

MINUTES OF THE REGULAR MEETING OF THE INDEPENDENT AUTHORITY OF
NORTH CHICAGO COMMUNITY UNIT SCHOOL DISTRICT 187
HELD TUESDAY, OCTOBER 16, 2012
1717 17TH STREET, NORTH CHICAGO, ILLINOIS
Open Session 6:30 P.M.

1. CALL TO ORDER / ROLL CALL

Dora King, Chairman, called the meeting to order at 6:31 p.m. Members present: Ms. Dora King, Ms. Evelyn Alexander, Mr. Graham Cook and Navy Representatives Master Chief Walter Evans and Senior Chief Ryan Curylo. **Ms. Goshton joined the meeting at 6:53 p.m. Members Absent:** Mr. Jerry Hieb.

2. Moment of Silence/Pledge of Allegiance

3. Motion to Approve the October 16, 2012 Agenda amended to reflect Executive Session moving to the end of the agenda.

Ms. Alexander motioned to approve the agenda as amended. Mr. Cook seconded the motion. The motion carried 3 – 0.

4 Audience Participation

Monty Beckwith reminded the assembly of the High School Market Day program. He also stated that the North Chicago District website should have more content devoted to athletic accomplishments.

Betty Harris stated the district needs more leadership, the district is under lead and under resourced. She stated her concern that aides are being removed from classes when our incoming kindergarteners don't have the skills needed to begin reading work.

Doreen Fields Presley spoke about the lack of support in mainstream classes for special education students at the high school. She said there is a difference between earning credits and having the qualifications to attend college. There is not enough staff to work with special education students. Money spent in the district could be better utilized to help our students. Shawna Huley spoke about the North Chicago Alumni Association. This group was recently formed and they hope to partner with the district to help support students. She also spoke about the district student's support during the funeral of North Chicago High School Alumni Dion Roberts, who died while in service to his country.

Anthony Coleman praised Julian Jefferies for his work as a volunteer coach at Novak King and Forrestal. He thanked Comcast for taping the board meetings and televising them on Channel 17. He commended Dr. Martindale for working with the group Parents That Care to address their issues.

5. Approval of Independent Authority Minutes

Open Session Minutes:

September 17, 2012

September 27, 2012

October 1, 2012

Closed Session Minutes:

September 17, 2012

September 27, 2012

October 1, 2012

A motion to approve the minutes was made by Ms. Alexander and seconded by Ms. Goshton. The motion carried 4-0.

6. Motion to Approve Consent Agenda

Accounts payable in the amount of \$3,927,706.75. September payroll in the amount of \$1,904,146.83. Human Resources Report concerning employment of certified staff, reassignment of certified staff, resignation of certified staff, employment of non-certified staff, and resignation of non-certified staff. A motion was called for to approve the consent agenda as presented. Ms. Goshton motioned and Mr. Cook seconded the motion. Motion carried 4-0.

8. Old Business Discussion / Action

a. Action – Approve Lunch Point of Sale System

There is a need for a more up to date way to manage the lunch point of sale process. We are currently using a lunch card system that does not provide confidentiality to those students who receive free or reduced lunch. A point of sale system would address several issues, student confidentiality of lunch status, increased efficiency of lunch lines, more accurate tracking and reporting of lunch program data, and the ability of parents to apply for free and reduced lunch electronically. The administration is recommending the Meal Magic program. An analysis was done of several programs and they were considered the best fit for our needs. A motion was called for the approval the lunch point of sale system. Ms. Goshton motioned and Ms. Alexander seconded the motion. The motion carried 4-0.

b. Action – Second Reading of Board of Education Policies

Policy 2:200 – Types of Board of Education Meetings

Policy 4:110 – Transportation

Policy 4:170 – Safety

Policy 5:10 – Equal Employment Opportunity and Minority Recruitment

Policy 5:30 – Hiring Process and Criteria

Policy 5:190 – Teacher Qualifications

A motion was called for to approve the above mentioned policy changes. Ms. Goshton motioned and Ms. Alexander seconded. The motion carried 4-0.

12. New Business Discussion / Action

a. Discussion/Action – North Chicago Grievance – change from 8 periods/day to 9 periods/day at North Chicago High School for the 2012 – 2013 School Year

Dr. Martindale pointed out that the High School schedule was change from an 8 period per day model to 9 periods per day. This was not brought forward for Board approval as stipulated in the Union contract. As a result, there was a grievance filed to address this issue. It was explained that a combination of a block schedule and slightly shorter periods was adopted in order to accommodate more common planning time as well as Professional Development during the school day. The approval of the Board of this change would satisfy the grievance. A motion was called for to approve the change to a 9 period/day schedule for North Chicago High School for the 2012 – 2013 school year. It was motioned by Ms. Alexander and seconded by Ms. Goshton. The motion carried 4-0.

b. Discussion/Action – Approval of Resolution for Recognition of Schools Applications

The district is required to submit this report annually to the State Board of Education certifying that each school has fulfilled certain requirements. The Independent Authority must formally approve the applications before they can be submitted. A motion was called for to approve the resolution to approve the Recognition of Schools applications. Ms. Goshton motioned and Mr. Cook seconded the motion. The motion carried 4-0.

c. Discussion/Action – Add FTE 1.0 Physical Education Staff

The administration stated that there is a need to hire an FTE 1.0 Physical Education teacher, beginning second quarter, to address an “overload” situation at the High School. Students who are currently in Drivers Education will begin the driving component of the class in the second

quarter. Students will drive in small groups and on days that students aren't participating in road training they will be placed in physical education classes. This increase combined with a larger than anticipated enrollment of new students has created the need for another staff member. A motion was called for to approve the addition of FTE 1.0 Physical Education staff. Ms. Goshton motioned and Ms. Alexander seconded. The motion carried 4-0.

