



# Illinois State Board of Education

100 North First Street, S-405  
Springfield, Illinois 62777-0001

## 2018-2019 CHARTER SCHOOL REPORT INFORMATION

### CURRICULUM AND INSTRUCTION DIVISION

**Instructions:** Complete this form for each campus of your charter school and return by July 1, 2019. You may mail to the attention of Camille Franklin at the above address, fax to (312) 814-3222, or e-mail to [cfrankli@isbe.net](mailto:cfrankli@isbe.net). Please do not type beyond the space provided.

**A. DIRECTORY INFORMATION.** Provide the most recent information in each box.

NAME OF CHARTER SCHOOL	TELEPHONE (Include Area Code)	FAX (Include Area Code)
STREET ADDRESS (Number, Street, City, State, 9 Digit Zip Code)	NUMBER OF CAMPUSES 2018-2019 <b>To the extent the information is different, please complete a separate ISBE Form 87-13 for each campus in operation in 2018-2019.</b>	
NAME OF PERSON COMPLETING THIS FORM	TELEPHONE OF PERSON COMPLETING THIS FORM (Include Area Code)	
NAME OF CHARTER SCHOOL DIRECTOR	EMAIL OF CHARTER SCHOOL DIRECTOR	
NAME OF CHARTER SCHOOL GOVERNING BOARD PRESIDENT	SCHOOL'S WEBSITE ADDRESS	

OTHER SOCIAL MEDIA (Please check appropriate box and give username.)

Facebook Username: \_\_\_\_\_ Twitter Username: \_\_\_\_\_ Other Username: \_\_\_\_\_

**B. STUDENT DATA**

1. Did your school hold an enrollment lottery for 2018-2019?  Yes  No
2. How many student enrollment applications were received for 2018-2019? \_\_\_\_\_
3. From these applications, how many students were selected via lottery? \_\_\_\_\_
4. How many students were on waiting list 2018-2019 on the 20th day of school? \_\_\_\_\_
5. Grades served in 2018-2019: \_\_\_\_\_
6. Number of out-of-district students served in 2018-2019 on a tuition basis: \_\_\_\_\_
7. School day in 2018-2019: From \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m.  
Average number of instructional minutes per day: \_\_\_\_\_
8. Number of students who attended during 2017-2018 but did not return at the beginning of the 2018-2019 school year: # Male \_\_\_\_\_ # Female \_\_\_\_\_  
Do not include students who completed last grade available at charter school.
9. Student discipline during 2018-2019. Note: Any student who is suspended or expelled multiple times from the same school during the same school year should be counted only once toward that school's total number of students suspended and expelled. "Total Number of Suspension Days Served" for the school should include all suspension days served by students during the school year, including all days served by any one student who has been suspended multiple times during the same school year.

NUMBER/PERCENT OF STUDENTS DISCIPLINED		
Number and % Suspended	Number and % Expelled	Total Number of Suspension Days Served
_____ / _____ %	_____ / _____ %	_____
Raw # Male _____ # Female _____	Raw # Male _____ # Female _____	Raw # Male _____ # Female _____

10. Student Retention during 2018-2019. Note: Transfer should be included whether the withdrawal occurred during the school year or at the end of the school year.

NUMBER OF STUDENTS LEAVING THE CHARTER SCHOOL		
TRANSFERRING TO ANOTHER SCHOOL IN THE DISTRICT	TRANSFERRING TO ANOTHER SCHOOL OUTSIDE THE DISTRICT	NO LONGER ATTENDING SCHOOL
_____	_____	_____
Raw # Male _____ # Female _____	Raw # Male _____ # Female _____	Raw # Male _____ # Female _____

11. Does your school require community service as a graduation requirement?  Yes  No

12. How many hours of community service are required each year? \_\_\_\_\_

13. Average entering test scores at lowest grade served or lowest grade tested.

Grade: \_\_\_\_\_ Name of test: \_\_\_\_\_ (IAR, NWEA, PSAT/SAT, etc.) Score: \_\_\_\_\_

14. Average comparable exiting test scores at highest grade served or highest grade tested.

Grade: \_\_\_\_\_ Name of test: \_\_\_\_\_ (IAR, NWEA, PSAT/SAT, etc. Should be the same as above.) Score: \_\_\_\_\_

