Participating LEA RttT Grants: Budget Webinar
May 31, 2012

Agenda

1. Welcome and Introductions

2. LEA SOW Review Process

   - Content Review

   - Budget Review

   - Excel Budget Template

   - Timeline/Due Date

3. Question and Answer

4. Online System (eGMS) for Entering Budgets

5. Question and Answer

Welcome and Introductions

David Osta, Director of Policy & Program Implementation, Race to the Top, dosta@isbe.net

Christi Chadwick, Director of Performance Management, Race to the Top, cchadwic@isbe.net

Janet Allison, egrant Designer, Funding and Disbursements, jallison@isbe.net

Logistics

We will have the participants on mute throughout the call

If you have questions, please feel free to send them to us through the "chat" box

Scope of Work Review

Process for review of scope of work (SOW)

- Conducted an initial review for conditional approval
- Now doing a targeted review on "priority expectations"

Priority Expectations

- Survey of Learning Conditions (CII1)
- Common Core State Standards and Curriculum (IC05)
- ISLE Integration (IA06)
- Local Assessment Systems (D7)
- STEM Programs of Study & Individual Learning Plans (D9)
- PERA Implementation (RT3-1)
- Induction and Mentoring (RT3-2)

Budget Information

Budget application is for the 2012 – 13 school year (FY13) only

Budget application will be required annually until the end of the grant (December 2015)

Budgeting for RttT will be a multi-step process

- Excel template for project-by-project budgeting
- Online system (eGMS)

LEA RttT Allotments

Allotments have changed since you originally submitted your budget

- New allotments can be found on the ISBE website

FY 2013 Allotment in the online system

- We loaded the amount you indicated for your first year of spending in the budget you submitted with your LEA scope of work

- We anticipate you may want to alter your original budget/spending plan

- We will approve and upload your revised FY 2013 budget once your Excel budget is approved

RttT Expectations

Seventeen RttT Expectations

- A plan is required for all RttT Expectations

- We will monitor both program activities and spending (if any) for all Expectations

RttT spending not required for all Expectations

- Rationale for spending/not spending is required for all Expectations

Excel Budget Template

Required to complete project-by-project budgeting through the Excel template

- Emailed to you on Friday May 25th
- Aligned to online budget application (eGMS)
- Summary tab generates totals needed for online application

Once approved, we can:

- Alter your FY 2013 budget total in online budget application (eGMS)

Excel Budget Template (cont.)

Indirect costs may be included in your budget

- Out of your overall RttT allocation
- Can be calculated using the directions in the "Summary" tab in the template

Spending

How can LEAs spend their funds?

- Generally, very flexible in terms of how LEAs spend their allocations

- However, funds must to used to:

  - Meet RttT Expectations

  - Complete the LEA SOW

Spending that differs from the approved LEA SOW will require a budget amendment (process to be discussed at a later date)

RttT Budget Guidance By Indicator

Some RttT expectations will require more funding in FY 2013 than others.

- These areas *may* require only minimal funding this year.

Indicator(s)	RttT Expectation
IB01	Establish PLCs for instructional improvement
IA01	Flexibility of time and resources to support RttT implementation
D11	Learning maps through ISLE • Will not be ready this fiscal year
IA01, IA02, IA03	Engage stakeholders with performance information specifically related to ISLE and the Redesigned Report Card • Plan this year, but ISLE data and new report cards will not be available

RttT Budget Guidance By Indicator

Some expectations apply to only some LEAs.

Indicator(s)	RttT Expectation
D9	<u>For LEAs with grades 9-12</u>: • Establish two or more STEM Programs of Study <u>For LEAs with grades 7-8</u>: • Establish an individual learning plan program aligned to the Program of Study in schools students feed into
IA14	<u>For those districts with a High Poverty High Minority (HPHM) school</u> • Recruit and retain instructional leaders with teacher preparation partners • For a list of districts with HPHM schools, see: http://www.isbe.net/racetothetop/PDF/phase3-hphm-districts.pdf

RttT Budget Guidance By Indicator

Some expectations will need to be specifically addressed this year, including ***Survey of Learning Conditions***:

Indicator(s)	RttT Expectation
CII1	Implement the state-adopted survey of learning conditions • Conducted through Urban Education Institute at University of Chicago • Outreach and information on this will begin in the fall of 2012 • Survey to be implemented early 2013 (January/February) • Online access to students grades 6-12, all teachers, all parents, and community members • Contractor will assist with survey implementation and data analysis/reporting *Consider: Are there funding needs for this?*

RttT Budget Guidance By Indicator

Some expectations will need to be specifically addressed this year, including *Rising Star*:

Indicator(s)	RttT Expectation
CII1 and CII3	Rising Star district and school continuous improvement processes • Training is offered throughout the year, with a focus on specific indicators each quarter. • System of support coaches will be assigned to each district sometime this fall *Consider: Are there funding needs for this?* • Who might you want to send to training?

