

Early Childhood; Elementary/Middle Grades; Special K-12; and Teacher Leader Endorsements

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FALL 2015
ILLINOIS STATE BOARD OF EDUCATION
CENTER FOR EDUCATOR EFFECTIVENESS

WEBINAR 3

Entitlement Notifications in ELIS

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- We kindly request that licensure officers mark each candidate at the beginning of the program as “not completed” by using the entitlement wizard. By taking this action, the candidate’s ELIS account will be in “pre-completion” (PC) status and he/she will be unable to apply for a license through ISBE evaluation. *The beginning of the program generally means when the candidate has been admitted to the preparation program or has successfully passed a test of basic skills*.*
 - ✦ This action will prevent duplicate applications and the transfer of fees.
 - ✦ It will also prevent delays in obtaining licensure.

**Defined as the TAP, ACT Plus Writing, SAT or OOS test of basic skills used for licensure in another state*

ELIS – Uploading Documents

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- To help us reduce paper usage, please do not mail ISBE hard copies of any documents you upload into ELIS.
- Licensure Officers may upload the following ISBE forms to ELIS:
 - ISBE form 73-05 State- Approved Verification Form
 - ISBE form 73-06 **Grade Verification Form for grades of “P” or “S”**
 - ISBE form 80-02 State-Approved Program and Completion of Standards Verification
- **Licensure Officers may also upload official transcripts into a candidate’s ELIS account.**
 - Upload transcripts from your institution; and
 - Upload **official** transcripts from transfer institutions.
 - ✦ If your institution does not require official transcripts for transfer students, the candidate will need to request that official transcripts be sent to ISBE from the transfer institution.

Transcript/Forms Upload Directions

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- From your ELIS home screen, search for an educator by name, IEIN, or SSN.
- **On the educator’s credential page, hover your mouse over the “Educator” tab at the top of the page, then click “images” in the dropdown menu.**
- **Click “add image”.**
- Select the document type from the dropdown box:
 - TRANS (transcript)
 - 73-05 State Approved Program Verification Form—select the appropriate program
 - **73-06 Grade Verification Form for grades of “P” or “S”**
 - 80-02 State-Approved Program and Completion of Standards Verification

Transcript Upload Directions (continued)

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- In the “Description” box, type a short description of the document (i.e. official transcript)
- If scanning and uploading a transcript, select the state and institution from the drop down menus. Circle the university seal and write your initials and date at the top of the transcript to confirm the transcript is official.
- Click “browse” to upload your document. **Documents must be in pdf format.**
- Confirm that your newly loaded document is listed in the educator’s images.
- If uploading a transcript that has a new degree (other than the ones indicated in your entitlement wizard), please click “Degrees” under the educator tab and add the new degree.

Adding an Image – Educator's ELIS Account

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- Live Demonstration
- <https://secqa1.isbe.net/IWAS/asp/login.asp?js=true>

Add Educator Image

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s Search Help Recent

Home > E

Add Educator Image

Educator: Teacher J Bogus *

Document: *

Confidentiality Level: [v]

Description: [text area]

Country: United States [v]

State: [v]

Institution: Please select a state. [v]

Document: [text area] Browse... *

Once you have entered the required data, click on the "Next" button.

Save - Please save the image

Cancel - Please cancel the wizard

Finish [arrow]

Confirm Image Is Uploaded

8

Dr. Christopher Koch, State Superintendent

Home My Entitlements Search Educator Help

Primary Information
Full Name: **Teacher J. Bogus**
IEIN: **970826**
SSN: *****-**-1119**
DOB: **10/31/1972**
Gender: **Female**

Contact Information
Address: **1234 Main Street**
City, State Zip: **Springfield, IL 62702**
Email:
Primary Phone: **(217) 555-1212**
Secondary Phone:

Profile
PD Status: **Active**
Deceased: **No**

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Early Childhood

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AVAILABLE ENDORSEMENTS

Early Childhood Education (SCG3) – Requirements

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- Completion of a state approved self-contained early childhood education program including coursework in special education methods, reading methods, and reading in the content area.
- The test of basic skills* must be passed prior to student teaching.
- The Early Childhood Test (107) is required for student teaching.
- edTPA is required for completion of the approved program.

**Defined as the TAP, ACT Plus Writing, SAT or OOS test of basic skills used for licensure in another state*

Early Childhood (Birth–Grade 3) – Available Endorsements

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Endorsement	Requirement
Bilingual Education (<i>Language required</i>)	18 semester hours with a distribution*, 100 clock hours (or 3 months teaching experience) in a bilingual setting, pass the appropriate Target Language Proficiency or English Language Proficiency test
English as a Second Language	18 semester hours with a distribution*, 100 clock hours (or 3 months teaching experience) in an ESL setting
Foreign Language (<i>Language required</i>)	<ul style="list-style-type: none"> • If applicant already holds a foreign language endorsement, then a different foreign language endorsement may be added by passing the appropriate foreign language test. • For applicants who do not already hold a foreign language endorsement, requirements include 24 semester hours in the foreign language and passing the appropriate foreign language test.
Library Information Specialist	24 semester hours/12 upper division and the Library Information Specialist (175) test
Reading Teacher	24 semester hours with a distribution* and the Reading Teacher (177) or Reading Specialist (176) test; no upper division coursework required
Technology Specialist	24 semester hours and the Technology Specialist (178) test; no upper division coursework required

Learning Behavior Specialist (LBS I) Endorsement

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- **Grade K-Grade 3** (for educators who already hold an early childhood education endorsement)
- The LBS I endorsement requires a passing score on the LBS I (155) test and completion of coursework addressing the following topics:
 - Survey of the exceptional child
 - General characteristics of children with disabilities within the LBS I scope
 - General methods for teaching children with disabilities within the LBS I scope
 - Psychological assessment of children with disabilities within the LBS I scope
- Some Illinois colleges/universities only require one course for each of the above areas; others require the completion of multiple courses for each area. Be sure to check with the institution where you plan to complete your coursework so you fully understand what courses are needed for the endorsement.

