



Monday, January 30, 2017

FINANCIAL OVERSIGHT PANEL FOR EAST ST. LOUIS SCHOOL DISTRICT NO. 189

REGULAR MEETING

East St. Louis School District 189

Administration Building

1005 State Street

East St. Louis, IL 62201

12:00 p.m.

URL: <http://www.boarddocs.com/il/est189/Board.nsf>

1. Call to Order

Subject A. Roll Call

Meeting Jan 30, 2017 - FINANCIAL OVERSIGHT PANEL FOR EAST ST. LOUIS SCHOOL DISTRICT NO. 189

Category 1. Call to Order

Access Public

Type Procedural

Ranodore Foggs, FOP Chair, will call the meeting to order.

2. ADOPTION OF AGENDA

Subject A. Adoption of Agenda Giving the Oversight Panel Chairman Discretion to Take Agenda Items Out of Order.

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Category 2. ADOPTION OF AGENDA

Access Public

Type Action, Procedural

Recommended Motion to Approve the Agenda.
Action

3. PUBLIC COMMENTS

Subject A. Public Comments

Meeting Jan 30, 2017 - FINANCIAL OVERSIGHT PANEL FOR EAST ST. LOUIS SCHOOL DISTRICT NO. 189

Category 3. PUBLIC COMMENTS

Access Public

Type Information, Procedural

The Financial Oversight Panel (FOP) will hear comments from individuals who have requested to address the FOP. Please obtain and complete a Public Comment Card (located at the Security Desk) and submit to the FOP Secretary prior to the start of the Meeting. In order to honor everyone's time, please keep your comments to five minutes.

4. PRESENTATIONS

5. REPORT OF THE SUPERINTENDENT'S STUDENT ADVISORY COUNCIL

Subject A. Reports/Updates: Superintendent's Student Advisory Council

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Category 5. REPORT OF THE SUPERINTENDENT'S STUDENT ADVISORY COUNCIL

Access Public

Type Information, Report

6. REPORT OF THE SUPERINTENDENT

Subject A. Reports/Updates: Superintendent Arthur Culver

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Category 6. REPORT OF THE SUPERINTENDENT

Access Public

Type Information, Report

7. DISTRICT BUILDING & GROUNDS REPORT

Subject A. Report/Updates: Joseph Haskell, Director of Operations & Risk Management

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Category 7. DISTRICT BUILDING & GROUNDS REPORT

Access Public

Type Discussion, Information, Report

File Attachments

[B&G Report Jan 9 2017_J Haskell.pdf \(424 KB\)](#)

8. DISTRICT FINANCE REPORT

Subject A. Report: Nick Mance, CFO

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Category 8. DISTRICT FINANCE REPORT

Access Public

Type Information, Report

File Attachments

[1F Finance Report.pdf \(52,850 KB\)](#)

9. ISBE REPORT

Subject	A. Report/Update: Deb Vespa
Meeting	Jan 30, 2017 - FINANCIAL OVERSIGHT PANEL FOR EAST ST. LOUIS SCHOOL DISTRICT NO. 189
Category	9. ISBE REPORT
Access	Public
Type	Information, Report

10. EXECUTIVE SESSION

Subject	A. Motion to Enter to Executive Session. A closed session in accordance with the Illinois Open Meeting Act (5 ILCS 120/2(c)) will be necessary to consider one or more of the following subjects: 120/2(c)(1) Employee appointments, employments, compensation, discipline, performance, dismissals, and complaints; 120/2(c)(2) Collective Negotiating Matters; 120/2(c)(5) Property Acquisition/Lease/Purchase; 120/2(c)(6) Price for Sale or Lease of Property; 120/2(c)(8) Security Procedures; 120/2(c)(11) Litigation; 120/2(c)(21) Closed Meeting Minutes Discussion/Review
Meeting	Jan 30, 2017 - FINANCIAL OVERSIGHT PANEL FOR EAST ST. LOUIS SCHOOL DISTRICT NO. 189
Category	10. EXECUTIVE SESSION
Access	Public
Type	Action, Procedural
Recommended Action	Motion to Enter to Executive Session under the exceptions set forth in the Illinois Open Meetings Act (5 ILCS 120/2) as follows:.....

