# Chapter 1 New Directors: What do I do first?

- 1. Join the Illinois Association of Title I Directors
- 2. Access to IWAS
- 3. Look on IWAS at Your District's NCLB Application
- 4. Go to the IIRC Website and Review the Interactive Illinois Report Card
- 5. After You Have Done These Things

# Chapter 2 Plans, Plans, and More Plans

- 1. Title I District Plan
- 2. Schoolwide Plans
- 3. District Improvement Plan
- 4. School Improvement Plan
- 5. Technology Plan
- 6. Restructuring Plan

## **Chapter 3 Application Process**

### **NCLB** Consolidated

- 1. Overview
- 2. District Information
- 3. NCLB Plan
- 4. Gun-Free
- 5. Allotment
- 6. Grant Summary
- 7. Assurance Pages
- 8. Submit
- 9. Application History
- 10. Page Lock Control

#### Title I - Basic

- 1. Overview
- 2. District Information
- 3. Federal Funding Accountability and Transparency Act (FFATA)
- 4. Program Specific
  - 4.1 Targeting Step 1
  - 4.2 Targeting Step 2
  - 4.3 Targeting Step 3
  - 4.4 Targeting Step 4
  - 4.5 Private School Share
  - 4.6 Schoolwide Programs
- 5. Goals
- 6. Budget Pages
  - 6.1 Budget Detail
  - 6.2 Budget
- 7. Page Lock Control

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### Title IIA - Teacher Quality

- 1. Overview
- 2. District Information
- 3. Federal Funding Accountability and Transparency Act (FFATA)
- 4. Needs Assessment
- 5. Program Specific Pages
  - 5.1 Private School Share
  - 5.2 Program Activities
- 6. Goals
- 7. Budget Pages
  - 7.1 Budget Detail
  - 7.2 Budget
- 8. Page Lock Control

### **Review Checklist**

# **Chapter 4 Parent Involvement Policies and Notifications**

- 1. District and School Parent Involvement Policies
- 2. Annual Evaluation
- 3. School-Parent Compact
- 4. Annual Title I Parent Meeting Required
- 5. District and School Report Cards
- 6. Teacher Qualifications

## **Chapter 5 Private School**

- 1. Consult
- 2. Allocate Per Pupil Allocation
- 3. Allocate Additional Allocation Known as SET-ASIDE EQUITABLE SHARE

# **Chapter 6 Time and Effort**

- 1. Documentation
- 2. Staff Funded 100% from Title I
- 3. Staff Who Maintain a Set Schedule
- 4. Staff Who Work Less Than 100%
- 5. Stipends and Other Supplemental Contracts Documentation
- 6. Additional Information

# **Chapter 7 Goals**

- 1. Process to Determine Priority Needs Which Will Become Goals
- 2. Goal Statement
- 3. Goal Objective
- 4. Goal Activity
- 5. Goal Evaluation
- 6. Examples

# **Chapter 8 Homeless**

- 1. What defines a homeless student?
- 2. How might Title I funds be used?
- 3. What are inappropriate uses of Title I funds for homeless students?
- 4. What are the laws for homeless students?
- 5. Additional Information

## Chapter 9 Supplement vs. Supplant

- 1. Targeted Assistance buildings
  - 1.1 The Supplement, Not Supplant Tests
  - 1.2 Examples
- 2. Schoolwide Buildings using Flexibility
  - 2.1 Background
  - 2.2 Flexibility
  - 2.3 How to apply for Flexibility
  - 2.4 Asking the right questions
  - 2.5 Examples

# **Chapter 10 Fiscal**

- 1. Allocation
- 2. Reallocation
- 3. Carryover
- 4. Budget
- 5. Expenditure Reports
- 6. Amendments
- 7. Function and Object Codes
- 8. Project Begin and End Dates

## Appendix A: Planning Guide For Title I Directors

- 1. Annual Compliance Requirements
- 2. Necessary Forms To Be Completed And Distributed
- 3. Meetings Orchestrated By Title I Director
- 4. Required Reports To Be Submitted By Title I Director
- 5. NCLB Grant Writing Schedule

Appendix B: NCLB Consolidated Grant Administrative Working Timeline

**Appendix C: Resources** 

**Appendix D: Education Acronyms** 

Appendix E: Function and Object codes

Appendix F: FRIS Inquiry Quick Help (Financial Reimbursement Information

System)

1. How to Get There

2. Instructions

# Appendix G: Electronic Expenditure Reporting Quick Help

- 1. How to Get There
- 2. How to Sign Up
- 3. Submitting Expenditure Reports Electronically
- 4. Questions

# Appendix H: Common Problems/Errors on the NCLB Application

- 1. Begin/End Dates
- 2. Transfers
- 3. Budget Details

Appendix I: Targeted Assistance Program Components

**Appendix J: Schoolwide Program Components** 

Appendix K: Targeted Assistance & Schoolwide Programs Crosswalk of Required

Components