Adobe Acrobat Reader - Download for Free](#)
- ▶ [Archived Meetings and Presentations](#)
- ▶ [Illinois Longitudinal Data System Project \(ILDS\)](#)

ISBE CTE

- ▶ [Career and Technical Education \(CTE\)](#)

ISBE SIS

- ▶ [Student Information System \(SIS\)](#)

[ISCS Home Page](#)

Mapping K – 8 Courses

Prior to Secondary Student Course Alignment Tool

1					Subject	Course Titles	State Course Code	CTE	Max Credit
2	Remedial	General	Enriched	Honors					
3					51 - English Language and Literature (prior-to-secondary)	IB Language A (English), Middle Years Program	51007A000	no	0.
4					51 - English Language and Literature (prior-to-secondary)	English as a Second Language	51008A000	no	0.
5					51 - English Language and Literature (prior-to-secondary)	Language Arts Laboratory	51009A000	no	0.
6					51 - English Language and Literature (prior-to-secondary)	Language Arts (early childhood education)	51026A000	no	0.
7					51 - English Language and Literature (prior-to-secondary)	Language Arts (pre-kindergarten)	51027A000	no	0.
8					51 - English Language and Literature (prior-to-secondary)	Language Arts (kindergarten)	51028A000	no	0.
9					51 - English Language and Literature (prior-to-secondary)	Language Arts (grade 1)	51029A000	no	0.
10					51 - English Language and Literature (prior-to-secondary)	Language Arts (grade 2)	51030A000	no	0.
11					51 - English Language and Literature (prior-to-secondary)	Language Arts (grade 3)	51031A000	no	0.
12					51 - English Language and Literature (prior-to-secondary)	Language Arts (grade 4)	51032A000	no	0.
13					51 - English Language and Literature (prior-to-secondary)	Language Arts (grade 5)	51033A000	no	0.
14					51 - English Language and Literature (prior-to-secondary)	Language Arts (grade 6)	51034A000	no	0.
15					51 - English Language and Literature (prior-to-secondary)	Language Arts (grade 7)	51035A000	no	0.
16					51 - English Language and Literature (prior-to-secondary)	Language Arts (grade 8)	51036A000	no	0.
17					51 - English Language and Literature (prior-to-secondary)	Language Arts (Non grade-specific)	51037A000	no	0.
18					51 - English Language and Literature (prior-to-secondary)	Reading (early childhood education)	51038A000	no	0.
19					51 - English Language and Literature (prior-to-secondary)	Reading (pre-kindergarten)	51039A000	no	0.
20					51 - English Language and Literature (prior-to-secondary)	Reading (kindergarten)	51040A000	no	0.
21					51 - English Language and Literature (prior-to-secondary)	Reading (grade 1)	51041A000	no	0.
22					51 - English Language and Literature (prior-to-secondary)	Reading (grade 2)	51042A000	no	0.
23					51 - English Language and Literature (prior-to-secondary)	Reading (grade 3)	51043A000	no	0.
24					51 - English Language and Literature (prior-to-secondary)	Reading (grade 4)	51044A000	no	0.
25					51 - English Language and Literature (prior-to-secondary)	Reading (grade 5)	51045A000	no	0.
26					51 - English Language and Literature (prior-to-secondary)	Reading (grade 6)	51046A000	no	0.
27					51 - English Language and Literature (prior-to-secondary)	Reading (grade 7)	51047A000	no	0.
28					51 - English Language and Literature (prior-to-secondary)	Reading (grade 8)	51048A000	no	0.
29					51 - English Language and Literature (prior-to-secondary)	Reading (Non grade-specific)	51049A000	no	0.
30					51 - English Language and Literature (prior-to-secondary)	Literature	51053A000	no	0.
31					51 - English Language and Literature (prior-to-secondary)	Strategic Reading	51066A000	no	0.
32					51 - English Language and Literature (prior-to-secondary)	Assisted Reading	51067A000	no	0.
33					51 - English Language and Literature (prior-to-secondary)	Corrective Reading	51068A000	no	0.
34					51 - English Language and Literature (prior-to-secondary)	Literature – Independent Study	51097A000	no	0.

Mapping K – 8 Courses

- **What do I need to do before completing the Student Course Alignment tool?**
 - Choose a Local Course code to map
 - Grade 2 - Math 100A
 - Determine the best match to a State Course code
 - 52032A000 - Mathematics (grade 2)
 - Set a Rigor Level for the course
 - General
 - Choose a Section Number. (Very Important!!!)
 - 155A

Mapping K – 8 Courses

- **Select Filter option on Subject Column**

	Remedial	General	Enriched	Honors	Subject	Course Titles	State Course Code	CTE	Max Credits	
3					51 - English Language and Literature (prior-to-secondary)	Sort A to Z	IB Language A (English), Middle Years Program	51007A000	no	0.
4					51 - English Language and Literature (prior-to-secondary)	Sort Z to A	English as a Second Language	51008A000	no	0.
5					51 - English Language and Literature (prior-to-secondary)	Sort by Color	Language Arts Laboratory	51009A000	no	0.
6					51 - English Language and Literature (prior-to-secondary)	Clear Filter From "Subject"	Language Arts (early childhood education)	51026A000	no	0.
7					51 - English Language and Literature (prior-to-secondary)	Filter by Color	Language Arts (pre-kindergarten)	51027A000	no	0.
8					51 - English Language and Literature (prior-to-secondary)	Text Filters	Language Arts (kindergarten)	51028A000	no	0.
9					51 - English Language and Literature (prior-to-secondary)		Language Arts (grade 1)	51029A000	no	0.
10					51 - English Language and Literature (prior-to-secondary)		Language Arts (grade 2)	51030A000	no	0.
11					51 - English Language and Literature (prior-to-secondary)		Language Arts (grade 3)	51031A000	no	0.
12					51 - English Language and Literature (prior-to-secondary)		Language Arts (grade 4)	51032A000	no	0.
13					51 - English Language and Literature (prior-to-secondary)		Language Arts (grade 5)	51033A000	no	0.
14					51 - English Language and Literature (prior-to-secondary)		Language Arts (grade 6)	51034A000	no	0.
15					51 - English Language and Literature (prior-to-secondary)		Language Arts (grade 7)	51035A000	no	0.
16					51 - English Language and Literature (prior-to-secondary)		Language Arts (grade 8)	51036A000	no	0.
17					51 - English Language and Literature (prior-to-secondary)		Language Arts (Non grade-specific)	51037A000	no	0.
18					51 - English Language and Literature (prior-to-secondary)		Reading (early childhood education)	51038A000	no	0.
19					51 - English Language and Literature (prior-to-secondary)		Reading (pre-kindergarten)	51039A000	no	0.
20					51 - English Language and Literature (prior-to-secondary)		Reading (kindergarten)	51040A000	no	0.
21					51 - English Language and Literature (prior-to-secondary)		Reading (grade 1)	51041A000	no	0.
22					51 - English Language and Literature (prior-to-secondary)		Reading (grade 2)	51042A000	no	0.
23					51 - English Language and Literature (prior-to-secondary)		Reading (grade 3)	51043A000	no	0.
24					51 - English Language and Literature (prior-to-secondary)		Reading (grade 4)	51044A000	no	0.
25					51 - English Language and Literature (prior-to-secondary)		Reading (grade 5)	51045A000	no	0.
26					51 - English Language and Literature (prior-to-secondary)		Reading (grade 6)	51046A000	no	0.
27					51 - English Language and Literature (prior-to-secondary)		Reading (grade 7)	51047A000	no	0.
28					51 - English Language and Literature (prior-to-secondary)		Reading (grade 8)	51048A000	no	0.
29					51 - English Language and Literature (prior-to-secondary)		Reading (Non grade-specific)	51049A000	no	0.
30					51 - English Language and Literature (prior-to-secondary)		Literature	51053A000	no	0.
31					51 - English Language and Literature (prior-to-secondary)		Strategic Reading	51066A000	no	0.
32					51 - English Language and Literature (prior-to-secondary)		Assisted Reading	51067A000	no	0.
33					51 - English Language and Literature (prior-to-secondary)		Corrective Reading	51068A000	no	0.
34					51 - English Language and Literature (prior-to-secondary)		Literature - Independent Study	51097A000	no	0.

