

**MINUTES OF THE REGULAR MEETING
OF THE SCHOOL FINANCE AUTHORITY OF ROUND LAKE
COMMUNITY UNIT SCHOOL DISTRICT 116
HELD JANUARY 25, 2007 AT 7:00 PM AT THE
ROUND LAKE HIGH SCHOOL LIBRARY MEDIA CENTER
800 N HIGH SCHOOL DRIVE, ROUND LAKE, ILLINOIS**

1. CALL TO ORDER

Chair Parks called the meeting to order at 7:00 p.m.

2. ROLL CALL

Answering present were Chair Doug Parks, Vice-Chair George Lingel, Secretary Robert Traxler and Members Bish Krywko and Rosa Reyes-Prosen.

Also present were Chief Executive Officer Dennis Stonewall, Chief Fiscal Officer Walter Korpan, Chief Educational Officer Dr. Janet Elenbogen, ISBE Financial Consultant Jay Grimes, ISBE Division Administrator of Business Support Services Debbie Vespa (via teleconference), SFA Legal Counsel Joe Perkoski, District Legal Counsel Jerri Ryan and Secretary to CExO Heather Bennett.

3. PLEDGE OF ALLEGIANCE

Attendees recited the Pledge of Allegiance.

4. INTRODUCTION OF VISITORS

Chair Parks welcomed the following visitors to the meeting: Board of Education President Ann Welk, Ken Schultz and Mike Gilfillan of Gilfillan Callahan Architects and Chris Foged of Seater Construction.

5. ANY CHANGES OR ADDITIONS TO THE AGENDA

No changes were made to the agenda.

6. PUBLIC COMMENT

There was no public comment.

7. OTHER BUSINESS/INFORMATION

a. Construction Update

M. Gilfillan and K. Schultz reported on the progress of the construction projects. Project budgets have been adjusted to reflect an increase in cost to the Magee project and a decrease in cost for the high school and elementary projects. It was reported that even with the mentioned adjustments, all three projects are on target for both total cost and timeline.

Detailed design plans of Magee were presented. D. Parks expressed concern about the exit on Hart Rd. A meeting has been scheduled with the Village of Round Lake. Discussions will include options for the Hart Rd. exit.

Chris Foged of Seater Construction discussed project budgets in further detail. He indicated that the budget is somewhat conservative figuring a 2-3% margin and that the plans are aligned within the dollar parameters originally set by the District. He reported that plans are scheduled for the demolition of Magee to begin over the summer.

There has been a change to the HVAC design plans from a unit ventilator system to a roof top solution. This will allow the District to better utilize a portion of the equipment already in place. A rooftop solution will also be used at Magee instead of rebuilding the current boiler system.

D. Stonewall indicated that the drawing of the alternate half gym at Magee will be an important option to consider. By building the half gym, this will allow the District to service all PE classes in District.

8. SFA DISCUSSION AND REPORTS

a. Chief Executive Officer Report

D. Stonewall reported that he and several members of the administration team attended a presentation by United Way on their findings of the Success by Six program.

SFA administrators are researching options for the Operations Service Center roof and D. Stonewall reported that it will likely need to be completely replaced due to two significant leaks. A proposal will be forthcoming.

D. Stonewall updated the SFA on the District's inquiry for a technology infrastructure solution. He indicated that after meeting with three vendors, the recommendation will be to contract with Net56. Net56 will assist in securing e-Rate funding while providing the District with reliable technological service. Net56 has promised noticeable outcomes as early as March 1. D. Stonewall indicated that the District must enter into a contract for Form 471 to be filed by February 7. A special meeting will be scheduled for February 1, 2007. Net56 will attend to present their total solution.

b. Chief Fiscal Officer Report

W. Korpan reported that the MealpayPlus program began January 22. This program allows parents a quick and safe way to add money to their child's lunch/breakfast account. On January 22, 54 parents deposited over \$2,000 into their children's accounts. Only two deposits were less than \$20.

The approval of the repayment to the Working Cash Fund of loans made during FY 2005-06 to the Educational Fund (\$1,350,000.00), Operations and Maintenance Fund (\$700,000.00), and Bond and Interest Fund (\$2,812,000.00) and the issuance of interfund loans from Working Cash to the Education Fund (\$1,350,000.00), Operations and Maintenance Fund (\$700,000.00), and Bond and

Interest Fund (\$283,512.50) is due in February and is listed as an action item for this meeting.

A resolution will be presented to the BOE and the SFA at their next meetings, to abate the 2006 bond and interest levy for the District's 2004 refunding bonds. The amount of the abatement will be \$673,927.50. Monies from the O&M fund will be used to make the principal and interest payments which would otherwise be funded by the levy being abated.

The modular building at Indian Hill/Middle School is almost ready to be occupied, except for minor repairs and cleaning. The sewer system design was approved by the Village of Round Lake Heights and the plans were given to plumbers to construct.

Bids for the Round Lake High School track replacement have been received. The lowest responsible bidder was Track Surfaces Company at \$49,000.

Bids for audit services have been received. The lowest responsible bidder for a two year proposal was Eder, Casella & Co at \$20,000 and \$21,000. The District paid Knutte & Associates \$25,000 for the 2005-06 audit.

Bids for lawn care services have been received. The District paid Mark Goebel Enterprises \$85,601.55 for the 2006-07 school year. Mark Goebel Enterprises was the lowest bidder at \$83,033 (FY07-08), \$85,524 (FY08-09) and \$88,089 (FY09-10).

