

**FINANCIAL OVERSIGHT PANEL (FOP)
FOR EAST ST. LOUIS SCHOOL DISTRICT NO. 189
Administration Building, 1005 State Street, East St. Louis, IL
August 24, 2015
REGULAR MEETING MINUTES**

Chairman Ranodore Foggs called the meeting to order at 12:12 p.m.

Members Present

Ranodore Foggs, Mary Kane, Rev Jackson, Judge Wharton

ISBE / District Staff Members Present

Superintendent Arthur Culver, Assistant Superintendent Alexander Ikejiaku, Assistant Superintendent Tina Frye, Assistant Superintendent Devon Horton, Deb Vespa, School Business Division Admin for ISBE, Robert Wolfe, ISBE CFO and Carl Holman, Regional Financial Consultant and (Kim Stevens with ISBE Legal Division participated via telephone)

Adoption of Agenda

Member Kane moved, with a second by Member Jackson, for the adoption of Agenda giving the Oversight Panel Chairman discretion to take agenda items out of order. The motion carried on roll call. Ayes: 4 Nays: 0

Public Comments:

- None

Presentations

- Kelli Hawkins informed the panel of the successful start of the new school year. Attendance is up from last year. Administrators visited multiple schools the first week to see how the students, teachers and administrators were matriculating.

Superintendent's Report

Updates/reports were provided on the following:

- Status of amending the purchasing practice to give priority to affirmative action vendors.
- Status of District's progress in requesting the Illinois State Board of Education to consider allowing the contribution of the personal computers even though the District did not meet the stated goals in the terms of the Summer Reading program as proposed by Chairman Meeks.

District Construction Report

Director Joe Haskell provided a brief update on maintenance and operations.

District Finance Report

Nick Mance thanked the state, ISBE, with special thanks to ISBE Chief Financial Officer, Robert Wolfe for recent state appropriations. Mr. Mance informed the panel that a public hearing to adopt the District’s FY16 budget is scheduled for September 22, 2015. The Joint Agreement FY16 Budgets will be acted on later in the meeting. District has begun to prepare the 2015 Tax Levy since it has to be adopted by the first Tuesday of November.

ISBE Report

Deb Vespa related to the panel that Dr. Craig Schilling provided consultation with the District on insurance claims.

Executive Session

Chairman Foggs requested a motion to enter into Executive Session in accordance with the Illinois Open Meeting Act (5 ILCS 120/2(c)) including the following items:

- 120/2(c)(1) Employee appointments, employments, compensation, discipline, performance, dismissals, and complaints
- 120/2(c)(2) Collective Negotiating Matters
- 120/2(c)(5) Property Acquisition/Lease/Purchase
- 120/2(c)(6) Price for Sale or Lease of Property
- 120/2(c)(8) Security Procedures
- 120/2(c)(11) Litigation
- 120/2(c)(21) Closed Meeting Minutes Discussion/Review

Member Jackson moved the motion which was seconded by Member Kane to convene into Executive Session at 1:07 p.m. The motion carried on voice count. Ayes 4 Nays 0

Open Session

Member Kane moved, with a second by Member Jackson to reconvene to Open Session at 2:51p.m. The motion carried on roll call. Ayes 4 Nays 0

12.A/B. Minutes - FOP Regular & Closed Meeting of July 27, 2015

Chairman Foggs moved, with a second by member Jackson, to approve the FOP regular and closed meeting minutes as presented. The motion carried on voice vote.

Ayes 4 Nays 0

14. Consent Agenda (August 18, 2015 Board of Education Meeting)

Chairman Foggs moved, with a second by Member Jackson, to approve the Consent Agenda Items 14.A – 14.I. The motion carried on roll call. Ayes 4 Nays 0

Consent Agenda Items Approved

14.A. Finance Items A– H for the Month of July 2015: Part A - Treasurer's Report

Regular FOP Meeting – August 24, 2015

Part B - Board Bills - **\$2,832,168.91**; Payroll **\$3,968,775.31**; Credit Card **\$17,189.25**; Payroll Wire Transfers **\$2,031,604.55**; AP Wire(EFT's) Transfers **\$120,223.20**; W/C Claims **\$68,392.02**

Part C - Miscellaneous Receipts **\$2,846,202.70**

Part D - Athletic Activity - Revenue **\$0.00**, Expenditures **\$7,868.00** = Net **(\$7,868.00)**

Part E - Money Returned from Expense Checks & Misc Payments **\$73,957.74**

Part F - Projected Open Accounts Payable Un-Restricted **\$148,296.14**

Part F - Projected Open Accounts Payable Necessary Unpaid \$0.00

Part G - No Report

Part H - Payroll Overtime **\$13,131.65**

Part I - Funded Program Claims **\$0.00**

14.B. Becker, Hoerner, Thompson & Yzursa July 2015 invoice for legal services

Cost: \$ 12,505.50

14.C. Purchase of software licensing and equipment from Tech Electronics Co. to replace the security systems at Younge, Mason-Clark and Lincoln Middle Schools. **Cost: \$15,146.00.**

14.D Memorandum of Understanding, (MOU), between the East St Louis Joint Agreement Special Education and the SIUE Head Start/Early Head Start Program for services from August 1, 2015 through July 31, 2016.