Mapping K – 8 Courses

- Select 52 – Mathematics and press “Ok”

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Mapping K – 8 Courses

- Notice only Mathematics courses are showing

1					Subject	Course Titles	State Course Code	CTE	Max Credit
2	Remedial	General	Enriched	Honors					
59					52 - Mathematics (prior-to-secondary)	Informal Mathematics	52001A000	no	0.
60					52 - Mathematics (prior-to-secondary)	General Math	52002A000	no	0.
61					52 - Mathematics (prior-to-secondary)	Particular Topics in Foundational Mathematics	52003A000	no	0.
62					52 - Mathematics (prior-to-secondary)	Mathematics (early childhood education)	52028A000	no	0.
63					52 - Mathematics (prior-to-secondary)	Mathematics (pre-kindergarten)	52029A000	no	0.
64					52 - Mathematics (prior-to-secondary)	Mathematics (kindergarten)	52030A000	no	0.
65					52 - Mathematics (prior-to-secondary)	Mathematics (grade 1)	52031A000	no	0.
66					52 - Mathematics (prior-to-secondary)	Mathematics (grade 2)	52032A000	no	0.
67					52 - Mathematics (prior-to-secondary)	Mathematics (grade 3)	52033A000	no	0.
68					52 - Mathematics (prior-to-secondary)	Mathematics (grade 4)	52034A000	no	0.
69					52 - Mathematics (prior-to-secondary)	Mathematics (grade 5)	52035A000	no	0.
70					52 - Mathematics (prior-to-secondary)	Mathematics (grade 6)	52036A000	no	0.
71					52 - Mathematics (prior-to-secondary)	Mathematics (grade 7)	52037A000	no	0.
72					52 - Mathematics (prior-to-secondary)	Mathematics (grade 8)	52038A000	no	0.
73					52 - Mathematics (prior-to-secondary)	Mathematics (Non grade-specific)	52039A000	no	0.
74					52 - Mathematics (prior-to-secondary)	Comprehensive Math – Independent Study	52047A000	no	0.
75					52 - Mathematics (prior-to-secondary)	Comprehensive Math – Other	52049A000	no	0.
76					52 - Mathematics (prior-to-secondary)	Pre-Algebra	52051A000	no	0.
77					52 - Mathematics (prior-to-secondary)	Algebra I (Use 02052A000 if placed on high school transcript)	52052A000	no	0.
78					52 - Mathematics (prior-to-secondary)	Integrated Math – Multiyear Equivalent (Use 02061A000 if placed on high school transcript)	52061A000	no	0.
79					52 - Mathematics (prior-to-secondary)	Algebra – Other (Use 02069A000 if placed on high school transcript)	52069A000	no	0.
80					52 - Mathematics (prior-to-secondary)	Informal Geometry (Use 02071A000 if placed on high school transcript)	52071A000	no	0.
81					52 - Mathematics (prior-to-secondary)	Geometry (Use 02072A000 if placed on high school transcript)	52072A000	no	0.
82					52 - Mathematics (prior-to-secondary)	Analytic Geometry (Use 02073A000 if placed on high school transcript)	52073A000	no	0.
83					52 - Mathematics (prior-to-secondary)	Principles of Algebra and Geometry (Use 02074A000 if placed on high school transcript)	52074A000	no	0.
84					52 - Mathematics (prior-to-secondary)	Particular Topics in Geometry (Use 02075A000 if placed on high school transcript)	52075A000	no	0.
85					52 - Mathematics (prior-to-secondary)	Geometry – Other (Use 02079A000 if placed on high school transcript)	52079A000	no	0.
86					52 - Mathematics (prior-to-secondary)	IB Mathematics, Middle Years Program	52132A000	no	0.
87					52 - Mathematics (prior-to-secondary)	Consumer Math	52157A000	no	0.
88					52 - Mathematics (prior-to-secondary)	History of Math	52991A000	no	0.
89					52 - Mathematics (prior-to-secondary)	Mathematics – Test Preparation	52993A000	no	0.
90					52 - Mathematics (prior-to-secondary)	Mathematics Proficiency Development	52994A000	no	0.

Mapping K – 8 Courses

- Enter Local Course code in appropriate Rigor Level

1									
2	Remedial	General	Enriched	Honors	Subject	Course Titles	State Course Code	CTE	Max Credit
59					52 - Mathematics (prior-to-secondary)	Informal Mathematics	52001A000	no	0.
60					52 - Mathematics (prior-to-secondary)	General Math	52002A000	no	0.
61					52 - Mathematics (prior-to-secondary)	Particular Topics in Foundational Mathematics	52003A000	no	0.
62					52 - Mathematics (prior-to-secondary)	Mathematics (early childhood education)	52028A000	no	0.
63					52 - Mathematics (prior-to-secondary)	Mathematics (pre-kindergarten)	52029A000	no	0.
64					52 - Mathematics (prior-to-secondary)	Mathematics (kindergarten)	52030A000	no	0.
65					52 - Mathematics (prior-to-secondary)	Mathematics (grade 1)	52031A000	no	0.
66		Math 100A			52 - Mathematics (prior-to-secondary)	Mathematics (grade 2)	52032A000	no	0.
67					52 - Mathematics (prior-to-secondary)	Mathematics (grade 3)	52033A000	no	0.
68					52 - Mathematics (prior-to-secondary)	Mathematics (grade 4)	52034A000	no	0.
69					52 - Mathematics (prior-to-secondary)	Mathematics (grade 5)	52035A000	no	0.
70					52 - Mathematics (prior-to-secondary)	Mathematics (grade 6)	52036A000	no	0.
71					52 - Mathematics (prior-to-secondary)	Mathematics (grade 7)	52037A000	no	0.
72					52 - Mathematics (prior-to-secondary)	Mathematics (grade 8)	52038A000	no	0.
73					52 - Mathematics (prior-to-secondary)	Mathematics (Non grade-specific)	52039A000	no	0.
74					52 - Mathematics (prior-to-secondary)	Comprehensive Math – Independent Study	52047A000	no	0.
75					52 - Mathematics (prior-to-secondary)	Comprehensive Math – Other	52049A000	no	0.
76					52 - Mathematics (prior-to-secondary)	Pre-Algebra	52051A000	no	0.
77					52 - Mathematics (prior-to-secondary)	Algebra I (Use 02052A000 if placed on high school transcript)	52052A000	no	0.
78					52 - Mathematics (prior-to-secondary)	Integrated Math – Multiyear Equivalent (Use 02061A000 if placed on high school transcript)	52061A000	no	0.
79					52 - Mathematics (prior-to-secondary)	Algebra – Other (Use 02069A000 if placed on high school transcript)	52069A000	no	0.
80					52 - Mathematics (prior-to-secondary)	Informal Geometry (Use 02071A000 if placed on high school transcript)	52071A000	no	0.
81					52 - Mathematics (prior-to-secondary)	Geometry (Use 02072A000 if placed on high school transcript)	52072A000	no	0.
82					52 - Mathematics (prior-to-secondary)	Analytic Geometry (Use 02073A000 if placed on high school transcript)	52073A000	no	0.
83					52 - Mathematics (prior-to-secondary)	Principles of Algebra and Geometry (Use 02074A000 if placed on high school transcript)	52074A000	no	0.
84					52 - Mathematics (prior-to-secondary)	Particular Topics in Geometry (Use 02075A000 if placed on high school transcript)	52075A000	no	0.
85					52 - Mathematics (prior-to-secondary)	Geometry – Other (Use 02079A000 if placed on high school transcript)	52079A000	no	0.
86					52 - Mathematics (prior-to-secondary)	IB Mathematics, Middle Years Program	52132A000	no	0.
87					52 - Mathematics (prior-to-secondary)	Consumer Math	52157A000	no	0.
88					52 - Mathematics (prior-to-secondary)	History of Math	52991A000	no	0.
89					52 - Mathematics (prior-to-secondary)	Mathematics – Test Preparation	52993A000	no	0.
90					52 - Mathematics (prior-to-secondary)	Mathematics Proficiency Development	52994A000	no	0.

Mapping K – 8 Courses

- **Identifying State Course Codes by grade level using the alignment tool.**
 - Step 1 - Open Prior to Secondary Course Alignment Tool
 - Step 2 - Select State Course Code Title Column
 - Step 3 - Select Filter icon on column
 - Step 4 - Select Text Filters → Contains
 - Step 5 - Type the word “grade” with the correct level (e.g., “grade 2”, including a space before the level) and the select the “Ok” button.

Mapping K – 8 Courses

- Step 1 - Open Prior to Secondary Course Alignment Tool

					Subject	Course Titles	State Course Code	CTE	Max Credit
1									
2	Remedial	General	Enriched	Honors					
3					51 - English Language and Literature (prior-to-secondary)	IB Language A (English), Middle Years Program	51007A000	no	0.
4					51 - English Language and Literature (prior-to-secondary)	English as a Second Language	51008A000	no	0.
5					51 - English Language and Literature (prior-to-secondary)	Language Arts Laboratory	51009A000	no	0.
6					51 - English Language and Literature (prior-to-secondary)	Language Arts (early childhood education)	51026A000	no	0.
7					51 - English Language and Literature (prior-to-secondary)	Language Arts (pre-kindergarten)	51027A000	no	0.
8					51 - English Language and Literature (prior-to-secondary)	Language Arts (kindergarten)	51028A000	no	0.
9					51 - English Language and Literature (prior-to-secondary)	Language Arts (grade 1)	51029A000	no	0.
10					51 - English Language and Literature (prior-to-secondary)	Language Arts (grade 2)	51030A000	no	0.
11					51 - English Language and Literature (prior-to-secondary)	Language Arts (grade 3)	51031A000	no	0.
12					51 - English Language and Literature (prior-to-secondary)	Language Arts (grade 4)	51032A000	no	0.
13					51 - English Language and Literature (prior-to-secondary)	Language Arts (grade 5)	51033A000	no	0.
14					51 - English Language and Literature (prior-to-secondary)	Language Arts (grade 6)	51034A000	no	0.
15					51 - English Language and Literature (prior-to-secondary)	Language Arts (grade 7)	51035A000	no	0.
16					51 - English Language and Literature (prior-to-secondary)	Language Arts (grade 8)	51036A000	no	0.
17					51 - English Language and Literature (prior-to-secondary)	Language Arts (Non grade-specific)	51037A000	no	0.
18					51 - English Language and Literature (prior-to-secondary)	Reading (early childhood education)	51038A000	no	0.
19					51 - English Language and Literature (prior-to-secondary)	Reading (pre-kindergarten)	51039A000	no	0.
20					51 - English Language and Literature (prior-to-secondary)	Reading (kindergarten)	51040A000	no	0.
21					51 - English Language and Literature (prior-to-secondary)	Reading (grade 1)	51041A000	no	0.
22					51 - English Language and Literature (prior-to-secondary)	Reading (grade 2)	51042A000	no	0.
23					51 - English Language and Literature (prior-to-secondary)	Reading (grade 3)	51043A000	no	0.
24					51 - English Language and Literature (prior-to-secondary)	Reading (grade 4)	51044A000	no	0.
25					51 - English Language and Literature (prior-to-secondary)	Reading (grade 5)	51045A000	no	0.
26					51 - English Language and Literature (prior-to-secondary)	Reading (grade 6)	51046A000	no	0.
27					51 - English Language and Literature (prior-to-secondary)	Reading (grade 7)	51047A000	no	0.
28					51 - English Language and Literature (prior-to-secondary)	Reading (grade 8)	51048A000	no	0.
29					51 - English Language and Literature (prior-to-secondary)	Reading (Non grade-specific)	51049A000	no	0.
30					51 - English Language and Literature (prior-to-secondary)	Literature	51053A000	no	0.
31					51 - English Language and Literature (prior-to-secondary)	Strategic Reading	51066A000	no	0.
32					51 - English Language and Literature (prior-to-secondary)	Assisted Reading	51067A000	no	0.
33					51 - English Language and Literature (prior-to-secondary)	Corrective Reading	51068A000	no	0.
34					51 - English Language and Literature (prior-to-secondary)	Literature – Independent Study	51097A000	no	0.

