

**MINUTES OF THE VIRTUAL MEETING OF THE FINANCIAL OVERSIGHT PANEL  
NORTH CHICAGO COMMUNITY UNIT SCHOOL DISTRICT 187  
1717 17<sup>TH</sup> STREET, NORTH CHICAGO, ILLINOIS  
(Meeting Held Virtually per Governor's Order)  
TUESDAY, MAY 19, 2020  
6:30 P.M. OPEN SESSION**

**1. CALL TO ORDER / ROLL CALL**

Hornsby Kneeland, Chairman called the virtual meeting to order at 6:18 p.m. Members present: Mr. Hornsby Kneeland, Mrs. Inette Coleman, Mrs. Hillarie Siena, Mrs. Mary Werling, and Mr. Allen Albus. Command Master Chief Sam Robinson was not in attendance.

**2. Moment of Silence/Pledge of Allegiance**

**3. Motion to Approve Meeting Agenda as Presented**

A motion was called to approve the Agenda as presented. Mrs. Werling motioned to approve the Agenda and Mrs. Siena seconded. **General consent, motion carried.**

**4. Special Presentation was made by Emir Suhaime, NCCHS Schuler Scholar** to share their Sustainability Awareness presentation.

**5. Audience Participation – NONE –**

**6. Superintendent's Report – John Price**

Areas highlighted on this report were: (see attached)

Student Achievement

Human Resources

COVID-19 Response

Family and Community Engage (FACE)

Communication

Neal Construction Update

**7. Motion to Approve IA and FOP Minutes**

Open Session

April 28, 2020 (Special Joint Meeting)

Closed Session

April 28, 2020 (Special Joint Meeting)

A motion was made by Mr. Albus to approve the minutes and seconded by Mrs. Coleman. **General consent, motion carried.**

**8. Motion to Approve Consent Agenda**

**A.** Treasurer's Report for April, 2020

**B.** Accounts Payable April 16, 2020 – May 13, 2020 in the amount of \$3,744,300.95

**C.** Payroll for March, 2020 in the gross amount of \$2,203,150.34

**D.** Bid Acceptance for NCCHS Ceiling and Lighting Work

**E.** FY 2021 Enrollment and Staffing Update

**F.** Special Education Independent Contractor Agreements - Outplacement Coordinators up to \$100,000

**G.** Teacher Residency Grant Expenditure Plan and Agreement

**H.** Independent Authority and Financial Oversight Panel Meeting Proposed Dates

Mr. Albus motioned to approve the Consent Agenda removing Item H for further discussion and seconded by Mrs. Coleman. **Motion approved 5-0.**

Mrs. Werling motioned to approve the Consent Agenda Item H Independent Authority and Financial Oversight Panel Meeting Proposed Dates for the academic year 2020-2021 and seconded by Mr. Albus. **Motion approved 5-0.**

**9. Old Business– Discussion/Action**

**A. Action** – Approve Tax Forbearance Agreement with Rosalind Franklin University (**IA/FOP**) **Revenue of \$75,000**

Mrs. Coleman motioned to approve the Tax Forbearance Agreement with Rosalind Franklin University and seconded Mr. Albus. **Motion approved 5-0.**

**B. Discussion** – Procurement Card Policies and Procedures – Mr. Price discussed the next stage of internal procedures to implement the Procurement Cards.

**C. Discussion** – Anti-Nepotism Policy – Mr. Price discussed the policy going forward and recommendations for finalization for board approval.

**10. New Business – Discussion/Action**

**A. Action** – Approve Graduation Requirements Changes - (**IA**)

**B. Information** – Multilingual Services – ISBE On-Site Compliance Monitoring Program Review Findings – Mr. Price informed the board of ISBE's review and findings of the On-Site Compliance Report.

**C. Discussion** – Updated Financial Projections for FY 21 - FY 23 – Mr. Price discussed how the COVID-19 crisis may impact the district's finances for the next 2-3 years.

**D. Discussion** – First Reading of Board of Education Policy Changes/Updates (Issue 103) – Mr. Price discussed the Policy updates/changes and made recommendations to the Board to approve in June.

Policy 2:20	-	Powers and Duties of the Board of Education
Policy 2:70	-	Vacancies on the Board of Education - Filling Vacancies
Policy 2:125	-	Board Member Compensation; Expenses
Policy 2:125-E1	-	Exhibit - Board Member Expense Reimbursement Form
Policy 2:125-E2	-	Exhibit - Board Member Estimated Expense Approval Form
Policy 2:160	-	Board Attorney
Policy 2:160-E	-	Exhibit - Checklist for Selecting a Board Attorney
Policy 4:50	-	Payment Procedures
Policy 5:60	-	Expenses
Policy 5:60-E1	-	Exhibit - Employee Expense Reimbursement Form
Policy 5:60-E2	-	Exhibit - Employee Estimated Expense Approval Form
Policy 5:150	-	Personnel Records
Policy 5:280	-	Duties and Qualifications
Policy 6:135	-	Accelerated Placement Program
Policy 6:280	-	Grading and Promotion
Policy 7:70	-	Attendance and Truancy
Policy 7:90	-	Release During School Hours
Policy 7:130	-	Student Rights and Responsibilities
Policy 7:325	-	Student Fundraising Activities
Policy 8:10	-	Connection with the Community
Policy 8:30	-	Visitors to and Conduct on School Property
Policy 8:80	-	Gifts to the District

11. **Executive Session** – I move that we enter into closed session under the exceptions set forth in the Illinois Open Meetings Act 5 ILCS 120/2(c)(1) as follows:

- 5 ILCS 120/2(c)(1) to discuss personnel matters
- 5 ILCS 120/2(c)(2) to discuss negotiating matters
- 5 ILCS 120/2(c)(6) the setting of a price for sale or lease of property owned by the public body

Mrs. Coleman motioned to move into Executive Session and seconded by Mrs. Werling. **Motion approved 5-0.**

Mrs. Siena motioned to Adjourn Closed Session and seconded by Mr. Albus. **Motion approved 5-0.**

**Reconvene Open Session – 9:32 p.m.**

Mrs. Coleman motioned to Reconvene Open Session and seconded by Mr. Albus. **Motion approved 5-0.**

12. **New Business – Discussion/Action Continued**

**A. Action** – Approve Human Resources Report – Appointments, Absences, Adjustments, Retirements, Resignations and/or Separations **(IA/FOP)**

Mrs. Siena motioned to approve the Human Resources Report and seconded by Mrs. Coleman. **Motion approved 5-0.**

**B. Action** – Approve H-1B Sponsorship Process **(IA/FOP) \$7,000**

Mrs. Siena motioned to approve the H-1B Sponsorship Process and seconded by Mrs. Coleman. **Motion approved 5-0.**

13. **Adjourn**

Mrs. Siena motioned to adjourn the meeting and was seconded by Mrs. Coleman. All agreed.

Minutes submitted by Xiomara C. Najarro  
Financial Oversight Panel Recording Secretary