

**FINANCIAL OVERSIGHT PANEL (FOP)  
FOR EAST ST. LOUIS SCHOOL DISTRICT NO. 189  
Administration Building, 1005 State Street, East St. Louis, IL  
January 28, 2013**

**REGULAR MEETING MINUTES**

Chair Ranodore Foggs called the meeting to order at 9:46 a.m.

**Members Present**

Ranodore Foggs, Sister Julia Huiskamp, Jerome Jackson

**Members Absent**

Linda Matkowski, Milton Wharton

**ISBE / District Staff Members Present**

Superintendent Arthur Culver, Deputy Superintendent Dorland Norris, Assistant Superintendent Beth Shepperd, Chief Financial Officer Adil Khan, Internal Auditor Nick Mance, ISBE Division Administrator for School Business Deb Vespa, and Regional Financial Consultant for ISBE Carl Holman.

**Approval of Minutes**

Member Huiskamp moved, with a second by Member Jackson, to approve the December 19, 2012 FOP meeting minutes. The motion carried on voice vote.

**District Construction Report**

An update on the construction projects, along with an assessment on the progress, was provided by ITTNER Project Manager Steve Raskin.

Member Wharton joined the meeting at 10:05 a.m. Member Matkowski participated via telephone at 10:38 a.m.

**Superintendent's Report**

Superintendent Culver shared good news from the Illinois State Board of Education. Three ESTL 189 schools made the 2012 Honor Roll. Brown Elementary and A.M. Jackson received the *Spotlight Schools Award* for 2012. Brown also earned an *Academic Excellence Award* for 2012, and Avant Elementary earned the State's *Academic Improvement Award*. The District will formally recognize the principals and teachers at the next regular Board of Education meeting.

**District Finance Report/Financial Plan**

Internal Auditor Nick Mance provided an update on the following:

- Financial Crisis (declining GSA Revenue, key driver on deficit; declining student enrollment; declining property tax base EAV; depleted fund balance)
- Shared what District has done (reduced staff; reduced personnel expenditures; closing older schools; improved management controls of unemployment claims; cost avoidance in insurance premiums; revenue enhancements; eliminated excessive service contracts)
- Challenges (inability to secure short-term funding for SY13; shortfall for SY14; closing net deficit for SY14, SY15, SY16)
- Deficit reduction projection
- Revenues (drivers – GSA, Federal revenue sources, local sources – EAV)
- Tax rates
- Background on Operating Funds
- Scheduling meeting with Mary Kane, Stifel Nicolaus, regarding obtaining line of credit (short-term)

### **ISBE Report**

Deb Vespa spoke briefly regarding future State funding.

### **Executive Session**

Member Jackson moved, with a second by Member Huiskamp, to convene into Executive Session in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider personnel 120/2/c/(1), negotiations 120/2/c/(2), property acquisition/lease/purchase 120/2/c/(5), price for sale or lease of property 120/2/c/(6), emergency security procedures 120/2/c/(8), litigation 120/2/c/(11), and discussion of closed session minutes 120/2/c/(21). The motion carried on voice vote.

The Panel convened into Executive Session at 11:40 p.m.

### **Open Session**

The Panel reconvened to Open Session at 1:25 p.m.

### **Consent Agenda from January 22, 2013 Board of Education Meeting**

Member Wharton moved, with a second by Member Jackson, to approve Consent Agenda items 13.A. – 13.O. The motion carried on roll call. Ayes 5. Nays 0.

#### Consent Agenda Items Approved

13.A. (Finance items, Parts A-I, Treasurer's Report, Board Bills, Payroll, Credit Card, School Construction, Wire Transfers, W/C Claims, Legal, Audit/Consulting, Overtime, Funded Program Claims, & Professional Services)

13.B. (District Construction Payments – January 10, 2013; **\$1,273,960.50**)

13.C. (Personnel Committee Report & Addendums)

13.D. (Professional Development Requests & Addendum) **Cost: \$108,957.88**

- 13.E. (Field Trip Requests & Addendum) **Cost: \$2,755**
- 13.F. (Fence Repairs at Curtis Miller Alternative HS) **Cost: Not to exceed \$7,000**
- 13.G. (Baker Tilly Audit for Grow Your Own Teachers' Grant) **Amount: \$2,000**
- 13.H. (Internal Audit Services for Month of December) **Cost: \$12,600**
- 13.I. (Legal Services for Month of December) **Cost: \$9,922.50**
- 13.J. (Cost Proposal for Asbestos Consulting Services Providing Awareness Training) **Cost: \$30/person**
- 13.K. (Proposal to Perform Asbestos Hazard Emergency Response ACT (AHERA) in Six-Month Periodic Surveillances) **Cost: \$3,300**
- 13.L. (Ameren Illinois to Install Metal Transformer, three (3) 35-foot Poles, & 434 Feet of Lighting Wire) **Cost: \$11,270**
- 13.M. (Buildings & Grounds Report Use of Premise Requests)
- 13.N. (Purchase of Instructional Books & iPads – Barnes & Nobles, Charlotte Danielson Books & Sensible Mathematics Books: \$10,062.54; Apple, Inc.: \$5,576) **Cost: \$15,638.54**
- 13.O. (Tutoring for Curtis Miller with Title I Funds)

**Action Agenda – from January 22, 2013 Board of Education Meeting**

14.A. Consideration of Approval to Terminate the Construction Management Agreement between East St. Louis School District 189 and Flemco, Inc. Pursuant to Section 9.6 Thereof and to Direct the District Superintendent to Provide Written Notice of Same.

Member Huiskamp moved, with a second by Member Jackson, to approve the termination of the Construction Management Agreement between East St. Louis School District 189 and Flemco, Inc. pursuant to Section 9.6 thereof and directed the Superintendent to provide written notice of same. The motion carried on roll call. Ayes 5. Nays 0.

14.B. Consideration of Approval of Settlement Authority for Worker's Compensation Claims.

Member Wharton moved, with a second by Member Huiskamp, to approve the Settlement Authority for workers' compensation claims. The motion carried on roll call. Ayes 5. Nays 0.

14.C. Consideration of Approval of Resolutions #12213A and #12213B Authorizing Notice to Remedy (for Certified Staff Members)

Member Wharton moved, with a second by Member Jackson, to approve Resolutions #12213A and #12213B Authorizing Notice to Remedy for Certified Staff Members. The motion carried on roll call. Ayes 5. Nays 0.

14.D. Consideration of Approval for East St. Louis High School Coaching Staff to Attend Coaching Seminar in Nashville, TN in amount of \$4,100

Member Jackson moved to approve the East St. Louis High School coaching staff to attend coaching seminar in Nashville, TN. Motion to approve failed due to a lack of a second.

**Adjournment**

*Regular FOP Meeting – January 28, 2013*

There being no further business, Member Jackson moved, with a second by Member Foggs, to adjourn the meeting at 1:28 p.m. The motion carried on voice vote.

*FOP Approved: February 25, 2013*