



# PARCC Field Test Update

May 2, 2014

Illinois State Board of Education



# Agenda

- Field Test Updates
- Preparations for EOY testing
- Q&A



# Listserv Archive

- <http://www.isbe.state.il.us/assessment/parcc-field-test.htm>



# New Documents

- Quick Start Checklist for Computer-Based Testing
- Infrastructure Trial Guide
- Both are found at

<http://parcc.pearson.com/Support>

End-of-Year (EOY) Assessment Checklist		District Test Coordinator	School Test Coordinator	Test Administrator	Technology Coordinator	Additional Reference Material
<b>Set Up PearsonAccess Accounts</b> Immediately Upon Confirming Participation						
1	Set up user accounts in live and training sites for School Test Coordinators and Technology Coordinator. This can be done manually or by a User File Upload using the <a href="#">User File Layout</a> and <a href="#">User File Field Definitions</a> .	<input type="checkbox"/>				Section 5.2.1 for manually creating user accounts or Section 5.3.1 for Sending User Account File in the <a href="#">PearsonAccess User Guide</a>
2	Set up user account in live site for Test Administrators and as needed in training site		<input type="checkbox"/>			
<b>Add Students to PearsonAccess</b> At Least One-and-a-Half Weeks Prior to Testing						
<i>NOTE: The following section is only required if students have not yet been uploaded. Please check if students have been uploaded before completing these steps.</i>						
3	Review the <a href="#">PARCC Student Data Upload Training</a>	<input type="checkbox"/>	<input type="checkbox"/>			Section 7.1.1 of the <a href="#">PearsonAccess User Guide</a>
4	Prepare your Student Data File using the <a href="#">Student Data Upload (SDU) File Layout</a> and <a href="#">Student Data Upload (SDU) Field Definitions</a> .	<input type="checkbox"/>	<input type="checkbox"/>			
5	Upload your student data file <i>NOTE: Schools may need to coordinate with technology coordinator and/or data coordinator</i>	<input type="checkbox"/>	<input type="checkbox"/>			<a href="#">Student Data Upload Overview Training Module</a>
6	To add students manually, reference Section 7.2.1 of the <a href="#">PearsonAccess User Guide</a>	<input type="checkbox"/>	<input type="checkbox"/>			Section 7.2.1 of the <a href="#">PearsonAccess User Guide</a>



# Infrastructure Trials

- Very strongly recommended
  - Especially for schools who were selected for EOY only
- Provides a “dress rehearsal” for EOY
- Set up in the **Training Center**
- “Guide” has been updated
- **DO NOT** create students on the live side to test the system



# Java

- Users must accept the Critical Patch Update for Java 7 that was released on April 15.
- Users should NOT update to the newly released Java 8 (until after the field test).
- More information was released in the April 15<sup>th</sup> PARCC Technology Update



# Heartbleed and IE

- Heartbleed is not an issue in the PARCC Field Tests.
- PARCC has not yet released an official statement on the Internet Explorer security issue.



# Test Sessions

- Sessions must be created before either
  - Test content can be cached or
  - Students can test
- Pearson created EOY sessions for the students taking both PBA & EOY
- Schools must create sessions for EOY only students
  - (and those who did not complete PBA)
- Be sure to **STOP** the test session at the end





# Create Test Sessions

[Your Account](#) | [Administrative Management](#) | [Support](#) | [Logout](#)

Home Organizations Student Data **Test Setup** **Test Management** Test Results

Overview Register Students **Manage Test Sessions** Resolve Student Test Alerts

Current organization: SK-SCHOOL (IA-ADE-SK) [change organization](#)

[Home](#) > [Test Management](#) > [Manage Test Sessions](#) > New Test Sessions

## New Test Sessions

[Return to Manage Test Sessions](#)

### Test Session Details

Save Cancel

▶ Session Name:

▶ School:

▶ Test to be Administered:

▶ Read Aloud by Test Examiner:

▶ Default Form Group Type:

▶ - Required

▶ Proctor Caching Computer:

Include caching computers defined for the System/District.