Early Childhood Special Education (ECS3) Endorsement – Requirements

13

- Completion of an early childhood special education program including coursework in special education methods, reading methods, and reading in the content area.
 - There are only four such approved programs: Judson, Loyola, and the University of Illinois at Chicago. No other institution should entitle candidates for this endorsement.
- The test of basic skills* must be passed prior to student teaching.
- The Early Childhood Special Education (152) test is required prior to student teaching.
- edTPA is required for completion of the approved program.

**Defined as the TAP, ACT Plus Writing, SAT or OOS test of basic skills used for licensure in another state*

Early Childhood Special Education (ECS3) Endorsement **vs.** Early Childhood Special Education (ECT) Approval

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- Early Childhood Special Education **endorsement** = completion of an early childhood special education program, and enables an educator to teach special education in the full Birth-Grade 3 range.
- Early Childhood Special Education **approval** = enables the holder to teach special education in pre-kindergarten.
 1. You must hold an Illinois license endorsed in early childhood education or LBS I (PK-21).
 2. You must complete coursework in the following four areas:
 - a) Early childhood special education assessment
 - b) Methods of instruction in early childhood special education
 - c) Development of language in the young child
 - d) Child, family, and community relationships

Approved Program **vs.** Endorsement

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Add Entitlement

You are adding credentials for [REDACTED].

This screen is used to add an Approved Program. Endorsements can be added on the next screen.

License Source: TRAD - Illinois Traditional Educator Program Completer *

Entitlement Date: 9/16/2015 MM/DD/YYYY *

Institution: ISU () - Illinois State University *

Approved Program Grade: Birth through Grade 3 *

Approved Program: Early Childhood Education - EARL *

Endorsement: Early Childhood Education (Self Contained General Education) *

Approved Program Grade 2: Please select a grade.

Once you have entered the required data, click on the "Next" button.

Continue - Please continue the wizard

Cancel - Please cancel the wizard

Elementary

16

AVAILABLE ENDORSEMENTS

Elementary Self-Contained General Education (SCGE) – Requirements

17

- Valid for teaching in grades K-9 in a self-contained setting.
- Completion of an approved elementary education program including coursework in special education methods, reading methods, and reading in the content area.
- The test of basic skills* must be passed prior to student teaching.
- The Elementary/Middle Grades test (110) is required prior to student teaching.
- edTPA is required for completion of the approved program.

**Defined as the TAP, ACT Plus Writing, SAT or OOS test of basic skills used for licensure in another state*

***Can only teach Grade 9 if the senior high school endorsement requirements have been met and the 9th grade endorsement has been issued.*

****Can only teach middle school (5-8) if the educator holds a middle school endorsement.*

Elementary – Primary Endorsements

(K-4)

18

Endorsement	Requirement
Bilingual Education (<i>Language required</i>)	18 semester hours with a distribution*, 100 clock hours (or 3 months teaching experience) in a bilingual setting, pass the appropriate Target Language Proficiency or English Language Proficiency test
English as a Second Language	18 semester hours with a distribution*, 100 clock hours (or 3 months teaching experience) in an ESL setting
Foreign Language (<i>Language required</i>)	<ul style="list-style-type: none">• If applicant already holds a foreign language endorsement, then a different foreign language endorsement may be added by passing the appropriate foreign language test.• For applicants who do not already hold a foreign language endorsement, requirements include 24 semester hours in the foreign language and passing the appropriate foreign language test.
Library Information Specialist	24 semester hours/12 upper division and the Library Information Specialist (175) test
Reading Teacher	24 semester hours with a distribution* and the Reading Teacher (177) or Reading Specialist (176) test; no upper division coursework required
Technology Specialist	24 semester hours and the Technology Specialist (178) test; no upper division coursework required

Learning Behavior Specialist (LBS I) Endorsement

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- **Grade K-9** (for educators who already hold an elementary education endorsement)
- The LBS I endorsement requires a passing score on the LBS I (155) test and completion of coursework addressing the following topics:
 - Survey of the exceptional child
 - General characteristics of children with disabilities within the LBS I scope
 - General methods for teaching children with disabilities within the LBS I scope
 - Psychological assessment of children with disabilities within the LBS I scope

Physical Education (PE) Coursework Required for the Self-Contained Elementary Endorsement

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- Does Illinois statute require a course in the teaching of physical education and training for all elementary education teacher candidates?
 - Coursework in methods and materials of PE and training for teachers (effective 7-16-15) a single **“course” is not required.**

Middle School Endorsements

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**A MIDDLE SCHOOL ENDORSEMENT IS REQUIRED
FOR EDUCATORS TEACHING OUTSIDE OF A
SELF-CONTAINED ENVIRONMENT IN THE
MIDDLE GRADES**

Middle School Teaching Requirements

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- In addition to the specific content-area requirements, the applicant must document the following:
 - 3 semester hours of coursework that includes middle grade philosophy, middle grade curriculum and instruction, and instructional methods for designing and teaching developmentally appropriate programs in the middle grades, including content-area reading instruction; **AND**
 - 3 semester hours of coursework that includes educational psychology focusing on the developmental characteristics of early adolescents, the nature and needs of early adolescents, and the role of the middle grade teacher in assessment, coordination and referral of students to health and social services.

See http://www.isbe.net/licensure/middle_grade/msinfo.htm for information regarding requirements at each institution.

Middle School Teaching Requirements

(continued)

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- All middle school endorsements require the 6 semester hours of middle school professional coursework.
- Most middle school endorsements require 18 semester hours of content-area coursework and 6 semester hours of middle school coursework.
- There are no generic middle school endorsements. All middle school endorsements are tied to a specific subject area (i.e. middle school language arts).
- Some middle school endorsements require a specific coursework distribution.

