

PROGRAM MONITORING

Building capacity to increase leadership density is crucial to sustaining improvement structures and systems without long-term external support. Houghton Mifflin Harcourt (HMH) works with leaders and teachers to assist them in performing monitoring responsibilities through actionable best practices. Before they undertake this task, they undergo awareness building and coaching to build structures and systems that ensure support.

Based on the action plan and implementation timeline, HMH will collaborate with school improvement personnel to develop a regular schedule of daily, weekly, and/or monthly planning and status meetings, and to establish formal templates and agendas to track progress on all benchmarks and deliverables. Utilizing a series of hybrid remote/on-site meetings, formal reporting protocols will be generated by all project staff and managed in a collaborative and comprehensive communication model by the project manager.

The project manager will oversee all aspects of the initiatives, including facilitating the development of the implementation plan with district/school leadership, collaborating with leadership in overseeing the implementation, monitoring HMH consultants and implementation fidelity, ensuring ongoing progress monitoring and reporting structures are in place, and creating data dashboards that clearly depict measures of accountability directly related to student and program outcomes. The manager will meet regularly with school and district leadership. Capacity will increase through the focus this support will provide on key metrics of program success. The goals for our partnership are to be intensely data driven and to create a culture in the school that uses data and key measures of accountability for decision making.

Evidence of Effectiveness: Cohorts of teachers in Prince Georges County Public Schools, Maryland, are successfully using newly learned progress monitoring skills and tools.