

## Who May Administer the Partnership for Assessment of Readiness for College and Careers (PARCC) Assessments?

- \* Educators employed by the district who hold a Professional Educator License endorsed in a teaching field or who hold an Educator License with Stipulations endorsed as a provisional educator.
- \* Educators employed by the district who hold an Educator License with Stipulations endorsed as a Transitional Bilingual Educator.
- \* Administrators (e.g., assistant principals, principals, assistant superintendents, associate superintendents, and superintendents) who hold a Professional Educator License endorsed in an administrative field or an Educator License with Stipulations endorsed in an administrative field required for their positions as administrators (note there is no Principal endorsement affixed to an Educator License with Stipulations).
- \* Paraprofessionals who hold an Educator License with Stipulations endorsed as a Paraprofessional Educator who are under the constant-line-of-sight supervision of a licensed educator. A licensed educator hired as a paraprofessional also has to be under constant-line-of-sight supervision.
- \* Substitute teachers who hold a Substitute Teaching License hired by the district to substitute teach in place of a teacher.
- \* School psychologists, school social workers, school counselors, and speech language pathologists (non-teaching) who hold a Professional Educator License endorsed in a School Support Personnel field or an Educator License with Stipulations endorsed as a provisional educator to serve as a school psychologist, school social worker, school counselor and/or speech language pathologist (non-teaching).
- \* School librarians who hold a Professional Educator License endorsed as a Library Information Specialist or holding an Educator License with Stipulations endorsed as a provisional educator.
- \* Teachers employed by the district who hold an Educator License with Stipulations endorsed as a Resident Teacher (note that this endorsement is not valid after June 30, 2017).
- \* Technology staff (without an Educator License) may **not** serve as Test Administrators in charge of administering PARCC test sessions. However, they may serve as proctors who assist the Test Administrators.
- \* Student teachers may **not** serve as test administrators in charge of administering PARCC test sessions. However, they may serve as proctors who assist the test administrators.
- \* Parents are **not** allowed to be present in the classroom with their children during testing. There are two exceptions to this rule:
  1. The parent's presence is required as part of the student's IEP or Section 504 Plan.
  2. The parent is employed by the district and his or her duties require him or her to be present in the child's classroom.