Middle School Endorsements – Grade Level Assignments

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- The following directions must be followed when adding a middle school endorsement:
 - If the individual completed an Elementary General Education Self-Contained K-9 or a K-12/PK-21 teaching program, the grade level of the middle school endorsement must be **5-8.**
 - If the individual completed a Secondary 6-12 program, the grade level of the endorsement must be **6-8.**

Middle School – Available Endorsements

Endorsement	Requirement
Agricultural Education	18 semester hours
Art	18 semester hours
Bilingual Education (Language required)	18 semester hours with a distribution*, 100 clock hours (or 3 months teaching experience) in a bilingual setting, pass the appropriate Target Language Proficiency or English Language Proficiency test
Biological Science	18 semester hours
Business/Mktg/Mgmt	18 semester hours
Computer Applications	18 semester hours
Computer Science	18 semester hours
Dance	18 semester hours
English as a Second Language	18 semester hours with a distribution*, 100 clock hours (or 3 months teaching experience) in an ESL setting
Family & Consumer Science	18 semester hours
Foreign Language (Language required)	<ul style="list-style-type: none"> • If applicant already holds a foreign language endorsement, then a different foreign language endorsement may be added by passing the appropriate foreign language test. • For applicants who do not already hold a foreign language endorsement, requirements include 24 semester hours in the foreign language and passing the appropriate foreign language test.

Middle School – Available Endorsements

(continued)

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Endorsement	Requirement
General Science	18 semester hours with coursework in physical & biological sciences
General Geography	18 semester hours of physical or cultural geography
Health Education	18 semester hours
Industrial Technology Ed.	18 semester hours
Language Arts	18 semester hours
Library Information Specialist	24 semester hours/12 upper division and the Library Information Specialist (175) test
Mathematics	18 semester hours with a distribution*
Music	18 semester hours
Physical Education	18 semester hours
Physical Science	18 semester hours
Reading Teacher	24 semester hours with a distribution* and the Reading Teacher (177) or Reading Specialist (176) test; no upper division coursework required
Social Science	18 semester hours
Speech	18 semester hours
Speech/Theatre	18 semester hours of coursework in both Speech and Theatre
Technology Specialist (Computer Related)	24 semester hours and the Technology Specialist (178) test; no upper division coursework required
Theatre/Drama	18 semester hours

9th Grade Only Endorsements

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AVAILABLE ENDORSEMENTS

9th Grade Only - Requirements

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- Endorsements valid for 9th Grade only can be added to a PEL endorsed for elementary education.
- The educator must meet the applicable senior high endorsement requirements. Most senior high endorsements (grades 9-12) require 24 semester hours plus passage of the applicable content-area test.
- Individuals who already hold a PEL are not required to complete additional coursework in cross-categorical methods, reading methods or reading in the content area.
- You will need to review the department, course title, course descriptions, and **grade (“C” or better) when making the determination as to whether a specific course may be counted for an endorsement.**
- Many senior high school subsequent endorsements require that 12 semester hours of the 24 be completed in upper-division (or graduate) coursework or specific coursework distribution*.

*Endorsements with specific coursework distribution listed on slides 45-50.

9th Grade Only – Available Endorsements

Endorsement	Requirement
Agricultural Education	24 semester hours/12 upper division or graduate level & Agricultural Education (170) test
Bilingual Education (Language required)	18 semester hours with a distribution*, 100 clock hours (or 3 months teaching experience) in a bilingual setting, pass the appropriate Target Language Proficiency or English Language Proficiency test
Business, Marketing, and Computer Education	24 semester hours/12 upper division or graduate level & Business, Marketing, and Computer Education (171) test
Business, Marketing and Computer Education – Business Computer Programming	24 semester hours/12 upper division or graduate level, 9 semester hours in Business Computer Programming, & Business, Marketing, and Computer Education (171) test
Computer Applications	32 semester hours (there is no test that is available); no upper division coursework required
Computer Science	24 semester hours/12 upper division or graduate level & Computer Science (038) test
Dance	24 semester hours/12 upper division or graduate level & Dance (140) test
Drama/Theatre Arts	24 semester hours/12 upper division or graduate level & Drama/Theatre Arts (141) test

9th Grade Only – Available Endorsements

(continued)

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Endorsement	Requirement
English/Language Arts	24 semester hours/12 upper division or graduate level & English Language Arts (111) test
English as a New Language	24 semester hours/12 upper division or graduate level & English as a New Language (125) test
English as a New Language – Bilingual Education (language listed)	24 semester hours/12 upper division or graduate level & English as a New Language (125) test and appropriate Target Language Proficiency or English Language Proficiency test
English as a Second Language	18 semester hours with a distribution*, 100 clock hours (or 3 months teaching experience) in an ESL setting
Family and Consumer Science - Apparel and Textiles	24 semester hours, 9 semester hours in Apparel and Textiles, & Family and Consumer Sciences (172) test
Family and Consumer Science – Living Environments	24 semester hours, 9 semester hours in Living Environments, & Family and Consumer Sciences (172) test

9th Grade Only – Available Endorsements

(continued)

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Endorsement	Requirement
Family and Consumer Science – Nutrition, Wellness, and Hospitality	24 semester hours, 9 semester hours in Nutrition, Wellness, and Hospitality, & Family and Consumer Sciences (172) test
Foreign Language (Language required)	<ul style="list-style-type: none">• If applicant already holds a foreign language endorsement, then a different foreign language endorsement may be added by passing the appropriate foreign language test.• For applicants who do not already hold a foreign language endorsement, requirements include 24 semester hours in the foreign language and passing the appropriate foreign language test.
Health Education	24 semester hours/12 upper division or graduate level & Health Education (142) test
Library Information Specialist	24 semester hours/12 upper division and the Library Information Specialist (175) test
Mathematics	24 semester hours/12 upper division or graduate level & Mathematics (115) test