RttT Budget Guidance By Indicator

Some expectations will need to be specifically addressed this year, including *Local Assessments*:

Indicator(s)	RttT Expectation
D7	Local Assessment System **(at least 10% of budget)** • Formative, through-course, summative • Type I, Type II, Type III assessments Teacher performance evaluations • All must pilot the evaluations in the 2013 – 2014 school year and must include assessments to measure student growth State work on assessments • State-wide RFSP for vendors for Type I and Type II assessments (enable reduced costs) • Working with a contractor to convene networks of teachers (200 RttT /200 non-RttT teachers) to create local (Type III) assessments

RttT Budget Guidance By Indicator

Local Assessments, continued:

Indicator(s)	RttT Expectation
D7, continued	- Each district will send teachers to participate in developing local assessments (Spring 2013) - Number of teachers that the district should send is based on teacher headcount, 2010 – 2011 - Wanted to ensure: - All districts participate - Only 25% of workgroups comprised of CPS teachers to ensure diversity

RttT Budget Guidance By Indicator

Local Assessments, continued:

Indicator(s)	RttT Expectation
D7, continued	Teacher participation designations:

Teachers in LEA	Participate in Developing Assessments
1-100 teachers	1 teacher
101-200	2 teachers
201-300	3 teachers
301-450	4 teachers
451-600	6 teachers
601 – 750	8 teachers
751-1000	10 teachers
Chicago	100 teachers

We will email you the list of Participating LEAs and the number of teachers we are requesting participate.

RttT Budget Guidance By Indicator

Local Assessments, continued:

Indicator(s)	RttT Expectation

D7, continued	To consider when budgeting:
	
	• Budget for at least four days per teacher who will participate in assessment development (substitutes, travel)
	
	• Are funds needed to determine:
	
	    • Appropriate Type I assessments to purchase and request the state to include in the statewide RFSP
	
	    • Type II and Type III assessments to include in your District's local assessment system
	
	Consider: Are there other funding needs for this?

RttT Budget Guidance By Indicator

Others RttT Expectations to consider:

Indicator: Expectation	Things to consider in budgeting
IA06: ISLE	ISLE – what will it take to integrate local data with ISLE? (Webinars to come)
IC05 and D13: Standards, Curriculum, and Instruction	What will be needed to: • Ensure Standards and RtI plan aligned to Common Core • Develop a plan for writing across the curriculum (implement 2013/2014) • Review/adopt Common Core science standards (when available)

RttT Budget Guidance By Indicator

Other RttT Expectations to consider:

Indicator: Expectation	Things to consider in budgeting
RT3 – 2: Mentoring and Induction	What resources will be required to establish, expand, or enhance the district's mentoring and induction program for: • First and second year teachers • First year principals Planning in 2012-13 school year; implement in 2013-14 school year Technical assistance from state contractor (available in early 2013) During this planning year, consider outlining program specifications, selecting and training mentors, etc.

Supplemental Funds-Mentoring & Induction

In the RttT application, IL requested supplemental funding for LEAs to develop and implement educator **mentoring and induction programs**

- We will allocate these funds through a separate process

- We will be sending out a template soon requesting information about how you will spend additional funds for mentoring and induction

Timeline for SOW and Budget Review

Date	Activity	Notes
June 5	Online budget system available	
June 11 -15	ISBE sends feedback on SOW	
June 5 9am – 1pm	ISBE RttT "Office Hours" to answer any questions (optional)*	ISBE Springfield Office (Rm 1 South A)
June 7 10am – 2pm	ISBE RttT "Office Hours" to answer any questions (optional)*	ISBE Chicago Office (Rm TBD)
June 30	Due to ISBE: • Revised SOW • Detailed budgets	Required for July 1 start date
July 12	ISBE provides feedback/ approval to LEAs	

Appointments (phone or in-person) are preferred! Please email us at RT3@isbe.net to make an appointment if you are interested.

