2016-2017 Academic Year

JULY 2016

Special Education Approval & Reimbursement; FACTS/iePoint/I-Star; Harrisburg Project

☐ 7/15/16 – Orphanage Regular Term Claims Due – electronically transmitted via iePoint>2016 or NetCheck.
☐ Student Approval and Errors/Duplicates resolved with ISBE.
☐ Special Education Orphanage & Student Eligibility Verification Final Errors resolved with ISBE.

ISBE Student Information System (SIS)

☐ 7/13/16 – PARCC Score Data posted on SIS.
☐ 7/13/16 – DLM-AA Score Data posted on SIS.
☐ 7/15/16 – Last day of Assessment Corrections for DLM-AA and PARCC.
☐ 7/18/16 – PARCC Score Data Updates posted on SIS.
☐ Mid-July – ACCESS posting of Final Scores.
☐ 7/31/16 – Winter/Spring/Summer, Student and Teacher Course Assignment data due.
☐ **7/31/16 – Exit/Enrollments for 2016 DUE:**
   o Birth to 3 data submissions finalized
   o College course assignment data submission finalized
   o Early Childhood data submissions finalized
   o Early Childhood outcomes data submissions finalized
   o ELL data submissions finalized
   o ELL Screener data submissions finalized
   o Homeless data submissions finalized
   o Immigrant data submissions finalized
   o Participant Demographic (Birth to 3) data submissions finalized
   o Regional Safe Schools Program (RSSP) data submissions finalized
   o Service Provider data submissions finalized
   o Student Address data submissions finalized
   o Student Course Assignment data submissions finalized
   o Student Discipline data submissions finalized
   o Teacher Course Assignment data submissions finalized

IDEA Part B Grants

☐ 7/20/16 – File IDEA Completion/Final Expenditure Report for FY16 for a grant that ends June 30, 2016.

Other Special Education Director Activities

☐ Prepare and submit the transportation list for the regular school term.
☐ Schedule recurring meetings for the school year.
☐ Create related service caseloads for regular school term-check Medicaid eligibility.
☐ Compute Program Cost Sheets.
☐ Prepare financial documentation for IDEA Expenditure Report.
☐ Plan for professional development.

2016-2017 Academic Year

AUGUST 2016

Special Education Approval & Reimbursement; FACTS/iePoint/I-Star; Harrisburg Project

- ☐ 8/15/16 – 2015-16 Special Education Transportation Reimbursement claims due – Submitted via IWAS.
- ☐ 8/15/16 – 2015-16 Private Facility, Excess Cost claims (Fund Codes B, X, and J) due – electronically transmitted via iePoint>2016 or NetCheck.
- ☐ 8/15/16 – Final Special Education Personnel Approval and Special Education Personnel Reimbursement claim due – electronically transmitted via iePoint>2016 or NetCheck.
- ☐ Run "Start New Year" in iePoint> (Make sure all students who graduated or left in the previous school year have end dates and exit codes prior to performing Start New Year).
- ☐ 8/30/16 – 2015-16 Final payment for Orphanage vouchered.

ISBE Student Information System (SIS)

- ☐ **8/1/16 – First Day for School Year 2017 Enrollments:**
    - o Begin Birth to 3 data submissions
    - o Begin College course assignment data submission
    - o Begin Early Childhood data submissions
    - o Begin Early Childhood outcomes data submissions
    - o Begin ELL data submissions
    - o Begin ELL Screener data submissions
    - o Begin Homeless data submissions
    - o Begin Immigrant data submissions
    - o Begin Participant Demographic (Birth to 3) data submissions
    - o Begin Regional Safe Schools Program (RSSP) data submissions
    - o Begin Service Provider data submissions
    - o Begin Student Address data submissions
    - o Begin Student Course Assignment data submissions
    - o Begin Student Discipline data submissions
    - o Begin Teacher Course Assignment data submissions
- ☐ Ensure staff review Early Intervention to Early Childhood Special Education Transition "27 Month" list (Indicator 12).
- ☐ 8/15/2016 – Adjusted Cohort Graduation Rates due/finalized.

