

School Support Personnel Endorsements and Approvals

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CENTER FOR EDUCATOR EFFECTIVENESS

WEBINAR 7

Entitlement Notifications in ELIS

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- We kindly request that licensure officers mark each candidate at the beginning of the program as “not completed” by using the entitlement wizard. By taking this action, the candidate’s ELIS account will be in “pre-completion” (PC) status and he/she will be unable to apply for a license through ISBE evaluation. *The beginning of the program generally means when the candidate has been admitted to the preparation program or has successfully passed a test of basic skills**.
 - ✦ This action will prevent duplicate applications and the transfer of fees.
 - ✦ It will also prevent delays in obtaining licensure.

**Defined as the TAP, ACT Plus Writing, SAT or OOS test of basic skills used for licensure in another state*

School Counselor (SCOU)

Interim School Counselor
Intern (ISC) Approval

School Nurse (SN)

School Nurse Intern (PNA)
Approval

School Psychologist (SPSY)

School Psychologist Intern
(PSP) Approval

School Social Worker (SSW)

School Social Worker Intern
(PSW) Approval

Speech-Language Pathologist
Non-Teaching (SLPN)

Interim Speech-Language
Pathology Intern (ISLP)
Approval



School Support Personnel

School Support Personnel Endorsements – Requirements

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- The test of basic skills* is required prior to the last semester of term of internship for candidates enrolled in a school support personnel preparation program.
- Additional coursework requirements apply unless the candidate holds an Illinois PEL. The additional coursework requirements per 25.25 are:
 - Psychology of, the identification of, and the methods of instruction for the exceptional child including the learning disabled;
 - Reading methods; and
 - Reading in the content area.

**Defined as the TAP, ACT Plus Writing, SAT or OOS test of basic skills used for licensure in another state*

School Counselor

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School Counselor (SCOU) Endorsement – Requirements

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- **Master's Degree or higher in school counseling,** another counseling or related field or an education field;
- Completed an approved School Counseling Program;
- Take and pass the test of basic skills* and the School Counselor (181) test;
- Complete coursework in the following areas:
 - Psychology of, the identification of, and the methods of instruction for the exceptional child including the learning disabled;
 - Reading methods; and
 - Reading in the content area.

**Defined as the TAP, ACT Plus Writing, SAT or OOS test of basic skills used for licensure in another state*

School Counselor (SCOU) Endorsement – Requirements (continued)

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- Completed a supervised counseling practicum of 100 clock hours in a school with at least 40 of the clock hours consisting of direct service work; and one of the following:
 - Documented two years of full-time service as a school counselor on a valid school counselor certificate **OR**
 - Completed an internship in a school setting lasting at least one semester and consisting of a.) 600 clock hours or b.) 400 clock hours if one has 2 or more years of teaching experience;
 - ✦ A minimum of 240 clock hours of the 600 or 400 must be documented as direct service with children.

Interim School Counselor Intern Approval



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Interim School Counselor Intern (ISC) Approval – Requirements

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- An individual who wishes to participate in an internship enabling him or her to meet the requirements described in Section 25.225 may obtain an interim approval as a school counselor intern through entitlement. The requirements for such an approval are:
 - Have completed, as part of an approved program, all the coursework described in Section 25.225(d)(2); or
 - **Hold a master's degree or higher in the field of community counseling** and be working toward completion of all requirements necessary for an endorsement as a school counselor as describe in Section 25.225.

Interim School Counselor Intern (ISC) Approval – Requirements (continued)

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- Institutions must enter a notification for this approval into ELIS.
 - The applicant must then apply online through ELIS.
 - This approval shall be valid until June 30 immediately following three years after the approval being issued and shall not be renewed.

School Nurse

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School Nurse (SN) Endorsement – Requirements

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- **Must hold a Bachelor's Degree from a regionally accredited institution;**
- Must hold licensure as a registered nurse in Illinois;
- Completed an approved Illinois School Nurse program or comparable out-of-state program or hold a comparable out-of-state School Nurse certificate;
- Take and pass the test of basic skills* and the school nurse (182) test;
- Completed coursework in the following areas:
 - Psychology of, the identification of, and the methods of instruction for the exceptional child including the learning disabled;
 - Reading methods; and
 - Reading in the content area.

**Defined as the TAP, ACT Plus Writing, SAT or OOS test of basic skills used for licensure in another state*

School Nurse (SN) Endorsement – Requirements (continued)

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- Completed an internship of at least 300 clock hours supervised by a certified school nurse with at least two full years of full-time experience as a school nurse with his/her current employer.

School Nurse Intern Approval

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School Nurse Intern (PNA) Approval– Requirements

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- Educators in an approved Illinois School Nurse program must serve an internship before completing their program. He/she must work with their institution to determine when they should apply for the approval.
- After receiving guidance from their institution, educator will need complete the following:
 - Apply for approval online through ELIS account.
 - Complete ISBE form 73-44 “**Notification of School Support Personnel Intern Eligibility Status**”.
 - ✦ http://www.isbe.net/licensure/pdf/73-44_ssp_intern_status.pdf
 - ✦ This form must be signed by the school district and the licensure officer before it is forwarded to ISBE.
- The approval issue date will reflect the date the last item (online application or form 73-44) was posted in ELIS.
- This approval cannot be awarded through entitlement; rather it must be issued by ISBE.

School Psychologist

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School Psychologist (SPSY) Endorsement – Requirements

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- **Master's Degree or higher in psychology or educational psychology;**
- Take and pass the test of basic skills* and the School Psychologist (183) test; and
- Completed coursework in the following areas:
 - Psychology of, the identification of, and the methods of instruction for the exceptional child including the learning disabled;
 - Reading methods; and
 - Reading in the content area.

