

Stakeholder's Satisfaction
Meeting Minutes
Friday, January 29, 2010

The meeting was held at Indian Oaks Academy. Thank you to Mary and her staff for hosting us and providing a wonderful lunch.

The group reviewed program surveys. We discussed who the various stakeholders were.

We reviewed the outcome report of Michelle Hixson's program provided by AdvancED. We discussed the categories of the instrument. Although we realize all the schools have unique aspects there are common threads.

We are interested in seeing if AdvancED would help us develop a survey for nonpublic education.

The common threads we identified 4 categories:

1. Climate

Performance/ quality improvement; mission, vision, commitment to improvement, continuous improvement

2. Services

Program Specifics; unique services; intensity; insert specific program qualities

3. Teaching and Learning

Academics, curriculum; instruction, up to date, challenging, diversified instruction, data collection

4. Communication

Synergy, same question for each stakeholder

NOTE: Cliff distributes the survey after the annual IEP meeting and receives a good return rate. The survey is sent to a neutral person in the office. When results are given parents are not identified. If need be the office person (records coordinator) follows up to have the survey returned.

It is noted to send the survey to the school district once the students return to find out how they are doing.

Our ultimate goal is to create a program report card.

Our Homework

Each of us creates 5 STATEMENTS (not question forms) for **each** category(1-4 above)

Use the following scale:

1= strongly disagree

2= disagree

3=agree

4=strongly agree

5= NA

Ex. The education offered to students at our school is of high quality. 1 2 3 4 5
SD D A SA NA

Please email your statements (20 in total) by **Friday, February 12** to Bridget boconnor@atc-gsi.org to compile.

Next meeting is **February 26 at 11:30** at Indian Oaks and Springfield.

ISBE/ Stakeholder