Secondary Education – Available Endorsements

(continued)

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Endorsement	Requirement
Music	24 semester hours/12 upper division or graduate level & Music (143) test
Physical Education	24 semester hours/12 upper division or graduate level & Physical Education (144) test
Reading Teacher	24 semester hours with a distribution* and the Reading Teacher (177) or Reading Specialist (176) test; no upper division coursework required
Safety and Driver's Education	24 semester hours/12 upper division/distribution*

9th Grade Only – Available Endorsements

(continued)

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Endorsement	Requirement
Science - Biology	32 semester hours in science, 12 semester hours in Biology, coursework in 2 other science designations, & the Science – Biology (105) test; no upper division coursework required
Science - Chemistry	32 semester hours in science, 12 semester hours in Chemistry, coursework in 2 other science designations (including Biological Science), & the Science – Chemistry (106) test; no upper division coursework required
Science – Earth & Space Science	32 semester hours in science, 12 semester hours in Earth & Space, coursework in 2 other science designations (including Biological Science), & the Science – Earth & Space Science (108) test; no upper division coursework required
Science – Environmental Science	32 semester hours in science, 12 semester hours in Environmental Science, coursework in 2 other science designations, & the Science – Environmental Science (112) test; no upper division coursework required
Science - Physics	32 semester hours in science, 12 semester hours in Physics, coursework in 2 other science designations (including Biological Science), & the Science – Physics (116) test; no upper division coursework required

9th Grade Only – Available Endorsements

(continued)

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Endorsement	Requirement
Social Science - Economics	32 semester hours in social science, 12 semester hours in Economics, coursework in 2 other social science designations, & the Social Science – Economics (109) test; no upper division coursework required
Social Science - Geography	hours in Geography, coursework in 2 other social science designations, & the Social Science – Geography (113) test; no upper division coursework required
Social Science - History	32 semester hours in social science, 12 semester hours in History, coursework in 2 other social science designations, & the Social Science – History (114) test; no upper division coursework required
Social Science – Political Science	32 semester hours in social science, 12 semester hours in Political Science, coursework in 2 other social science designations, & the Social Science – Political Science (117) test; no upper division coursework required
Social Science - Psychology	32 semester hours in social science, 12 semester hours in Psychology, coursework in 2 other social science designations, & the Social Science – Psychology (118) test; no upper division coursework required
Social Science – Sociology and Anthropology	32 semester hours in social science, 12 semester hours in Sociology and/or Anthropology, coursework in 2 other social science designations, & the Social Science – Sociology and Anthropology (121) test; no upper division coursework required

9th Grade Only – Available Endorsements

(continued)

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Endorsement	Requirement
Technology Education (Industrial Arts)	24 semester hours/12 upper division or graduate level & Technology Education (174) test
Technology Specialist (Computer Related)	24 semester hours and the Technology Specialist (178) test; no upper division coursework required
Visual Arts	24 semester hours/12 upper division or graduate level & Visual Arts (145) test

Special K-12 Endorsements

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SPECIAL K-12 ENDORSEMENTS ARE ISSUED FOR ONE SPECIFIC CONTENT AREA (FOR EXAMPLE, VISUAL ARTS, MUSIC, AND PE), ALTHOUGH ADDITIONAL ENDORSEMENTS MAY BE ADDED.

Special K-12 – Requirements

37

- Valid for teaching in grades K-12.
- Completion of an approved K-12 program.
- The test of basic skills* must be passed prior to student teaching.
- The applicable content-area test is required prior to student teaching.
- edTPA is required for completion of the approved program.
- K-12 endorsements are issued for one specific content area (for example, Visual Arts, Music, and PE), although additional endorsements may be added.

**Defined as the TAP, ACT Plus Writing, SAT or OOS test of basic skills used for licensure in another state*

Special K-12 – (State Approved Program) Endorsements

38

- K-12 programs may be offered in any senior high content area.
- Most popular areas are PE, Foreign Language, Visual Arts, Music, and Health.

Special K-12 – Subsequent Endorsements

39

- Endorsements may be added to the Special K-12 license at the following levels:
 - Primary K-4
 - Middle Grades 5-8 (*Must have the 6 semester hours of middle school coursework in addition to the content requirements*).*
 - Senior High 9-12

*Example: An individual holds a PEL endorsed in K-12 Visual Arts and wishes to add a subsequent endorsement in middle school math. He/she would need to provide proof of completing 6 semester hours of middle school coursework in order to receive a middle school endorsement in mathematics. The only exception to the middle school coursework rule is when one adds a subsequent LBS I endorsement to their license based on taking coursework in the four areas and passing the required tests.

Special K-12 – Subsequent Endorsements

(continued)

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- Please see available subsequent endorsements at the following link:
http://www.isbe.net/licensure/requirements/endsmt_struct.pdf

Special K-12 – Subsequent Senior High School Science and Social Sciences Endorsements

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- Applicants receiving a 2nd designation in the senior high school sciences or social sciences must **either complete 12 semester hours of coursework in the designation and pass the test required for the designation or complete a major in the content area of the designation. No upper division coursework is required.**
- Example: Susie holds a PEL in secondary education social science – history (SSHI). She would like to add a social science – geography (SSGE) endorsement to her PEL. She has 12 hours in the designation of geography but needs coursework in one more social science designation and has not completed the social science: geography (113). She will need to complete coursework in one of the following designations: Economics, Political Science, Psychology, Sociology and Anthropology and complete social science: geography (113) test to receive her SSGE endorsement.