Questions and Answers

Please feel free to send us questions through the chat box on your screen. We will answer as many questions as we can in the time allowed.

If we do not get to your question, we will post responses at a later time or get back to you individually via email.

Online Budget System: eGMS

Application Select Page

Click the "Yes" box

Year and Project

There will be just one option in the Year dropdown list, and the Project Title will be filled in

Overview Page

General information about the grant

Applicant Information Page

Work from left to right on tabs

Illinois State Board of Education

Applicant Information (cont.)

General Education Provisions Act *

Section 427 of the General Education Provisions Act requires that all applicants provide a description of the steps the applicant proposes to take to ensure equitable access to and participation in these federal programs for students, teachers, and other program beneficiaries with special needs. The statute highlights six types of barriers that can impede equitable access or participation: gender, race, national origin, color, disability, or age. The applicant should determine whether these or other barriers may prevent students, teachers, etc., from access to and participation in program activities. Describe the steps that will be taken to overcome any barriers identified.*

(0 of 500 maximum characters used)

Grant Period:

Begin Date: July 1, or the submission date of the original application, whichever is later

End Date: 06/30/2012 | Project activities must be complete and expenses must be incurred by June 30. In the rare event that an extension is needed, contact your grant coordinator no later than 30 days prior to the end date.*

Applicant Comments:

Use this text area for any needed explanations to ISBE in regard to this program.

(0 of 1500 maximum characters used)
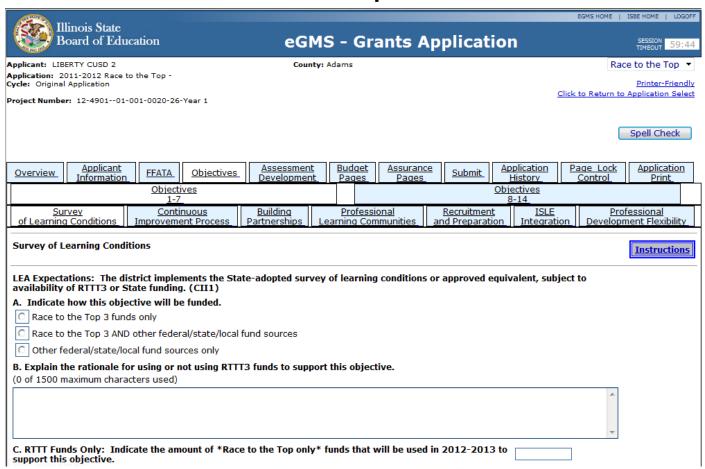
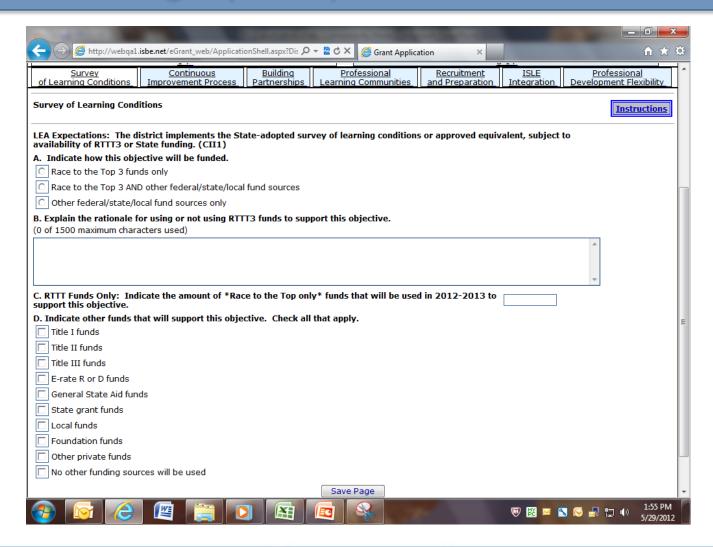*Required field

Save Page

FFATA Page

FFATA Page (cont.)