A closed session in accordance with the Illinois Open Meeting Act (5 ILCS 120/2(c)) will be necessary to consider one or more of the following subjects including:

- 120/2(c)(1) Employee appointments, employments, compensation, discipline, performance, dismissals, and complaints
- 120/2(c)(2) Collective Negotiating Matters
- 120/2(c)(5) Property Acquisition / Lease / Purchase
- 120/2(c)(6) Price for Sale or Lease of Property
- 120/2(c)(8) Security Procedures
- 120/2(c)(11) Actual/Potential Litigation
- 120/2(c)(21) Closed Meeting Minutes Discussion/Review

11. OPEN SESSION

Subject	A. Motion to Reconvene in Open Session for possible action on items discussed in Executive Session
Meeting	Jan 30, 2017 - FINANCIAL OVERSIGHT PANEL FOR EAST ST. LOUIS SCHOOL DISTRICT NO. 189
Category	11. OPEN SESSION
Access	Public
Type	Action, Information, Procedural

Recommended Action Motion to Reconvene in Open Session.

12. INFORMATIONAL REPORTS

Subject A. Buildings and Grounds Committee Report

Meeting Jan 30, 2017 - FINANCIAL OVERSIGHT PANEL FOR EAST ST. LOUIS SCHOOL DISTRICT NO. 189

Category 12. INFORMATIONAL REPORTS

Access Public

Type Information, Report

Attached you will find the respective Committee Report(s). Any financial item needing approval has been identified and will be found in either the Consent Action Agenda or the Action Agenda for FOP approval.

File Attachments

[B&G Minutes Jan 9 2017.pdf \(300 KB\)](#)

[Drinking Water Areas above Action Level.pdf \(1,795 KB\)](#)

[B&G Report Jan 9 2017 J Haskell.pdf \(424 KB\)](#)

Subject B. Joint Curriculum & Policy Committee Report

Meeting Jan 30, 2017 - FINANCIAL OVERSIGHT PANEL FOR EAST ST. LOUIS SCHOOL DISTRICT NO. 189

Category 12. INFORMATIONAL REPORTS

Access Public

Type Information, Report

Attached you will find the respective Committee Report(s). Any financial item needing approval has been identified and will be found in either the Consent Action Agenda or the Action Agenda for FOP approval.

File Attachments

[2A 3A Minutes Curriculum Reports January 5, 2017.pdf \(794 KB\)](#)

Subject C. Finance Committee Report

Meeting Jan 30, 2017 - FINANCIAL OVERSIGHT PANEL FOR EAST ST. LOUIS SCHOOL DISTRICT NO. 189

Category 12. INFORMATIONAL REPORTS

Access Public

Type Information, Report

Attached you will find the respective Committee Report(s). Any financial item needing approval has been identified and will be found in either the Consent Action Agenda or the Action Agenda for FOP approval.

File Attachments

[Finance Minutes Jan 9 2017.pdf \(133 KB\)](#)

[1F Finance Report.pdf \(52,850 KB\)](#)

13. APPROVAL OF MINUTES

Subject **A. Regular Meeting of December 16, 2016.**

Meeting Jan 30, 2017 - FINANCIAL OVERSIGHT PANEL FOR EAST ST. LOUIS SCHOOL DISTRICT NO. 189

Category 13. APPROVAL OF MINUTES

Access Public

Type Action, Minutes

Recommended Motion to approve the minutes as presented.
Action

The FOP will approve the minutes as presented. The minutes will be made public within 7 days of passage of this motion.

Executive Content

The minutes are attached for review.

Executive File Attachments

[FOP Minutes December 16 2016 No Sig.pdf \(389 KB\)](#)

Subject **B. Closed Session Minutes of December 16, 2016.**

Meeting Jan 30, 2017 - FINANCIAL OVERSIGHT PANEL FOR EAST ST. LOUIS SCHOOL DISTRICT NO. 189

Category 13. APPROVAL OF MINUTES

Access Public

Type Action, Minutes

Recommended Motion to Approve the Closed Session Minutes as presented.
Action

14. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA

Subject **A. Items Listed on Consent Agenda**

Meeting Jan 30, 2017 - FINANCIAL OVERSIGHT PANEL FOR EAST ST. LOUIS SCHOOL DISTRICT NO. 189

Category 14. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA

Access Public

Type Action, Information, Procedural

All action consideration items listed under the Consent Agenda are considered to be routine and will be enacted in one motion and vote. Any panel member who wishes separate discussion on any item listed on the consent agenda may remove that item from the consent agenda, in which event, the item will be considered in its normal sequence.