IDEA Part B Grants

- ☐ 8/1/16 – For districts/cooperatives with approved extensions, grant amendments must be submitted 30 days before the end to the extended grant period.
- ☐ 8/31/16 – End date for FY16 IDEA grants with approved extensions.

Student Assessment

- ☐ Updated Accessibility Features and Accommodations Forms.

Other Special Education Director Activities

- ☐ ISBE Special Education Directors' Conference.
- ☐ Send letters/forms to hospital programs (home/hospital instruction).
- ☐ Schedule articulation meetings with Elementary feeder districts (High School).
- ☐ Identify staff members that need to be evaluated and prepare notices.
- ☐ Create tentative teacher evaluation schedule.

2016-2017 Academic Year

□   Schedule Medicaid claims training.
□   Collect ESY attendance for claim in November.
□   Create Tentative Annual Review Meeting Schedule.
□   Send ISBE class size deviation forms, if appropriate.
□   Complete Private Placement contracts.
□   Review IDEA grant expenditures. Submit timely amendments, as needed.

ISBE Special Education Data Analysis to Guide Monitoring

□   ISBE conducts Indicator 13 desk audit with a sample of districts reporting 100% compliance.

2016-2017 Academic Year

SEPTEMBER 2016

Special Education Approval & Reimbursement; FACTS/iePoint/I-Star; Harrisburg Project

☐ 9/30/16 – Personnel Reimbursement claims (first quarter reimbursement payment vouchered).
☐ 9/30/16 – 2015-16 Excess Cost reimbursement payment vouchered.
☐ 9/30/16 – 2015-16 First Quarter reimbursement payment for Private Facility and Funding for Children requiring Sp Ed Svcs vouchered.
☐ 9/30/16 – Special Education Transportation Reimbursement 2015-16 First Quarter reimbursement payment vouchered.
☐ 9/30/16 – 2015-16 First Quarter estimate payment for Orphanage vouchered.
☐ Make sure all new students are entered into iePoint>2016/data 2017 until scheduled conversion to I-Star.

ISBE Student Information System (SIS)

☐ Ensure staff review Early Intervention to Early Childhood Special Education Transition "27 Month" list (Indicator 12).
☐ Ensure students are being enrolled timely and accurately.
☐ 9/15/16 – 2016 National Career Readiness Certificates (NCRCs) available in SIS.

Student Assessment

☐ DLM Accessibility Features & Accommodations Manual for the upcoming school year release.
☐ PARCC Accessibility Features & Accommodations Manual for the upcoming school year release.
☐ DLM required training is open (late September).
☐ Instructionally Embedded assessments open.
☐ Roster students for DLM open.

IDEA Part B Grants

☐ **9/1/16 IDEA grant application due date if a July 1 Start Date is needed.**
☐ **September, 2016 – Release of the FY16 IDEA Excess Cost Worksheets.**
☐ 9/30/16 – The targeted resolution date for IDEA maintenance of effort (MOE) is September 30. Districts/cooperatives are encouraged to submit composite/district/ exception worksheets early along with any supporting documentation (e.g. auditor letters) and work with the MOE coordinator to identify all options.

Other Special Education Director Activities

☐ Hold articulation meeting with feeder districts (get updated list of incoming freshman for next school year).
☐ Send a list of students who are projected to graduate who are privately placed to Principals (High School).
☐ Set up meetings with Counselors to review credits for students projected to graduate (High School).
☐ Complete and send testing accommodation forms.
☐ Review IDEA grant expenditures. Submit timely amendments, as needed.

ISBE Special Education Data Analysis to Guide Monitoring

☐ ISBE notifies districts selected for Focused Monitoring.
☐ ISBE notifies districts identified as having disproportionate representation (Indicators 9, 10).

2016-2017 Academic Year

OCTOBER 2016

Special Education Approval & Reimbursement; FACTS/iePoint/I-Star; Harrisburg Project

☐ Reconcile school year 2015-2016 Exit data.

ISBE Student Information System (SIS)

☐ **10/16/16 – SIS 2017 Enrollment Deadline. Fall Enrollment Counts are based on individual students' enrollments. These counts will reflect students enrolled as of the last school day in September.**
☐ 10/16/16 – Service Provider data (IEP students only) DUE.
☐ 10/16/16 – Student Addresses (IEP students only) DUE.
☐ Ensure staff review Early Intervention to Early Childhood Special Education Transition "27 Month" list (Indicator 12).