### C. STAFF DATA

- Total number of instructional personnel (in FTE) in 2017-2018: \_\_\_\_\_
- Total number of instructional personnel (in FTE) in 2018-2019: \_\_\_\_\_
- Total number of 2017-2018 staff who remained at school for 2018-2019 school year: \_\_\_\_\_
- Of the instructional staff at school in 2018-2019, how many maintain Illinois teaching certificates? \_\_\_\_\_
- Number of 2018-2019 instructional personnel who entered classroom via an alternative certification program.  
List name of program.: \_\_\_\_\_
- Number of instructional personnel who completed neither alternative nor traditional certification: \_\_\_\_\_
- Number and percentage of instructional personnel with at least a Master's degree in a relevant field: \_\_\_\_\_ / \_\_\_\_\_ %
- Number and percentage of instructional personnel with at least a PhD in relevant field: \_\_\_\_\_ / \_\_\_\_\_ %
- Average number of years experience in classroom for instructional staff: \_\_\_\_\_
- Average number of years experience in classroom at current charter school for instructional staff: \_\_\_\_\_

**C. STAFF DATA (continued)**

11. Is your staff unionized?  Yes  No  
If Yes, what union? \_\_\_\_\_

12. Number of full staff development days included in 2018-2019 school year: \_\_\_\_\_

13. Did your charter school distribute performance bonuses for instructional staff for the 2018-2019 school year?  Yes  No

14. Number of non-clerical administrative personnel (in FTE) in 2018-2019. \_\_\_\_\_

- Please list positions included in count:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Of these, how many (in FTE) maintain Illinois administrative certificates? \_\_\_\_\_

15. Did your charter school distribute performance bonuses for non-clerical administrative personnel for the 2018-2019 school year?  Yes  No

Please do not type beyond the space provided.

#### D. CHARTER SCHOOL EXEMPTIONS

Charter schools are exempt from much of the School Code. Indicate the areas of flexibility used by your school in 2018-2019. **Check all that apply.** For each area you check, please include a brief explanation of how that exemption assisted or impeded your ability to meet your stated goals and objectives.

- 1. Teacher certification.
  
  
  
  
  
- 2. Autonomy to set educational priorities.
  
  
  
  
  
- 3. Autonomy to design curriculum independent from school district.
  
  
  
  
  
- 4. Autonomy to allow teaching methods that are new or different from the school district.
  
  
  
  
  
- 5. Autonomy to design different, additional performance standards.
  
  
  
  
  
- 6. Autonomy to set unique school day and school year schedules.
  
  
  
  
  
- 7. Autonomy to manage fiscal affairs independent of school district.
  
  
  
  
  
- 8. Autonomy to set employee compensation rates and/or provide bonuses.
  
  
  
  
  
- 9. Autonomy to contract with external providers for various services (please list).
  
  
  
  
  
- 10. Other (please describe):

Please do not type beyond the space provided.

## E. SUGGESTED CHANGES IN THE LAW

Please check off the suggested changes in the law that you would like to see take place and explain the reasoning for your selection.

### Charter School and Authorizer Finances

- 1. Allocate additional operating funds to charter schools beyond the per capita assistance from the authorizing district.
  
- 2. Increase the amount of state start-up grants to up to \$1,000 per enrolled student.
  
- 3. Provide state grants to all schools including those in renewal periods.
  
- 4. Appropriate funds sufficient to fully fund state start-up grants as well as transition impact aid to districts.
  
- 5. Allocate funds to provide incentive grants to districts that approve charter schools.
  
- 6. Provide transportation funding.
  
- 7. Provide facilities financing.
  
- 8. Prohibit districts from charging rent for district buildings used by charter schools.



Please do not type beyond the space provided.

**E. SUGGESTED CHANGES IN THE LAW (Continued)**

**Expansion of Charter Schools**

1. Allow multiple campuses for all schools.

2. Prohibit multiple campuses for all schools.

**Increased Autonomy/Flexibility**

Other (please specify, attach additional pages as necessary):

Please do not type beyond the space provided.

## F. MANAGEMENT RELATIONSHIPS

Indicate the relationship of your school to charter or educational management organizations (CMOs or EMOs). **Check all that apply.** Use space below to indicate the name of the management organization as appropriate. Charter Management Organization (CMO) is a non profit organization that operates or manages multiple charter schools (i.e., either through a contract with the charter schools or as the charter holder) linked by centralized support, operations and oversight. Education Management Organization is a for profit entity that contracts with new or existing public school districts, charter school districts, and charter schools to manage charter schools by centralizing support, operations and oversight.

1. The school had a contract with a not-for-profit CMO or EMO for the first time in 2018-2019 (specify years: \_\_\_\_\_).

