

**Approved**  
**9/1/2020**

Illinois State Board of Education  
Meeting held via Webinar only  
Finance and Audit Committee Minutes  
August 4, 2020

**I. Roll Call**

Chairperson Jane Quinlan brought the meeting to order at 9:41 a.m. Roll call was taken, and a quorum was present with three members. Chairperson Quinlan made the declaration, "An in-person meeting is not practical or prudent because of a disaster. Physical presence for the meeting is unfeasible due to the disaster," and verified that each member could hear one another, the discussion, and were able to testify.

**Members Present**

Chairperson Jane Quinlan (via phone)  
Chris Benson (via phone)  
David Lett (via phone)

**Other board members**

Darren Reisberg (via phone)

**Staff**

Dr. Carmen I. Ayala, State Superintendent (via phone)  
Kirsten Parr, Board Services Coordinator (via phone)  
Kim Clarke, Executive Assistant to the State Superintendent (via phone)  
Jennifer Saba, Executive Director of Regional Services (via phone)  
Rae Clementz, Director of Accountability (via phone)  
Annie Brooks, Executive Director of Regulatory Services (via phone)  
Brenda Dixon, Research & Evaluation Officer (via phone)  
Ernesto Matias, Education Officer (via phone)  
Jason Helfer, Deputy Instructional Education Officer (via phone)  
Jeff Aranowski, Executive Director of Safe & Healthy Climate (via phone)  
Dr. Jennifer Kirmes, Executive Director of Teaching & Learning (via phone)  
Krish Mohip, Deputy Operation Education Officer (via phone)  
Trisha Olson, Legal Officer (via phone)  
Robert Wolfe, Financial Officer (via phone)  
Tassi Maton, Internal Audit Officer (via phone)  
Vicki Hodges, Principal Consultant (via phone)

**II. Public Participation**

No public participation at this time.

**III. Approval of Minutes: April 21, 2020**

Dr. Benson made the motion for the Finance and Audit Committee to approve the June 2, 2020, meeting minutes. Dr. Lett seconded the motion, and it passed by voice vote.

**IV. Review of Contracts and Grants Over \$1 Million**

- A. Approval of McKinney-Vento Homeless Children and Youth Grant Program Additional Grant Funds  
Ms. Saba provided information on this grant. Darren Reisberg asked how up to date we are able to be with our statistics on homelessness, especially given the circumstances. Ms. Saba addressed his concern and said she would provide additional information in an update.
- B. Approval of Learning Technology Center Intergovernmental Agreement Amendment

Dr. Kirmes provided information on this amendment. Dr. Ayala highlighted that the center is using this funding to provide a substantial amount of support to the districts and is helping some districts with their applications. Mr. Matias informed the committee that 911 applications have been approved, and they are awaiting details this week about what districts have started using the money for. Ms. Quinlan asked how many districts fall below the 70% adequacy, and Dr. Kirmes said she would follow up.

**C. Approval of Virtual Coaching**

Dr. Kirmes provided information on this program. Mr. Reisberg asked Dr. Ayala to look into using a third-party organization's existing evaluation system to apply to the program. Ms. Quinlan asked that Dr. Kirmes look into providing an incentive for teachers to participate. Ms. Quinlan how many first-year teachers there are in the state. Dr. Kirmes said she would follow up.

**D. Approval of Title I School Improvement – 1003(a) Allocations**

Ms. Clementz provided information on this funding. Ms. Quinlan asked how many schools in each district would be receiving these funds. Kirsten Parr presented these numbers later in the meeting and agreed to email them to Ms. Quinlan.

**E. Approval of After School Programs Grants (Allocations for LEAs and RFP for Non-LEAs)**

Mr. Aranowski provided information on this grant, which will be up for approval by the board in August.

**F. Approval of YouthBuild Illinois Grant**

Mr. Aranowski provided information on this grant, which will be up for approval by the board in August.

**V. Approval of National Association of State Boards of Education Membership Dues**

Kirsten Parr provided information regarding the membership and explained a new reduction in dues.

**VI. Preliminary Review of FY21 EBF Statistics**

Mr. Wolfe provided a review of Evidenced Based Funding for FY21. Mr. Reisberg, Dr. Lett, Ms. Quinlan, Dr. Benson, and Dr. Ayala said they were in favor of posting the statistics with the hypotheticals included, in order to maximize transparency.

**VII. Current Audits and Forthcoming Reports**

**A. FY19 Statewide Single Audit Report status: Acceptance of State of Illinois Single Audit Report for the Year Ended June 30, 2019**

Ms. Maton informed the committee that the report is not yet ready, but it should be available by September. If it is received prior to the September meeting, it will be shared in an update to the board.

**B. FY20 Financial & Compliance Audit status**

Ms. Maton informed the committee that the audit status remains unchanged since previous meeting. It is in progress.

**VIII. New Business: Items for the next agenda**

Dr. Ayala brought up the budget development process for FY22 with consideration of COVID-19, which is on the agenda for discussion at the August board meeting. Mr. Wolfe named several decision points that would come up, which include:

1. How/when to conduct the public budget hearings
  - Dr. Lett supports hosting a virtual hearing.
  - Dr. Lett suggested limiting the amount of hearings to two.
  - Dr. Quinlan suggested possibly limiting attendee participation to only one hearing, which was supported by Dr. Benson and Dr. Lett, who suggested developing some protocols in order to reduce the redundancy in testimony.
2. Determine the particular area the board would like to hear budget recommendations for.

Other items for the next agenda include:

#### Ed360 and the Financial Planning Tool

- Dr. Lett informed the committee and those in attendance that his questions in the September meeting would relate to the forecasting contract (whether there's any follow up after having received a copy of it as well as the short memo Brenda sent in one of the updates) and to the professional development plan of the agency with regard to the financial forecasting tool.

An update on FY21 Budget

Competitive Grant Schedule Update

Federal Cares Funding Report

Illinois Empower 2.0

#### **IX. Next Meeting: September 1, 2020**

#### **X. Adjourn**

Dr. Lett moved to adjourn. Dr. Benson seconded, and it passed by roll call vote. Chairperson Quinlan adjourned the committee at 11:36 AM.