Attention: 2015-16 PARCC Fall and Spring Scores Available in SIS (July 18, 2016)

The 2015-16 PARCC scores can be accessed using the PARCC Assessment Scores Summary and Detail reports located in SIS under the Assessment Section of the Reports section in SIS. To quickly see errors on the report, run the PARCC Assessment Scores Detail report with Sort By set to "Error".

Checking your Data:

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Examine PARCC Assessment Scores Detail report for errors.

Error Code 1 - Student score data are expected but missing. Enter a RNVTA.

Error Code 2 - For Grades 3-8, Grade of Test Code of Test Taken does not match Grade (n/a for those who took a course-based test). *Edit Grade in the Correction file or contact ISBE to suppress score data.*

Error Code 3 - For Grades 9-12, Test Code of Test Taken corresponds to a grades 3-8 test. *Edit Grade in the Correction file or contact ISBE to suppress score data.*

Error Code 4 - Student has multiple attempts for the same content area. Contact ISBE for assistance.

Use the PARCC Assessment Scores Summary and Detail reports located in SIS under the Assessment Section to review the data before updating.

Users may locate the following PARCC documents on the ISBE SIS webpage at www.isbe.net/sis/:

- PARCC Score Template http://isbe.net/sis/html/excel_templates.htm
 - o Tips for completing the ISBE SIS PARCC Correction Excel Templates
 - Steps for Creating and Uploading the ISBE SIS PARCC Correction Excel Templates
- o PARCC Correction Data Elements http://isbe.net/sis/html/data_elements.htm
 - o Expand Assessment Category
 - PARCC Correction
 - Reason for No Valid Test Attempt

How can I correct the PARCC information for my district?

1. Data can be corrected online via the PARCC Correction functionality in SIS or through the batch process (Request File)

- a) Correct Demographic details, Enrolled in Home School/District On or Before May 1 and First Year in U.S. School indicators.
 - b) Districts may also provide a Reason for No Valid Test Attempt

How do I request my district's PARCC Scores file?

- 1. Login to SIS via IWAS.
- 2. Click on Batch Files on the SIS Home Page and then select Request File.
- 3. Choose PARCC Scores from the dropdown menu.
- 4. Click on Request File at the bottom of the page.
- 5. File will be available for download via the SIS Download File link.
- 6. A user may only place one request for each file type within a one-hour timeframe.

How do I make PARCC Corrections on-line through IWAS/SIS?

- 1. Login to SIS via IWAS.
- 2. Click on Assessment Correction on the SIS Home Page, and then select PARCC Correction.
- 3. Select Step 1 Edit Assessment Correction data.
- 4. Enter the student's SID and one of the following: Last Name, First Name, or Date of Birth.
- 5. Select the PARCC content test (ELA/L or math) you want to edit.
- 6. Enter or update the student's PARCC information.
- 7. Review the student's PARCC information for accuracy.
- 8. Click Submit to complete the update.

Who can I contact for assistance?

For technical assistance, contact the SIS Helpdesk at 217-558-3600 option 3. For assistance with score data and error codes, contact Student Assessment at 866-317-6034 or write to <u>assessment@isbe.net</u> or review this July 15, 2016, <u>Assessment PowerPoint presentation</u> for additional guidance.