

ELIS - IL EDUCATOR LICENSURE INFORMATION SYSTEM
LICENSE REINSTATEMENT – 9 SEMESTER HOURS OF COLLEGE COURSEWORK PLUS REGISTRATION

Type the link to ELIS – <https://sec3.isbe.net/IWASNET/login.aspx> – into the computer web browser.
Type in the login name and password and click on **LOG IN**

Illinois State Board
Gery J. Chico, Chairman Christopher

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Already have an account? Login Here:

Login Name

Password

Remember Login Name

LOG IN

Forgot Your Password?

If you have forgotten your login name or password, click on the link below.

[Find Login/Password](#)

This web site has been optimized for Internet Explorer 9.0 or above / Firefox browsers by clicking on the f

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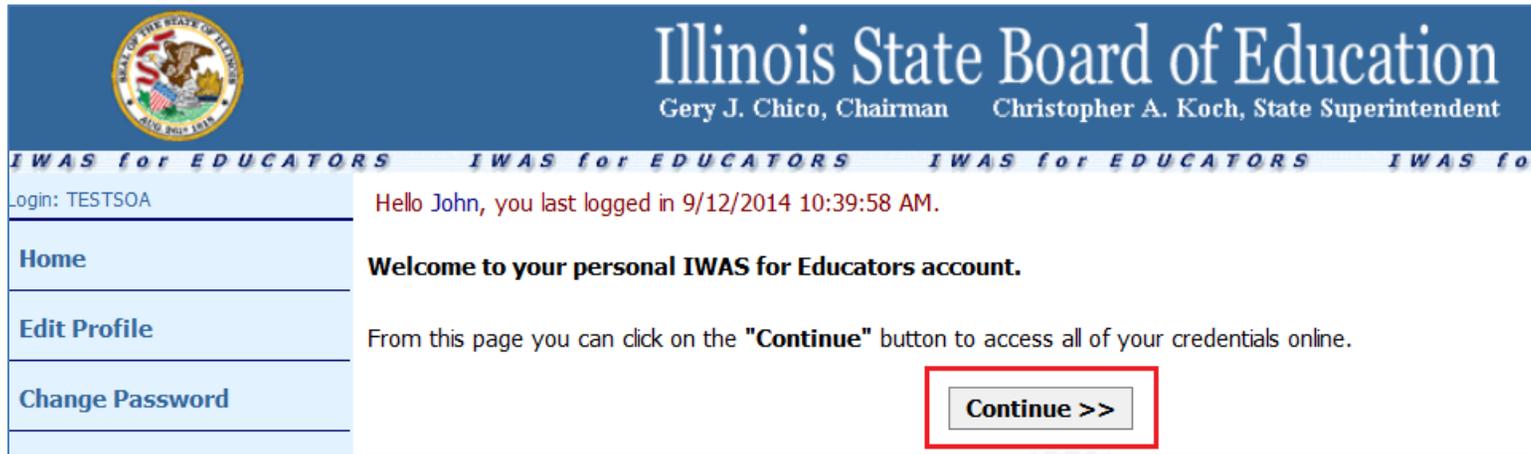
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Click



 **Illinois State Board of Education**
Gery J. Chico, Chairman Christopher A. Koch, State Superintendent

IWAS for EDUCATORS IWAS for EDUCATORS IWAS for EDUCATORS IWAS fo

Login: TESTSOA Hello John, you last logged in 9/12/2014 10:39:58 AM.

Home Welcome to your personal IWAS for Educators account.

Edit Profile From this page you can click on the "Continue" button to access all of your credentials online.

Change Password

ELIS is redirecting you to your home page.



Illinois State Board of Education

Please wait while we transfer you to the selected application

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Click on **Reinstatements** 1

Home
 My Credentials
 Educator ▾
 Help ▾

Welcome, John Q. Smith!