Student Assessment

☐ Monthly/Weekly Assessment webinars, scheduled at 10:00 a.m. on Fridays.
☐ Updated PARCC and DLM Accessibility Features and Accommodations Form.
☐ Release dates for upcoming webinars for DLM administration.
☐ SAT Accommodations requests open.
☐ Roster students for DLM open.
☐ Instructionally Embedded assessment open.

IDEA Part B Grants

☐ **10/15/16 – Annual Financial Reports (AFRs) are due to ROEs.** The AFR contains the bulk of the data needed to complete the IDEA excess cost worksheets.
☐ **10/20/16 – IDEA Expenditure Report due through IWAS.**

Other Special Education Director Activities

☐ Complete Fee for Service calculations.
☐ Prepare financial documentation for IDEA Expenditure Report.
☐ Review IDEA grant expenditures. Submit timely amendments, as needed.

ISBE Special Education Data Analysis to Guide Monitoring

☐ ISBE notifies districts with findings of noncompliance for Indicators 11 & 13.

2016-2017 Academic Year

NOVEMBER 2016

Special Education Approval & Reimbursement; FACTS/iePoint/I-Star; Harrisburg Project

☐ 11/1/16 – 2015-16 Sp. Ed. Summer School State Aid Claim due via IWAS.
☐ 11/1/16 – Summer 2016 Orphanage Claim due to ISBE – electronically transmitted via iePoint>2016 or NetCheck.
☐ 2015-16 Sp. Ed. Transportation Reimbursement FINAL errors transmitted via PTCRS.
☐ Personnel Reimbursement Claims error transmission via Data Correction Service (DCS – web-application provided by Harrisburg Project) due to ISBE.
☐ Private Facility error transmission via Data Correction Service (DCS – web-application provided by Harrisburg Project) for due to ISBE.
☐ Make sure iePoint to I-Star conversion has been completed.
☐ Make sure all students are entered into I-Star in preparation for the Dec. 1st Child Count.

ISBE Student Information System (SIS)

☐ 11/2/16 – Fall of School Year 2017 (2016-17) – Teacher and Student Course assignment data DUE.
☐ Ensure staff review Early Intervention to Early Childhood Special Education Transition "27 Month" list (Indicator 12).
☐ 11/6/16 – ACCESS file sent to Vendor for Label Printing.

Student Assessment

☐ Monthly/Weekly Assessment webinars, scheduled at 10:00 a.m. on Fridays.
☐ SAT Accommodations requests open.
☐ Roster students for DLM open.
☐ Instructionally Embedded assessment open.

Other Special Education Director Activities

☐ Joint Reduction in Force Committee must meet before Dec. 1st of each year.
☐ Begin holding ISP meetings.
☐ Check Harrisburg Project for Upcoming Trainings and Harrisburg User Group Sessions.
☐ Review IDEA grant expenditures. Submit timely amendments, as needed.

ISBE Special Education Data Analysis to Guide Monitoring

☐ ISBE follows up with districts re: EC Transition data (Indicator 12) as necessary.

2016-2017 Academic Year

DECEMBER 2016

Special Education Approval & Reimbursement; FACTS/iePoint/I-Star; Harrisburg Project

☐ 12/1/16 – December 1st Child Count needs to be completed.
☐ 12/15/16 – Sp. Ed. Summer School State Aid Claims reimbursement payment vouchered.
☐ 12/15/16 – Summer reimbursement payment for Orphanage vouchered.
☐ 12/30/16 – Personnel Reimbursement Claims Second Quarter reimbursement payment vouchered.
☐ 12/30/16 – 2015-16 Special Education Transportation Reimbursement Second Quarter payment vouchered.
☐ 12/30/16 – 2015-16 Second Quarter reimbursement payment for Private Facility and Funding for children requiring Sp Ed Svcs vouchered.
☐ 12/30/16 – 2015-16 Second Quarter estimated payment for Orphanage vouchered.