Reading Specialist Endorsement – Requirements

42

- Completion of an approved Illinois K-12 Reading Specialist program;
- **Master's Degree;**
- 2 years of teaching experience either on the PEL in an Illinois school (per 25.100 g) 2) A) ~ **OR** ~ **(on a comparable out-of-state certificate or license valid for teaching at any of the grade levels of early childhood, elementary, middle, secondary or special K-12)**; and
- Passed all applicable tests including the Reading Specialist test (176).
 - The test of basic skills* and the APT will also need to be passed if the tests were not passed in order to obtain the underlying license.

Proposed rules at JCAR waiting to be approved.

**Defined as the TAP, ACT Plus Writing, SAT or OOS test of basic skills used for licensure in another state*

Learning Behavior Specialist (LBS I) Endorsement

43

- **Grade K-12** (for educators who already hold a special teaching (K-12) or special education (PK-21) endorsement)
- The LBS I endorsement requires a passing score on the LBS I (155) test and completion of coursework addressing the following topics:
 - Survey of the exceptional child
 - General characteristics of children with disabilities within the LBS I scope
 - General methods for teaching children with disabilities within the LBS I scope
 - Psychological assessment of children with disabilities within the LBS I scope

Adding Subsequent Endorsement at the Same Grade Range

44

Adding a Subsequent Endorsement at the Same Grade Range

45

PRIMARY	MIDDLE SCHOOL	SENIOR HIGH
<p>To add a primary content endorsement, you must already hold an early childhood education (birth-grade 3), elementary education (K-9), or special (K-12 or PK-21) endorsement on your license.</p> <p>If you hold a license endorsed for early childhood education, the primary endorsement grade range is Birth- Grade 3.</p> <p>If you hold a license endorsed for elementary education or special (K-12 or PK-21) education, the primary endorsement grade range is K-4.</p> <p>EX: K-3 LBSI B-3</p>	<p>To add a middle school content endorsement, you must already hold an elementary education (K-9), secondary education (9-12), or special (K-12 or PK-21) endorsement on your license.</p> <p>Note: All middle school endorsements require six semester hours of middle school professional education coursework in addition to the content requirements listed below.</p> <p>If you hold a license endorsed for elementary education, special teaching K-12, or special education PK-21, the middle school grade range is grades 5-8.</p> <p>If you hold a license endorsed for secondary education, the middle school grade range is grades 6-8.</p> <p>EX: K-9 LBSI K-4 5-8 Middle Grade 9th Only</p>	<p>To add a senior high school content endorsement, you must already hold an elementary education (K-9), secondary education (9-12), or special (K-12 or PK-21) endorsement on your license. If you only hold an elementary education (K-9) endorsement, the senior high content endorsement will be valid for 9th grade only.</p> <p>All senior high endorsements are valid for grades 9-12.</p> <p>EX: 6-12 LBSI 6-8 Middle Grade 9-12 Senior High</p>

*Specific distribution areas for selected content-area endorsements

46

Bilingual Endorsement – *Specific Coursework Distribution

47

- 18 semester hours in the following:
 - Foundations of bilingual education
 - Assessment of bilingual students
 - Methods and materials for teaching limited-English-proficient students in bilingual programs (this is a bilingual methods course)
 - Cross-cultural studies for teaching limited-English-proficient students
 - Methods and materials for teaching English as a Second Language
 - Elective (an additional bilingual or ESL course)

English as a Second Language (ESL) Endorsement – *Specific Coursework Distribution

48

- 18 semester hours in the following:
 - Linguistics
 - Theoretical foundations of teaching ESL
 - Assessment of the bilingual student
 - Methods and materials for teaching ESL
 - Cross-cultural studies for teaching limited-English proficient students
 - Elective (an additional ESL or bilingual course)

Reading Teacher –

*Specific Coursework Distribution

49

- Complete 24 semester hours of coursework including:
 - Foundations of reading
 - Content area reading
 - Assessment and diagnosis of reading problems
 - Developmental and remedial reading instruction and support
 - Developmental and remedial materials and resources
 - Literature appropriate to students across all grade ranges
 - Reading practicum

Middle School Mathematics – *Specific Coursework Distribution

50

- Complete 18* semester hours of coursework including:
 - 3 semester hours in the methods of teaching mathematics in middle school
 - 15 semester hours to be selected from four of the following areas:
 - ✦ Math content courses for elementary teachers
 - ✦ Calculus
 - ✦ Modern algebra or number theory
 - ✦ Geometry
 - ✦ Computer science
 - ✦ Probability and statistics
 - ✦ History of mathematics

***Note: All middle school endorsements require six semester hours of middle school professional education coursework in addition to the content requirements listed above.**

Safety and Driver's Education–

*Specific Coursework Distribution

51

- Complete 24 semester hours of coursework including:
 - 3 semester hours in injury prevention or safety
 - 12 semester hours in driver education that include:
 - ✦ Driving task analysis (introduction to driver education)
 - ✦ Teaching driver education in the classroom
 - ✦ Advanced driver education and emergency evasive driving
 - ✦ Teaching the laboratory portion of the driver education course, including:
 - On-street teaching under the supervision of a qualified driver education teacher
 - The equivalent of at least one semester hours preparation in the use of driving simulation
 - The equivalent of at least one semester hours preparation in and use of multiple-car programs
 - 3 semester hours in first aid and cardiopulmonary resuscitation
 - 6 semester hours chosen in any combination from
 - ✦ The use of technology in instruction
 - ✦ Safety issues related to alcohol and drugs
 - ✦ Driver education for students with disabilities
 - ✦ Any other safety-related area

Acceptable Areas of Coursework for Common Endorsements

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**ALL COURSEWORK MUST BE 100-LEVEL OR
HIGHER TO BE USED TOWARD AN
ENDORSEMENT.**

**ALL COURSEWORK MUST ALSO BE PASSED WITH
A GRADE OF “C” OR HIGHER.**

Acceptable Areas of Coursework

- **Business, Marketing, & Computer Education:** Acceptable coursework includes business, business math, accounting, business communication, business law, economics, marketing, finance, business management, business computer programming, international business, entrepreneurship, consumer economics, business computer applications, and methods of teaching business subjects.
- **Business, Marketing, & Computer Education- Business and Computer Programming:** Acceptable coursework includes business computer programming, operating systems, computer networking, and database management.
- **Computer Applications:** Acceptable computer applications coursework includes courses addressing how to use a computer, how to use computer software products (such as Microsoft Word, Excel, or PowerPoint), web page construction and maintenance, and using computers in education.
- **Computer Science:** Acceptable computer science coursework includes principles, concepts, and methods of computing; problem solving in computing and programming techniques; algorithms and data structures; and programming and computer languages. Coursework in how to use a computer, computer applications, or using computers in teaching will not be applicable.