Objectives Page
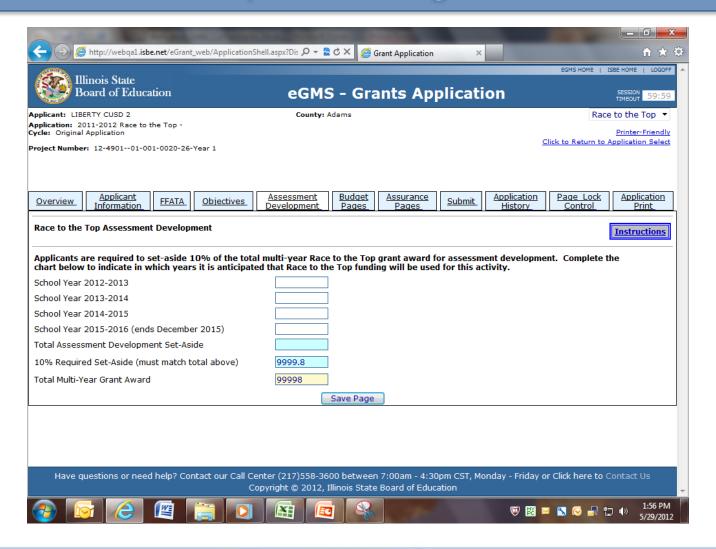
Opens another subtab strip
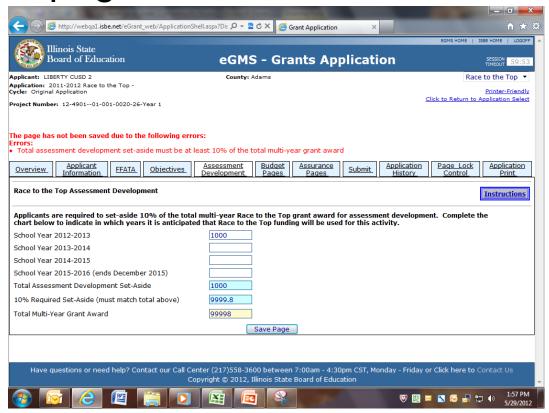
Objectives Page (cont.)

Assessment Development Page

Assessment Development Page (cont.)
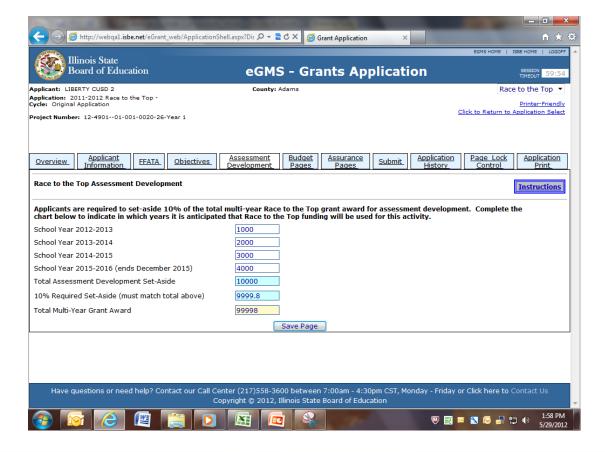
Example of an incorrect assessment development page

Assessment Development Page (cont.)
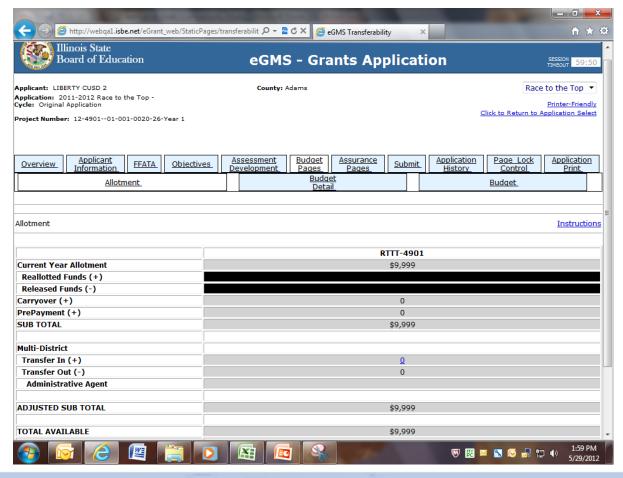
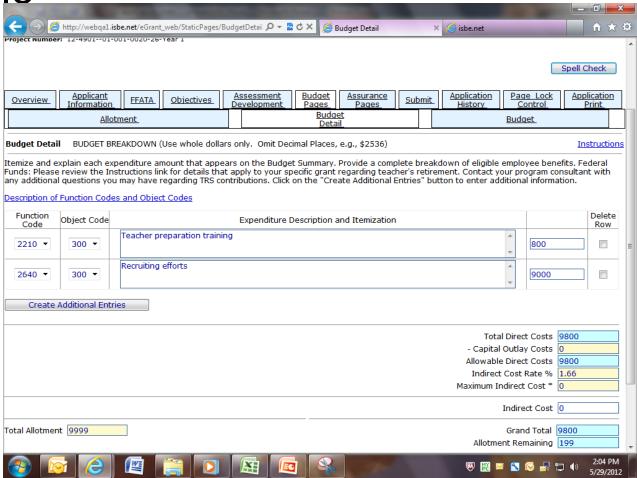Example of a correct assessment development page