Mapping K – 8 Courses

- **Step 2 - Select State Course Title column**
- **Step 3 - Select Filter icon on column**
- **Step 4 - Select Text Filters → Contains**

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Mapping K – 8 Courses

- Step 5 – Type the word “grade” with the correct level (e.g., “grade 2”, with a space) and select “ok” button.

Custom AutoFilter

Show rows where:

Course Titles

contains **grade 2**

☒ And ☐ Or

Use ? to represent any single character
Use * to represent any series of characters

OK **Cancel**

Course Titles	State Course Code	CTE	Max Credit
IB Language A (English), Middle Years Program	51007A000	no	0.
English as a Second Language	51008A000	no	0.
Language Arts Laboratory	51009A000	no	0.
Language Arts (early childhood education)	51026A000	no	0.
Language Arts (pre-kindergarten)	51027A000	no	0.
Language Arts (kindergarten)	51028A000	no	0.
Language Arts (grade 1)	51029A000	no	0.
Language Arts (grade 2)	51030A000	no	0.
Language Arts (grade 3)	51031A000	no	0.
Language Arts (grade 4)	51032A000	no	0.
Language Arts (grade 5)	51033A000	no	0.
Language Arts (grade 6)	51034A000	no	0.
Language Arts (grade 7)	51035A000	no	0.
Language Arts (grade 8)	51036A000	no	0.
Language Arts (Non grade-specific)	51037A000	no	0.
Reading (early childhood education)	51038A000	no	0.
Reading (pre-kindergarten)	51039A000	no	0.
Reading (kindergarten)	51040A000	no	0.
Reading (grade 1)	51041A000	no	0.
Reading (grade 2)	51042A000	no	0.
Reading (grade 3)	51043A000	no	0.
Reading (grade 4)	51044A000	no	0.
Reading (grade 5)	51045A000	no	0.
Reading (grade 6)	51046A000	no	0.
Reading (grade 7)	51047A000	no	0.
Reading (grade 8)	51048A000	no	0.
Reading (Non grade-specific)	51049A000	no	0.
Literature	51053A000	no	0.
Strategic Reading	51066A000	no	0.
Assisted Reading	51067A000	no	0.
Corrective Reading	51068A000	no	0.
Literature – Independent Study	51097A000	no	0.

Mapping K – 8 Courses

- Results include all courses identified as “grade 2”

1							State Course	CTE	Max
2	Remedial	General	Enriched	Honors	Subject	Course Titles	Code		Credit
10					51 - English Language and Literature (prior-to-secondary)	Language Arts (grade 2)	51030A000	no	0.
22					51 - English Language and Literature (prior-to-secondary)	Reading (grade 2)	51042A000	no	0.
42					51 - English Language and Literature (prior-to-secondary)	Writing (grade 2)	51132A000	no	0.
66		Math 100A			52 - Mathematics (prior-to-secondary)	Mathematics (grade 2)	52032A000	no	0.
120					53 - Life and Physical Sciences (prior-to-secondary)	Science (grade 2)	53232A000	no	0.
157					54 - Social Sciences and History (prior-to-secondary)	Social Studies (grade 2)	54432A000	no	0.
177					55 - Fine and Performing Arts (prior-to-secondary)	Dance (grade 2)	55032A000	no	0.
195					55 - Fine and Performing Arts (prior-to-secondary)	Drama (grade 2)	55072A000	no	0.
219					55 - Fine and Performing Arts (prior-to-secondary)	Music (grade 2)	55132A000	no	0.
244					55 - Fine and Performing Arts (prior-to-secondary)	Art (grade 2)	55182A000	no	0.
262					56 - Foreign Language and Literature (prior-to-secondary)	Foreign Language (grade 2)	56032A000	no	0.
329					58 - Physical/ Health/ and Safety Education (prior-to-secondary)	Physical Education (grade 2)	58032A000	no	0.
486									
487									
488									
489									
490									
491									
492									
493									
494									
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503									
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Student Course Assignment

- A Student Course Assignment can be added or updated via the following:
 - Online
 - Batch
- Only the Home District can submit Student Course Assignment data
- Student does not need to be actively enrolled at the time of submission, but the “enrollment” must exist and courses must fit within the enrollment dates
- Course Assignment records can be submitted without the Course End Fields which include (End Date, Final Letter Grade, and Course Credit) if the student’s enrollment is still active
- If one value is added for any of the “Course End” fields (End Date, Final Letter Grade, and Course Credit), then ALL fields are required
- All Student Course Data must be provided if the student’s enrollment is Exited. (including the Course End fields)

Student Course Assignment

- The grade of the student does not limit the courses a student may take
 - Example – 8th grade student can take 9th grade Algebra
- The optional fields are course numeric grade, maximum numeric grade, actual attendance, and total attendance. However, these fields can only be provided if ALL course fields are provided (end date, final letter grade, and course credit)
- Home school can view all Student Course Assignment data for students where they are identified as the home school
- The current home school (Active Enrollment) can view all current and past Student Course Assignments
- Serving School can only see courses on students for which they are serving
- No student course assignments prior to school year 2011 (The earliest possible Student Course Start Date would be 07/01/2010)

Student Course Assignment

■ Student Course Assignment Validations

- The student must have a valid enrollment record with the following matching elements for a Student Course Assignment record to be added or updated:
 - Home RCDTS
 - Serving RCDTS
 - School Year
- Only Grades K – 12 can submit Student Course Assignments
- The Student Course Start Date must be equal to or greater than the student's Enrollment Date
- The Student Course End Date must be equal to or less than the student's Exit Enrollment Date

Student Course Assignment

- If the student is in grades K-8 and taking K-8 Courses (subjects 51-72) the following fields can* be populated automatically upon exiting a student's enrollment:
 - Course End Date
 - Credit
 - Final Letter Grade
 - Promotion - Student was promoted at end of term. (Grades K – 8 only)
 - Retention- Student was retained at end of term. (Grades K – 8 only)
 - Not Complete - Student did not complete the term. (Grades K – 8 only)

*Note: If these fields have been provided by a SIS user as part of the Course Assignment data (prior to “exiting” the student), SIS will not overwrite that data using the automated procedure.

Student Course Assignment

- When to report Student Course Assignments
 - Student Course Assignment must be entered by school that has student enrolled at end of Term (Semester)
 - Student Course Assignment could be entered if the student ends a course prior to the end of Term – **(dependent on local district policy)**
- For grades K-8, the recommendation is to submit Course Assignment data at the beginning of each Term, and upon “exiting” the student, SIS will automatically populate the Final Letter Grade according to the Student Exit Enrollment Type code.
- Please keep in mind that K-8 student enrollments may simply consist of “year long” courses in SIS (i.e., using only one “Term”).

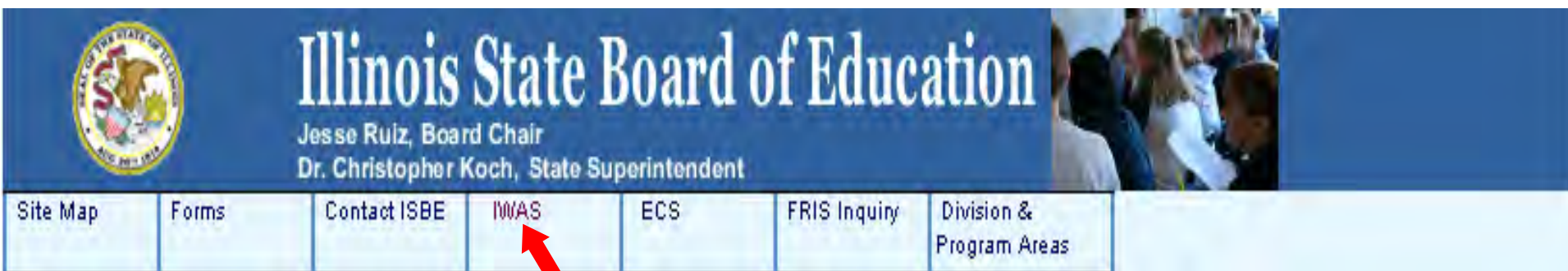
Student Course Assignment

- Student Course Assignment Batch File Process
- File types:
 - XML
 - Text (TXT)
 - Comma Separated Value (CSV)
- The following materials are available on the www.isbe.net/sis:
 - Excel Templates
 - Tips for Completing Student Course Assignments
 - Steps for Creating and Uploading Student Course Assignments

Student Course Assignment

Accessing ISBE SIS

- Access ISBE SIS through IWAS, ISBE's Web Application Security System
- Link to IWAS from the ISBE Homepage at www.isbe.net
- An IWAS User Guide is available on the IWAS Login Screen



Student Course Assignment

Illinois State Board of Education
Jesse Ruiz, Board Chair
Christopher A. Koch, State Superintendent

ISBE Administrator

Login: ALLOWRY

Home

System Listing

Pending Sign Ups

Pending Documents

Change Password

Preferences

Search

Help

Logout

Messages :

20 unread Inbox message(s)

0 unread Archived message(s)

Require Action :

0 Sign-ups pending your approval

0 Documents pending your approval

0 Feedback messages pending review

News Items

New! Entity Profile System is available!