Name the EMO/CMO: \_\_\_\_\_

2. The school has had a contract with a not-for-profit CMO or EMO in the past (specify years: \_\_\_\_\_).

Name the EMO/CMO: \_\_\_\_\_

3. The school had a contract with a for-profit CMO or EMO for the first time in 2018-2019 (specify years: \_\_\_\_\_).

Name the EMO/CMO: \_\_\_\_\_

4. The school has had a contract with a for-profit CMO or EMO in the past (specify years: \_\_\_\_\_).

Name the EMO/CMO: \_\_\_\_\_

5. The school has never had a contract with a CMO or EMO, either for-profit or not-for-profit.

Comments:

Please do not type beyond the space provided.

## G. ACCOUNTABILITY

Indicate how your school is held accountable by the charter authorizer. **Check all that apply.**

Yes No

1. Does the school submit a written performance report to the authorizer each year?
2. Does the school submit a written performance report to the authorizer only for renewal?
3. Does the school communicate the results of its performance reports to student families each year?  
If Yes, give the date and nature of communication: \_\_\_\_\_
4. Does the school communicate the results of its performance reports to community members each year? If Yes, give date and nature of communication: \_\_\_\_\_
5. Does the authorizer make an on-site visit to the school each year?  
If Yes, list the dates of 2018-2019 visits: \_\_\_\_\_
6. Does the authorizer make an on-site visit to the school only for renewal?
7. Does your school have a board of directors?  
If Yes, how many members are on the board? \_\_\_\_\_  
What is the frequency of board meetings? \_\_\_\_\_

Please explain your satisfaction or dissatisfaction with the support given from your authorizer.

Please explain your satisfaction or dissatisfaction with the process of renewal with your authorizer.



## I. BEST PRACTICES

1. Name three to four “best practices” used by your school and describe how each benefits your student population. How could these best practices benefit other schools in your neighborhood or other districts with similar demographics?  
**Attach additional pages as necessary.**

For example:

- Teacher evaluation methods
- Teacher and administrator incentive pay structures
- Benefit structure available to staff
- Student performance data management and school level performance management practices
- Internal accountability programs
- Successful partnerships with outside organizations
- Parent and community engagement / outreach strategies
- Professional development
- Professional culture / recruitment and retention strategies
- Extended school day / school year

Comments:

## J. BUDGET

List the total amounts of your school's funding streams for the categories below as well as what each category represents as a percentage of your total operating budget. **Please report actuals for Fiscal Year 2019 rather than budgeted.**

- |   |  |         |
|---|--|---------|
| 1. Public funds from federal government.                    | \$ _____   | _____ % |
| 2. Public funds from state government.                      | \$ _____   | _____ % |
| 3. Public funds from local government.                      | \$ _____   | _____ % |
| 4. Private donations from individuals.                      | \$ _____   | _____ % |
| 5. Private donations from corporations.                     | \$ _____   | _____ % |
| 6. Private donations from non-profits or foundations.       | \$ _____   | _____ % |
| 7. Other sources (please explain).                          | \$ _____   | _____ % |
| 8. Total revenue/funding.                                   | \$ _____   | _____ % |
| 9. Are your facilities independent from district ownership? | <input type="checkbox"/> Yes <input type="checkbox"/> No |         |

Provide a top-level breakdown of your budget based on the following categories. Please list both the amount spent as well as what each category represents as a percentage of total outlays.

- |   |          |         |
|---|----------|---------|
| 10. Administrative costs (clerical supplies, office machine rental/use, etc). | \$ _____ | _____ % |
| 11. Facilities rental/lease.  | \$ _____ | _____ % |
| 12. Facilities maintenance and upkeep.  | \$ _____ | _____ % |
| 13. Instructional personnel salaries.   | \$ _____ | _____ % |
| 14. Instructional personnel performance based bonuses.                        | \$ _____ | _____ % |
| 15. Administrative non-clerical personnel salaries.                           | \$ _____ | _____ % |
| 16. Administrative, non-clerical personnel performance bonuses.               | \$ _____ | _____ % |
| 17. Support staff salaries (maintenance, clerical, etc.).                     | \$ _____ | _____ % |
| 18. Program supplies (books, computers, student instructional aides).         | \$ _____ | _____ % |
| 19. Professional development.   | \$ _____ | _____ % |
| 20. Public relations / advertising.   | \$ _____ | _____ % |
| 21. Student programs and activities (non-athletic).                           | \$ _____ | _____ % |
| 22. Student programs and activities (athletic).                               | \$ _____ | _____ % |
| 23. Other (please explain briefly):   | \$ _____ | _____ % |
| 24. Total expenses.   | \$ _____ | _____ % |

## **K. ADDITIONAL INFORMATION**

Please attach additional pages as necessary for addressing the following questions.

- Describe the need for changes in the approval process.
- Describe any “success stories” from your school.
- Describe the greatest challenge your school faced in the past year.
- Provide any additional information not covered above.

Comments: