

**MINUTES OF MEETING  
FINANCIAL OVERSIGHT PANEL  
PROVISO TOWNSHIP HIGH SCHOOL DISTRICT NO. 209  
JANUARY 07, 2009  
1:00 P.M.**

**CALL TO ORDER**

Chairman James Popernik called the meeting to order at 1:00 p.m.

**ROLL CALL**

Present:

James Popernik, Chairman  
James McEnroe, Member  
Craig Schilling, Member

Also present:

Debby Vespa, ISBE  
John Perkins, ISBE  
Kenya Austin, ISBE  
Dr. Nettie Collins-Hart, District Superintendent  
Aethea Busby, Executive Assistant to Superintendent  
Dr. Nikita Johnson, Assistant Superintendent of Business Services  
Sharon Palmer, Director of Accounting  
Emanuel Chris Welch, School Board President  
Robert Cox, School Board Member

**REPORTS**

Election of Secretary and Treasurer

The FOP has waived the option to elect a secretary and treasurer at this time.

Set Meeting Dates

Meeting was set for January 27<sup>th</sup> and February 25<sup>th</sup> at 1:00pm, additional meeting dates will be discuss at the January meeting.

Open Meetings Act was discussed and a guide book was distributed to all members

The duties and responsibilities of the Financial Oversight Panel were reviewed and a copy of the Illinois Compiled Statutes 105 ILCS 5/ School Code Article 1B was distributed. Several comments about what the FOP can do versus the school board. James Popernik asked a question about error and omission insurance and if the financial oversight panel was covered by the Illinois State Board of Education. The panel requested copies of all contracts and board packets.

The Financial Oversight Panel Budget was set at \$1,000 for basic mileage expenditures for the members.

Discussed also regarding the procedures for hiring and expenditure approvals for the school district. At this time, the district has six positions that they are looking to hire for this year and coming school years. They would like to make offer to fill two of the positions this school year. At the next meeting, they will provide detail information of each position and the expenditures and how they will affect the budget.

The financial condition of the school district was discussed as well as the Financial Plan the district submitted to the Illinois State Board of Education (ISBE) at their December 2008 meeting. Debby Vespa provided an overview of the Financial Plan and stated that the state approved the plan for the 2008-2009 school year but did not approve 2010, 2011, 2012 at this time. The school district needs to resubmit the Financial Plan to the ISBE for fiscal years 2010, 2011, and 2012 before the February meeting. Dr. Collin-Hart added to the discussion about the district committees that are forming to help monitor budget spending and how to reduce spending this year and the coming years.

The Financial Oversight Panel has requested for proposal to hire a Financial Administrator, the goal is have someone in place by March or April of this year.

No Executive Session

No New/Other Business

No comments from the public

Adjournment at 3:15pm