Changes in IWAS Administrative Accounts

Public School District Consolidations/Annexations/Convergence and

Managing IWAS Accounts - Has anyone left your organization?

Has anyone left your organization recently? Do they still have access to

Illinois State Board of Education
Jesse Ruiz, Board Chair
Christopher A. Koch, State Superintendent

My Systems

Below are systems that you are either authorized to use or are awaiting authorization from either your district (Pending-District), ROE (Pending-ROE) or ISBE (Pending-ISBE). Once you are "Authorized" to access a system, simply click on the system description to use it.

Click Here for Due Dates

Categories - Click to Expand/Collapse Tree

Reporting

Monthly

Student Information System - Statewide

Authorized

Legend: System Description - Detailed Due Dates Profile

Want to Signup for Other Systems?

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Student Course Assignment

■ Mandatory fields

- Term (Semester)
- State Course Code
- Student Course Start Date
- Section Number
- Course Level
- Course Credit
- Articulated Credit
- Dual Credit
- Course Setting
- Student Course End Date
- Course Final Letter Grade/Completion Status (Term)

■ Optional Fields

- Local Course ID
- Local Course Title
- Actual Attendance (Classes)
- Total Attendance (Classes)
- Single Parent including Single Pregnant Woman (Reported for CTE Courses Only)
- Displaced Homemaker (Reported for CTE Courses only)
- Course Numeric Grade (Term)
- Maximum Numeric Grade (Term)

Student Course Assignment


Online Process Overview

- **Search for Student**
 - Add Course to Home School Enrollment
 - Add Course to Area Career Center Enrollment

- **Search for A Teacher**
 - Add Courses to Teacher

Student Course Assignment

■ Enrollment 1 - Home School

**Illinois State Board of Education**

Student Information System
Student Details

SIS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT 19:52

Login: RCDT432

Home

Student ⓘ

Search SID

Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files ⓘ

Reports

Help

Log Out

Click on the tabs to view the student details. To view School / District Name and contact information, please click on either the Home or Serving School RCDTS number.

SID: 442645654

Legal Last Name: Smith

Legal First Name: John

Legal Middle Name:

Student Demographic

Student Enrollment

Program Indicators

ELL Information

Student Enrollment: Active

Enrollment Type for Serving	Transfer in from another District	School Year for Serving	2012
RCDTS for Home	500820900041003	RCDTS for Serving	500820900041003
Enrollment Date for Serving	08/27/2011	FTE for Serving	0.50
Entry/Grade Level for Serving	11 - Grade 11		
Discipline	View Details		
Homeless	View Details		
Exit Date		Exit Status	
Exit Type			
Student Course Assignment	View Details		


1 | 2

Add Enrollment

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or [Click here to Contact Us](#).
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Student Course Assignment

■ Enrollment 2 – Area Career Center

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Student Information System
Student Details

SIS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT

Login: RCDT432

Home
Student ⓘ
Search SID
Request New SID
Exit Enrollment
Assessment
Adjusted Cohorts
Teacher
Batch Files ⓘ
Reports
Help
Log Out

Click on the tabs to view the student details. To view School / District Name and contact information, please click on either the Home or Serving School RCDTS number.

SID: 442645654
Legal Last Name: Smith
Legal First Name: John
Legal Middle Name:

Student Demographic **Student Enrollment** **Program Indicators** **ELL Information**

Student Enrollment: Active

Enrollment Type for Serving	Transfer in from another District	School Year for Serving	2012
RCDTS for Home	500820900041003	RCDTS for Serving	510847900404000
Enrollment Date for Serving	08/27/2011	FTE for Serving	0.50
Entry/Grade Level for Serving	11 - Grade 11		
Discipline	View Details		
Homeless			
Exit Date		Exit Status	
Exit Type			
Student Course Assignment	View Details		

12

2 | 2

Add Enrollment

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Student Course Assignment

■ Student Course Assignment Validations

To add or to update a record, the student must have a valid district enrollment record in SIS with the following characteristics:

- Enrollment record Home RCDTS matches Student Course Assignment record Home RCDTS
- Enrollment record Serving RCDTS matches Student Course Assignment record Serving RCDTS
- Enrollment School Year matches Student Course Assignment School Year
- Course Start Date must be equal to or greater than the Student's Enrollment Date
- Course End Date must be equal to or less than the Student's Exit Enrollment Date
- Enrollment Exit/Withdrawal Type does not equal Code 99 (Erroneous Enrollment)

Student Course Assignment

■ Student Course Assignment Validations

A school can always view all Student Course Assignment data for the enrollments where they are identified as the Home School.

SIS ensures the current Home School (Active Enrollment) can view all Student Course Assignments.

- Once the student is enrolled, all past assignments can be viewed


Student Course Assignment data can only be entered for students in grades K-12

Student Course Assignment

- **Updating/Edit Student Course Assignments**
 - The following elements must match in order to update a Student Course Assignment record:
 - SID
 - Home RCDTS
 - Serving RCDTS
 - School Year
 - Term
 - State Course Code
 - Section Number

Student Course Assignment

■ Adding a Course to the Home School Enrollment

**Illinois State Board of Education**


Student Information System
Student Details

SIS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT 19:57

Login: RCDT432

Home

Student 

Search SID


Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files 

Reports

Help

Log Out

Click on the tabs to view the student details. To view School / District Name and contact information, please click on either the Home or Serving School RCDTS number.

SID: 442645654

Legal Last Name: Smith

Legal First Name: John

Legal Middle Name:

Student Demographic

Student Enrollment

Program Indicators

ELL Information

Student Enrollment: Active

Enrollment Type for Serving	Transfer in from another District	School Year for Serving	2012
RCDTS for Home	500820900041003	RCDTS for Serving	500820900041003 Home School
Enrollment Date for Serving	08/27/2011	FTE for Serving	0.50
Entry/Grade Level for Serving	11 - Grade 11		
Discipline	View Details		
Homeless	View Details		
Exit Date		Exit Status	
Exit Type			
Student Course Assignment	View Details		


1 | 2

Add Enrollment

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or [Click here to Contact Us](#)
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Student Course Assignment

■ View Courses

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Student Information System
Student Course Assignment

SIS HOME | SISB HOME | LOG OFF

SESSION TIMEOUT 15:26

Login: RCDT432

Home
Student [X]
Search SID
Request New SID
Exit Enrollment
Assessment
Adjusted Cohorts
Teacher
Batch Files [X]
Reports
Help
Log Out

SID : 442645654
Legal Last Name : Smith
Home RCDTS : 500820900041003

Legal First Name : John
Serving RCDTS : 500820900041003

Middle Name :
School Year : 2012

Enrollment Date : 08/27/2011
Exit Date :

Term 1
No Courses Assigned

Term 2
No Courses Assigned

Term 3
No Courses Assigned

Term 4
No Courses Assigned


Term 5
No Courses Assigned

Edit **Return To Search**

NOTE
To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the [Outside Course Assignment](#) page.

Student Course Assignment

■ Add Course

**Illinois State Board of Education**


Student Information System
Student Course Assignment

SIS HOME | ISS HOME | LOGOUT

SESSION TIMEOUT 19:55

Login: RCDT432

Home

Student 

Search SID


Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files 

Reports

Help

Log Out

SID : 442645654
Legal Last Name : Smith
Home RCDTS : 500820900041003

Legal First Name : John
Serving RCDTS : 500820900041003

Middle Name :
School Year : 2012

Enrollment Date : 08/27/2011
Exit Date :

Catalog Type: ☐ Prior to Secondary Courses ☒ Secondary

Subject Area: 02 - Mathematics

State Course: 02052A000-Algebra I

Semester: ☒ Term 1 ☐ Term 2 ☐ Term 3 ☐ Term 4 ☐ Term 5

Add Course

Term 1
No Courses Assigned


Term 2
No Courses Assigned

Term 3
No Courses Assigned

Term 4
No Courses Assigned

Student Course Assignment

■ View Course



**Illinois State Board of Education**

Student Information System
Student Course Assignment

SIS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT 19:59

Login: RCDT432

[Home](#)
[Student](#) 
[Search SID](#)
[Request New SID](#)
[Exit Enrollment](#)
[Assessment](#)
[Adjusted Cohorts](#)
[Teacher](#)
[Batch Files](#) 
[Reports](#)
[Help](#)
[Log Out](#)

SID : 442645654
Legal Last Name : Smith
Home RCDTS : 500820900041003

Legal First Name : John
Serving RCDTS : 500820900041003

Middle Name :
School Year : 2012

Enrollment Date : 08/27/2011
Exit Date :