W. Korpan reviewed property taxes for FY 2005. The District has collected 98% of property taxes to date.

W. Korpan distributed and reviewed construction projects with estimated cash balances.

W. Korpan has spoken with J. Nehila of Round Lake Area Park District regarding the Cops in Schools program. This program works with the District's truancy department and provides service in contacting parents of children who are truant. They also visit homes and meet with parents and students. The Park District will continue to pay the salary of an additional officer needed to attend court, and will also pay for a salary of an officer for weekend duty. The cost for the 2005-06 program was \$50,182.94. The cost for the 07-08 program will be \$53,536.13.

Nomination papers for six Board of Education positions are to be filed at the Administration Service Center beginning on Monday, January 29 until Monday, February 5, 2007. There are currently four positions which have 4-year terms and two positions which have 2-year terms. Candidates for office must circle on the Petition for Nomination whether they are running for the full 4-year term or 2-year term.

c. Chief Educational Officer Report

Dr. Elenbogen reported on the last SIP day which focused on curriculum mapping and literacy. Many positive responses were given by staff.

Schools have been presenting their goals and plans at the BOE meetings.

Three areas have been identified as containing errors in assessment data. These errors could potentially have an impact on the District's AYP status. The Curriculum and Instruction department has filed an appeal. Skyward is assisting in correcting the applicable data.

The Emergency Preparedness team has met with schools, police and fire officials.

Dr. Elenbogen reported that she has met with all schools to help identify specific special education needs. She will be spending additional time with various schools to obtain additional information. The meetings have brought positive responses. A plan will be established which will entail principals being trained to serve as LEA for routine staffings. The C&I department is in the process of reviewing special education procedures and once complete will be posted on the website.

The Bilingual audit has been received. It was reported that the District has improved in assessments for the proper placement of children. After the review is completed, necessary changes will be made.

SFA administrators are editing the SFA Annual Report and a draft will be forthcoming.

9. READING AND ACCEPTANCE OF MINUTES

a. December 21, 2006 Regular and Closed Session Minutes

b. December 28, 2006 Special Meeting Minutes

R. Traxler moved and B. Krywko seconded to approve the minutes as presented. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**

10. CONSENT AGENDA

G. Lingel moved and B. Krywko seconded the motion to approve prior Board action for Employment of Staff; Payment of Bills (SEDOL \$133,719.34); December 22, 2006 Gross Payroll at \$1,131,270.88; January 12, 2007 Gross Payroll at \$1,090,872.88; December 2006 Previous Motion at \$ 503,814.13 and January 2007 Accounts Payable at \$1,005,929.42. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**

B. Krywko inquired into pay phone charges on previous motion list. W. Korpan indicated that the pay phones will be removed in February. He also confirmed that the defibrillators are not connected to the phone system. SFA administrators will survey the buildings for public meeting locations to determine if a phone line is necessary in case of emergencies.

He also asked for an explanation on the reimbursement for an employee. D. Stonewall reported that while reimbursement of lost or stolen items is not an established procedure, this employee reported stolen personal items on three separate occasions to building administration and a lock was never installed.

11.a. APPROVE RLAS BOARD RESOLUTION FOR TREASURER'S REPORT

G. Lingel moved and R. Reyes-Prosen seconded to approve the Treasurer's Report for the month ending December 31, 2006. G. Lingel requested additional information on the negative fund balances. W. Korpan will email an explanation. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**

11.b. APPROVE RLAS BOARD RESOLUTION FOR REPAYMENT AND ISSUANCE OF INTERFUND LOANS

G. Lingel moved and R. Traxler seconded the motion to approve prior Board action approving repayment to the Working Cash Fund of loans made during FY 2005-06 to the Educational Fund (\$1,350,000.00), Operations and Maintenance Fund (\$700,000.00), and Bond and Interest Fund (\$2,812,000.00) and to approve issuance of interfund loans from Working Cash to the Education Fund (\$1,350,000.00), Operations and Maintenance Fund (\$700,000.00), and Bond and Interest Fund (\$283,512.50). On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**

11.c. APPROVE RLAS BOARD RESOLUTION FOR AUDIT BID

G. Lingel moved and R. Reyes-Prosen seconded to approve the audit bid from Eder, Casella which proposed FY 2006-07 at \$20,000.00 and FY 2007-08 \$21,000.00. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**

11.d. APPROVE RLAS BOARD RESOLUTION FOR LAWN CARE BID

B. Krywko moved and R. Traxler seconded to approve the lawn care bid from Mark Goebel Enterprises which proposed FY 2007-08 \$83,033.00, FY 2008-09 \$85,524.00 and FY 2009-10 \$88,089.00. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**

12. CONVENING IN CLOSED SESSION

B. Krywko moved and R. Traxler seconded the motion to convene in closed session under sections 2(c)(2), 2(c)(1) and 2(c)(11) of the Open Meetings Act to

discuss collective bargaining matters; appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel; or pending or imminent litigation.

13. RESUMPTION OF OPEN SESSION

The SFA reconvened in open session at 9:40 p.m.

14. DISCUSSION OF PROPOSED ADMINISTRATIVE LEADERSHIP AUDIT; ACTION TO APPROVE CONTRACT FOR CONSULTING SERVICES TO PERFORM LEADERSHIP AUDIT

R. Reyes-Prosen moved and R. Traxler seconded to approve the contract for consulting services to perform a leadership audit. On roll call members voted as follows: Yes - Dr. Parks, G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**

15. PUBLIC COMMENT

There was no public comment.

16. ADJOURNMENT

On a motion of B. Krywko, seconded by R. Traxler, SFA members voted unanimously to adjourn the meeting at 9:45 p.m.

Respectfully Submitted,

Robert M Traxler, Secretary
School Finance Authority