▶ Scheduled Start Date:

Scheduled Start Time:

Location/Room:

View By:  Classes  Students

0 Selected Classes

Results: 0-0 of 0

<input type="checkbox"/>	<input checked="" type="checkbox"/> Class Name ▲	Student Count	<input checked="" type="checkbox"/> School Name	ID
--------------------------	--	---------------	---	----

*There are no groups to display. All students have already been placed in test sessions.*

Save Cancel



## Session Details

[Return to Manage Test Sessions](#)

Start | 
 Authorizations ▼ | 
 Proctor Caching | 
 Session Roster | 
 Advanced Session Roster Download

Test Session Details		Edit	
Test Session Status:	<b>Not Started</b>	TestNav Settings:	<a href="#">View</a>   <a href="#">Edit</a>
Session Name:	<b>Wes Test Session</b>	Proctor Caching Computer:	<b>District Cache 1</b>
School:	<b>SK-SCHOOL (IA-ADE-SK)</b>	Scheduled Start Date:	<b>03/24/2014</b>
Test to be Administered:	<b>Infrastructure Trial HS</b>	Scheduled Start Time:	<b>01:00 AM</b>
Read Aloud by Test Examiner:	<b>No</b>	Actual Start Date:	
Default Form Group Type:	<b>Main</b>	Actual Start Time:	
Test Code:	<b>6A2B33</b>	Location:	<b>No Required</b>

View By:  Students in the Session

[Clear All Filters](#)
0 Selected Students
Results: 0-0 of 0

Resume Test | 
 Mark Test Complete | 
 Add Students | 
 Remove | 
 Move

<input type="checkbox"/>	<input checked="" type="checkbox"/> Student Name	<input checked="" type="checkbox"/> Student ID	<input checked="" type="checkbox"/> Class	<input checked="" type="checkbox"/> Status	Refresh	Form/Form Group Type	Username
--------------------------	--	--	---	--	---------	----------------------	----------

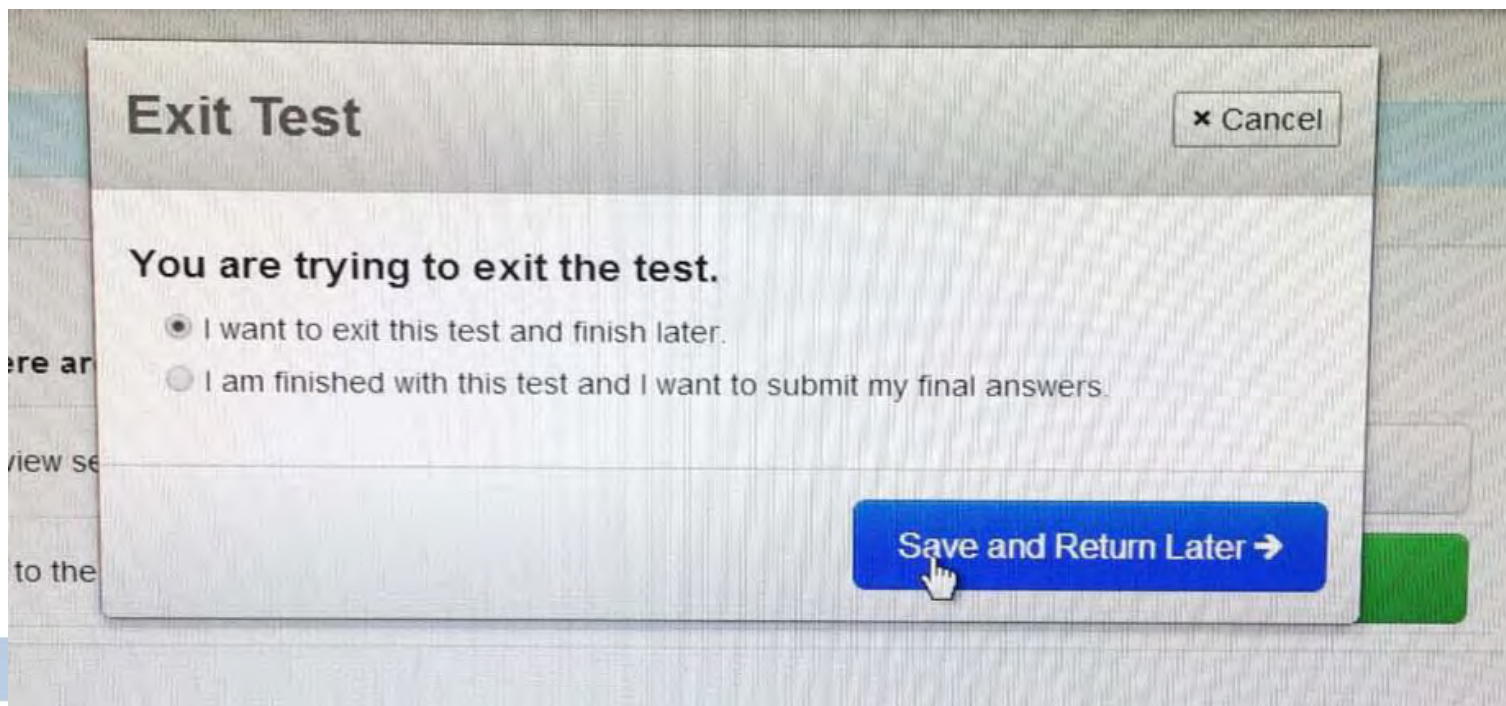
*No test assignments have been added to this session.*





