

**Illinois State Board of Education  
Consolidated Committee of Practitioners  
Chicago Sheraton Hotel and Towers – Chicago, Illinois  
February 4, 2013  
1:00 – 4:00**

**Call to Order by Ava Harston:** 1:05

**Roll Call**

**Present:** Yolanda Coleman, Jackie Daniels, Ava Harston, Lynn Childs, Nancy Christensen, Shirley Fowlkes, Cynthia Garcia, Judith Green, Larry McVey, Daniel Tully, Patricia Viniard, Kimberly Thomas

**Proxy:** Judith Johnson, Vinest Steele

**Communicated Could Not Attend/No Proxy:** Bernadette Anderson, Leotis Swopes , Karen Meucci, Donna Boros

**Absent/No Communication/No Proxy:** Sandra Duckworth, Mary Ann Manos, Warletta Brookins, Darryl Morrison

**Resigned:** Joanne Planek

**ISBE Staff:** Cheryl Ivy, Melina Wright, Maribeth Carlini, Christi Chadwick

**Review of Minutes: From October 18, 2012 Meeting**

**Motion to Approve:** Lynn Childs

**Second:** Cynthia Garcia

Unanimous Approval

**Climate Survey** (Christi Chadwick, Director of Performance Management)

-To Access the Survey: *illinois.5-essentials.org*

-Purpose of the “5 Essentials Survey:” To obtain a collective voice from teachers, students, and parents/guardians regarding schools, as a way to gather additional school/district data to inform conversations and support continuous improvement.

-Population To Be Surveyed: (1) All teachers; (2) Students grades 6 – 12; and, (3) Parents/Guardians (Parent/Guardian Survey is optional this year, may be mandatory next year).

-Survey Window: February 1 – March 31 (Districts may, and are encouraged to, select a smaller administration window.)

-Why is this Survey Being Administered? It has come out of recent reform legislation (i.e., SB 7, Revised Report Card Statute, and PERA) which require the collection of additional data beyond test scores to inform and drive continuous school improvement.

-Recommended and Not Recommended Uses of Survey Results: Results are intended to be used for school improvement planning and for providing a more robust picture of school performance beyond test scores. Results should not be used for identifying respondents or making personnel decisions, at least not this as a *sole* measure of performance. The results *can* be used as part of the goal setting component for principal evaluation; for guidance regarding this usage, go to: <http://www.isbe.state.il.us/peac/default.htm>

-“5 Essentials Survey” Overview and Information: The survey comes out of 20 years of research (UChicago Impact), This research identified 5 key areas of school success predictors to which the survey

items are aligned: Effective Leaders (all teacher survey items), Collaborative Teachers (all teacher survey items), Involved Families (mostly teacher survey items), Supportive Environment (mostly student survey items), and Ambitious Instruction (mostly student survey items). The research found that a school that is strong in at least 3 of the 5 essentials is 10 times more likely to improve student outcomes. Feedback will be provided in “stoplight analogy” format: green indicating strong areas, yellow indicating average areas, and red indicating areas needing improvement. Survey completion takes approximately 15-20 minutes. It is mandatory for schools to administer. A teacher or student may skip taking the survey or may skip an item(s) on the survey. In order to generate reports, at least 50% of students must participate, at least 50% of teachers must respond, and at least 30% of parents must participate. (During the administration window, weekly response rate updates will be sent out.) There will be support and training (watch for webinars) regarding how to analyze and use the diagnostic reports. In June, school reports will go to principals and district/school reports will be shared with superintendents. Results will be included on the School Report Card in October; for this first year, only teacher and student survey results (not parent/guardian) will be included in the Report Card. The possibility of allowing administrators to include some type of written response in the Report Card has been raised, and it is under consideration. The Committee discussed what might be the optimal timeframe to have the survey administration window, but there was not a clear consensus regarding the best time.

Questions for Christi Chadwick:

Q: Isn't it possible that someone could take the survey multiple times?

A: We don't believe that many (less than 2%, based on years of research) will be multiple survey takers. Some internal safeguards have been put in place (e.g., problematic data or “outliers” will be purged from the data and an email is required of teachers in order to take the survey). Survey scoring is extensively research based.

Q: How can we encourage participation?

A: Have sincere, honest conversations with stakeholders, ensuring their privacy and highlighting the value of hearing their voice.

Q: Is there a consequence for non-participation or if there are not enough respondents to generate a report?

A: Not sure. It's in the Waiver that this data **will** be gathered, so...?

If questions or you need assistance:

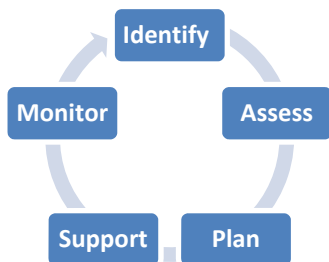
Client Services Associates contact: Email [5essentials@uchicago.edu](mailto:5essentials@uchicago.edu) or Phone (866) 440-1874

Christi Chadwick's contact: Phone 312-814-3633 or Email [cchadwic@isbe.net](mailto:cchadwic@isbe.net)

**Illinois Center for School Improvement** (Dr. Maribeth Carlini, Principal Consultant, Statewide System of Support and District Interventions Division)