ISBE Student Information System (SIS)

☐ Ensure staff review Early Intervention to Early Childhood Special Education Transition "27 Month" list (Indicator 12).

IDEA Part B Grants

☐ **When districts complete/submit their December Child Count numbers they have the final data needed to complete the IDEA Excess Cost Worksheets.**
☐ Review IDEA grant expenditures. Submit timely amendments, as needed.

Student Assessment

☐ Monthly/Weekly Assessment webinars, scheduled at 10:00 a.m. on Fridays.
☐ SAT Accommodations requests open.
☐ Roster students for DLM open.
☐ Instructionally Embedded assessments open.

Other Special Education Director Activities

☐ Prepare and distribute the "Years of Service" list to applicable teachers' union by Dec. 31.
☐ Check Harrisburg Project for Upcoming Trainings and Harrisburg User Group Sessions.

ISBE Special Education Data Analysis to Guide Monitoring

☐ ISBE follows up with districts re: EC Transition data (Indicator 12) as necessary.

2016-2017 Academic Year

JANUARY 2017

Special Education Approval & Reimbursement; FACTS/I-Star; Harrisburg Project

☐ December 1ˢᵗ Child Count validation period.
☐ ISBE has verified December 1ˢᵗ Child Count Data for decision making.
☐ Personnel and Student Reimbursement Computation Sheets transmitted to Directors of Spec Ed and Site Administrators.
☐ 1/31/17 – All corrections/additions for the December 1ˢᵗ Child Count closed.

ISBE Student Information System (SIS)

☐ Ensure staff review Early Intervention to Early Childhood Special Education Transition "27 Month" list (Indicator 12).

Student Assessment

☐ 1/9/17 through 2/10/17 – Testing window for ACCESS/EL.
☐ Weekly Assessment webinars, scheduled at 10:00 a.m. on Fridays.
☐ SAT Accommodations requests closed-late January.
☐ Roster students for DLM open.
☐ Instructionally Embedded assessments closed.

IDEA Part B Grants

☐ **1/20/17 – IDEA Expenditure Report due through IWAS.**
☐ **1/31/17 – IDEA Excess Cost Worksheets are due to ISBE the last working day of January each year. Email the completed forms to the IDEA grant coordinators.**

Other Special Education Director Activities

☐ Review IDEA accounts vs. revenue received and determine if grant needs to be amended.
☐ Review IDEA grants salaries vs. district accounts to ensure accuracy.
☐ Conduct "Needs Assessment" (IDEA grant).
☐ Meet with Counselors again to review credits for students projected for graduation (High School).
☐ Send letters to private schools indicating the date by which we need grades for students who are graduating.
☐ Prepare financial documentation for IDEA Expenditure Report.
☐ Prepare financial documentation for IDEA Excess Cost Worksheets.
☐ Check Harrisburg Project website for Upcoming Trainings and Harrisburg User Group Sessions.
☐ Review IDEA grant expenditures. Submit timely amendments, as needed.

ISBE Special Education Data Analysis to Guide Monitoring

☐ ISBE follows up with districts re: EC Transition data (Indicator 12) as necessary.

2016-2017 Academic Year

FEBRUARY 2017

Special Education Approval & Reimbursement; FACTS/I-Star; Harrisburg Project

ISBE Student Information System (SIS)

☐ Ensure staff review Early Intervention to Early Childhood Special Education Transition "27 Month" list (Indicator 12).

Student Assessment

☐ 2/6/17 – Data lockdown begins for DLM.
☐ 2/10/17 – ACCESS – Last day of testing.
☐ Weekly Assessment webinars, scheduled at 10:00 a.m. on Fridays.

Other Special Education Director Activities

☐ Begin preparing for any potential Reduction in Force (RIF) that may be planned.
☐ Honorable Dismissal List is due to the teachers' union at least 75 calendar days before the end of each school year (March 1st target date).
☐ Send letters to parents and private schools regarding the arrangements that have been made for State Assessments.
☐ Arrange transportation for students returning to the district to take State Assessments.
☐ Meet with district administration to review the "Needs Assessment", create a Personnel Development Plan, and determine the focus of the IDEA grant expenditures for next FY.
☐ Determine ESY staffing needs.
☐ Prepare memo to request ESY postings.
☐ Ensure that textbook adoption process is complete.
☐ Check Harrisburg Project for Upcoming Trainings and Harrisburg User Group Sessions.
☐ Review IDEA grant expenditures. Submit timely amendments, as needed.
☐ Educational Surrogate Parent appointment and withdraw forms submitted.

