

**MINUTES OF THE REGULAR MEETING
OF THE SCHOOL FINANCE AUTHORITY OF ROUND LAKE
COMMUNITY UNIT SCHOOL DISTRICT 116
HELD JANUARY 26, 2004 AT 7:00 P.M. AT THE
ROUND LAKE HIGH SCHOOL
MULTI MEDIA RESOURCE CENTER
800 HIGH SCHOOL DRIVE, ROUND LAKE, ILLINOIS**

1. Chair Edwin Kula called the meeting to order at 7:00p.m.
2. Present were Chair Ed Kula, Vice-Chair George Lingel, Secretary Maru Tomusiak, Members Bish Krywko (arrived 7:06p.m.) and Robert Traxler. Also present were Chief Executive Officer Dennis Stonewall, Chief Fiscal Officer Walter Korpan, ISBE Auditor Jay Grimes, ISBE Division Administrator for School Business & Support Services Debbie Vespa (via telephone), SFA Legal Counsel Heidi Katz (arrived 7:23p.m.), District Legal Affairs Director Jerri Ryan, Director of Technology Michael Kastler and Secretary to CExO Heather Bennett.
3. Visitors included Board of Education Vice-President Ann Welk and Indian Hill Elementary School Principal Marilyn Krajenta.
4. Attendees recited the Pledge of Allegiance.
5. There were no changes to the agenda.
6. There was no public comment.
7. **OTHER BUSINESS/INFORMATION**
 - a. **State Annual Report (DRAFT)**

A draft of the State Annual Report completed by D. Stonewall, W. Korpan, J. Elenbogen and M. Kastler was distributed to the SFA for their review. The report is a 5-year projection, which encompasses critical issues, needs for assessment tools, education, financial and technology plans. The SFA was asked to review the information and to contact the SFA Administrators with any questions, comments, or concerns.
 - b. **Administrative Benefits & Retirement Requirements**

D. Stonewall distributed a draft proposal regarding administrative benefits and retirement requirements. Currently, there is no formal retirement policy in place for administrative personnel. The SFA was asked to review the draft for possible discussion at a later date.
 - c. **Home Depot & Wal-Mart Donations**

Mr. Stonewall reported that the District has received \$1,000 donations from Home Depot and Wal-Mart in Round Lake.

8. BOARD DISCUSSIONS AND REPORTS

▪ **Chief Financial Officer**

W. Korpan discussed two bids that the SFA Administrators will be recommending for approval in February. The first bid is for the carpeting of Village School and carpeting/tiling of the High School theatre. The second bid will be for lawn care for 2005. W. Korpan will also be proposing a resolution for the position of Accounting Clerk. This position has been budgeted for.

▪ **Chief Educational Officer**

Dr. Elenbogen introduced Marilyn Krajenta, Principal of Indian Hill Elementary. M. Krajenta gave the SFA a brief overview of the activities and accomplishments which caused Indian Hill to be nominated for the Blue Ribbon Award. M. Krajenta and staff are currently working on the application process. The District will be notified if Indian Hill has won the award by September 2005.

9. READING AND ACCEPTANCE OF MINUTES

a. December 16, 2004 Regular Meeting Minutes

R. Traxler moved and M. Tomusiak seconded to approve the minutes as presented. On roll call, members voted as follows: Yes – B. Krywko, R. Traxler, M. Tomusiak, G. Lingel and E. Kula. No - None.

10. CONSENT AGENDA; Employment of Staff and Payment of Bills

On a motion by G. Lingel and seconded by R. Traxler, the SFA approved prior Board action on Consent Agenda items 10.a (Employment of Staff) and 10.b (Payment of Bills: SEDOL - \$181,410.33 and Hodges, Loizzi, Eisenhammer, Rodick & Kohn - \$1,435.71) On roll call, members voted as follows: Yes – B. Krywko, R. Traxler, M. Tomusiak, G. Lingel and E. Kula. No - None.

11. PAYROLL

B. Krywko moved and R. Traxler seconded to approve Board action approving the December 31, 2004 payroll in the amount of \$708,417.50 and the January 14, 2005 payroll in the amount of \$694,263.46. On roll call, members voted as follows: Yes – B. Krywko, R. Traxler, M. Tomusiak, G. Lingel and E. Kula. No - None.