Primary Information

Full Name: **John Q. Smith**
 IEIN: **780939**
 DOB: **12/12/1912**
 Gender: **Female**

Contact Information

Address: **123 Main St**
 City, State Zip: **Chicago, IL 90210**
 Email: **none@none.com**
 Primary Phone: **(999) 999-9999**
 Secondary Phone:

[Click Here to Edit Your Contact Information](#)

Profile

PD Status: **Active**

[Click Here to Update Your PD/E](#)

CREDENTIAL CENTER					
License / Approval Type	Applied	Expires	Registered Thru	PD Hours	Status
Professional Educator License (PEL)		06/30/2015	2008	0	Lapsed

Endorsements	Applied	Issue Date	Status
Biology		07/14/2010	Lapsed
Elementary Education		06/25/2003	Lapsed
Elementary Education (Self Contained General Education)		06/25/2003	Lapsed

ACTION CENTER

New Documents on File 0

Deficiencies 0

Registrations 0

Renewals 0

Reinstatements 1

ELIS - IL EDUCATOR LICENSURE INFORMATION SYSTEM
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Click on [Click Here to Reinstate License](#)

instatement List			
Licenses Eligible for Reinstatement			
	Status	Issue Date	Expire Date
PEL - Professional Educator License	Lapsed	07/01/2013	06/30/2015
Click Here to Reinstate License			

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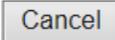
Carefully read and respond to the background questions by clicking Yes or No – click 

Renew and Register an Educator License 

Before your license reaches its expiration date, you must renew your license by verifying professional development requirements have been met. Completing the following steps will renew and register your license for another cycle. Registration fees are \$10 per year and will be collected for the license's validity period at the end of the renewal and registration process.

Please answer the following required questions of the Criminal History Disclosure Statement.

Yes	No	Question
<input type="radio"/>	<input type="radio"/>	Have you ever had a certificate denied, suspended, or revoked in Illinois or any other state?
<input type="radio"/>	<input type="radio"/>	Have you ever been convicted of a felony, or any sex, narcotics, or drug offense in Illinois or any other state?
<input type="radio"/>	<input type="radio"/>	Have you failed to file a tax return with the Illinois Department of Revenue, or failed to pay any tax, penalty, or interest owed or any final assessment of same for any tax as required by law and administered by that Department that was not subsequently resolved to the Department's satisfaction?
<input type="radio"/>	<input type="radio"/>	Have you ever been indicated as a perpetrator of child abuse or neglect by a state agency responsible for child welfare? (Note: You must answer "Yes" to this question even if the report was removed from the State Central register due to expiration of the retention period, but you may answer "No" to this question if the finding was reversed on appeal.)
<input type="radio"/>	<input type="radio"/>	Are you in default on an Illinois student loan for which you have failed to establish a satisfactory repayment plan with the Illinois Student Assistance Commission?
<input type="radio"/>	<input type="radio"/>	I certify under penalty of loss of my right to teach or work in the schools of Illinois that the answers to the questions are true and correct in every respect.
<input type="radio"/>	<input type="radio"/>	I certify, under penalty of perjury; that I do not have a child support order, and/or that I am not more than 30 days delinquent in complying with a child support order. I understand that I must sign this statement, whether or not I have children, and failure to certify may result in disciplinary action, and making a false statement may subject me to contempt of court. A written explanation is required of those unable to complete this certification.

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Click on the circle to the left of the first choice, i.e. the 9 semester hour option. Click .

~~Contempt of Court: A written explanation is required of those unable to complete this certification.~~

To reinstate your license, you must complete nine semester hours of coursework in areas aligning with your endorsement areas or pay a \$500 penalty fee. Please choose one of the following options:

- I have completed nine semester hours of coursework in the **past five fiscal years** in areas aligning with my endorsements.*
- I will pay a \$500 penalty fee in lieu of completing nine semester hours of coursework.

* Note: A fiscal year is the period between July 1 and June 30 of a given year. For example: If the current fiscal year is July 1, 2014-June 30, 2015, coursework taken July 1, 2009 or later will be honored.

Click on the circle to the left of the appropriate choice and click .