Acceptable Areas of Coursework

(continued)

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- **Drama/Theatre Arts:** Acceptable coursework includes drama, theatre, acting, play production, stage design, stage makeup, voice and movement techniques, directing, story-making and playwriting, and dramatic literature (contemporary and historic).
- **English Language Arts/Language Arts:** Acceptable coursework includes composition and rhetoric including grammar, language components (semantics, syntax, phonemes, morphemes); literary forms (poetry, fiction, drama, etc.); American and British literature; speech; journalism; proofreading and editing; and reading including methods, materials, diagnostic courses, and practicums.
- **General Science (middle school):** Acceptable general science coursework includes physical science (such as chemistry, earth & space science, and physics) and biological science (such as biology, ecology, and environmental science.) Coursework must be completed in both biological science and physical science.
- **Health Education:** Acceptable health education coursework includes theories and concepts of health, school health programs, community health, health curriculum, disease prevention, sex education and sexually transmitted diseases, drug and chemical use and abuse, mental and emotional health, environmental health, nutrition, consumer health, safety and injury control, and personal health.

Acceptable Areas of Coursework

(continued)

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- **Library Information Specialist:** Acceptable coursework includes library administration, reference, cataloging and classification, research and accessing information resources, and selection of library materials appropriate to the population to be served. Electives include instructional media, online searching, developing educational software, media services and production, professional and ethical issues, and use and management of learning technology systems.
- **Mathematics (High School Only):** High school mathematics methods, Euclidean and non-Euclidean geometry, trigonometry, finite mathematics, calculus, computer science (mathematical aspects), differential equations, abstract algebra, linear algebra, discrete structures, statistics, history of mathematics, and upper-level courses such as Fourier analysis, applied matrix theory, and regression analysis. Coursework must be offered through the mathematics department, and should be distributed across the standards for mathematics.
- **Mathematics (Middle School):** Acceptable mathematics coursework includes calculus, geometry, trigonometry, history of mathematics, probability, statistics, computer science, modern algebra, number theory, linear algebra, finite mathematics, differential equations, and math content for elementary education. Fifteen semester hours in at least four of the above topic areas must be completed.

Three semester hours of coursework addressing teaching mathematics in the middle grades must also be taken. Middle school mathematics methods courses must address teaching math in grades 5-8 or grades 6-8 and are normally titled, “Teaching Math in the Middle School”, “Methods of Teaching Middle School Mathematics,” or similar titles. Methods of teaching secondary (high school mathematics) coursework will also be honored.

Acceptable Areas of Coursework

(continued)

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- **Physical Education:** Acceptable coursework includes health-related fitness, rhythm and dance, individual and team sports, human anatomy and physiology, exercise physiology, kinesiology, biomechanics, motor learning/behavior and development, physical education curriculum design, physical education for special populations, and physical education methods, assessment, and evaluation.
- **Social Science (middle school):** Acceptable social science coursework includes economics, cultural or economic geography, history, political science, psychology, sociology, and anthropology. Educational psychology is not applicable.
- **Technology Education/ Industrial Technology Education:** Acceptable coursework includes construction (carpentry, plumbing, and masonry), drafting/design, auto body repair, heating/ventilation/air conditioning, manufacturing (machine tool, tool and die, welding, production machine operation), electronics, and transportation technology.
- **Theatre/Drama:** Drama, theatre, acting, play production, stage design, stage makeup, voice and movement techniques, directing, story-making and playwriting, and dramatic literature (contemporary and historic). Coursework should be distributed across the standards for drama/theatre arts.

Acceptable Areas of Coursework

(continued)

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- **Technology Specialist (computer related):**
Technology infrastructure, systems analysis and design, curriculum design with computers, long distance learning, networking including servers and routers, managing TCP/IP networks, administration of technological equipment, hardware configuration and maintenance, computer operating systems, database management, web page construction and maintenance, legal implications for technology, and selection, design, and maintenance of software. Coursework should be distributed across the standards for technology specialist.

Teacher Leader Endorsement

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**APPROVED TEACHER LEADER PROGRAMS WILL
LEAD TO A PRE K-GRADE 12 TEACHER LEADER
ENDORSEMENT ON A PROFESSIONAL EDUCATOR
LICENSE.**

Teacher Leader Endorsement

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- Only institutions of higher education and not-for-profit entities that have been recognized under Subpart C of 25.32 to conduct educator preparation programs may apply to the ISBE for approval to offer a teacher leader endorsement program. Each program shall address at least the coursework listed in Section 21 B-25 (2)(E) of the School Code and this subsection (d).
- Teacher leader programs must be approved by the State Educator Preparation and Licensure Board (SEPLB).
- Approved teacher leader programs will lead to a Pre K-Grade 12 teacher leader endorsement on a professional educator license.