d. Discussion/Action – Add FTE 2.0 Special Education Teachers and FTE 2.0 Paraprofessionals

Megan Clarke, District Lead for Special Education, explained that this request is due to ongoing compliance issues, student IEP requirements and incoming students with special education needs. One teacher will be assigned to the High School and the other to North Elementary. Paraprofessional placements will be reviewed and some shuffling will be done. A motion was called for to approve the addition of FTE 2.0 Special Education Teachers and FTE 2.0 Paraprofessionals. Ms. Alexander motioned and Ms. Goshton seconded the motion. The motion carried 4-0.

e. Discussion/Action – Approval of School Improvement Grant Positions at North Chicago High School

Dr. Martindale explained that these positions had been brought to the attention of the previous board but the administration could not verify that action was taken to approve the hiring of staff. Since it is important for the board to approve all who work in the district and staff has been working in these positions since the beginning of the year; he is asking the board to take formal action at this time. The positions are: Business and Finance Support Manager, Instructional Technology Specialist, Instructional Coaches, and Interventionist. It was noted that the Instructional Technology Specialist position has not been filled at this time. A motion was called for to approve the School Improvement Grant Positions at North Chicago High School. Ms. Goshton motioned and Mr. Hieb seconded. The motion carried 4-0.

f. Discussion/Action – Approval of Illinois State Board of Education Rising Star Report

Rising Star is the State of Illinois School Improvement model. North Chicago is one of the first districts to implement this program. This is a required annual report that verifies that the Board of Education is aware of what is occurring within the program. In North Chicago all schools are in some level of improvement and each plan is individual to each building. A motion was called for to approve the Illinois State Board of Education Rising Star report. Ms. Alexander motioned and Ms. Goshton seconded. The motion carried 4-0.

g. Discussion/Action – Approval of Perkins Vocational Grant Technology Component

This is a federal grant that provides money for Vocational/Technology. The grant that the district submitted had a line item included that covered the purchase of the computers being ordered. The cost will be totally grant funded. A motion was called for to approve the Perkins vocational grant technology component. Ms. Goshton motioned and Ms. Alexander seconded. The motion carried 4-0.

h. Discussion/Action – Approval of School Improvement Grant SOAR Study Skills Materials at North Chicago High School

These are supplemental materials for the SOAR program and will be funded through the SIG grant. This was brought to the Board's attention due to the amount of the expenditure. A motion was call for to approve the School Improvement Grant SOAR Study Skills Materials at North Chicago High School. Ms. Goshton motioned and Ms. Alexander seconded. The motion carried 4-0.

i. Discussion/Action – Approval of Contract with Jerry Zeller, E-Rate Consultant

Mr. Zeller is a consultant who brings a strong skill set to the district's E-Rate application process. He helps navigate through the challenges that were created by prior administrations and Board. The E-Rate process is complicated and it is critical that we continue with Mr. Zeller due to the amount of money at stake. A motion was called for to approve the contract with Jerry Zeller, E-Rate Consultant. Ms. Goshton motioned and Ms. Alexander seconded. The motion carried 4-0.

j. Change of November and December Meeting Date

The Independent Authority and the Financial Oversight Panel meetings for the months of November and December will need to be adjusted to address the Tax Levy timelines as well as vacation time for the upcoming holidays. The administration is asking that the dates be changed as follows:

Independent Authority November Meeting Date Tuesday, November 20, 2012 changes to **Tuesday, November 13, 2012**. The December Meeting Date Tuesday, December 18, 2012 changes to **Tuesday, December 11, 2012**

Financial Oversight Panel November Meeting Date Thursday, November 29, 2012 changes to **Thursday, November 15, 2012** The December Meeting Date Thursday, December 27, 2012 changes to **Thursday, December 13, 2012**

k. State 2011 Illinois District and School Report Cards

The Report Cards document such information as AYP status, graduation rate, attendance and reading and math scores. This information will be available on the ISBE website on November and we will be posting it on our website.

l. Expansion of Special Education Staff at LEARN Charter School

The issue of provision of special education services at the Charter School was outlined in the Charter School agreement in order to insure that services are received by students. The Charter School is in need of additional support. They were presented with two options to fill this need and they chose to hire 2.5 FTE teachers. LEARN could hire their own teachers and the district would be obligated to help pay the salary up to a limited amount. LEARN would prefer the district to supply the staff. At this time, there are no special education teachers in the district that can be moved to the Charter Schools. We are working to come to an agreement with the Charter School regarding this issue.

m. Review of Class Size at the Primary and Secondary Level

According to the Teacher's contract if class sizes exceed a set number of students they are entitled to "overload" pay. For the primary level the class would need to be 28 or above and at the High School level the number is 31 or above. Staff are paid \$30 per day at primary level and \$30 per overload period per day at the High School. The administration is trying to address not only overload but under load classes. Scheduling has improved but there is still work to be done.

n. Monthly Discipline Report

Discipline reporting is a code requirement and will be a monthly report to the Board.

o. District 187 Organizational Chart

The Board is presented two organizational charts; the first shows the areas of responsibilities of district administration and the other shows the Central Office staff assignments.

14. Motion to Adjourn

Ms. King asked that the meeting be adjourned at 8:03. Voice vote, motion carried.

Minutes submitted by Celia Schneider
Independent Authority Recording Secretary