15. APPROVAL OF CONSENT AGENDA ITEMS (January 24, 2017 Board of Education Meeting)

Subject **A. Finance Items: Part A - I - Treasurer's Report, Part B - Board Bills \$6,303,146.19, Payroll \$3,917,062.80, Credit Card \$21,444.26, Payroll Wire Transfers \$779,447.54, A/P EFT's \$133,877.00, W/C Claims \$119,768.08, Part C Miscellaneous Cash Receipts \$183,857.84, Part D Athletics \$5,393.00, Part E Monies Returned and Miscellaneous Payments \$590.40, Part F Open A/P \$73,085.27, and Part H Overtime \$14,355.14, for Month of December 2016.**

Meeting Jan 30, 2017 - FINANCIAL OVERSIGHT PANEL FOR EAST ST. LOUIS SCHOOL DISTRICT NO. 189

Category 15. APPROVAL OF CONSENT AGENDA ITEMS (January 24, 2017 Board of Education Meeting)

Access Public

Type Action (Consent), Discussion, Report

Recommended Action Approval of District Finance Items - Parts A - I

Part A - Treasurer's Report

Part B - Board Bills (December) - \$6,303.146.19; (December) Payroll \$3,917,062.80; Credit Card \$21,444.26; Payroll Wire Transfers \$779,447.54; AP Wire Transfers \$133,877.00; W/C Claims \$119,768.08

Part C - Miscellaneous Receipts \$183,857.84

Part D - Athletic Activity - \$5,393.00 Revenue; \$0.00 Expenditures = \$5,393.00 Net

Part E - Money Returned from Expense Checks & Misc Payments \$590.40

Part F - Projected Open Accounts Payable Un-Restricted \$73,085.27

Part F - Projected Open Accounts Payable Necessary Unpaid \$0.00

Part G - No Report

Part H - Payroll Overtime \$14,355.14

Part I - Funded Program Claims \$0.00

File Attachments

[1F Finance Report.pdf \(52,850 KB\)](#)[ESTL Payroll Dec2016.pdf \(731 KB\)](#)

Subject **B. Payment of Invoices for Legal Services from Becker, Hoerner, Thompson, & Yursa, P.c. for the Month of December 2016 in the Amount of \$7,812.00.**

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Category 15. APPROVAL OF CONSENT AGENDA ITEMS (January 24, 2017 Board of Education Meeting)

Access Public

Type Action (Consent), Discussion

Recommended Action Approval of payment of the invoices for legal services from Becker, Hoerner, Thompson, & Yursa, P.C. for the month of December 2016 in the amount of \$7,812.00.

Executive File Attachments

[2F Attorney Bill.pdf \(190 KB\)](#)

Subject **C. Contract with Curriculum Management Solutions, Inc. (CMSi) for Strategic Planning Assistance in the Amount of \$10,000.**

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Category 15. APPROVAL OF CONSENT AGENDA ITEMS (January 24, 2017 Board of Education Meeting)

Access Public

Type Action (Consent), Discussion

Recommended Action Approval of contract between ESTL 189 and CMSi for assistance (two on-site days and three off-site days) with strategic planning in response to recommendations within the ESTL 189 Curriculum Management Audit report. Cost: \$10,000 (\$7,500 plus estimated expenses not to exceed \$2,500) Funding Source: District

File Attachments

[3F CMSi Strategic planning consultation.pdf \(36 KB\)](#)

Subject D. Use of Premise Requests

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Category 15. APPROVAL OF CONSENT AGENDA ITEMS (January 24, 2017 Board of Education Meeting)

Access Public

Type Action (Consent), Discussion

Recommended Action Approval of Use of Premise Requests as presented.

