

**MINUTES OF THE REGULAR MEETING  
OF THE SCHOOL FINANCE AUTHORITY OF  
ROUND LAKE COMMUNITY UNIT SCHOOL DISTRICT 116  
HELD JANUARY 29, 2009 AT 7:00PM AT THE  
ROUND LAKE HIGH SCHOOL LIBRARY MEDIA CENTER  
800 HIGH SCHOOL DRIVE, ROUND LAKE, ILLINOIS**

**1. CALL TO ORDER**

Dr. Parks called the meeting to order at 7:15 p.m.

**2. ROLL CALL**

Answering present were SFA Chair Dr. Doug Parks, Vice Chair George Lingel and Member Rosa Reyes-Prosen. Absent: Secretary Robert Traxler and Member Bish Krywko.

Also present were Chief Executive Officer Dr. Ben Martindale, Chief Educational Officer Dr. Janet Elenbogen, Chief Financial Officer Dr. Jim Tenbusch, ISBE Division Administrator of Business Support Services Debbie Vespa, ISBE Financial Consultant Mark Anderson, SFA Legal Counsel Heidi Katz and Secretary to CExO Heather Bennett.

**3. PLEDGE OF ALLEGIANCE**

Attendees recited the Pledge of Allegiance.

**4. INTRODUCTION OF VISITORS**

The SFA welcomed Board of Education Member Ann Welk.

**5. ANY CHANGES OR ADDITIONS TO THE AGENDA**

There were no changes made to the agenda.

**6. PUBLIC COMMENT**

There was no public comment.

**7. SFA DISCUSSION AND REPORTS**

**a. Chief Executive Officer**

Dr. Martindale reported that six individuals have filed nomination petitions for the April 7, 2009 election. There will be three vacancies.

Dr. Martindale invited the SFA to the dedication of a Freedom Shrine that will take place at John T. Magee Middle School on February 12, 2009.

Dr. Martindale reported that he has had some preliminary discussions with the Sanitary District regarding the possibility of leasing property near Ellis Elementary that may assist in improving traffic flow in that area.

**b. Chief Education Officer**

Dr. Elenbogen provided a summary of the events that took place during the last Teachers Institute Day and School Improvement Day.

Dr. Elenbogen reported that the calendar committee has worked very well together this year in determining the best school calendar for the 2009-10 school year. The Board of Education will be asked to take action on the proposed 2009-10 calendar at their February meeting.

Dr. Elenbogen provided an update of the progress and successes made by the Schuler Foundation and the students involved in this program.

Dr. Elenbogen reported that High School Teacher, Lisa Steffen has achieved National Board Certification. She is the first teacher at Round Lake to accomplish this. There are also additional teachers who have begun this process.

**c. Chief Financial Officer**

Dr. Tenbusch reported that the technology training has been very successful. All participants of these training sessions have received a detailed manual for their personal use.

Dr. Tenbusch reported that RLAS-116 is on target in terms of the 2008-09 budget.

Dr. Tenbusch indicated that the District will be withholding payment to Seater Construction until further clarification is provided to the District in relation to their requests for payment and specific change orders. Dr. Tenbusch will be working with Seater Construction's finance department to audit the time sheets submitted.

**8. READING AND ACCEPTANCE OF MINUTES**

**a. December 18, 2008 Regular and Closed Session Minutes**

This agenda item was tabled.

