

MINUTES OF THE HAZEL CREST SCHOOL DISTRICT #152.5
SCHOOL FINANCE AUTHORITY
MARCH 22, 2011 AT 3:30 P.M.

A regular meeting of the Hazel Crest School District No. 152.5 School Finance Authority was held on Tuesday, March 22, 2011 at the Hazel Crest Administrative Center, Hazel Crest, Illinois.

Call to Order

Larry Hupe, Chairman, called the meeting to order at 3:30 p.m.

Roll Call

Present: Larry Hupe
Helen Minnis
Mary Grant
Barbara Toney

Absent: Bruce Setchell

Others Present: Robert Grossi, Chief Executive Officer, SFA
Dr. Sheila Harrison-Williams, Superintendent
Dennis Broniecki, Business Manager
Vincent Volpe, Director of Buildings and Grounds
Kenya Austin, Illinois State Board of Education

Approval of Prior Minutes

Motion to approve the minutes of the January 25, 2011 meetings was made by Mary Grant, seconded by Helen Minnis. A voice vote was taken.

Motion Carried 4-0

Approval of District Bills

Approval of the following bills was considered: February 21, 2011 (\$484,533.34 A/P and \$492,077.32 payroll), and March 21, 2011 (\$361,746.53 A/P and \$491,157.07 payroll). Mary Grant motioned to accept and Helen Minnis seconded to approve the bill listings.

On the motion: Ayes: Hupe, Minnis, Grant, Toney
Nays: None

Approval of Personnel Report

Approval of the personnel report from the February 21, 2011 and March 21, 2011 school board meetings was considered. After some discussion, Mary Grant motioned to accept and Helen Minnis seconded the report.

On the motion: **Ayes: Hupe, Minnis, Grant, Toney**
Nays: None

Approval of School Finance Authority Bills

None

Update on Transitional Plan

Discussion was had on the areas that should be reviewed as the School Financial Authority begins to wind down its oversight on the District. Areas that were discussed included:

1. Financial Stability
 - a. Maintain recognition status
 - b. Develop long-term financial projections and plan
 - c. Ensure balanced budgets throughout remaining oversight period
2. Administrative Leadership
 - a. Focus on internal/external communications with stakeholders
 - b. Continue climate survey and address issues related to results
 - c. Align Superintendent goals with District goals
3. Board of Education
 - a. Creation/Implementation of annual planning cycle related to Superintendent evaluation
 - b. Systematic self-evaluation with IASB
 - c. Update policy and procedure manuals
 - d. Continued Board development
4. Teaching and Learning
 - a. Continued progress towards achieving goals
 - b. Reduce suspension and expulsion rates and truancy
 - c. Increase parental/community involvement
5. Labor Relations
 - a. Settle custodial contract
6. Facilities
 - a. Continue to monitor and prepare for CDB grant (new facility)
 - b. Develop long-range capital needs and wants

Report of the Business Manager

Dennis Broniecki reported that the finances through February 2011 appeared to be in line with budget and the District was on track for another annual surplus. He also reported that the District has some problems with at least one boiler and which may have to be

addressed during this current fiscal year. This was not anticipated at the time of the budget.

Report of Superintendent

The Superintendent reported that the ISAT's have been completed and that she will be reported the results to the SFA as soon as they are received. She also informed the SFA that she was in the process of seeking a full time business manager to fill the position that is currently being performed by Dr. Broniecki, who is a part-time employee.

Report of Chief Executive Officer

Rob Grossi updated the SFA on the fact that ISBE and the CDB continue to give indications of the likelihood that the District will be receiving the CDB grant, which would allow the District to build a new facility.

Public Comments

None

Other Business

None

Adjournment

With no further business to discuss, Barbara Toney motioned to adjourn the meeting. Mary Grant seconded. A voice vote was taken.

Motion carried 4-0

The meeting was adjourned at 4:42 pm.

ATTEST:

Robert Grossi, Chief Executive Officer

Date

APPROVED:

Larry Hupe, Chairman

Date