Use of Premise Referrals:

3BG Consider a request from Lavon Singleton to use the cafeteria at Mason Clark MS on March 2, 2017 from 4:00pm-8:00pm for an East St Louis Relay for Life Kickoff Celebration. **District Charge: \$451.08. WAIVED**

4BG Consider a request from Lavon Singleton to use the cafeteria at East Side Senior HS as well as the use of the Clyde C Jordan stadium on Friday, July 28, 2017 from 6:00am-midnight for the East Saint Louis Relay for Life Cancer Walk. **District Charge: \$4,654.38. WAIVED**

6BG Consider a request from Laverne Backstrom representing the 1917 East Saint Louis Race Riots Centennial Commemoration committee to use several buildings from February 2017 through May 2017 for commemorative events. Dates and times and areas of the buildings to be determined. District Charge: N/A.

File Attachments

[4BG Relay for Life HS Stadium.pdf \(716 KB\)](#)

[3BG Relay for Life Mason Clark.pdf \(692 KB\)](#)

Subject E. Professional Development Requests and Addendums. Approximate Cost \$63,201.00.

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Category 15. APPROVAL OF CONSENT AGENDA ITEMS (January 24, 2017 Board of Education Meeting)

Access Public

Type Action (Consent), Discussion

Recommended Action Approval of Professional Development Requests and Addendum(s) as presented.

File Attachments

[4A 5A Minutes Curric Prof Dev Regs January 5, 2017.pdf \(251 KB\)](#)

Subject F. Professional Development Requests - January 24th Addendum in the amount of \$18,578,

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Category 15. APPROVAL OF CONSENT AGENDA ITEMS (January 24, 2017 Board of Education Meeting)

Access Public

Type Action (Consent), Discussion

Recommended Action Approval of Professional Development Requests - January 24th Addendum in the amount of \$18,578.

School/Dept.

	Staff Person(s)	Activity Location	Date(s)	Cost	Funding Source
Elementary Schools / Family Engagement (S. Kaufman)	5 total: Rebecca Jones (Dunbar); Tyla Johnson (Wright); Lunetha Robinson (Bush); Sheila Williams (Vivian Adams); Lavicia Mims (Vivian Adams)	East St. Louis, IL Building P-3 Bridges for Family Engagement	Feb 9 & 10, March 2 & 3, April 6 & 7, May 2, 2017	No cost to district McCormick Center for Early Childhood Leadership paying for subs and conference (\$2,000 per person)	No cost to district

School/Dept.	Staff Person(s)	Activity Location	Date(s)	Cost	Funding Source
Gordon Bush Elementary (B Green)	B. Green R. Johnson L. Blakley T. Brockman K. Dunlap Gloria Oggero Gabe Schwemmer	ESSA Conference (Every Student Succeeds Act) in Chicago, IL	Feb. 13-15, 2017	7 Attendees: Per diem \$180 each = \$1,260 \$450 each for registration = \$3,150 \$280 each for air flight = \$1,960 \$417 each total for hotel	SIG Funds

				accommodations (3 nights) = \$2,919 Total Cost: \$9,289	
Lincoln Middle School	E. Harris K. Smith L. Sain L. Seaberry	ESSA Conference (Every Student Succeeds Act) in Chicago, IL	Feb. 13-15, 2017	4 Attendees: \$180 each for Per diem = \$720 \$450 each for registration = \$1,800 \$280 each for air flight = \$1,120 \$417 each total for hotel accommodations (3 nights) = \$1,668 Total Cost: \$5,308	SIG Funds
Mason Clark Middle School	K. Garrett D. Curtis D. Scott	ESSA Conference (Every Student Succeeds Act) in Chicago, IL	February 13-15, 2017	3 Attendees: \$180 each for per diem = \$540 \$450 each for registration = \$1,350 \$280 each for air flight = \$840 \$417 each total for hotel accommodations (3 nights) = \$1,251 Total Cost: \$3,981	SIG Funds

Grand Total for 3 Schools - SIG Funds: \$18,578

File Attachments

[Building P-3 Bridges for Family Engagement flyer.pdf \(859 KB\)](#)

Subject **G. Field Trip Requests and Addendums. Approximate Cost \$2,676.22.**

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Category 15. APPROVAL OF CONSENT AGENDA ITEMS (January 24, 2017 Board of Education Meeting)

Access Public

Type Action (Consent), Discussion

Recommended Action Approval of Field Trip Requests and Addendums. Approximate Cost \$.