14.E. Renewal of the software license for the CIMS Financial and Human Resources modules.

Cost: \$ 47,555.40

14.F. Purchase furniture for Vivian Adams Early Childhood Learning center utilizing state contract with Virco Furniture Mfg. **Cost: \$ 41,122.00**

14.G. Professional Development Requests and Addendums. Approximate **Cost: \$115,299.38.**

14.H. Field Trip Requests and Addendums. **Approximate Cost: \$15,423.50.**

14.I. Use of Premise Requests.

4BG. Consider a request from Vera Jones from Lessie Bates Neighborhood to have the District set up a stage for the Back to School event on the Lessie Bates parking lot that neighbors the board building parking lot. **District Charge: \$225.00**

5BG. Consider a request from Julian Brown to use the Clyde C Jordan stadium for a City of Champions Football Classic on September 5, 2015 from 8am-11pm. District charge: \$7,156.14

BOE approved to WAIVE all Fees for both Use of Premise Requests.

5BG fees to be waived as the organization is donating a portion of the proceeds to the athletic department.

15. Action Agenda (August 18, 2015 Board of Education Meeting)

15.A. Personnel Committee Report/Addendums

Member Kane moved with a second by Member Wharton to approve the Personnel Report - Employments, Separations, Contracts & Addendums approved by the Board of Education on

August 18, 2015 with the exception of Item 4. t. (pg 12) The motion carried on roll call.

Ayes 4 Nays 0

15. A. Personnel Committee Report/Addendums

Chairman Foggs moved with a second from Member Jackson to approve Item 4.t. – Independent Contractor Agreement with Beth Shepperd for Mentoring Services. The motion did NOT carry on roll call. Ayes 2 Nays 2 (Member Kane and Member Wharton voted No).

15. B. Curriculum Action Items 7.A List and Addendums. Approximate Cost: **\$312,951.00.**

Chairman Foggs moved, with a second by Member Kane, to approve Curriculum Action items 7.A List and addendums. The motion carried on roll call. Ayes 4 Nays 0

15. C. Resolution Adopting Fiscal Year 2016 Budget for East St. Louis Area Cooperative for Special Education. (Resolution #081815A).

Chairman Foggs moved, with a second by Member Kane to approve Motion to Approve the Resolution Adopting Fiscal Year 2016 Budget for East St. Louis Area Cooperative for Special Education. (Resolution #081815A).

The motion carried on roll call. Ayes 4 Nays 0

15. D. Resolution Adopting Fiscal Year 2016 Budget for East St Louis Regional Cooperative for Vocational/Career and Technical Education. (Resolution #081815B)

Chairman Foggs moved, with a second by Member Jackson to approve a Resolution Adopting Fiscal Year 2016 Budget for East St Louis Regional Cooperative for Vocational/Career and Technical Education. (Resolution #081815B) The motion carried on roll call. Ayes 4 Nays 0

15. E. School Resource Officers Intergovernmental Agreement and Contract at an amount of \$30.00/hr.

Chairman Foggs moved, with a second by Member Kane to approve School Resource Officers Intergovernmental Agreement and Contract at an amount of \$30.00/hr. The motion carried on roll call. Ayes 4 Nays 0

15.F Conference attendance for Board members, the Superintendent and Cabinet members to attend the annual IASB/IASA/IASBO Annual Joint Conference in Chicago, November 20-22, 2015. Cost: \$18,616.00.

Member Kane moved, with a second by Chairman Foggs, to approve Conference attendance for Board members, the Superintendent and Cabinet members to attend the annual IASB/IASA/IASBO Annual Joint Conference in Chicago, November 20-22, 2015 at an estimated Cost of \$18,616.00. The motion carried on roll call. Ayes 4 Nays 0

Chairman Foggs excused himself from the meeting at 3:20pm.

16. Old Business - Resolution Authorizing the Sale of Certain Unnecessary Real Estate (Resolution #072115A) (Previously Tabled by FOP on July 27, 2015).

Member Kane moved, with a second by Member Jackson, to approve Resolution Authorizing the Sale of Certain Unnecessary Real Estate (Resolution #072115A). The motion carried on roll call.

Ayes 2 Nays 1 (Member Wharton voted No)

17. New Business – Committee would like all attendees of the IASB/IASBO Joint conference (Action Item 15.F), to report on what they learned from the conference to the FOP.

18. Announcements

19. Adjournment

There being no further business, Member Kane moved, with a second by Member Jackson, to adjourn the meeting at 3:24 p.m. The motion carried on voice vote. Unanimous