ISBE Special Education Data Analysis to Guide Monitoring

☐ ISBE submits the Annual Performance Report (APR) to the US Department of Education, Office of Special Education Programs (OSEP).

2016-2017 Academic Year

MARCH 2017

Special Education Approval & Reimbursement; FACTS/I-Star; Harrisburg Project

☐ Annual December 1st Child Count used for Indicators 5, 6, 8, 9, 10, 11, and 13.
☐ Student Approval and IDEA Child Count Errors/Duplicates resolved between districts and ISBE.
☐ 3/20 – 3/31/17, ISBE notifies selected districts required to complete the Indicator 14 Post-School Outcomes survey. For more information and to view the schedule of district participation, review the information at http://www.isbe.net/spec-ed/html/indicator14.htm.
☐ 3/30/17 – Third Quarter Personnel reimbursement payment vouchered.
☐ 3/30/17 – 2015-16 Third Quarter reimbursement payment for Private Facility and Funding for children requiring Sp Ed svcs vouchered.
☐ 3/30/17 – 2015-16 Third Quarter estimated payment for Orphanage vouchered.
☐ 3/30/17 – 2015-16 Third Quarter reimbursement payment for Special Education Transportation vouchered.

ISBE Student Information System (SIS)

☐ 3/2/17 – ELL data DUE for Population of eGMS Ceiling Calculator.
☐ 3/2/17 – Eligible for Immigrant Education Program data extracted from SIS.
☐ Ensure staff review Early Intervention to Early Childhood Special Education Transition "27 Month" list (Indicator 12).

Student Assessment

☐ 3/1/17 – Earliest date to schedule ISA testing.
☐ 3/1/17 – 4/28/17 – Testing window for ISA.
☐ 3/5/17 – 4/28/17 – Testing window for DLM-AA.
☐ 3/5/17 – 4/28/17 – Testing window for PARCC (districts must identify a 30 consecutive school day test window via SIS).
☐ 3/6/17 – Earliest date to schedule PARCC testing.
☐ Weekly Assessment webinars, scheduled at 10:00 a.m. on Fridays.

IDEA Part B Grants

☐ Projected allocations released (March/April).
☐ Preliminary (estimated) IDEA nonpublic proportionate share amounts are calculated and posted on the Funding and Disbursements webpage. Districts must use these amounts for the timely and meaningful consultations with representatives of nonpublic schools and home-schooled students.

Other Special Education Director Activities

☐ Begin working on budget for next FY.
☐ Continue and finalize any staff evaluations currently underway.
☐ Post ESY positions.
☐ Teachers start writing Summary of Performance (SOP)-High School.
☐ Check Harrisburg Project for Upcoming Trainings and Harrisburg User Group Sessions.
☐ Review IDEA grant expenditures. Submit timely amendments, as needed.
☐ Educational Surrogate Parent appointment and withdraw forms submitted.

2016-2017 Academic Year

ISBE Special Education Data Analysis to Guide Monitoring

☐ ISBE mails a survey to a sample of parents statewide per SPP Indicator 8.

☐ ISBE notifies districts having significantly discrepant rates of suspensions/expulsions for students with disabilities (Indicator 4; March/April/May).

☐ ISBE conducts data verification reviews with a sample of districts reporting no disciplinary incidents for students with IEPs in SIS. (Indicator 4; March/April/May).

2016-2017 Academic Year

APRIL 2017

Special Education Approval & Reimbursement; FACTS/I-Star; Harrisburg Project

☐ Verified December 1st Child Count Data reported to OSEP will constitute the state's official 2016-17 special education count.

ISBE Student Information System (SIS)

☐ Ensure staff review Early Intervention to Early Childhood Special Education Transition "27 Month" list (Indicator 12).