Teacher Leader Endorsement

(continued)

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- In order to receive a teacher leader endorsement, a candidate holding a professional educator license endorsed in a teaching field shall:
 - **Have obtained a Master's Degree or higher from a regionally accredited institution; and**
 - Have completed a program that meets the requirements set forth in 25.32; and
 - ***Have passed the test of basic skills* if he/she had never passed an Illinois test of basic skills.***

**Defined as the TAP, ACT Plus Writing or SAT or OOS test of basic skills used for licensure in another state*

Teacher Leader Endorsement

(continued)

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- A teacher leader is defined as an individual with the capacity and skills to:
 - Harness the collective knowledge of teachers to have a positive impact on teaching and learning and school and student success;
 - Promote shared governance and leadership in schools by working effectively with the principal and other adults in the school, with a consistent focus on student learning and achievement;
 - Model excellence in teaching with a strong foundation in improving the climate of the school, classroom, curriculum, instruction, assessment, and intervention;
 - Provide guidance, coaching, mentoring, influence, direction and support to teachers to improve the effectiveness of teaching and learning; and
 - Promote and influence change to improve school and student outcomes.

Teacher Leader Endorsement

(continued)

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- A teacher leader may serve in a variety of roles with the school district, including but not limited to:
 - Curriculum specialist (i.e., identifying, designing, and implementing curriculum and school and district improvements);
 - Coach (i.e. providing coaching to other teachers and staff on instructional practice and methods);
 - Mentor teacher (i.e. providing mentoring to new teachers or others in need of assistance);
 - Department chair or lead teacher;
 - Content specialist (i.e. leading instructional programs in a specific content area);
 - Teacher leaders responsible for supervising others, provided that a supervisory endorsement is not required pursuant to 23 IL Admin. Code 1.705 (Requirements for Supervisory and Administrative Staff) for the position to which the teacher leader is assigned;
 - Program leaders (i.e., relative to the climate of the school and classroom, curriculum, instruction, or assessment);
 - May evaluate if the educator successfully completed and passed the State teacher evaluator training; and
 - Other areas of responsibility as identified by school districts.

Teacher Leader Endorsement 25.32 d) 1)

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- Requirements for coursework leading to the endorsement can be found in 25.32 (d).

<http://www.isbe.net/rules/archive/pdfs/25ark.pdf>

Adding an Entitlement in ELIS

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Adding an Entitlement

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1. Login to ELIS
2. Click on System Listing
3. Click on ELIS for Admin
4. Click the Add an Entitlement Icon



Adding an Entitlement

(continued)

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5. Enter in the IEIN of the educator you want to entitle.

Add Entitlement

Please enter the IEIN, or the SSN and last name of the candidate. The candidate must already be in the licensure database to enter the entitlement.

IEIN:


SSN:

Last Name: *

Once you have entered the required data, click the "Next" button.

Continue - Please search for the candidate and continue

Cancel - Please cancel the wizard

Next 

Adding an Entitlement

(continued)

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6. Enter degree information.

Add Entitlement

Educator: **Meagan Trainor. IEIN: 1134867**

Country:

State:

Institution:

Degree Code: *

Major One: *

Major Two:

Major Three:

Degree Date: (MM/DD/YYYY)

Country 2:

State 2:

Institution 2:

Degree Code 2:

Major One 2:

Major Two 2:

Major Three 2:

Degree Date 2: (MM/DD/YYYY)

.....

Once you have entered the required data, click the "Next" button.

Save - Please save the degree

Cancel - Please cancel the wizard

Previous Next

Adding an Entitlement

(continued)

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7. Choose the Approved Program. The endorsement and grade level will auto populate for most of these.

Add Entitlement

You are adding credentials for **Meagan Trainor**.

This screen is used to add an Approved Program. Endorsements can be added on the next screen.

License Source: TRAD - Illinois Traditional Educator Program Completer *

Entitlement Date: 1/23/2015 MM/DD/YYYY *

Institution: KC () - Knox College *

Approved Program: Elementary Education - ELEM *

Endorsement: Elementary Education (Self Contained General Education) - St *

Grade: Kindergarten through Grade 9 *

Approved Program 2: Please select an approved program.

.....

Once you have entered the required data, click on the "Next" button.

Continue - Please continue the wizard

Cancel - Please cancel the wizard

[Previous](#) [Next](#)

Adding an Entitlement

(continued)

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Approved Program Grade Ranges and the endorsement grade range they align with:

	Approved Program Grade Range	Endorsement Grade Range
Early Childhood	B-3	B-3
Elementary Education	K-9	K-9
Secondary Education	6-12	9-12
Special Teaching	K-12 PK-21	K-12 PK-21
*Administrative	PK-12	PK-12
School Support Personnel	PK-21	PK-21
Teacher Leader	PK-21	PK-12
*General Administrative	K-12	K-12
*Director of Special Education	PK-21	PK-21

Adding an Entitlement

(continued)

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8. The next panel allows you to add any subsequent endorsements if needed.

Add Entitlement

You are adding endorsements for **Meagan Trainor**. Approvals can be added on the next screen.

License Source: TRAD - Illinois Traditional Educator Program Completer

Entitlement Date: 1/23/2015 MM/DD/YYYY

Institution: KC () - Knox College

Endorsement: Please select an endorsement.

.....

Once you have entered the required data, click on the "Next" button.

Continue - Please continue the wizard

Cancel - Please cancel the wizard

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*Click 'Next' if no subsequent endorsements need to be added.

Adding an Entitlement

(continued)

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9. Next panel allows you to enter an approval.

Add Entitlement

You are adding an approval for Meagan Trainor.

Approval:

RCDT:

Approval Status:

District Specific:

Issue Date: MM/DD/YYYY

End Date:

Once you have entered the required data, click on the "Next" button.

Finish - Please save the Educator Approval

Cancel - Please cancel the wizard

[← Previous](#) [Next →](#)

*Click 'Next' if no approvals need to be added.

Adding an Entitlement

(continued)

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10. Next panel gives you a summary of what you entered.