Catalog Type: ☐ Prior to Secondary Courses ☒ Secondary
Subject Area:
State Course:
Semester: ☐ Term 1 ☐ Term 2 ☐ Term 3 ☐ Term 4 ☐ Term 5

[Add Course](#)

Term 1

State Course Id	State Course Title	Section	Start	End	Credit	Grade
Select Delete 02052A000	Algebra I					

Term 2

No Courses Assigned

Term 3


No Courses Assigned

Term 4

No Courses Assigned

Student Course Assignment



■ Edit Course

**Illinois State Board of Education**

Student Information System
Student Course Assignment

SESSION TIMEOUT 19:35

Login: RCDT432

Home
Student 
Search SID
Request New SID
Exit Enrollment
Assessment
Adjusted Cohorts
Teacher
Batch Files 
Reports
Help
Log Out

SID : 442645654
Legal Last Name : Smith
Home RCDTS : 500820900041003

Legal First Name : John
Serving RCDTS : 500820900041003

Middle Name :
School Year : 2012

Enrollment Date : 08/27/2011
Exit Date :

Catalog Type: ☐ Prior to Secondary Courses ☒ Secondary
Subject Area: 02 - Mathematics
State Course: 02001A000-Informal Mathematics **Add Course**
Semester: ☐ Term 1 ☐ Term 2 ☐ Term 3 ☐ Term 4 ☐ Term 5

Term 1

State Course Id	State Course Title	Section	Start	End	Credit	Grade
02052A000	Algebra I	101	08/27/2011	12/21/2011	1.00	B
Local Course Code	Local Course Title	Course Level	Course Setting			
		General	Traditional School Day Program			
Dual Credit	Articulated Credit	Attendance Actual	Attendance Total	Numeric Grade Actual	Numeric Grade Maximum	Displaced Homemaker
<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No					<input type="radio"/> Yes <input checked="" type="radio"/> No

Term 2


No Courses Assigned

Term 3

No Courses Assigned

Student Course Assignment


■ View Courses

**Illinois State
Board of Education**

Student Information System
Student Course Assignment

Login: RCDT432

Home

Student 

Search SID


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Help

Log Out

SID : 442645654
Legal Last Name : Smith
Home RCDTS : 500820900041003

Legal First Name : John
Serving RCDTS : 500820900041003

Middle Name :
School Year : 2012

Enrollment Date : 08/27/2011
Exit Date :

Catalog Type: ☐ Prior to Secondary Courses ☒ Secondary

Subject Area:

State Course:

Add Course

Semester: ☐ Term 1 ☐ Term 2 ☐ Term 3 ☐ Term 4 ☐ Term 5

Term 1

State Course Id	State Course Title	Section	Start	End	Credit	Grade
Select Delete 02052A000	Algebra I	101	08/27/2011	12/21/2011	1.00	B

Term 2

No Courses Assigned

Term 3

No Courses Assigned

Term 4

No Courses Assigned

Term 5

No Courses Assigned

Next


Cancel

NOTE

To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the [Outside Course Assignment](#) page.



Student Course Assignment

■ Review Courses

**Illinois State
Board of Education**

Student Information System
Student Course Assignment

Login: RCDT432

[Home](#)
[Student](#) 
[Search SID](#)
[Request New SID](#)
[Exit Enrollment](#)
Assessment
[Adjusted Cohorts](#)
[Teacher](#)
[Batch Files](#) 
[Reports](#)
[Help](#)
[Log Out](#)

SID : 442645654
Legal Last Name : Smith
Home RCDTS : 500820900041003

Legal First Name : John
Serving RCDTS : 500820900041003

Middle Name :
School Year : 2012

Enrollment Date : 08/27/2011
Exit Date :

☐ **Term 1**

State Course Id	State Course Title	Section	Start	End	Credit	Grade
02052A000	Algebra I	101	08/27/2011	12/21/2011	1.00	B

☐ **Term 2**
No Courses Assigned


☐ **Term 3**
No Courses Assigned

☐ **Term 4**
No Courses Assigned

☐ **Term 5**
No Courses Assigned

Student Course Assignment



■ Update Successful

**Illinois State
Board of Education**

Student Information System
Student Course Assignment

Login: RCD7432

The course assignment has been successfully updated.


[Home](#)
[Student](#) 
[Search SID](#)
[Request New SID](#)
[Exit Enrollment](#)
[Assessment](#)
[Adjusted Cohorts](#)
[Teacher](#)
[Batch Files](#) 
[Reports](#)
[Help](#)
[Log Out](#)

SID : 442645654
Legal Last Name : Smith
Home RCDTS : 500820900041003


Legal First Name : John
Serving RCDTS : 500820900041003

Middle Name :
School Year : 2012


Enrollment Date : 08/27/2011
Exit Date :

 **Term 1**


State Course Id	State Course Title	Section	Start	End	Credit	Grade
02052A000	Algebra I	101	08/27/2011	12/21/2011	1.00	B

 **Term 2**


No Courses Assigned

 **Term 3**

No Courses Assigned

 **Term 4**

No Courses Assigned


 **Term 5**

No Courses Assigned

[Edit](#) [Return To Search](#)

Student Course Assignment

■ Student Enrollment

**Illinois State Board of Education**


Student Information System
Student Details

ELS HOME | ESB HOME | LOGOFF

SESSION TIMEOUT 19:59

Login: RCDT432

Home

Student 

Search SID


Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files 

Reports

Help

Log Out

Click on the tabs to view the student details. To view School / District Name and contact information, please click on either the Home or Serving School RCDTS number.

SID: 442645654

Legal Last Name: Smith

Legal First Name: John

Legal Middle Name:

Student Demographic **Student Enrollment** **Program Indicators** **ELL Information**

Student Enrollment: Active

Enrollment Type for Serving	Transfer in from another District	School Year for Serving	2012
RCDTS for Home	500820900041003	RCDTS for Serving	510847900404000 Area Career Center
Enrollment Date for Serving	08/27/2011	FTE for Serving	0.50
Entry/Grade Level for Serving	11 - Grade 11		
Discipline	View Details		
Homeless			
Exit Date		Exit Status	
Exit Type			
Student Course Assignment	View Details		

1 2

2 | 2

Add Enrollment

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or Click here to Contact Us
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Student Course Assignment

■ View Courses

The screenshot displays the 'Student Information System' interface for the Illinois State Board of Education. The page title is 'Student Course Assignment'. On the left is a navigation menu with links: Home, Student, Search SID, Request New SID, Exit Enrollment, Assessment, Adjusted Cohorts, Teacher, Batch Files, Reports, Help, and Log Out. The main content area shows student details for SID 442645654, Legal Last Name Smith, Legal First Name John, Middle Name, Enrollment Date 08/27/2011, School Year 2012, and Exit Date. Two RCDTS numbers are highlighted with red boxes: Home RCDTS 500820900041003 and Serving RCDTS 510847900404000. Below this, five terms (Term 1 to Term 5) are listed, each with a 'No Courses Assigned' status. At the bottom, there are 'Edit' and 'Return To Search' buttons, with the 'Edit' button highlighted by a red oval. A 'NOTE' section at the bottom provides instructions for entering course data from various facilities.

Illinois State Board of Education

Student Information System
Student Course Assignment

Login: RCDT432

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files

Reports

Help

Log Out

SID : 442645654
Legal Last Name : Smith
Home RCDTS : 500820900041003
Legal First Name : John
Serving RCDTS : 510847900404000
Middle Name :
School Year : 2012
Enrollment Date : 08/27/2011
Exit Date :

Term 1
No Courses Assigned

Term 2
No Courses Assigned

Term 3
No Courses Assigned

Term 4
No Courses Assigned

Term 5
No Courses Assigned


Edit Return To Search

NOTE
To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the [Outside Course Assignment](#) page.

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or Click here to Contact Us

Student Course Assignment

■ Add Course



**Illinois State Board of Education**

Student Information System
Student Course Assignment

SIS HOME | ISSS HOME | LOGOFF

SESSION TIMEOUT 17:58

Login: RCDT432

Home
Student 
Search SID
Request New SID
Exit Enrollment
Assessment
Adjusted Cohorts
Teacher
Batch Files 
Reports
Help
Log Out

SID : 442645654
Legal Last Name : Smith
Home RCDTS : 500820900041003
Legal First Name : John
Serving RCDTS : 510847900404000
Middle Name :
School Year : 2012
Enrollment Date : 08/27/2011
Exit Date :

Catalog Type: ☐ Prior to Secondary Courses ☒ Secondary
Subject Area: 17 - Architecture and Construction
State Course: 17001A000-Construction Careers Exploration
Semester: ☒ Term 1 ☐ Term 2 ☐ Term 3 ☐ Term 4 ☐ Term 5

Add Course

Term 1

No Courses Assigned

Term 2

No Courses Assigned

Term 3


No Courses Assigned

Term 4

No Courses Assigned

Student Course Assignment

■ View Course

**Illinois State Board of Education**


Student Information System
Student Course Assignment

SIS HOME | IBSE HOME | LOGOUT

Session Timeout:

Login: RCDT432

Home

Student 

Search SID


Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files 

Reports

Help

Log Out

SID : 442645654
Legal Last Name : Smith
Home RCDTS : 500820900041003

Legal First Name : John
Serving RCDTS : 510847900404000

Middle Name :
School Year : 2012

Enrollment Date : 08/27/2011
Exit Date :

