



ATTORNEYS &  
COUNSELORS AT LAW

Est. 1840

May 2, 2017

**VIA FACSIMILE & EMAIL**

217-524-8585

FOIA@isbe.net

Freedom of Information Office  
Illinois State Board of Education  
100 North First Street  
Springfield, Illinois 62777-0001  
ATTN: FOIA Request/Megan Griffin

Dear Ms. Griffin:

Under the Illinois Freedom of Information Act (5 ILCS 140), records in possession of public agencies may be accessed by the public upon written request. Pursuant to such law, I am requesting:

Any and all reports, reviews, studies, notices, letters, audits or other documents relating to East Dubuque Elementary School's (located in the East Dubuque School District) noncompliance or compliance with Illinois laws/regulations regarding food service

I understand that the Act permits a public body to charge a reasonable copying fee not to exceed the actual cost of reproduction and not including the costs of any search or review of the records. 5 ILCS 140/6. I am willing to pay fees for this request up to a maximum of \$50. If you estimate that the fees will exceed this limit, please inform me first.

I look forward to hearing from you in writing within seven working days, as required by the Act. 5 ILCS 140(3).

Thank you for considering my request.

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MRH/mln