NOTE: Universities/colleges only send transcripts to ISBE at the educator's request. To expedite the evaluation, educators are not sure if their transcripts are on file at ISBE should mark the second option and submit official transcripts to ISBE Educator Licensure, 100 N 1st St, Springfield, IL 62777-0001.

If you are submitting transcripts continue to the next page.

If your transcripts are already on file at ISBE skip to page ten (10) below.

- Transcripts showing completion of nine semester hours of coursework in my endorsement area(s) are already on file at ISBE.
- I will be submitting new transcripts showing completion of the nine semester hours.

If you are submitting transcripts fill in the information below by clicking on the down arrows (screen 1) and selecting an option from the lists that pop up (screen 2).

Please select the country, state, name and degree (if applicable) for each institution from which you will be sending official transcripts.

Country: 

State: 

Institution: 

or Institution Name:

Degree: 

1

Use the scroll button  to move up and down the list.
Click on the correct choice.

I have complete
 I will pay a \$500
* Note: A fiscal year is
2015, coursework tak
Transcripts sho
 I will be submit

Please select the c
transcripts.

Country:

State:

Institution: 

or Institution Name:

Degree: 

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- Adler School of Professional Psy
- Ambria School of Nursing
- American Academy of Art
- American College of Education
- American Conservatory Of Music
- American Intercontinental Univ.
- American International Univ
- Amudsen Jr. College
- Argosy University
- Augustana College
- Aurora University
- Barat College
- Belleville Area College
- Benedictine University
- Bethany Theological Seminary
- Black Hawk College
- Blackburn College
- Bradley University
- Canton Community College

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Each time an institution is entered ELIS provides the option to enter another. When all the information has been filled in for all institutions, click .

Please select the country, state, name and degree (if applicable) for each institution from which you will be sending official transcripts.

Country: *

State: *

Institution: *

or Institution Name:

Degree: *

2nd Country:

2nd State:

2nd Institution:

or 2nd Institution Name:

Degree: *

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ELIS displays the information below. Click .

Please review the information below. Once you have reviewed the information click the "Finish" button. By clicking the "Finish" button you are electronically signing this Reinstatement application.

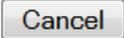
Primary Information
Name: **John Q Smith**
Gender: **F** Maiden: **unknown**
Birth Date: **12/12/1912**

Contact Information
Address: **123 Main St**
City State, Zip: **Chicago IL, 90210**
Country: **US**
Work Phone: **(999) 999-9999**
Primary Email Address: **none@none.com**

Region
Region: **15 - CITY OF CHICAGO**

Payment
Credit Card #:
Expiration Date:
CC Verification:
CC Name:
CC Street:
CC Zip:
Amount:

Once you have reviewed the information, click on the "Finish" button to complete the application.

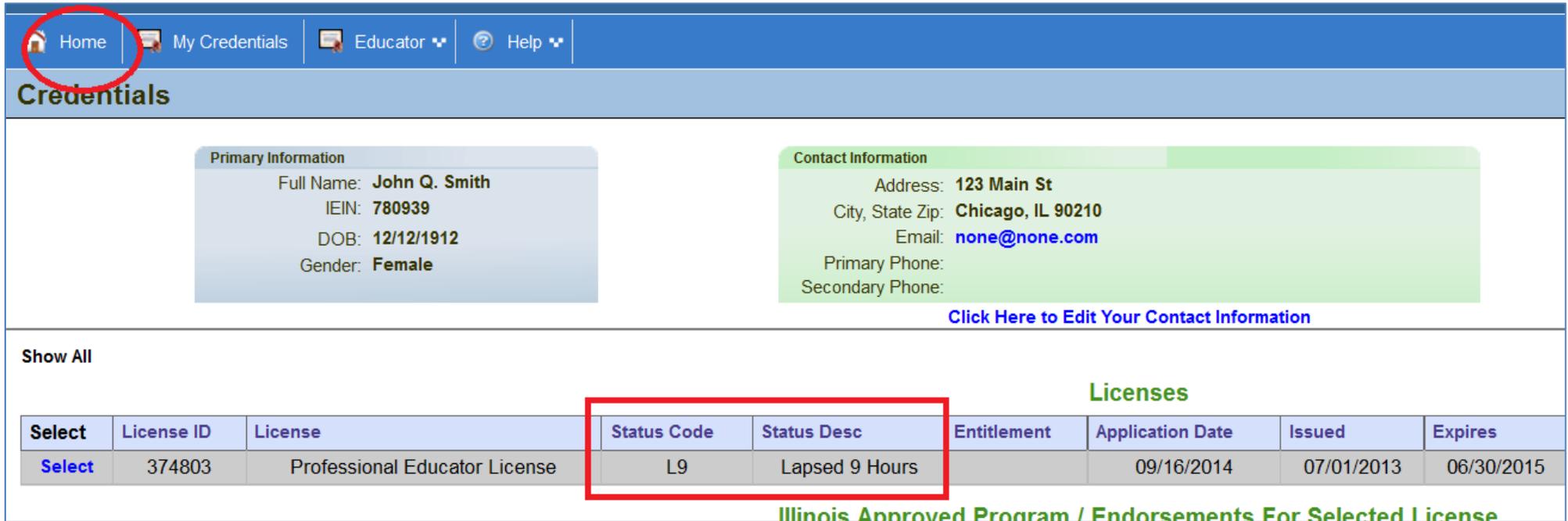
ELIS - IL EDUCATOR LICENSURE INFORMATION SYSTEM
LICENSE REINSTATEMENT – 9 SEMESTER HOURS OF COLLEGE COURSEWORK PLUS REGISTRATION

ELIS displays the message below. Click  .

Information Name: John Q. Smith IEIN: 780939 SSN: ***-**-9998 DOB: 12/12/1912 Gender: Female	Contact Information Address: 123 Main St City, State Zip: Chicago, IL 90210 Email: none@none.com Primary Phone: Secondary Phone:	Profile PD Sta
Click Here to Edit Your Contact Information		Click Here
<div>Reinstate an Educator License </div> <p>Please review the following information.</p> <p>Your online reinstatement application has been processed and is now pending review by a licensing specialist. Applications are processed in the order they are received.</p> <p>.....</p> <p><input checked="" type="radio"/> Continue - Please continue the wizard</p> <p><input type="radio"/> Cancel - Please cancel the wizard</p>		
<div style="text-align: center;"></div>		

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ELIS displays the Credentials screen. The license status is L9 – Lapsed 9 Hours indicating that you applied for reinstatement based on a review of your transcripts. To return to the dashboard (home page) click  near the upper left of the screen.



Home My Credentials Educator Help

Credentials

Primary Information
Full Name: **John Q. Smith**
IEIN: **780939**
DOB: **12/12/1912**
Gender: **Female**

Contact Information
Address: **123 Main St**
City, State Zip: **Chicago, IL 90210**
Email: **none@none.com**
Primary Phone:
Secondary Phone:
[Click Here to Edit Your Contact Information](#)

Show All

Licenses

Select	License ID	License	Status Code	Status Desc	Entitlement	Application Date	Issued	Expires
Select	374803	Professional Educator License	L9	Lapsed 9 Hours		09/16/2014	07/01/2013	06/30/2015

[Illinois Approved Program / Endorsements For Selected License](#)

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The dashboard also reflects the Lapsed 9 Hours status. Allow 7-10 working days for processing. ELIS generates an email when the evaluation is complete (see next page.)

Primary Information

Full Name: **John Q. Smith**
 IEIN: **780939**
 DOB: **12/12/1912**
 Gender: **Female**

Contact Information

Address: **123 Main St**
 City, State Zip: **Chicago, IL 90210**
 Email: **none@none.com**
 Primary Phone:
 Secondary Phone:

[Click Here to Edit Your Contact Information](#)

CREDENTIAL CENTER					
License / Approval Type	Applied	Expires	Registered Thru	PD Hours	Status
Professional Educator License (PEL)	09/16/2014	06/30/2015	2008	0	Lapsed 9 Hours
Endorsements			Applied	Issue Date	Status
Biology			07/14/2010	07/14/2010	Lapsed
Elementary Education			06/25/2003	10/06/2008	Lapsed
Elementary Education (Self Contained General Education)			06/25/2003	10/06/2008	Lapsed

