

Minutes
February 26, 2004 Regular Meeting
Financial Oversight Panel
Cairo School District #1

The meeting was called to order at 10:30 a.m. by Chairman Jack Hill.

Roll Call: Present – Jack Hill, David Hindman and Sam Harbin

Others in Attendance: Donna LuAllen (via phone), Carl Holman, Ilene Pierce, Robert Isom, Brenda Gooden, Joe Griggs, Carlandus Mallory, Lee Rodgers, Jim Bales and Tom Oates.

There were no comments from the public.

Motion #1 by Hindman and seconded by Harbin to approve the minutes of the January 22, 2004 regular meeting and the January 22, 2004 closed meetings.

Motion Carried 3-0

Motion #2 by Hindman and seconded by Harbin to meet in closed session at 10:32 a.m. to consider matters related to the employment of personnel.

Motion Carried 3-0

Motion #3 by Hindman and seconded by Harbin to reconvene the open session at 12:10 p.m. and to approve the closed session minutes.

Motion Carried 3-0

Motion #4 by Harbin and seconded by Hindman to approve the February bills and payroll as presented.

Motion Carried 3-0

Motion #5 by Hindman and seconded by Harbin to approve the renewal of the district's surety bond for the district treasurer with Brokers' Risk Placement Service, Inc. and the payment of premium in the amount of \$556.00 to Jackson & Gray Company, Inc.

Motion Carried: 3-0

Motion #6 by Harbin and seconded by Hindman to approve the hiring of one person from Bennett and one person from Emerson to supervise the after school tutoring program for one and one-half hours each Tuesday and Thursday at a rate of pay set at \$20.00 per hour funded by the Title VI grant.

Motion Carried: 3-0

Motion #7 by Harbin and seconded by Hindman to approve the following two resolutions:

- a. That the Board ratifies Dr. Isom's January 27, 2004 action to rescind the District's changes to the Head Computer Operator position.
- b. That the Board implement changes to the Head Computer Operator position that includes adding confidential duties to the Head Computer Operator position and re-titling the position Director of Finance and Payroll.

Motion #8 by Hindman and seconded by Harbin to accept the resignation of Tina Herrell effective January 16, 2004 as Parent Educator.

Motion Carried: 3-0

Motion #9 by Harbin and seconded by Hindman to accept the resignation of Lorraine Johnson as a teacher aide at the JH/SH.

Motion Carried: 3-0

Motion #10 by Hindman and seconded by Harbin to approve the employment of Leatha Holder for the Parent Educator position at Emerson.

Motion Carried: 3-0

Motion #11 by Harbin and seconded by Hindman to approve the employment of Dennis Willis as security aide at the JH/SH.

Motion Carried: 3-0

Motion #12 by Hindman and seconded by Harbin to reject the Board's action to extend employment to Allene Houston, Rose Gayle Pickett and Constance Williams as administrators for the 2004-2005 school year.

Motion Carried: 3-0

Motion #13 by Hindman and seconded by Harbin to accept the Cairo Association of Educational Support Professionals proposal for settling the overtime pay issue for members selling tickets and otherwise working at athletic events, retroactive to the start of the 2003-2004 school year.

Motion Carried: 3-0

Motion #14 by Harbin and seconded by Hindman to table action on the Martin Roofing Company claim until additional information is available.

Motion Carried: 3-0

Jim Bales reviewed:

- a. Cash flow summary
- b. Treasurer's report
- c. Significant Budget Variances – January 31, 2004

Motion #15 by Harbin and seconded by Hindman to direct the Financial Administrator to send the following two recommendations in writing to Dr. Isom:

- a. Recommend to Dr. Isom that the list of employees to be RIF'd include all employees funded through Grants, that the list be based on seniority as per areas of qualification and that the list be ready for consideration by March 10, 2004.
- b. Recommend to Dr. Isom that an additional 10% of employees from each category of employment be added to the above list of those to be RIF'd.

Motion Carried: 3-0

Motion #16 by Harbin and seconded by Hindman to reconvene this meeting at 1:00 p.m. on Thursday, March 18, 2004.

Motion Carried: 3-0