**9. CONSENT AGENDA**

G. Lingel moved and R. Reyes-Prosen seconded to approve the consent agenda which included: Employment of Staff; Payment of Bills (SEDOL \$107,399.91, Seater Construction \$100,851.94, Ernie Peterson \$16,383.03, JAC Masonry \$34,878.77, Carey Electric \$14,697.81, Kovilic Construction \$32,633.12, Kovilic Construction \$49,731.30, Carroll Seating \$5,126.20, Ruffalo Painting \$1,911.34, Carroll Seating \$38,955.40, Seater Construction \$9,347.50, Berger Excavating \$54,405.42, Cooling Landscaping \$1,218.85, Cooling Landscaping \$4,863.90, Austad & Son \$1,218.85, Austad & Son \$4,863.90, Ruffalo Painting 1,817.18, Larson Equipment & Furniture \$10,487.00, Carroll Seating \$2,891.20, S.J. Carlson Fire Protection \$1,038.35, S.J. Carlson Fire Protection \$12,308.30, McKinney Steel \$27,324.38, McKinney Steel \$1,560.00 ad McKinney Steel \$1,973.98); Change Orders (Berger Excavating \$1,308.75, Boller Construction \$1,250.75, Carey Electric \$4,463.00, Carey Electric \$221.00, JAC Masonry \$1,250.00, JAC Masonry \$3,956.00, JAC Masonry \$1,307.00, JAC Masonry \$3,114.00, JAC

Masonry \$367.00, JAC Masonry \$892.00, Carey Electric \$3,553.00, Carey Electric \$8,462.00 and Austad & Sons \$780.00); Gross Payroll for December 19, 2008 \$1,482,100.63 and January 15, 2009 \$1,418,175.44; December 2008 Previous Motion \$237,798.64 and January 2009 Accounts Payable \$1,251,017.18. On roll call, members voted as follows: Yes –D. Parks, G. Lingel and R. Reyes-Prosen. No – None. **Motion carried.**

**10.a. APPROVE RLAS BOARD RESOLUTION FOR TREASURER’S REPORT**

R. Reyes-Prosen moved and G. Lingel seconded to approve the Treasurer’s Report for the month ending December 31, 2008. On roll call, members voted as follows: Yes – D. Parks, G. Lingel and R. Reyes-Prosen. No – None. **Motion carried.**

**10.b. APPROVE RLAS BOARD RESOLUTION FOR INTERFUND LOAN REPAYMENT AND AUTHORIZATION**

G. Lingel moved and R. Reyes-Prosen seconded to approve the repayment and issuance of interfund loans including: authorization to repay the following interfund loans from Bond and Interest Fund to the Working Cash Fund in the amount of \$3,233,760.00 and the authorization for the following interfund loan from the Working Cash Fund to the Bond and Interest Fund in the amount of \$3,497,910.00. On roll call, members voted as follows: Yes – D. Parks, G. Lingel and R. Reyes-Prosen. No – None. **Motion carried.**

**10.c. APPROVE RLAS BOARD RESOLUTION FOR PERMANENT TRANSFER TO DEBT SERVICE FUND**

G. Lingel moved and R. Reyes-Prosen seconded to approve the permanent transfer to debt service fund including: from Education to Debt Service Fund in the amount of \$655,972.20 and from Operations and Maintenance Fund to the Debt Service Fund in the amount of \$671,970.00. On roll call, members voted as follows: Yes – D. Parks, G. Lingel and R. Reyes-Prosen. No – None. **Motion carried.**

**11. CONVENING IN CLOSED SESSION**

R. Reyes-Prosen moved and G. Lingel seconded the motion to convene in closed session under sections 2(c)(11), 2(c)(1) and 2(c)(2) of the Open Meetings Act to discuss litigation; appointment, employment, compensation, discipline, performance or dismissal of specific employee of the District or legal counsel for the District; and collective bargaining matters. On roll call, members voted as follows: Yes –D. Parks, G. Lingel and R. Reyes-Prosen. No – None. **Motion carried.**

**12. RECONVENE IN OPEN SESSION**

The SFA reconvened in open session at 8:10 p.m.

**13. PUBLIC COMMENT**

There was no public comment.

**14. ADJOURNMENT**

On a motion of B. Krywko, seconded by R. Traxler, SFA members voted unanimously to adjourn the meeting at 8:29 p.m

Respectfully Submitted,

Robert M Traxler, Secretary  
School Finance Authority