

**FINANCIAL OVERSIGHT PANEL (FOP)
FOR EAST ST. LOUIS SCHOOL DISTRICT NO. 189
Administration Building, 1005 State Street, East St. Louis, IL
November 21, 2016
REGULAR MEETING MINUTES**

Sister Julia Huiskamp called the meeting to order at 12:21p.m.

Members Present

Sister Julia Huiskamp, Jerome Jackson, Mary Kane
Ranodore Foggs arrived at 12:28p.m.

Members Absent

Jackie Settles

ISBE / District Staff Members Present

Superintendent Arthur Culver, Deputy Superintendent Devon Horton, Chief Financial Officer Nick Mance, Assistant Superintendent Tina Frye, Robert Wolfe, ISBE CFO, Carl Holman, ISBE Regional Financial Consultant, and Deb Vespa, ISBE Division Administrator of School Business, participated by phone.

Adoption of Agenda

Member Huiskamp called for the adoption of the Agenda giving the Oversight Panel Chairman discretion to take agenda items out of order. The motion was seconded by Member Kane and was carried on voice vote. Ayes: 3 Nays: 0

Public Comments

There were no public comments.

Presentations

Sydney Stigge-Kaufmann, Director of Strategic Partnerships, provided the committee with recent District recognitions of staff, community and students.

Report of Superintendent

Dr. Teresa Williams and Ms. Anitra Latzkian-Brown presented a video and spoke to the committee about the success of the GEAR UP program that has been in place at the District since July of 2014.

Student Advisory Council

No report. The first meeting is scheduled for December 6, 2016.

District Buildings and Grounds Report

Joe Haskell presented the report to the panel. Priorities for his department are ensuring a seamless transition from the cooling season to the heating system. All HVAC units and boilers are

being inspected and readied for the winter season. The fire suppression systems are being reviewed. The District will be performing lead testing at all schools through Environmental Consultants. The cost is high due to the number of water sources in each school. Member Kane asked and Mr. Haskell responded that all elevators are working but there are two elevators that do not have a working phone. Member Huiskamp asked and Mr. Haskell responded that all indoor, drinkable water locations will be tested for lead containment. He mentioned that it is one of the action items that the committee will vote on today.

District Finance Report

Nick Mance presented the Finance Report. He informed the panel that he continues to work on the financial plan. He asked the committee to approve the insurance renewal action item as the annual rate was 4.9% higher than the last eighteen month contract. Aetna had guaranteed a rate increase of no more than 10%. Mr. Mance also briefed the panel on Agenda Items 15J (Lead testing), 16F (Locker Room Bid), and 16G (Track Repair). Items 16F and 16G will be paid for from the Capital Projects Fund. The District will incorporate the Capital Projects planning into their financial plan. Mr. Wolfe added that the District should explore using a Per Pupil Cost Basis in examining/rating the Capital Projects that the District plans on pursuing.

ISBE Report

Mr. Wolfe reminded the committee that there is a third state education budget hearing this afternoon in Granite City at 4:00pm. The Education Funding Commission continues to meet. The next two meetings will be on the Evidence based funding model. Mr. Wolfe reminded everyone that K-12 Education has a 12 month budget unlike the other entities in the state. The June Mandated Categoricals are estimated to be paid by 12/31/16.

Executive Session

Chairman Foggs requested a motion to enter into Executive Session in accordance with the Illinois Open Meetings Act (5 ILCS 120/2(c) to consider one or more of the following subjects: 120/2(c)(1) Employee Appointments, employments, compensation, discipline, performance, dismissals, and complaints; 120/2(c)(2) Collective Negotiating Matters; 120/2(c)(5) Property Acquisition/Lease Purchase; 120/2(c)(6) Price for Sale or Lease of Property; 120/2(c)(8) Security Procedures; 120/2(c)(11) Litigation; 120/2(c)(21) Closed Session Meeting Minutes Discussion/Review. Member Kane moved the motion which was seconded by Member Jackson to convene into Executive Session at 1:15 p.m. The motion carried on roll call.
Ayes 4 Nays 0

Open Session

Member Kane motioned, with a second by Member Jackson, to reconvene to Open Session at 2:25 p.m. The motion carried on roll call. Ayes 4 Nays 0

13.A/B. Minutes - FOP Regular Meeting of October 24, 2016 and Closed Session of October 24, 2016

Member Kane moved, with a second by Member Jackson, to approve the FOP Regular & Closed Meeting Minutes of October 24, 2016. The motion carried on roll call. Ayes 4 Nays 0

15. Approval of Consent Agenda Items (November 15, 2016 Board of Education Meeting)

Chairman Foggs moved, with a second by Member Huiskamp, to approve the Consent Agenda Items 15.A – 15.N The motion carried on roll call. Ayes 4 Nays 0

Consent Agenda Items Approved Finance Items: Part A - I - Treasurer's Report, Part B - Board Bills \$4,952,508.74, Payroll \$3,749,020.82, Credit Card \$10,500.77, Payroll Wire Transfers \$767,832.24, A/P EFT's \$197,877.33, W/C Claims \$78,751.64, Part C Miscellaneous Cash Receipts \$546,941.14, Part D Athletics \$0.00, Part E Monies Returned and Miscellaneous Payments \$56.78, Part F Open A/P \$84,534.26, and Part H Overtime \$27,430.13, for Month of October 2016.

15.B. Payment of Invoices for Legal Services from Becker, Hoerner, Thompson, & Ysursa, P.C. for the Month of October 2016 in the Amount of \$10,185.00.