Add Entitlement

Educator: **Meagan Trainor**. IEIN: **1134867**

Please review the entitlement details listed below. Once you have reviewed the information, click the "Entitlement" button. By clicking the "Entitlement" button, you are creating the entitlement records in the system.

— Profile — [\(edit\)](#)

Last Name: **Trainor**
SSN: **976545646**

— Degree — [\(edit\)](#)

Institution: **Knox College**
Degree: **Bachelors**
Status: **Approved**
Major: **Elementary Education**
Degree Date: **01/01/2015**

— Approved Programs — [\(edit\)](#)

License Type: **PEL - Professional Educator License**
Entitlement Date: **1/23/2015**
Approved Program: **Elementary Education - ELEM**

— Endorsements — [\(edit\)](#)

Approved Program: **Elementary Education - ELEM**
Endorsement: **Elementary Education (Self Contained General Education) - SCGE - Kindergarten through Grade 9**

Once you have reviewed the information, click on the "Next" button to save the entitlement details. After clicking "Next", it may take up to one minute to save the entitlement details. Do not refresh the screen or click on any buttons.

Entitlement - Please save the entitlement details
 Cancel - Please cancel the wizard


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Adding an Entitlement

(continued)

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11. Final screen lets you view the tests the educator has taken, and choose if they should be entered as PC or CP.

Add Entitlement 

You are adding credentials for **Meagan Trainor**. IEIN: 1134867

Marking an entitlement "complete" allows the candidate to apply for the license online. In many cases, the license will be automatically issued. It is very important to only mark the entitlement complete if the candidate has met ALL requirements for the approved program and has been awarded a degree. Marking the entitlement complete is the same as signing the college entitlement license application.

If you are entering candidates prior to graduation then you should NOT mark them complete.

Please confirm the current standing of the candidate and electronically sign off on the candidate's approved program status below.

.....

Tests passed by this educator:

Test Description	TestDate
No Records Found	



.....

Once you have reviewed the information above indicate the candidate's status below .

COMPLETE - Candidate has completed all requirements

NOT COMPLETE - Candidate has NOT completed all requirements

Cancel - Please cancel the wizard

 Previous Finish 

Adding an Entitlement

(continued)

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12. For this example, the approved program and endorsement were Elementary Education - SCGE. The Entitlement Wizard entered the following on the credential screen for the educator once it is finished:

- PEL
 - ✦ SCGE Kindergarten through Grade 9
 - Major = Yes
 - Illinois Approved Program = Yes
 - Approved Program Grade = K-9
 - Endorsement = Yes

Endorsement	Description	Grade	Status Description	Issued	Major?	Illinois Approved Program?	Approved Program Grade	Endorsement?
SCGE	Elementary Education (Self Contained General Education)	Kindergarten through Grade 9	Pre-Completion of Program		Yes	Yes	K-9	Yes

Adding an Entitlement

(continued)

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Major column = “Yes” because the major entered on the degree screen matched up with the Approved Program and endorsement.

Illinois Approved Program column = “Yes”

Approved Program Grade column = “K-9” grade range listed because endorsement was connected to an approved program.

Endorsement column = “Yes” because nearly all of them do. Only Secondary Ed and maybe 1-2 more would have a **“No”** in this field.

*Please let us know if you have any suggestions for changes to this process.

Adding Middle School Endorsements

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- Endorsements may be added via the Entitlement Wizard if completed in conjunction with an approved program.
- Live Demonstration
- <https://secqa1.isbe.net/IWAS/asp/login.asp?js=true>
- **Or, may be added directly from the Educator’s “Credentials” page if not completed through an approved program.**
- Live Demonstration
- <https://secqa1.isbe.net/IWAS/asp/login.asp?js=true>

Adding an Endorsement from the Credentials Screen



Primary Information

Full Name: **Teacher J. Bogus**
 IEIN: **970826**
 SSN: *****-**-1119**
 DOB: **10/31/1972**
 Gender: **Female**

Contact Information

Address: **1234 Main Street**
 City, State Zip: **Springfield, IL 62702**
 Email:
 Primary Phone: **(217) 555-1212**
 Secondary Phone:

Profile

PD Status: **Active**
 Deceased: **No**

Communication Record

View All

Licenses

Select	License ID	License	Status Code	Status Desc	Source	Entitlement	Application Date	Issued	Expires	Renews	ROE	Registered Thru	Updated	Delete
Select	2298836	Professional Educator License	CP	Completed Program	TRAD	IL-ISU (09/09/2014)							isutest - 09/09/2014	Delete

Illinois Approved Program / Endorsements For Selected License

Select	Endorsement	Description	Grade	Status Description	Issued	Major?	Illinois Approved Program?	Endorsement?	Source	Entitlement	Application Date	Delete
Select	SCG3	Self Contained General Education	Birth through Grade 3	Completed Program		Yes	Yes	Yes	TRAD	IL-ISU (09/09/2014)		Delete
Select	LIS	Library Information Specialist	Kindergarten through Grade 3	Completed Program		No	No	Yes	UNIV	IL-ISU (09/09/2014)		Delete

[Click Here to Add an Endorsement](#)

Approvals

Approval Code	Approval	District Code	Application Received	Status	Approval Denied/Granted Date	End Date

[Click Here to Add an Approval](#)

Conclusion

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- Thank you for reviewing this presentation.
- Please forward any questions to Heather Ladage at hladage@isbe.net. Questions sent prior to the webinar may be addressed during the webinar.
- Webinar 1 and 2 plus Q&A documents can be viewed at http://www.isbe.net/licensure/html/webinar_archive.htm.
- Webinar 4 on Wednesday, September 30, 2014, at 10 AM, will cover the following topics:
 - *Secondary PEL with Senior High School Endorsements;*
 - *Special Education PEL;*
 - *Special Education Endorsements, and Approvals; and*
 - *Gifted Education Teacher and Gifted Education Specialist.*