Allotment Page (cont.)
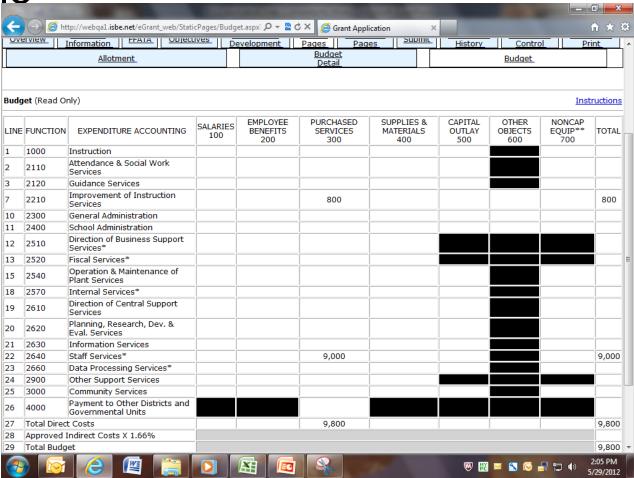
Example

Budget Detail Page

Example

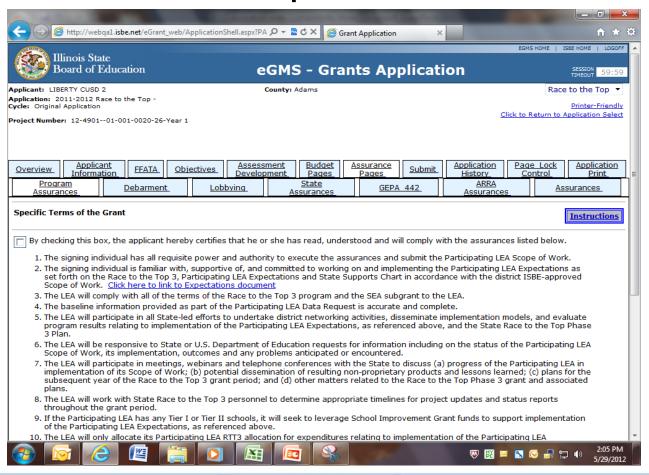# Budget Summary Page
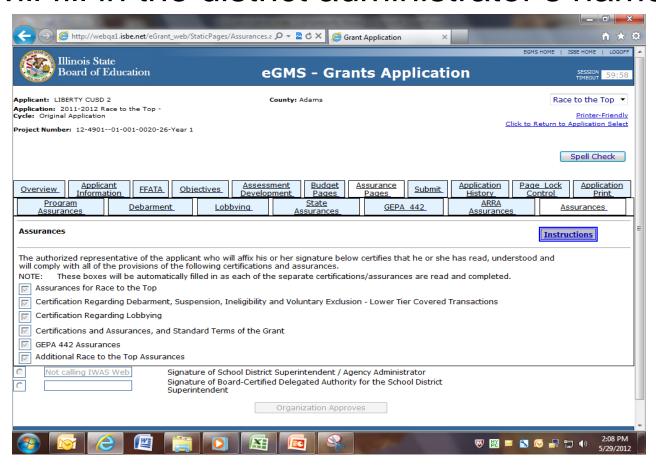
Example