15.C. Renewal of District medical, dental and vision insurance for calendar year 2017 with the Aetna Insurance Company in the amount of \$6,976,292.01.

15.D. An agreement between East St Louis School District 189 and Duncan Productions to provide broadcasting services to District in connection with East St. Louis Senior High School football playoff games in 2016.

15.E. Purchase Blackboard Website Design and Hosting service from Blackboard Inc. for district and school websites: 43 month contract (December 1, 2016 thru June 30, 2020) in the amount of \$60,500.83.

15.F. Renewal of services from BTU Consulting for E-rate Consulting Services for School Year 2016-2017 in the amount of \$5,640.

15.H. Use of Premise Requests

Consider a request from Dr. Teresa Williams, a District 189 employee and Director of the Gear-Up program to use the auditorium and cafeteria at the East Side Senior High School on Saturdays, (11/12/16, 12/10/16, 1/14/17, 2/11/17, 3/18/17, 4/8/17, 5/20/17), for a Saturday Learning Academy Mixer. **COST: \$7,192.92 (District will use amount as In-Kind Services for the Gear-Up Grant.)**

Consider a request from MyKeia Crogier representing the St. Clair Count Volleyball Club to use the small gym at East Side Sr. High School on Monday and Wednesday evenings from 6:30pm-8:30pm for a youth sports initiative for college recruitment. **DISTRICT CHARGE: \$4,708.60**

Consider a request from New Salem Baptist District Association to use the gym at Lincoln Middle School on December 10, 2016 from 3:00pm – 8:00pm for a charity basketball game. **DISTRICT CHARGE: \$1,347.12 WAIVED**

15.H. Professional Development Requests and Addendums. Approximate Cost \$38,924.46.

15.I. Field Trip Requests and Addendums. Approximate Cost \$21,691.42

15.J. Inspection for Lead Contamination of All Water Sources in all Active District Buildings by Environmental Consultants, Inc. in the Amount of \$23,700.00.

15.K. Asbestos Abatement Audit from Environmental Consultants in the Amount not to Exceed \$7,650.00.

15.L. Independent Contractor Agreement for ACT Preparation Tutoring Services in the Amount

not to Exceed \$5,000.00.

15.M. Acceptance of Donated Items from Dana Howard, Gateway Market and Mt. Sinai Family Center in the amount of \$6,030.00.

15.N. Approval to Allow Candy Fundraiser for Dunbar Elementary.

16. Approval of Action Agenda Items (November 15, 2016 Board of Education Meeting)

16A. Personnel Committee Report - Employments, Separations, Contracts & Addendums: Approved by the Board of Education on November 15, 2016

Member Huiskamp moved, with a second by Member Jackson, to approve the Personnel Committee Report - Employments, Separations, Contracts & Addendums: Approved by the Board of Education on November 15 and as presented by the Board of Education. The motion carried on roll call. Ayes 4 Nays 0

16B. Approval of the Motion to Read Resolutions by Title Only. Member Kane moved, with a second by Chairman Foggs, to approve the Motion to Read Resolutions by Title Only. The motion carried on voice count. Ayes 4 Nays 0

16.C. Approval of Resolution Regarding Florence Lewis Authorizing Notice to Remedy (Resolution #111516-A). Member Kane moved, with a second by Member Jackson, to approve the Resolution Regarding Florence Lewis Authorizing Notice to Remedy (Resolution #111516-A). The motion carried on roll call. Ayes 4 Nays 0

16.D. Approval of Resolution RE: Michelle Chism Authorizing Notice & Statement of Honorable Dismissal (Resolution #111516-C). Member Huiskamp moved, with a second by Member Kane, to approve the Resolution RE: Michelle Chism Authorizing Notice & Statement of Honorable Dismissal (Resolution #111516-C). The motion carried on roll call. Ayes 4 Nays 0

16.E. Approval of Curriculum Action Items 7.A List and Addendums. Approximate Cost: \$168,071.00. Chairman Foggs moved, with a second by Member Jackson, for approval of Curriculum Action Items 7.A List and Addendums with an approximate cost of \$168,071.00. The motion carried on previously applied roll call. Ayes 4 Nays 0

16F. Approval to allow Sitton Group and Hurford Architects to seek construction bids for the High School Girl's Locker Room. Member Kane moved, with a second by Chairman Foggs, for approval to allow Sitton Group and Hurford Architects to seek construction bids for the High School Girl's Locker Room (estimated cost of project \$98,000). The motion carried on previously applied roll call. Ayes 4 Nays 0

16G. Repair/Replacement of Damaged Area on Track field at Clyde C. Jordan Stadium in the Amount of \$20,000.00. Member Huiskamp moved, with a second by Member Jackson, for approval to Repair the Damaged Area on the Track field at Clyde C. Jordan Stadium not to exceed \$20,000.00. The motion carried on previously applied roll call. Ayes 4 Nays 0

17. Old Business – None

18. New Business:

18.A. Discussion and Action to Change the December Financial Oversight Panel Meeting if Necessary. The committee discussed the date and time of the December FOP meeting scheduled for noon on December 16. Chairman Foggs motioned, with a second by Rev. Jackson, approval to change the start time of the December 16 meeting one hour earlier to 11 a.m.. The motion carried on voice count. Ayes 4 Nays 0

19. Announcements

The next meeting of the Financial Oversight Panel will be on December 16, 2016 at 11:00am.

20. Adjournment

There being no further business, Member Jackson moved, with a second by Chairman Foggs, to adjourn the meeting at 2:33p.m. The motion carried on voice vote. Unanimous