# Saving or Submitting Student Answers

- End of Session 1
  - “...exit and finish later...”
- End of Session 2
  - ...I want to submit...”







# Time after Testing

- For both CBT and PBT, the Test Administrator can collect the student's test materials. After a student's secure test materials have been collected, the student may read a book during the remainder of the session time. The Test Administrator can end the test session after all students' secure test materials have been collected.



# Ordering Additional Materials

- Must be at the school level, not the district level

[Your Account](#) | [Administrative Management](#) | [Support](#) | [Logout](#)

Home

Organizations

Student Data

Test Setup

Test Management

Test Results

[Overview](#) | [Enter Administration Details](#) | [Order Additional Materials and Tracking](#) | [Manage Participation Counts](#) | [Configure TestNav](#)

Help



## Order Additional Materials and Tracking

Use Order Additional Materials and Tracking to order additional paper materials (short shipments, etc.), check on the status of existing orders, and track order shipments.

Note: The main method for

[Home](#) > [Test Setup](#) > Order Additional Materials and Tracking

## Order Additional Materials and Tracking

[Return to Test Setup](#)

PARCC Field Test 2014 - EOY [Change](#)

View By:  Orders from Pearson  Shipments to Pearson

[Delete](#) | [Reports](#)

[Show Search](#)



Order

Sales Order Number

Status

Organization

Organization Code



# Return Shipping

- Return labels should be included in box 1 of your shipment
- Materials should be shipped within a week after completion of testing



# Irregularities/Security Breaches

- Form is found in Appendix B of the Test Coordinator Manual
- Call ISBE at 866-317-6034
- Fax the form to 217-782-6097





# Feedback

- Student survey at the end of the test
- Test Administrator Survey at <https://www.surveymonkey.com/s/3ZJSXH3>
- Test Coordinator and Technology Coordinator Survey at <http://www.surveymonkey.com/s/PARCC-field-test-feedback>



# Communication Plan

Issue	Contact
<ul style="list-style-type: none"><li>• <a href="#">PearsonAccess</a></li><li>• <a href="#">TestNav8</a></li><li>• <a href="#">Proctor Caching Problems</a></li><li>• Software Glitches</li><li>• <a href="#">Error Codes</a></li><li>• Additional Orders</li></ul>	PARCC Support Center 888-493-9888 <a href="mailto:parcc@support.pearson.com">parcc@support.pearson.com</a>
<ul style="list-style-type: none"><li>• Connection, network, or server issues</li><li>• Operating systems or browser questions</li><li>• <a href="#">Caching server setup</a></li><li>• <a href="#">Basic technology troubleshooting</a></li></ul>	LTC Netspecs
<ul style="list-style-type: none"><li>• <a href="#">Test Administration</a></li><li>• State Policy</li><li>• <a href="#">Accommodations</a></li><li>• Irregularities</li><li>• ISAT Waiver</li></ul>	ISBE Student Assessment 866-317-6034 <a href="mailto:parccft@isbe.net">parccft@isbe.net</a>





# Contact

- PARCC Support Center 1-888-493-9888
  - [parcc@support.pearson.com](mailto:parcc@support.pearson.com)
- ISBE Field Test 1-866-317-6034
  - [parccft@isbe.net](mailto:parccft@isbe.net)
  - Dan Frederking at [dfrederk@isbe.net](mailto:dfrederk@isbe.net)
- PARCC Technology
  - Wes Bruce at [ilassesstech@gmail.com](mailto:ilassesstech@gmail.com)
  - Jamey Baiter at [jbaiter@isbe.net](mailto:jbaiter@isbe.net)
- PARCC General Information
  - Dan Long at [ilparcc@gmail.com](mailto:ilparcc@gmail.com)
- Accommodations
  - Jessica Dare at [jdare@isbe.net](mailto:jdare@isbe.net)