

Strategic Learning Initiatives: Planning and Pre-implementation

First 6 month Activities:

- Identify the principal.
- Hire a Transformation Officer.
- Hire On-site SLI SIG Facilitator.
- Screen, interview and hire SIG staff.
- Conduct meetings with district and school leaders to review transformation process.
- Set up a system of communication with district and school leaders to assist in process monitoring and support.
- Conduct a needs assessment to identify baseline strengths and challenges and set priorities for a plan of action.
- Identify School SIG Leadership Team Members.
- Review SIG Leadership Team roles and responsibilities, decision-making parameters, team norms, processes and procedures.
- Design and implement an internal and external communication system for the Transformation efforts.
- Set schedules for department/grade level PLCs to collaborate in school improvement process.
- Design and implement an on-going, job-embedded professional development plan based on identified school needs.
- Conduct initial 4-day Focused Instruction Process professional development sessions for all school staff.
- Develop a school instructional calendar that addresses identified priority instructional goals.
- Identify and implement common assessments linked to the CCSS.
- Design a data tracking information system to inform teaching and learning.
- Design after-school and summer school programs that support SIG Transformation Goals.
- Establish a District Leadership Council for Continuous Improvement.
- Work with district/school and union leadership to review union rules and procedures and set a schedule for on-going dialogue.
- Review district teacher and principal evaluation processes and set dialogue regarding student growth measure component for teacher and principal evaluation.
- Finalize budget for SIG implementation.
- Order materials and supplies to support the Transformation Process.
- Set schedule for Family/Parent workshops and meetings that support instructional goals.
- Provide on-going coaching, modeling and lesson design support for all school staff that enhances instructional skills and strategies and the use of data to improve teaching and learning.
- Develop and finalize MOUs with the union, lead partner, district and school related to the SIG process.

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