



Illinois State Board of Education

100 North First Street • Springfield, Illinois 62777-0001
www.isbe.net

Darren Reisberg
Chair of the Board

Dr. Carmen I. Ayala
State Superintendent of Education

Spring 2021 SAT Manual Directions

ISBE and College Board are providing the following directions for proctors to adjust scripts in the standard and accommodated testing manuals due to the elimination of the essay.

Note: Page references match the actual numbered pages. Add 4 to the page reference when searching the PDF.

Use the information listed in the bullets below to make the following adjustments in testing scripts found in the [Spring 2021 SAT School Day Standard Testing Manual](#):

Preadministration Script

- **Page 7** – In the purple box under “**For field 9, Test Type, say:**” cross out “with Essay” so that the text in the purple box now reads: **In field 9, bubble in “SAT” as the test that you will be taking.**
- **Page 9** – In the purple box under “**For field 9, Test Type, say:**” cross out “with Essay” so that the text now reads: **In field 9, bubble in “SAT” as the test that you will be taking.**

Test Day Scripts

- **Page 20** – In the purple box under “**For field 9, say:**” cross out “with Essay” so that the text now reads: **If field 9 is blank, bubble in “SAT” now.**
- **Page 20** – Under the “**Distribute Test Books**” section cross out the text after the word IMPORTANT. Proctors will not receive essay test books.
- **Page 25** – Cross out all text in the “**Break Between Sections**” section. This section should be skipped entirely.
- **Pages 25-26** – Cross out all text in the “**The Essay**” section. This section should be skipped entirely. Once “**Section 4: Math Test – Calculator**” is complete (pages 24-25), skip to “**After the Test**” (page 27) to collect test materials and dismiss students.
- **Page 29** – Under the “**Before Dismissing Students**” heading, cross out references to “Essay books” in the first sentence and in the first bulleted sentence in this section.
- **Page 29** – In the purple box under “**After all materials are accounted for, say:**” cross out the second sentence that reads “**In addition, you are not permitted to discuss or share today’s Essay question until after scores are released.**”

Use the information listed in the bullets below to make the following adjustments in testing scripts found in the [Spring 2021 SAT School Day Accommodated Testing Manual](#):

IMPORTANT: With the elimination of the essay, students with Time and One-Half (50%) Extended Time will test in one day instead of two days. The Nonstandard Administration Report (NAR) will continue to reflect these students as testing across two days with blue book materials. Schools should plan to test these students on the primary test day if possible, using the blue test books. See specific script updates below.

Preadministration Script

- **Page 18** – In the blue box under “**For field 9, Test Type, say:**” cross out “with Essay” so that the text in the purple box now reads: **In field 9, bubble in “SAT” as the test that you will be taking.**
- **Page 20** – In the blue box under “**For field 9, Test Type, say:**” cross out “with Essay” so that the text now reads: **In field 9, bubble in “SAT” as the test that you will be taking.**

During the Test (update added 04/12/21)

- **Page 21** – Under the “**Additional Information for Pre-recorded Audio (MP3) Format**” section, in the third sentence of this section cross out “MP3 Audio” printed on the front cover and” so that the text now reads: **All test books in your room will have the same Form Code printed on the center of the back cover.**

Test Day

- **Page 35** – In the blue box under “**For field 9, say:**” cross out “with Essay” so that the text now reads: **If field 9 is blank, bubble in “SAT” now.**
- **Page 35** – Under the “**Distribute Test Books**” section cross out the text after the word IMPORTANT. Proctors will not receive essay test books.

Script 1: Standard Time for Accommodated Testing

- **Page 42** – Under “**Section 4: Math Test Calculator**”, cross out the text before the “**Break Between Sections**” heading after the word IMPORTANT. Proctors should collect flash drives since the essay will not be administered.
- **Page 42** – Cross out all text in the “**Break Between Sections**” section. This section should be skipped entirely.
- **Pages 42-44** – Cross out all text in the “**The Essay**” section. This section should be skipped entirely. Once “**Section 4: Math Test – Calculator**” is complete (pages 41-42), skip to “**After the Test**” (page 90) to collect test materials and dismiss students.

Script 2: Standard Time with Extra Breaks

- **Page 49** – Under “**Section 4: Math Test Calculator**”, cross out the text before the “**Break Between Sections**” heading after the word IMPORTANT. Proctors should collect flash drives since the essay will not be administered.
- **Page 49** – Cross out all text in the “**Break Between Sections**” section. This section should be skipped entirely.
- **Pages 49-51** – Cross out all text in the “**The Essay**” section. This section should be skipped entirely. Once “**Section 4: Math Test – Calculator**” is complete (pages 48-49), skip to “**After the Test**” (page 90) to collect test materials and dismiss students.

Script 3: Time and One-Half for One-Day Testing

This will be the script used for all students with Time and One-Half (50%) Time.

- **Page 52** – Cross out the IMPORTANT note at the beginning of the script.
- **Page 56** – Under “**Section 4: Math Test Calculator**”, cross out the text before the “**Break Between Sections**” heading after the word IMPORTANT. Proctors should collect flash drives since the essay will not be administered.
- **Page 56** – Cross out all text in the “**Break Between Sections**” section. This section should be skipped entirely.

- **Pages 57-58** – Cross out all text in the “**The Essay**” section. This section should be skipped entirely. Once “**Section 4: Math Test – Calculator**” is complete (pages 55-57), skip to “**After the Test**” (page 90) to collect test materials and dismiss students.

Script 4: Double Time

- **Page 65** – Under “**Section 4: Math Test Calculator**”, cross out the text before the “**Break Between Sections**” heading after the word IMPORTANT. Proctors should collect flash drives since the essay will not be administered.
- **Page 65** – Cross out all text in the “**Break Between Sections**” section. This section should be skipped entirely.
- **Pages 65-67** – Cross out all text in the “**The Essay**” section. This section should be skipped entirely. Once “**Section 4: Math Test – Calculator**” is complete (pages 64-65), skip to “**After the Test**” (page 90) to collect test materials and dismiss students.

Script 5: Time and One-Half for Two Day Testing

This script will not be used. Refer to Script 3 above.

Script 6: Pre-recorded Audio Format

- **Page 86** – Under “**Section 4: Math Test Calculator**”, cross out the paragraph that comes before the “**Before the Essay**” heading. Proctors should collect notes since the essay will not be administered.
- **Page 86** – Cross out all text in the “**Before the Essay**” section. This section should be skipped entirely.
- **Pages 87-90** – Cross out all text in the “**The Essay**” section. This section should be skipped entirely. Once “**Section 4: Math Test – Calculator**” is complete (pages 85-86), skip to “**After the Test**” (page 90) to collect test materials and dismiss students.