Student Assessment
☐ 4/5/17 – SAT assessment.
☐ 4/25/17 – Make-up test date for SAT assessment.
☐ 4/28/17 – Latest date for PARCC, ISA, DLM-AA assessments.
☐ Weekly webinars, scheduled at 10:00 a.m. on Fridays.

IDEA Part B Grants

☐ **4/20/17 – IDEA Expenditure Report due through IWAS.**
☐ Projected allocations released (March/April).
☐ Schedule and hold timely and meaningful consultation meetings to meet the May 31, timeline.

Other Special Education Director Activities

☐ Continue and finalize any staff evaluations currently underway.
☐ Hire ESY staff.
☐ Make arrangements for students to participate in graduation ceremony (private school graduates and Certificate of Attendance).
☐ Prepare financial documentation for IDEA Expenditure Report.
☐ Send notice to all students who have attended HS for four years regarding the Certificate of Attendance and walking in the graduation ceremony.
☐ Check Harrisburg Project for Upcoming Trainings and Harrisburg User Group Sessions.
☐ Review IDEA grant expenditures. Submit timely amendments, as needed.
☐ Educational Surrogate Parent appointment and withdraw forms submitted.

ISBE Special Education Data Analysis to Guide Monitoring

☐ ISBE issues annual LEA Determinations.
☐ ISBE notifies districts having significantly discrepant rates of suspensions/expulsions for students with disabilities (Indicator 4; March/April/May).
☐ ISBE conducts data verification reviews with a sample of districts reporting no disciplinary incidents for students with IEPs in SIS. (Indicator 4; March/April/May).

2016-2017 Academic Year

MAY 2017

Special Education Approval & Reimbursement; FACTS/I-Star; Harrisburg Project

☐ Make sure all students attending "ESY" are marked "B" in the "term" field so they can be counted in the summer claim.
☐ Make sure FACTS information for all new summer school placements are entered so they can be entered for summer claim.
☐ Ensure districts have correctly submitted the Final Public School Calendar via IWAS reflecting any Emergency Days or other changes to the previously approved calendar as this could affect Indicator 11 calculations.

ISBE Student Information System (SIS)

☐ 5/5/17 – ACCESS Scores posted on SIS.
☐ 5/19/17 – ACCESS Last Day of Assessment Corrections.
☐ Ensure staff review Early Intervention to Early Childhood Special Education Transition "27 Month" list (Indicator 12).

IDEA Part B Grants

☐ Grant applications available (May/June).
☐ Submit IDEA Grant.
☐ **5/31/17 – Last day to submit an amendment to the IDEA grants.** Grant amendments must be submitted 30 days before the end of the grant period.
☐ **5/31/17 –** Last day to submit request for end date extension to August 31.
☐ 5/31/17 – Deadline for completing timely and meaningful consultation with nonpublic representatives.

Other Special Education Director Activities

☐ Hold "Timely and Meaningful Consultation" meeting with parochial schools/home schoolers.
☐ Continue and finalize any staff evaluations currently underway.
☐ Collect student attendance data for program cost sheets.
☐ Review data and determine if district should file the 1% waiver for IAA.
☐ Make sure all SOP's are completed and mailed home.
☐ Prepare for records destruction-print public notice.
☐ Review IDEA grant expenditures. Submit timely amendments, as needed.
☐ Educational Surrogate Parent appointment and withdraw forms submitted.

ISBE Special Education Data Analysis to Guide Monitoring

☐ ISBE notifies districts having significantly discrepant rates of suspensions/expulsions for students with disabilities (Indicator 4; March/April/May).
☐ ISBE conducts data verification reviews with a sample of districts reporting no disciplinary incidents for students with IEPs in SIS (Indicator 4; March/April/May).

2016-2017 Academic Year

JUNE 2017

Special Education Approval & Reimbursement; FACTS/I-Star; Harrisburg Project

☐ Ensure districts have correctly submitted the Final Public School Calendar via IWAS reflecting any Emergency Days or other changes to the previously approved calendar as this could affect Indicator 11 calculations in the final submission.
☐ Final data collection of all regular term student approvals or students who entered ESY.
☐ 6/20/17 -- Special Education Transportation Reimbursement 2015-16 final payment vouchered.
☐ 6/20/17 – Personnel Reimbursement Claims fourth quarter payment vouchered.
☐ 6/20/17 – 2015-16 Final reimbursement payment for Private Facility and Funding for Children requiring Sp Ed Svcs vouchered.
☐ **6/30/17 – FINAL FACTS Data Collection for additions DUE to ISBE via I-Star (Required).**

ISBE Student Information System (SIS)

☐ Ensure staff review Early Intervention to Early Childhood Special Education Transition "27 Month" list (Indicator 12).