Catalog Type: ☐ Prior to Secondary Courses ☒ Secondary
Subject Area: 17 - Architecture and Construction
State Course: 17001A000-Construction Careers Exploration
Semester: ☐ Term 1 ☐ Term 2 ☐ Term 3 ☐ Term 4 ☐ Term 5

Add Course

Term 1

	State Course Id	State Course Title	Section	Start	End	Credit	Grade
Select Delete	17001A000	Construction Careers Exploration					


Term 2
No Courses Assigned

Term 3
No Courses Assigned

Term 4
No Courses Assigned

Student Course Assignment



■ Edit Course

**Illinois State Board of Education**

Student Information System
Student Course Assignment

SESSION TIMEOUT 19:34

Login: RCDT432

Home
Student 
Search SID
Request New SID
Exit Enrollment
Assessment
Adjusted Cohorts
Teacher
Batch Files 
Reports
Help
Log Out

SID : 442645654
Legal Last Name : Smith
Home RCDTS : 500820900041003
Legal First Name : John
Serving RCDTS : 510847900404000
Middle Name :
School Year : 2012
Enrollment Date : 08/27/2011
Exit Date :

Catalog Type: ☐ Prior to Secondary Courses ☒ Secondary
Subject Area: 17 - Architecture and Construction
State Course: 17001A000-Construction Careers Exploration
Semester: ☐ Term 1 ☐ Term 2 ☐ Term 3 ☐ Term 4 ☐ Term 5
[Add Course](#)

Term 1

State Course Id	State Course Title	Section	Start	End	Credit	Grade
17001A000	Construction Careers Exploration	108	08/27/2011	12/21/2011	1.00	B+
Local Course Code		Local Course Title		Course Level		Course Setting
				General		Traditional School Day Program
Dual Credit	Articulated Credit	Attendance Actual	Attendance Total	Numeric Grade Actual	Numeric Grade Maximum	Displaced Homemaker
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

[Update](#) [Cancel](#)

Term 2

No Courses Assigned


Term 3

No Courses Assigned

60

Student Course Assignment

■ View Courses

**Illinois State
Board of Education**


Student Information System
Student Course Assignment

SIS HOME | SIS HOME | LOGOFF

SESSION
THROUGH 19:41

Log In: RCDT432

Home

Student 

Search SID


Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files 

Reports

Help

Log Out

SID : 442645654
Legal Last Name : Smith
Home RCDTS : 500820900041003

Legal First Name : John
Serving RCDTS : 510847900404000

Middle Name :
School Year : 2012

Enrollment Date : 08/27/2011
Exit Date :

Catalog Type: ☐ Prior to Secondary Courses ☒ Secondary

Subject Area:

State Course:

Semester: ☐ Term 1 ☐ Term 2 ☐ Term 3 ☐ Term 4 ☐ Term 5

Add Course

Term 1

State Course Id	State Course Title	Section	Start	End	Credit	Grade
Select Delete 17001A000	Construction Careers Exploration	108	08/27/2011	12/21/2011	1.00	B+

Term 2

No Courses Assigned

Term 3

No Courses Assigned

Term 4

No Courses Assigned

Term 5


No Courses Assigned

Next

Cancel

Student Course Assignment

■ Review Courses

**Illinois State
Board of Education**

Student Information System
Student Course Assignment

SIS HOME | SIS HOME | LOGOFF
SESSION
TIMEOUT 19:57

login: RCD7432

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files ☒

Reports

Help

Log Out

SID : 442645654
Legal Last Name : Smith
Home RCDTS : 500820900041003

Legal First Name : John
Serving RCDTS : 510847900404000

Middle Name :
School Year : 2012

Enrollment Date : 08/27/2011
Exit Date :

Term 1

State Course Id	State Course Title	Section	Start	End	Credit	Grade
17001A000	Construction Careers Exploration	108	08/27/2011	12/21/2011	1.00	B+

Term 2

No Courses Assigned

Term 3

No Courses Assigned

Term 4

No Courses Assigned

Term 5

No Courses Assigned

Submit

Change


Cancel

NOTE
To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the [Outside Course Assignment](#) page.

Have questions or need help? Contact our Call Center (217)598-3600 between 7:00am - 4:30pm CST, Monday - Friday or Click here to Contact Us

Student Course Assignment

■ Update Successful

**Illinois State
Board of Education**

Student Information System
Student Course Assignment

SESSION
THROUGH 19:50

login: RCD7433

The course assignment has been successfully updated.

Home
Student
Search SID
Request New SID
Exit Enrollment
Assessment
Adjusted Cohorts
Teacher
Batch Files
Reports
Help
Log Out

SID : 442645654
Legal Last Name : Smith
Home RCDTS : 500820900041003

Legal First Name : John
Serving RCDTS : 510847900404000

Middle Name :
School Year : 2012

Enrollment Date : 08/27/2011
Exit Date :

Term 1

State Course Id	State Course Title	Section	Start	End	Credit	Grade
17001A000	Construction Careers Exploration	108	08/27/2011	12/21/2011	1.00	B+

Term 2

No Courses Assigned

Term 3

No Courses Assigned

Term 4

No Courses Assigned

Term 5

No Courses Assigned

Edit

Return To Search

NOTE
To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the [Outside Course Assignment](#) page.

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or Click here to Contact Us.

Student Course Assignment

Online Process Overview

- **Search for Student**
 - Add Course to student Serving at the Home School
 - Add Course to a student Serving at the Area Career Center

- **Search for A Teacher**
 - Add Courses to Teacher

Teacher Course Assignment

- In SIS, the Home School is responsible for providing all student data. This includes assigning a unique Student Identifier (SID) and then providing demographic data, performance data, program participation data, Student Course Assignments and Student Outside Course Assignments (when applicable) for the student.
- Similar to the IWAS Application “Teacher Service Record”, the Serving District will submit Teacher Course Assignments and “One Teacher to One Student Instruction” data.
- All teachers must have an IEIN number.
- Serving school will provide the data at the start and end of the collection.
- Teacher Course Assignments can be added or updated via Online or Batch.

Teacher Course Assignment Entry

■ Mandatory fields

- IEIN
- Teacher Last Name
- Teacher First Name
- Teacher Birth Date
- School Year
- Teacher Serving Location RCDTS
- Employer RCDTS
- Term (Semester)
- State Course Code
- Section Number
- Teacher Course Start Date
- Role of Professional
- Teacher Commitment

■ Optional Fields

- Local Teacher ID
- Local Course ID
- Local Course Title

Teacher Course Assignment Entry

- **Teacher Course Start Date** - First day of attendance for the teacher.

- **Role of Professional** - The specific role of the teacher.
 - 01 Teacher of Record
 - 02 Professional Contributor
 - 03 Student Teacher
 - 04 Substitute Teacher
 - 05 Reading/Math Specialist
 - 06 Technology Specialist
 - 07 Social Worker/Psychologist/Counselor
 - 08 Speech/Language Pathologist
 - 10 Proctor

- **Teacher to Course Commitment** - Numeric value of the teacher's course commitment during the duration of the course, expressed in decimal form, where 1.00 represents a full-time commitment to the course.

Teacher Course Assignment Exit

■ Mandatory fields

- IEIN
- Teacher Last Name
- Teacher First Name
- Teacher Birth Date
- School Year
- Teacher Serving Location RCDTS
- Employer RCDTS
- Term (Semester)
- State Course Code
- Section Number
- Teacher Course End Date
- Reason for Exit

■ Optional Fields

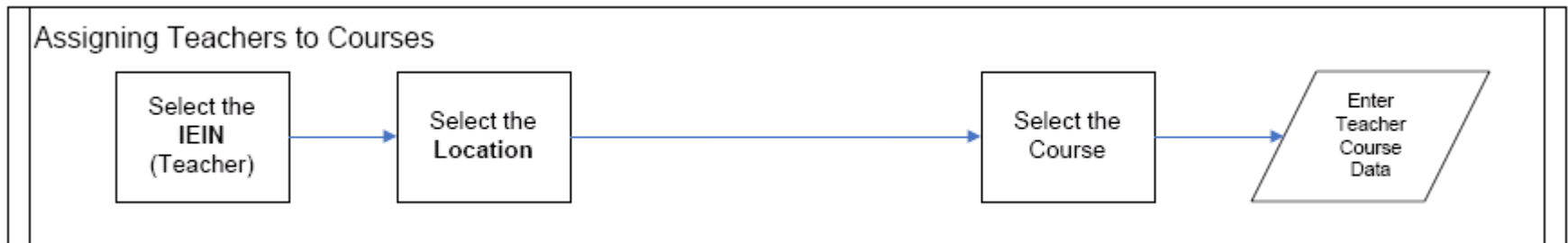
- Local Teacher ID
- Actual Attendance (Classes)
- Total Attendance (Classes)

Teacher Course Assignment Exit

- **Actual Attendance (Classes)** - Actual number of class periods of attendance teacher attended per course during the term
- **Total Attendance (Classes)** - Total number of class periods of attendance available for the teacher for this course during the term
- **Teacher Course End Date** - Last day of attendance for the teacher
- **Reason for Exit** - The reason why the teacher exited the course.
 - 01 Course Ended
 - 02 Teacher Resigned/Reassigned/Terminated
 - 03 Leave of Absence
 - 04 Death
 - 05 Teacher Expulsion
 - 99 Erroneous Course Assignment