12. ACCOUNTS PAYABLE

R. Traxler moved and B. Krywko seconded to approve Board action on the December 2004 Previous Motion in the amount of \$228,530.15 and January 2005 Accounts Payable in the amount of \$1,241,716.72. On roll call, members voted as follows: Yes – B. Krywko, R. Traxler, M. Tomusiak, G. Lingel and E. Kula. No - None.

- 13.a. APPROVE RLAS BOARD RESOLUTION FOR TREASURER'S REPORT**
B. Krywko moved and R. Traxler seconded the motion to approve the treasurer's report. On roll call, members voted as follows: Yes – B. Krywko, R. Traxler, M. Tomusiak, G. Lingel and E. Kula. No - None.
- 13.b. APPROVE RLAS BOARD RESOLUTION FOR ISCORP-SKYWARD APPLICATION SERVICE PROVIDER CONTRACT**
R. Traxler moved and B. Krywko seconded the motion to approve Board action awarding a three-year application service provider contract to ISCORP-Skyward in the amount of \$82,400. On roll call, members voted as follows: Yes – B. Krywko, R. Traxler, M. Tomusiak, G. Lingel and E. Kula. No - None.
- 13.c. APPROVE RLAS BOARD RESOLUTION FOR HIGH SCHOOL ELEVATOR REPAIR**
R. Traxler moved and B. Krywko seconded the motion to approve Board action awarding a contract for the repair of the High School elevator to Thyssenkrupp in the amount of \$22,361. On roll call, members voted as follows: Yes – B. Krywko, R. Traxler, M. Tomusiak, G. Lingel and E. Kula. No - None.
- 13.d. APPROVE RLAS BOARD RESOLUTION FOR MACMILLAN/MCGRAW-HILL SCIENCE TEXTS AND SUPPLEMENTARY MATERIALS**
G. Lingel moved and M. Tomusiak seconded the motion to approve Board action approving the purchase for \$73,983 of Science Texts for kindergarten through fourth grades for the 2005-06 school year. On roll call, members voted as follows: Yes – B. Krywko, R. Traxler, M. Tomusiak, G. Lingel and E. Kula. No - None.
- 13.e. APPROVE RLAS BOARD RESOLUTION FOR HARCOURT ASSESSMENT, INC STANFORD 10 ASSESSMENT**
G. Lingel moved and B. Krywko seconded the motion to approve Board action approving purchase for \$54,865.66 of Harcourt Assessment, Inc. Stanford 10 Assessment for use in school year 2004-05. On roll call, members voted as follows: Yes – B. Krywko, R. Traxler, M. Tomusiak, G. Lingel and E. Kula. No - None.
- 13.f. APPROVE RLAS BOARD RESOLUTION FOR CHANGE ORDER**
G. Lingel moved and M. Tomusiak seconded the motion to approve Board action approving a change order reducing the contract amount for Just Rite Acoustics by \$2,502.78. On roll call, members voted as follows: Yes – B. Krywko, R. Traxler, M. Tomusiak, G. Lingel and E. Kula. No - None.
- 14. CONVENING OF CLOSED SESSION**
M. Tomusiak moved and B. Krywko seconded the motion to convene in closed session for purposes of discussing collective bargaining matters; the appointment, employment, compensation, or performance of specific employees of the public body; and pending

litigation. On roll call, members voted as follows: Yes – B. Krywko, R. Traxler, M. Tomusiak, G. Lingel and E. Kula. No - None.

The SFA convened in closed session at 8:24 p.m.

15. RESUMPTION OF OPEN SESSION

The SFA reconvened in open session at 9:30 p.m.

16. APPROVAL OF CE_dO EMPLOYMENT AGREEMENT PERFORMANCE AND OBJECTIVES

B. Krywko moved and R. Traxler seconded to approve the CE_dO Employment Agreement Performance and Objectives as presented. On roll call, members voted as follows: Yes – B. Krywko, R. Traxler, M. Tomusiak, G. Lingel and E. Kula. No - None.

17. PUBLIC COMMENT

Ann Welk, Vice President of the Board of Education read a statement expressing disappointment at the recent resignation of the District's Bilingual Director and concern about the treatment of other administrators by SFA Administrators. She asked the SFA to communicate with the Board of Education regarding her concerns.

18. ADJOURNMENT

On a motion by G. Lingel, seconded by R. Traxler and adopted unanimously by voice vote, the meeting adjourned at 9:55 p.m.

Respectfully Submitted,

Maru Tomusiak, Secretary
School Finance Authority