Assurances Page

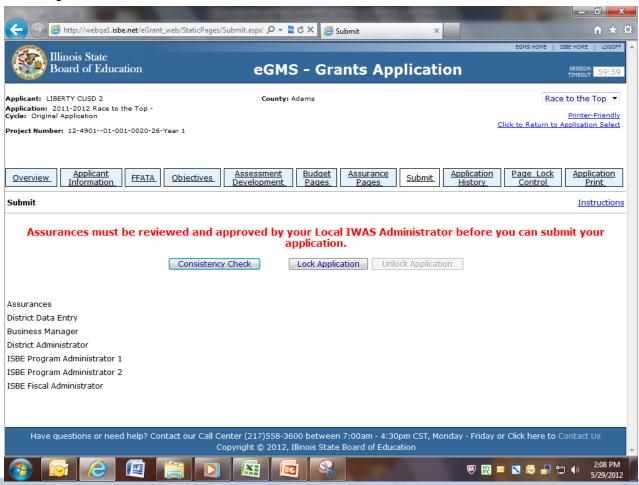## Opens another substrip tab

Assurances Signature Page

IWAS will fill in the district administrator's name

Submit Page

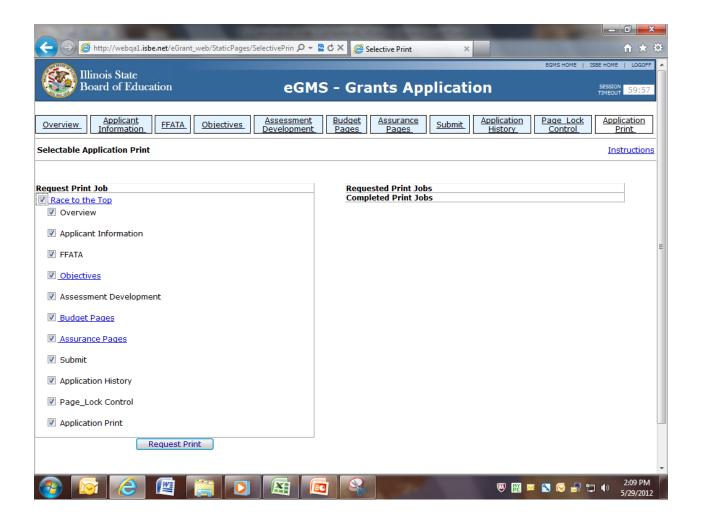Consistency check and submission buttons

Application History

Consistency check and submission buttons

| Overview | District Information | NCLB Plan | Gun-Free | Allotment | Grant Summary | Assurance Pages | Submit | Application History | Page Lock Control | Application Print |

Application History(Read Only)   Instructions

Status Change	UserId	Action Date
Final Approved	klewis	12-12-2011
2nd Program Review Complete	mewright	12-09-2011
1st Program Review Complete	gailbuoy	12-06-2011
Submitted to ISBE	dveile1	12-05-2011
Returned for Changes	gailbuoy	12-05-2011
Submitted to ISBE	dveile1	12-02-2011
Returned for Changes	gailbuoy	11-21-2011
Submitted to ISBE	dveile1	11-21-2011

Application Print Page

Submission Process

Steps

1. Complete and save all pages
2. Run the consistency check on the submit page
3. Submit to the next review level (through the District Administrator)
4. Have District Administrator "sign" all assurances pages
5. District Administrator should submit to ISBE

Review Process

ISBE reviewers will review the application and note questions/concerns on the Review Checklist document

- If staff review finds no questions/concerns, the application will be approved and the budget loaded into FRIS

- If there are questions/concerns, the ISBE reviewer will return the budget to the district

Review Process (cont.)

Steps for review when questions/concerns:

- Open the checklist, which will also open the application

- Address all issues and re-run the Consistency Check on submit page

- Resubmit to ISBE…

- And the process continues……(will return again if outstanding questions/concerns…)

Important Notes

Start Date: This is your initial submission date
OR July 1 – whichever is later

End Date: June 30, 2013

- If summer activities required, request end date of 8/31/13

Amendment Due Dates:

- All amendments must be submitted at least 30 days prior to the *approved* end of the project

Important Contact Information

Program questions:

- E-mail at David and Christi at RT3@isbe.net or call Jeannie Schulze at 217-782-0354.

Budget and eGMS questions:

- Helpdesk staff at 217/558-3600 for technical issues such as IWAS signups and pages not displaying correctly

Questions and Answers

Please feel free to send us questions through the chat box on your screen. We will answer as many questions as we can in the time allowed.

If we do not get to your question, we will post responses at a later time or get back to you individually via email.