File Attachments

[6A Minutes_Curric Field Trip Regs_January 5, 2017.pdf \(194 KB\)](#)

16. APPROVAL OF ACTION AGENDA ITEMS (January 24, 2017 Board of Education Meeting)

Subject **A. Personnel Committee Report/Addendums and Contracts.**

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Category 16. APPROVAL OF ACTION AGENDA ITEMS (January 24,2017 Board of Education Meeting)

Access Public

Type Action, Discussion, Report

Recommended Action Motion to Approve the Personnel Report - Employments, Separations, Contracts & Addendums: Approved by the Board of Education on January 24, 2017.

Executive Content

Attachment - Personnel Committee Report

Executive File Attachments

[January 2017 Personnel BOE Approved.pdf \(305 KB\)](#)

Subject B. Consideration of Second Amendment to Employment Agreements of the Superintendent, Deputy Superintendent, Assistant Superintendent, & Chief Financial Officer (Statute of Term Without Salary Change).

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Category 16. APPROVAL OF ACTION AGENDA ITEMS (January 24,2017 Board of Education Meeting)

Access Public

Type Action, Discussion

Recommended Action Motion to Approve Employment Agreements as Presented.

Subject C. Curriculum Action Items 7.A List and Addendums. Approximate Cost: \$152,520.00.

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Category 16. APPROVAL OF ACTION AGENDA ITEMS (January 24,2017 Board of Education Meeting)

Access Public

Type Action, Discussion, Report

Recommended Action Motion to Approve the Curriculum Action Items 7.A List and Addendums. Approximate Cost: \$152,520.00

Attachments: Curriculum Action Items 7.A List and spreadsheet detailing items by grant and funding source.

7A. 8 -- Football Rings revised to \$12,935 (total of 65 rings -- 48 students and 17 adults)

File Attachments

[7A.8 INVOICE ESIDE STATE CHAMPIONSHIP RINGS.pdf \(218 KB\)](#)

[7A.12 RICH CURRAN.pdf \(373 KB\)](#)

[7A.2 QUOTE ESIDE FOOTBALL UNIFORMS & EQUIPMENT.pdf \(346 KB\)](#)

[7A.11 NWEA INVOICE.pdf \(246 KB\)](#)

[7A Curriculum Action Items 1_4_17.pdf \(72 KB\)](#)

Executive File Attachments

[ESTL FOOTBALL RING DETAIL.pdf \(270 KB\)](#)**17. OLD BUSINESS**

Subject **A. Discussion of Grass Cutting Bid from Hank's Excavating & Landscaping in the Amount of \$168,265.00.**

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Category 17. OLD BUSINESS

Access Public

Type Discussion, Information

District BOE pulled the Grass Cutting Bid from Consideration at it's January 24th BOE Meeting and sent it back to committee. This is the second month that this has occurred.

Hank's Excavating & Landscaping is the lowest responsible bidder.
District needs a grass cutting provider by spring.

File Attachments

[2BG Grass Cutting Bid.pdf \(2,473 KB\)](#)**18. NEW BUSINESS**

Subject **A. Bi-Annual Review Closed Session Minutes for Release and/or Destruction of Verbatim Recordings**

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Category 18. NEW BUSINESS

Access Public

Type Action, Discussion

Recommended Action Pursuant to Section 1.06(d) of the Illinois Open Meetings Act, the East St. Louis School District Financial Oversight Panel has reviewed the Minutes of its Closed Sessions for the following dates: Financial Oversight Panel Meetings of May 2012, through December 2016. Motion to Keep Confidential the Closed Session Minutes for the Meeting Dates May 2012 through December 2016. Second Motion: Motion to Destroy the Verbatim Closed Session Meeting Minute Tapes for the Period of June 2014 through June 2015.

Executive File Attachments

[ESTL-CLOSED MINUTE REVIEW 01_30_17.pdf \(203 KB\)](#)**19. ANNOUNCEMENTS**

Subject **A. Meeting Dates: February 27, 2017; March 27, 2017; April 24, 2017; May 22, 2017; June 26, 2017**

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Category 19. ANNOUNCEMENTS

Access Public
Type Information

20. ADJOURNMENT

Subject **A. Motion to adjourn the meeting.**

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Category 20. ADJOURNMENT

Access Public

Type Action

Recommended Motion to Adjourn the Meeting.
Action