

**MINUTES OF MEETING  
FINANCIAL OVERSIGHT PANEL  
PROVISO TOWNSHIP HIGH SCHOOL DISTRICT NO. 209  
February 22, 2010  
1:00 P.M.**

**CALL TO ORDER**

Chairman James Popernik called the meeting to order at 1:09 p.m.

**ROLL CALL**

**Present:**

James Popernik, Chairman  
Craig Schilling, Member

**Absent:**

James McEnroe, Member

**Also present:**

Debby Vespa, ISBE (by telephone)  
Kenya Austin, ISBE  
Dr. Nettie Collins-Hart, District Superintendent  
Dr. Nikita Johnson, Assistant Superintendent for Finance and Operations  
Timothy Cole, Baker Tilly Virchow Krause, LLP  
Althea Busby, Assistant Executive to the Superintendent

**PUBLIC COMMENT**

None.

**FINANCIAL OVERSIGHT ADMINISTRATOR'S REPORT**

Mr. Cole delivered the financial administrator's report, addressing the financial plan, the status of the audit, and the action items on the agenda.

**REPORTS**

The District administrators presented the following reports:

*District Goals/Superintendent's Priorities*

*Grant fiscal management*

*Foundation*

*FOIA*

### *Finance*

Dr Johnson led a discussion regarding the financial plan. The FOP asked about the planned reduction related to PAEC – will the District have to add staff as a result of this and has this been accounted for in the plan. Dr. Johnson indicated it had been accounted for.

The FOP also asked a question regarding the projected enrollment increase – will this necessitate the hiring of more staff? Dr. Collins-Hart requested that this be deferred to the closed session as it is related to the District's negotiation of a labor contract.

### **APPROVAL OF MINUTES**

A motion was made to approve the minutes from the December 18 regular meeting, the workshop meeting on January 25<sup>th</sup> and the regular meeting on January 25<sup>th</sup> with the noted changes.

By Dr. Schilling and seconded by Dr. Popernik.

All voted in favor to approve, no nays.

### **FINANCIAL PLAN**

The financial plan was presented. Ms. Vespa led a discussion on state funding for next year.

### **EXECUTIVE SESSION**

A motion was made to enter Executive Session in accordance with 5 ILCS 120/2(c) (1) for the purpose of Personnel, 5 ILCS 120/2(c) (2) collective bargaining, and 5 ILCS 120/2(c) (11) Litigation at 1:46 p.m.

By Dr. Schilling and seconded by Dr. Popernik

All voted in favor to approve, no nays

The public portion of the meeting was reconvened at 2:44 pm

### **ACTION ITEMS**

#### **Personnel report**

Dr. Schilling moved and seconded by Dr. Popernik to approve the personnel reports as presented.

All voted in favor to approve the personnel report, no nays.

#### **Bills payable and December payroll**

Dr Schilling moved to approve the bills payable in the amount of \$3,049,329.29 and the January payroll in the amount of \$2,675,966.94 and Dr. Popernik seconded.

All voted in favor to approve the bills payable and January payroll, no nays.

**Attorney fees**

No action necessary - Information item only – included in approval above.

**Lobbyist invoice**

None.

**NCS Pearson: PowerSchool Web-based SIS**

Dr. Schilling moved and seconded by Dr. Popernik.

The FOP questioned the features of this product related to special education. Dr. Johnson will look into this and respond to the FOP.

All voted in favor to approve, no nays.

**Approval of financial plan**

Dr. Schilling moved and seconded by Dr. Popernik.

The FOP requested that the District's management provided them with quarterly updates of actual results compared to the plan.

All voted in favor to approve, no nays.

**Contingency items**

Dr. Schilling moved and seconded by Dr. Popernik.

All voted in favor to approve, no nays.

**INFORMATION ITEMS**

**Paul Williams contract**

The final, signed contract was presented to the FOP. Dr. Schilling recommended wording changes to the contract so that it would comply with the FOP's motion to approve last month. In addition, the FOP recommended that the term of the contract should extend to June 30<sup>th</sup>.

**Destruction of closed session tapes**

**Life safety/capital needs projects**

The FOP discussed this item. The District is not committing to a project amount yet. The FOP does not want to approve the cost of drawing up construction documents until

the projects are identified and funding is available. The FOP recommended to the District's management that it could identify up to \$1.2 million of projects and request that the school board approve the related cost to draw up the construction documents (since the funding exists for this level of projects). Beyond that, the FOP would want a funding proposal before entertaining any further expenditures.

### **Student discipline**

### **Staff Recognition**

### **Resolution – Social work month**

### **ADJOURNMENT**

Dr. Schilling moved and seconded by Dr. Popernik at 3:14 p.m.  
All voted in favor to approve, no nays

### **Future FOP Meetings:**

Date -

March 16<sup>th</sup>

Time -

7:30 p.m.

Location -

East