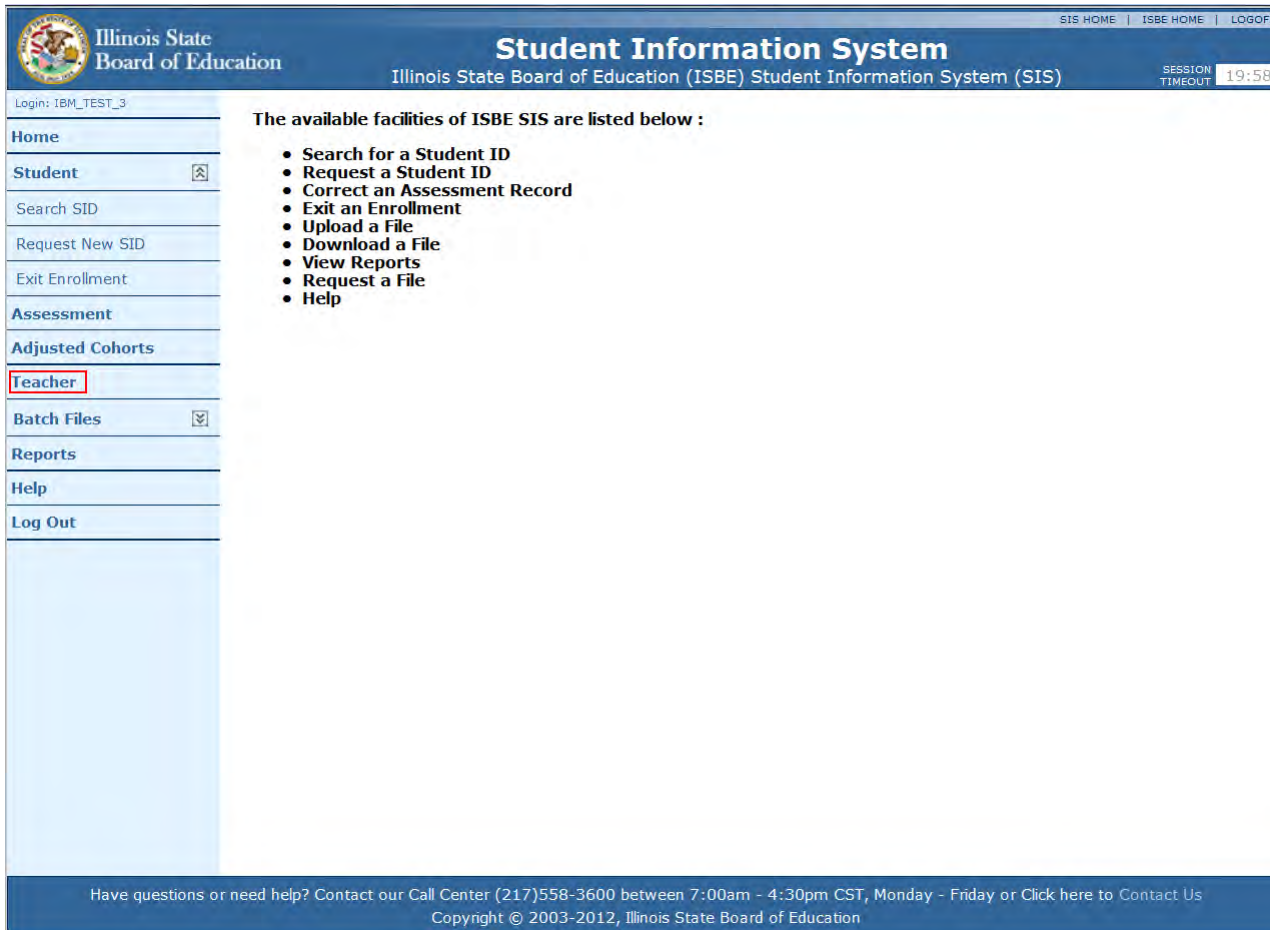
Teacher Course Assignment

- Teacher Course Assignment Online Process



Teacher Course Assignment

■ Current SIS Home Screen



Illinois State Board of Education


Student Information System

Illinois State Board of Education (ISBE) Student Information System (SIS)

SESSION TIMEOUT 19:58

Login: IBM_TEST_3

Home

Student 

Search SID


Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files 

Reports

Help

Log Out

The available facilities of ISBE SIS are listed below :


- Search for a Student ID
- Request a Student ID
- Correct an Assessment Record
- Exit an Enrollment
- Upload a File
- Download a File
- View Reports
- Request a File
- Help

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or Click here to Contact Us

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Teacher Course Assignment

■ Teacher Search



Illinois State
Board of Education


STIS HOME | ISBE HOME | LOGOFF

SESSION
TIMEOUT 19:59

Search Teacher

Login: KGOECKNER

Home

Student 

Search SID


Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files 

Reports

Help

ISBE Internal

Log Out

Searching for a Teacher can be done in two ways:

1. By providing IEIN (OR)

2. By providing First Name, Last Name and Date Of Birth.

Click 'Search' Button

Fields marked with an asterisk * are required.

Search Criteria

*IEIN

OR

*Legal Last Name

Smith

*Legal First Name

Jon

Date of Birth
(mm/dd/yyyy)

01/01/1932


Search

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Teacher Course Assignment

■ Potential Match Summary



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Student Information System
Teacher Course Assignment - Search Teacher

SIS HOME | ISBE HOME | LOGOFF

SESSION
TIMEOUT 19:49

Login: KGOECKNER

[Home](#)
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[Search SID](#)
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[Assessment](#)
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[Teacher](#)
[Batch Files](#) 
[Reports](#)
[Help](#)
[ISBE Internal](#)
[Log Out](#)

Searching for a Teacher can be done in two ways:

1. By providing IEIN (OR)
2. By providing First Name, Last Name and Date Of Birth.

Click 'Search' Button

Fields marked with an asterisk * are required.

Search Criteria

*IEIN

999999

OR

*Legal Last Name

*Legal First Name

Date of Birth
(mm/dd/yyyy)


Search

IEIN	Last Name	First Name	Middle Initial	Date of Birth	Gender	Select
999999	Smith	Jon		01/01/1932	Male	Select

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Teacher Course Assignment

■ Select Teaching Location

**Illinois State Board of Education**


Student Information System
Teacher Course Assignment - Assignment History

SIS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT 19:45

Login: IBM_TEST_3

Home

Student 

Search SID


Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files 

Reports

Help

Log Out

IEIN : 999999

Legal Last Name : Smith

Legal First Name : Jon

Date Of Birth : 01/01/1932

Add New Teacher Location

*** School Year** 2013

*** Teaching Location RCDTS**

RCDT	50082189022		
Region	St Clair ROE	Category	Public Districts/Schools
District	East St Louis SD 189		
School	East St Louis Senior High School -- 0043		

*** Employer RCDTS**

☒ **Same as Teaching Location RCDTS**

☒ **Enter 15 digit RCDTS Code**

☒ **Select Region,Category,District and School**

Region	St Clair ROE
Category	Public Districts/Schools
District / Entity	East St Louis SD 189
School	East St Louis Senior High School -- 0043


Next Cancel

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or Click here to Contact Us

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Teacher Course Assignment

■ Edit Teacher Course Assignments

**Illinois State Board of Education**


Student Information System
Teacher Course Assignment - Assignment History

SIS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT 14:14

Login: IBM_TEST_3

Home

Student 

Search SID


Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files 

Reports

Help

Log Out

IEIN : 999999

Legal Last Name : Smith

Legal First Name : Jon

Date Of Birth : 01/01/1932

Teaching Location RCDTS : 500821890220043

Teaching Location Name : East St Louis Senior High School -- 0043

School Year : 2013

Employer Location RCDTS : 500821890220043

Employer Location Name : East St Louis Senior High School -- 0043

Click here to add a New Course Assignment [Add Course](#)

Term1
No courses assigned

Term2
No courses assigned

Term3
No courses assigned

Term4
No courses assigned

Term5
No courses assigned

[Return To Prev](#)

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Teacher Course Assignment

■ Add Course

Add New Teacher Course Assignment

Subject Area

01 - English Language Arts

State Course

01001A000-English/Language Arts I (9th grade)

☒ Term 1

☐ Term 2

☐ Term 3

☐ Term 4

☐ Term 5

*Required for Teacher Course Entry

** Required for Teacher Course Exit


Section Number	237*
Start Date	08/20/2012*
Local Course Code	Eng101
Local Course Title	English 101
Role of Professional	Teacher of Record*
Teacher Commitment	1.00*
End Date	**
Exit Reason	-- Select --**
Attendance Total	
Attendance Actual	

Submit

Close

Teacher Course Assignment

■ Review Course Details

**Illinois State Board of Education**


Student Information System
Teacher Course Assignment - Assignment History

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SESSION TIMEOUT 14:34

Login: IBM_TEST_3

Home

Student 

Search SID


Request New SID

Exit Enrollment

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Adjusted Cohorts

Teacher

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Log Out

IEIN : 999999
Legal Last Name : Smith
Legal First Name : Jon
Date Of Birth : 01/01/1932
Teaching Location RCDTS : 500821890220043
Teaching Location Name : East St Louis Senior High School
School Year : 2013
Employer Location RCDTS : 500821890220043
Employer Location Name : East St Louis Senior High School

Click here to add a New Course Assignment [Add Course](#)

Term1

State Course ID	State Course Title	Section	Start Date	End Date	Exit Reason	
01001A000	English/Language Arts I (9th grade)	237	08/20/2012			Select

Term2
[No courses assigned](#)

Term3
[No courses assigned](#)

Term4
[No courses assigned](#)

Term5
[No courses assigned](#)

[Return To Prev](#)

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Teacher Course Assignment

■ Current SIS Home Screen

Illinois State Board of Education

Student Information System

Illinois State Board of Education (ISBE) Student Information System (SIS)

SIS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT 19:54

Login: IBM_TEST_3

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The available facilities of ISBE SIS are listed below :


- Search for a Student ID
- Request a Student ID
- Correct an Assessment Record
- Exit an Enrollment
- Upload a File
- Download a File
- View Reports
- Request a File
- Help

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Teacher Course Assignment

■ Teacher Search



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Board of Education


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SESSION
TIMEOUT 19:59

Student Information System
Teacher Course Assignment - Search Teacher

Login: KGOECKNER

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ISBE Internal

Log Out

Searching for a Teacher can be done in two ways:

1. By providing IEIN (OR)
2. By providing First Name, Last Name and Date Of Birth.

Click 'Search' Button

Fields marked with an asterisk * are required.