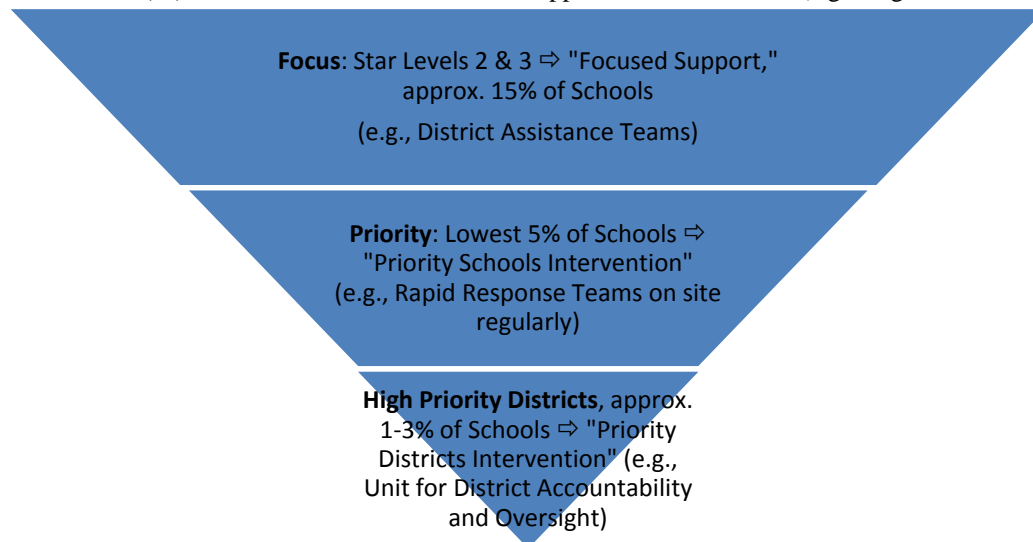
In the past, there have been concerns regarding the difficulty of sharing resources across regions in a consistent and equitable manner. Therefore, the Center for School Improvement is being created. Its overarching goal is to coordinate systems and share resources, so all have access to the same quality resources and tools. The Center's key goals involve the development of: Communication Systems; Professional Development Plan; Consistent Services (customized but follow same framework); Connected Set of Tools/Resources to Increase District-Level Capacity; and, System-Wide Evaluation Process for the SSoS. Funding sources for the Center include Title I and SIG. You don't have to be “in

status” to access the support; the level of services will depend on your school status star level. The service delivery model cycle includes:



Targeted Supports and Interventions for Districts: Districts will receive a “Star Level” designation of Levels 1 – 5:

**Star Levels 3, 4, 5** ⇒ “Foundational Assistance,” approx. 80% of Schools (e.g., Regional Content Training/Support)



American Institutes for Research (AIR) received the Illinois Center for School Improvement contract. The location of the Center is TBD. The plan includes:

- Center Director will be hired by March, 2013 (the application has generated a large, nationwide response)
- Center will be up and running by summer
- Services will be in place for school year 13-14.

Contacts and Questions Information:

**ISBE, SIG, and Title Grants Updates** (Melina Wright, Acting Division Administrator, Title Grant Administration Division)

- Agency Changes: Monique Chism went to DC to become the director of SASA at the Department of Education. Before she left, she'd gotten promoted to Assistant Superintendent, and some reorganization occurred:

Assistant Superintendent of Innovation and Improvement (Currently Vacant)		
Title Grant Administrator Melina Wright (Acting Administrator)	College and Career Readiness	SSoS and District Intervention

- **Multiple Measures Index:** Melina shared that they received permission to write legislative language on multiple measures index and related intervention and supports. It has an unknown future (i.e., How will constituents and legislators receive it?), and the final language has not been written. Also, a New Accountability Workbook is to be presented at the February State Board meeting. They will continue pursuing these two routes while continuing DOE negotiations on the waiver with DOE. Superintendent Koch is very optimistic waiver the waiver will get approved eventually. A survey is out right now (Superintendent’s Bulletin) asking district if they plan to implement the teacher evaluation system by 15-16 (law says by 16-17). So far, 110 districts have responded, with 67% saying yes. If they can show DOE that a majority (**at least 50%**) of districts are implementing on their own accord by 15-16, we win the waiver. If we don’t get the waiver, there will be the Accountability Workbook language to pursue. The Accountability Workbook, in its current form, will be sent to CCOP members.

- **Rising Star Integration Process:** Melina noted that the Committee’s feedback from last meeting was very helpful. Some Title I indicators didn’t fit well with Rising Star indicators; therefore, they are holding back layering them right now. There is a lot going on with Rising Star right now (growing a lot). Judith Green suggested adding another form or page to include the Title I indicators.

- **NCLB Application:** Every year at this time, ISBE staff looks at the application; suggestions are encouraged (send to Melina by February 11). They are aiming for a May/June release, and the Technical Assistance meetings should be on a timeline similar to last year. Melina stated that a question regarding carryover and non-publics (an Equitable Share question) has come up and has not been definitively answered yet. When asked about how to proceed, Melina said that it is appropriate to “continue to do business as usual for now.”

- **Reauthorization and Sequestration:** Larry McVey shared a recent blog by Rich Long, National Title I Association’s executive director. Highlights included: Expecting Sequestration to occur on March 1. FY13 cuts to education anticipated to be approximately 5.1%. If overall spending levels reduced, Sequestration will be eliminated. Melina reminded Committee that Hold Harmless will impact the effect of Sequestration. Allocations will likely be out late because of all this. Melina will email Sally Cray to find out how the software program to calculate the Sequestration effect for Illinois districts is coming.

**New Business:**

Next Meeting Agenda: May 8 at 10:00 a.m., if VTEL is available. (If not available May 6). Proposed agenda topics:

- o Federal Update
- o Waiver Update
- o Center Update
- o PARCC Assessment Update

**Motion to adjourn:** Shirley Fowlkes

**Second:** Kim Thomas

**Adjourned:** 3:58