IDEA Part B Grants

☐ Grant applications available (May/June).
☐ Submit IDEA Grant.
☐ **6/30/17 – End of FY17 regular grant period.**

Other Special Education Director Activities

☐ Collect ESY attendance for claim in November.
☐ Collect data and start to prepare for the special education claims-Orphanage.
☐ Give Business Office a spreadsheet including all the staff paid with grant funds for upcoming year (amount/acct. number).
☐ Compute private placement ADA after all "regular terms" have ended.
☐ **6/15/17-- Timely and Meaningful Consultation must be completed and available for ISBE review by 6/15 annually.**
☐ Educational Surrogate Parent appointment and withdraw forms submitted.

ISBE Special Education Data Analysis to Guide Monitoring

☐ **TBA – Receipt of the FINAL FACTS Data Collection with all corrections via I-Star initiates ISBE's review of data submitted by districts through FACTS in relation to the General Supervision requirements of IDEA.**

Helpful Links

Special Education Approval & Reimbursement; FACTS/iePoint/I-Star; Harrisburg Project
- Funding & Disbursements – Special Education Approval & Reimbursement: http://www.isbe.state.il.us/funding/html/specialed.htm
- Guidance and Documentation for Proportionate Share –
  - http://www.isbe.net/spec-ed/pdfs/Memo_08-2_Clarification.pdf
  - http://www.isbe.net/spec-ed/pdfs/guidance_06-2.pdf
  - http://www.isbe.net/spec-ed/pdfs/pvtschAppA.pdf
- New Early Childhood Educational Environment Codes: http://www.isbe.net/earlychi/html/ec_speced_lre.htm
- Illinois Purchase Care Review Board: http://www.isbe.net/funding/html/ipcrb.htm
- Indicator 13: http://www.isbe.net/spec-ed/html/indicator13.htm
- Harrisburg Project: http://www.hbug.k12.il.us

ISBE Student Information System (SIS)
- SIS Key Dates: http://www.isbe.state.il.us/sis/html/key_dates.htm
- SIS School Year 2016 Processing at a Glance: http://www.isbe.state.il.us/sis/html/key_dates.htm
- SIS Data Elements: http://www.isbe.net/sis/html/data_elements.htm
- Early Childhood Outcomes System: http://www.isbe.net/earlychi/html/ec_speced_outcomes.htm
- Early Intervention to Early Childhood Transition: http://www.isbe.net/earlychi/html/ec_speced_intervention.htm

IDEA Part B Grants
- IDEA Part B Grants and Guidance:
  - http://www.isbe.state.il.us/spec-ed/html/idea_part-b.htm

Other Resources
- PARCC: http://www.isbe.state.il.us/assessment/parcc.htm
     Practice tests: http://parcconline.org/assessments/practice-tests
- DLM-AA: http://www.isbe.state.il.us/assessment/dlm.htm
     http://dynamiclearningmaps.org/illinois
- ACCESS for ELL: http://www.isbe.state.il.us/bilingual/htmls/access.htm
- SAT: https://collegereadiness.collegeboard.org/sat?navId=gh-sat
     Practice tests: https://www.khanacademy.org/sat
- Forms for Special Education: http://www.isbe.state.il.us/spec-ed/html/forms.htm
- Indicator 14: http://www.isbe.net/spec-ed/html/indicator14.htm
- Notice and Consent Forms: http://www.isbe.net/spec-ed/html/consent.htm
- Parents' Rights: http://www.isbe.state.il.us/spec-ed/html/parent_rights.htm
- LEA Determinations: http://www.isbe.net/spec-ed/html/lea_determinations.htm
- Educational Surrogate Parents: http://www.isbe.net/spec-ed/html/surrogate_parent.htm