**Defined as the TAP, ACT Plus Writing, SAT or OOS test of basic skills used for licensure in another state*

School Psychologist (SPSY)

Endorsement – Requirements (continued)

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- Completed a supervised field experience of at least 250 hours in a school setting and/or a child study center ***AND***
- Completed a one year, full-time internship

School Psychologist Intern Approval

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School Psychologist Intern (PSP) Approval– Requirements

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- After receiving guidance from the institution regarding timelines for application, educator will need complete the following:
 - Apply for approval online through ELIS account.
 - Complete ISBE form 73-44 **“Notification of School Support Personnel Intern Eligibility Status”**.
 - ✦ http://www.isbe.net/licensure/pdf/73-44_ssp_intern_status.pdf
 - ✦ This form must be signed by the school district and the licensure officer before it is forwarded to ISBE.
- This approval cannot be awarded through entitlement; rather it must be issued by ISBE.

School Social Worker

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School Social Worker (SSW) Endorsement – Requirements

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- **Master's Degree or higher in social work;**
- Take and pass the test of basic skills* and the School Social Worker (184) test;
- Complete coursework in the following areas:
 - Psychology of, the identification of, and the methods of instruction for the exceptional child including the learning disabled;
 - Reading methods; and
 - Reading in the content area.

**Defined as the TAP, ACT Plus Writing, SAT or OOS test of basic skills used for licensure in another state*

School Social Worker (SSW) Endorsement – Requirements (continued)

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- Complete a school social work program accredited by the Council on Social Work Education;
- Complete a supervised field experience of 400 contact hours; and
- Complete an internship of 600 contact hours in a school setting.

School Social Worker Intern Approval

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School Social Worker Intern (PSW) Approval– Requirements

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- After receiving guidance from the institution regarding timelines for application, educator will need complete the following:
 - Apply for approval online through ELIS account.
 - Complete ISBE form 73-44 **“Notification of School Support Personnel Intern Eligibility Status”**.
 - ✦ http://www.isbe.net/licensure/pdf/73-44_ssp_intern_status.pdf
 - ✦ This form must be signed by the school district and the licensure officer before it is forwarded to ISBE.
- This approval cannot be awarded through entitlement; rather it must be issued by ISBE.

Speech-Language Pathologist Non-Teaching

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Speech-Language Pathologist Non-Teaching (SLPN) Endorsement – Requirements

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- **Master's Degree or higher from a program approved** by the American Speech and Hearing Association (ASHA);
- Take and pass the test of basic skills* and the Speech Language Pathologist-Non-Teaching test (154);
- Completed coursework in the following areas:
 - Psychology of, the identification of, and the methods of instruction for the exceptional child including the learning disabled;
 - Reading methods; and
 - Reading in the content area.

**Defined as the TAP, ACT Plus Writing, SAT or OOS test of basic skills used for licensure in another state*

Speech-Language Pathologist Non-Teaching (SLPN) Endorsement – Requirements (continued)

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- Must have completed 150 clock hours of supervised, school-based professional experience related to:
 - planning and intervention;
 - the learning environment;
 - service delivery;
 - professional conduct and ethics; and
 - facilitation and advocacy.

Interim Speech-Language Pathology Intern Approval

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Interim Speech-Language Pathology Intern (ISLP) Approval – Requirements

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- This internship enables an educator to complete the supervised, school-based professional experience.
- Take and pass the test of basic skills* and the Speech Language Pathologist-Non-Teaching (154) test.
- Holds a master's or doctoral degree with a major emphasis in speech-language pathology from an institution whose course of study was approved or program was accredited by the Council on Academic Accreditation in Audiology and Speech-Language Pathology of the American Speech-Language-Hearing Association or its predecessor.

Interim Speech-Language Pathology Intern (ISLP) Approval – Requirements (continued)

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- Meet **one** the following requirements:
 - Holds a regular license as a speech-language pathologist pursuant to the Illinois Speech-Language Pathology and Audiology Practice Act, **OR**
 - Holds a current Certificate of Clinical Competence in speech-language pathology from the American Speech-Language-Hearing Association and a regular license in speech-language pathology from another state or territory or the District of Columbia and has applied for a regular license as a speech-language pathologist pursuant to the Illinois Speech-Language Pathology and Audiology Practice Act, **OR**
 - Holds or has applied for a temporary license pursuant to Section 8.1 of the Illinois Speech-Language Pathology and Audiology Practice Act.

To verify an Illinois Department of Financial and Professional Regulation (IDFPR) license, go to: <https://ilesonline.idfpr.illinois.gov/DPR/Lookup/LicenseLookup.aspx>.

Interim Speech-Language Pathology Intern (ISLP) Approval – Requirements (continued)

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- Educator will need to complete the following:
 - Apply for approval online through ELIS account.
 - Complete ISBE form 73-44 **“Notification of School Support Personnel Intern Eligibility Status”**.
 - ✦ http://www.isbe.net/licensure/pdf/73-44_ssp_intern_status.pdf
 - ✦ This form must be signed by the school district and the licensure officer before it is forwarded to ISBE.
- This approval cannot be awarded through entitlement; rather it must be issued by ISBE.
- This approval shall be valid until June 30 immediately following three years after being issued and shall not be renewed.

Conclusion

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- Thank you for reviewing this presentation.
- Please forward any questions to Heather Ladage at hladage@isbe.net.
- Previous webinar PowerPoint presentations plus Q&A documents can be viewed under the 2015 file tab at the following link:
http://www.isbe.net/licensure/html/webinar_archive.htm.
- Our final training webinar will be held Wednesday, October 28 at 10:00 AM. This webinar will cover the following topics: Alternative Licensure, Annual Reporting, Entitlements - **‘Pre-Completion’ (PC) vs. ‘Completed Program’ (CP)**, how to submit a preparation program, and Title II.