

**FINANCIAL OVERSIGHT PANEL
PROVISO TOWNSHIP HIGH SCHOOLS DISTRICT 209
MINUTES OF MEETING
REGULAR MEETING
Proviso Math & Science Academy
8601 Roosevelt Road
Forest Park, IL
Tuesday, March 1, 2016
4:00 PM**

CALL TO ORDER

Chairman Craig Schilling called the meeting to order at 4:04 p.m.

ROLL CALL

Present

Dr. Craig Schilling, Chairman
Mr. Socrates Rivers, Member
Mr. Kenneth Walls, Member

Absent

Ms. Merilee McCracken, Member
Mr. Anthony Williams, Member

Also Present

Dr. Nettie Collins-Hart, District Superintendent
Mr. Todd Drafall, Chief Financial Officer
Ms. Sharon Palmer, Director of Accounting
Mr. Robert Wolfe, Illinois State Board of Education
Ms. Debbie Vespa, Illinois State Board of Education

PUBLIC COMMENTS

No comments were made.

SUPERINTENDENT'S REPORTS

Upcoming Agenda Items

Curriculum, Instruction and Assessment Reports

- School Report Cards and Results of PARCC 2015 Testing
- Enrollment and Attendance for December 2015
- Truancy Awareness Campaign
- Suspension Information

Transition Plan Update

FOIA Report

Finance Report

- Locker Update
- E-Rate Status
- Surplus List Photos
- Security in the Buildings

Capital and Construction Update

The Superintendent presented her reports to the panel. The District is on AP Honor Roll this year for increasing access to AP courses and having students who score a 3 or higher on the tests. Also, PMSA has achieved International Baccalaureate World School status.

Mr. Drafall presented the Finance Reports. Mr. Drafall reported that the funds from the E-Rate application would be reduced from \$1,300,000 to \$693,000 due to a pre-discounted price of \$150 per student. Dr. Schilling asked how it would affect the budget. Mr. Drafall responded that the funds were not reflected in the budget and the funds received have not been used and so the budget is not affected.

EXECUTIVE SESSION

Mr. Walls moved to go into executive session, Mr. Rivers seconded the motion. All voted in favor to approve, no nays. The motion was approved at 4:12 p.m.

Retire to Executive Session in accordance with 5 ILCS 120/2(c)(1) for the purpose of discussion of personnel and employment, 5 ILCS 120/2(c)(2) to discuss collective negotiations, 5 ILCS 120/2(c)(11) to discuss litigation, and 5 ILCS 120/2(c)(21) to discuss minutes of meetings lawfully closed under the Open Meetings Act for purposes of approval.

RECONVENE REGULAR MEETING

Mr. Walls moved to go into open session, Mr. Rivers seconded the motion. All voted in favor to approve, no nays. The motion was approved at 5:39 p.m.

CONSENT AGENDA

The Financial Oversight Panel deferred the following items from the Consent Agenda to the next Financial Oversight Panel meeting:

- 7.a.3 Regular Executive Session Minutes, December 16, 2015
- 7.a.5 Regular Executive Session Minutes, January 26, 2016

AMENDED CONSENT AGENDA

Approval of Meeting Minutes

Regular Executive Session Minutes, October 27, 2015

Joint Meeting with the Proviso Board of Education Executive Session Minutes,
October 27, 2015

Regular Meeting Minutes, January 26, 2016

Approval of Monthly Personnel Report including addendum, as applicable

Regular Meeting Minutes, 3.1.16

- Personnel Report
 - Certified Staff
 - Employment
 - Terminations
- Non-Certified Staff
 - Employment
 - Terminations
- Other Employments
- Stipends
- Approved Leaves

Approval of bills payable (**including attorney's fees**) dated February 9, 2016, in the amount of \$1,554,363.23; gross payrolls in the amount of \$2,641,289.94; student activity checks in the amount of \$46,926.43; Harris checks in the amount of \$711.00; and, special checks in the amount of \$13,744.96.

Attorneys' Fees

- Contracts & Bids
 - Security Camera Installation
 - ComEd Upgrades

Approval of the Amendment to the Copier Lease

Approval of the 2016-2017 School Calendar

Approval of Summer School 2016

Policy Manual Updates – 1st Reading

Policy Manual Updates – 2nd Reading

Approval of Proclamation for Social Work Week

Mr. Walls moved for approval of the above Amended Consent Agenda, Mr. Rivers seconded the motion. All voted in favor to approve, no nays. The motion was approved.

DISCUSSION ITEMS (NO ACTION TO BE TAKEN)

Old Business

The FOP meeting on Tuesday, March 22 will remain the same and be at 1:00 p.m. Reminder, there will also be a joint Board and FOP meeting on Wednesday, March 30 at 6:30 p.m.

New Business

None.

ADJOURNMENT

Mr. Rivers moved to adjourn the meeting, Mr. Walls seconded the motion. All voted in favor to approve, no nays. The motion was approved at 5:46 p.m.