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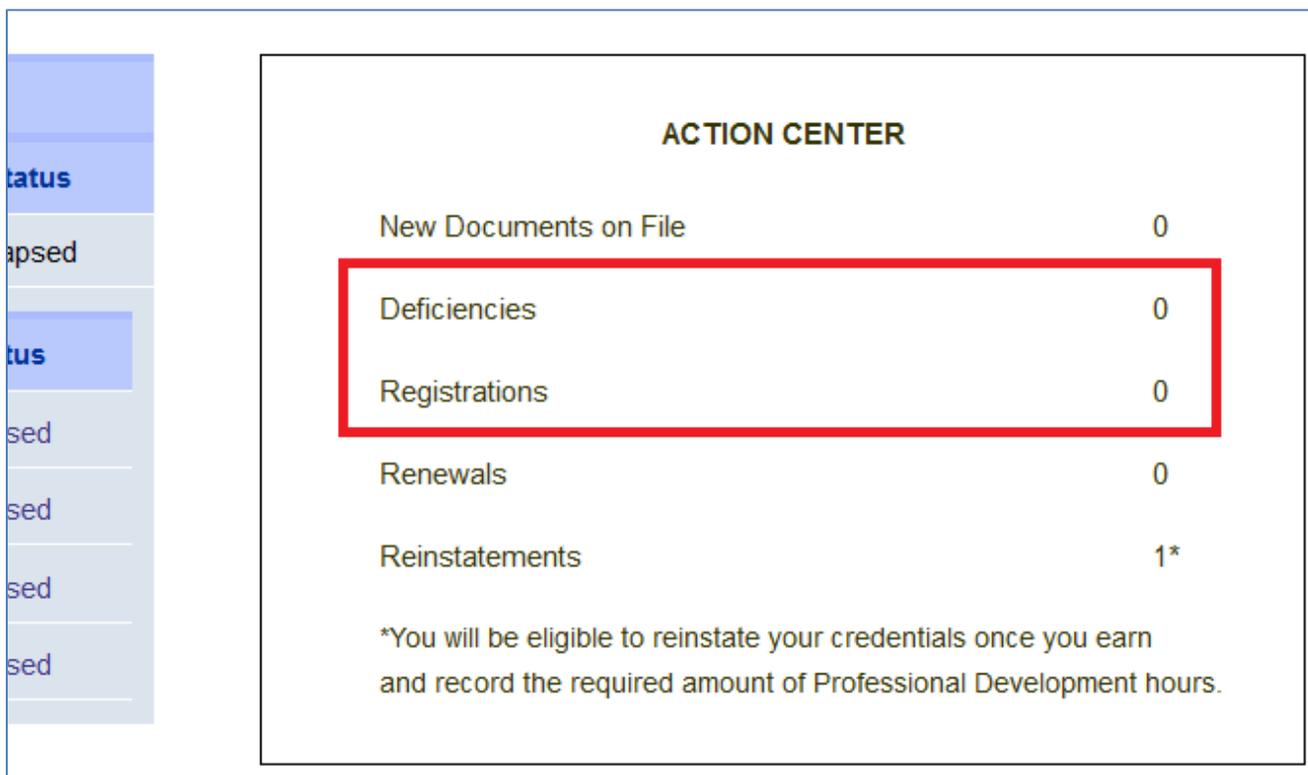
Renewa

Reinsta

When the evaluation is complete ELIS sends an email advising the educator that his/her account was updated. Login to ELIS when you receive the email.

If the Deficiencies link in the Action Center is blue the license was not reinstated. Click on the deficiencies link for an explanation and further instructions.

If the Registrations link in the Action Center is blue the license was reinstated. Click on the registration link to pay the registration fees. **NOTE:** Reinstated licenses are not valid until the registration fees have been paid. If registration fees are not paid the license will lapse again in six months.



For questions you may contact ISBE Educator Licensure at 217-557-6763.