Search Criteria

*IEIN

OR

*Legal Last Name

Smith

*Legal First Name

Jon

Date of Birth
(mm/dd/yyyy)


01/01/1932

Search

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Teacher Course Assignment



■ Potential Match Summary

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[Reports](#)
[Help](#)
[ISBE Internal](#)
[Log Out](#)

Student Information System

Teacher Course Assignment - Search Teacher

Searching for a Teacher can be done in two ways:

1. By providing IEIN (OR)
2. By providing First Name, Last Name and Date Of Birth.

Click 'Search' Button

Fields marked with an asterisk * are required.

Search Criteria

*IEIN

999999

OR

*Legal Last Name

*Legal First Name

Date of Birth
(mm/dd/yyyy)

Search


IEIN	Last Name	First Name	Middle Initial	Date of Birth	Gender	Select
999999	Smith	Jon		01/01/1932	Male	Select

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Teacher Course Assignment

■ Select Teaching Location

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Teacher Course Assignment - Assignment History

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Login: IBM_TEST_3

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IEIN : 999999
Legal Last Name : Smith **Legal First Name : Jon** **Date Of Birth : 01/01/1932**

School Year	Employer Name	Employer RCDTS	Teaching Location	Teaching RCDTS	
2013	East St Louis Senior High School	500821890220043	East St Louis Senior High School	500821890220043	View

Add New Teacher Location

*** School Year** 2013

*** Teaching Location RCDTS**

RCDT 50082189022

Region St Clair ROE **Category** Public Districts/Schools **District** East St Louis SD 189

School -- All Schools --

*** Employer RCDTS**

☐ Same as Teaching Location RCDTS

☐ Enter 15 digit RCDTS Code

☐ Select Region,Category,District and School

Region -- Select Region --

Category

District / Entity

School


Next

Cancel

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Teacher Course Assignment

■ Select Course Assignment to update

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Student Information System
Teacher Course Assignment - Assignment History

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IEIN : 4162
Legal Last Name : Finn
Legal First Name : John
Date Of Birth : 12/10/1953
Teaching Location RCDTS : 500821890220043
Teaching Location Name : East St Louis Senior High School
School Year : 2013
Employer Location RCDTS : 500821890220043
Employer Location Name : East St Louis Senior High School

Click here to add a New Course Assignment [Add Course](#)

Term1

State Course ID	State Course Title	Section	Start Date	End Date	Exit Reason	
01001A000	English/Language Arts I (9th grade)	237	08/20/2012			Select

Term2
[No courses assigned](#)

Term3
[No courses assigned](#)

Term4
[No courses assigned](#)

Term5
[No courses assigned](#)

[Return To Prev](#)

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Teacher Course Assignment

■ Select Edit

Teacher Course Assignment Details

* Required for Teacher Course Entry

** Required for Teacher Course Exit

State Course Code	01001A000
State Course Title	English/Language Arts I (9th grade)
Section Number	237
Start Date	08/20/2012
Local Course Code	Eng101
Local Course Title	English 101
Role of Professional	Teacher of Record
Teacher Commitment	1.00
End Date	
Exit Reason	
Attendance Total	
Attendance Actual	

Edit

Close

Teacher Course Assignment

■ Edit Teacher Course Assignments


Teacher Course Assignment Details

* Required for Teacher Course Entry ** Required for Teacher Course Exit

State Course Code	01001A000
State Course Title	English/Language Arts I (9th grade)
Section Number	<input type="text" value="237"/> *
Start Date	<input type="text" value="08/20/2012"/> *
Local Course Code	<input type="text" value="Eng101"/>
Local Course Title	<input type="text" value="English 101"/>
Role of Professional	<input type="text" value="Teacher of Record"/> *
Teacher Commitment	<input type="text" value="1.00"/> *
End Date	<input type="text" value="08/28/2012"/> **
Exit Reason	<input type="text" value="Course Ended"/> **
Attendance Total	<input type="text" value="20"/>
Attendance Actual	<input type="text" value="20"/>

Teacher Course Assignment

■ Review Course Details

**Illinois State Board of Education**


Student Information System
Teacher Course Assignment - Assignment History

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SESSION TIMEOUT 19:53

Login: IBM_TEST_3

Home

Student 

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Log Out

IEIN : 999999

Legal Last Name : Smith

Legal First Name : Jon

Date Of Birth : 01/01/1932

Teaching Location RCDTS : 500821890220043

Teaching Location Name : East St Louis Senior High School

School Year : 2013

Employer Location RCDTS : 500821890220043

Employer Location Name : East St Louis Senior High School

Click here to add a New Course Assignment [Add Course](#)

Term1

State Course ID	State Course Title	Section	Start Date	End Date	Exit Reason	
01001A000	English/Language Arts I (9th grade)	237	08/20/2012	08/28/2012	Course Ended	Select

Term2
[No courses assigned](#)

Term3
[No courses assigned](#)

Term4
[No courses assigned](#)

Term5
[No courses assigned](#)

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Linking Teachers to Students

- What links a Teacher Course Assignment to a Student Course Assignment.
 - **School Year**
 - **Student Serving RCDTS / Teacher Location RCDTS**
 - **Term**
 - **State Course Code**
 - **Section Number**
- If your district is sending students to another district the Home School and the Serving School must communicate
 - The Student Course Assignment should be matched to the Teacher Course Assignment
- This is very important for data quality, we want to ensure that the appropriate teacher is being matched to all the correct students.

Linking Teachers to Students

<u>Student Information</u> Student ID SAP ID Student Last Name Student First Name Birth Date Home RCDTS	<u>Teacher Information</u> IEIN Local Teacher ID Teacher Last Name Teacher First Name Teacher Birth Date Employer RCDTS
<u>Location / Course</u> Serving School School Year State Course Code Term (Semester) Section Number	<u>Location / Course</u> Teaching Location RCDTS School Year State Course Code Term (Semester) Section Number
<u>Course Information</u> Local Course ID Local Course Title Student Course Start Date Course Level Course Credit Articulated Credit Dual Credit Course Setting Actual Attendance Total Attendance Single Parent Including Single Pregnant Woman Displaced Homemaker Course Numeric Grade Maximum Numeric Grade Student Course End Date Course Final Letter Grade/ Completion Status	<u>Course Information</u> Local Course ID Local Course Title Teacher Course Start Date Role of Professional Teacher Commitment Actual Attendance Total Attendance Teacher Course End Date Reason for Exit

These 5 elements link a Teacher Course Assignment to a Student Course Assignment:

- Student Serving RCDTS / Teacher Location RCDTS
- School Year
- State Course Code
- Term (Semester)
- Section Number

Linking Teachers to Students

By linking the 5 elements, a Teacher/Student Assessment Score History Report can be generated.

Course Teacher:		Smith, John		IEIN: 00000																	
Term	State Course Code	Section	State Course Title														Serving School				
Term 1	02052A000	1A4	Algebra I														60002				
Student ID: 123456789		Student Name: Doe, Jane														Birth Date: 11/04/1996					
	School Year	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	Home RCDTS	Serving RCDTS	Testing RCDTS
	2006		ISAT		217	M	221	M									Y		02003	02003	02003
	2007		ISAT	04	237	E	239	M	202	M							Y		02003	02003	02003
	2008		ISAT	05	256	E	262	M	NA								Y		02003	02003	02003
	2009		ISAT	06	262	E	266	M	NA								Y		01001	01001	01001
	2010		ISAT	07	306	E	304	E	251	M							Y		01001	01001	01001
	2011		ISAT	08	266	M	296	E									Y		01001	01001	01001
Student ID: 987654321		Student Name: Doe, Jon														Birth Date: 08/11/1997					
	School Year	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	Home RCDTS	Serving RCDTS	Testing RCDTS
	2006		ISAT		237	E	243	E									Y		22003	02003	02003
	2007		ISAT	04	245	E	270	E	229	M							Y		22003	02003	02003
	2008		ISAT	05	247	E	259	M	NA								Y		22007	02007	02007
	2009		ISAT	06	271	E	283	E	NA								Y		22007	02007	02007
	2010		ISAT	07	297	E	286	E	256	M							Y		21008	01008	01008
	2011		ISAT	08	282	E	298	E									Y		21008	01008	01008

Next Steps

- Download the State Course Catalog
- Download the Course Alignment Tool; print a sample page for reference
- Work with appropriate local personnel to complete a local crosswalk of courses, such as the department head or assistant superintendent
- Enter Student and Teacher Course Assignments into SIS

ISBE Contact Information

- **ISBE Help Desk**

- (217) 558-3600
- help@isbe.net

- **ISBE SIS Information Website**

- www.isbe.net/sis