

Panel Meeting Minutes
April 21, 2010

MINUTES OF MEETING
FINANCIAL OVERSIGHT PANEL
VENICE COMMUNITY SCHOOL DISTRICT NO. 3
APRIL 21, 2010
5:00 P.M.

CALL TO ORDER

Chairman Rudy Wilson called the meeting to order at 5:00 p.m.

ROLL CALL

Present: Rudy Wilson, Chairman
Dennis Brueggemann, Member
Mary Kane, Member

Also present:

Jeff Endres, Financial Administrator
Deby Vespa, ISBE Consultant
Carl Holman, ISBE Consultant
Dr. Cullen Cullen, district superintendent
Carol Reinhardt, district bookkeeper
Toni Chandler, district secretary
Shirley Davis, district principal/curriculum director

REPORTS

Dr. Cullen Cullen, district superintendent, informed the FOP that he had recently met with representatives from Arthur J. Gallagher, the district's insurance broker, about the damaged gym floor and that the district would receive \$32,500 minus \$1,000 deductible for the damages to the gym floor. He reviewed with the FOP a listing of Capital Projects for the summer of 2010 and explained how the district would be using a majority of the Corporate Personal Property Replacement Tax that it receives each year. The capital projects include replacement of gym bleachers and the demolition of the old bleachers, replacement and/or repairing the gym floor, asbestos abatement work in the restrooms, and replacement work in the restrooms after the asbestos abatement has been completed. Dr. Cullen also told the FOP that he had reviewed the tax rate computation and that the tax rate for 2009 would be \$5.2433 per \$100 which is down from \$5.9074 the previous year. He also informed the FOP that the compliance visit from the state had been completed and that state recognition would be recommended. The district has approved their Automated External Defibrillator (AED) Plan which was the last outstanding item for the district to receive recognition from the state.

Shirley Davis, district principal/curriculum director, told the FOP that the promotion ceremony for this year's 8th grade class will be held on May 28th at 1:00 p.m. She also informed the FOP that the district would be hosting a group from Thailand on April 28th.

There was no report from the financial administrator.

There was no report from the ISBE Consultants.

APPROVAL OF MINUTES

Motion to approve the minutes from March 24, 2010 regular meeting was made by Dennis Brueggemann. Seconded by Mary Kane. Unanimously passed by voice vote.

NEW BUSINESS – APRIL 15, 2010 BOE REGULAR MEETING

Motion to approve the April 15, 2010 Accounts Payable list in the amount of **\$106,806.57** and March 2010 payroll in the amount of **\$75,796.87** was made by Mary Kane. Seconded by Dennis Brueggemann. Unanimously passed by voice vote.

Motion to approve the purchase of a TorroZMaster from Franco's Equipment in the amount of **\$5,735.52** was made by Mary Kane. Seconded by Dennis Brueggemann. This will be used in maintaining the landscaping at the elementary school. Member Dennis Brueggemann asked how much the district spent when it contracted the mowing. Dr. Cullen indicated that he expected it to take two years before the district would see any savings by not contracting out the service since it cost approximately \$2,750 - \$3,000 a year for the mowing service at the elementary school. Unanimously passed by voice vote.

Motion to approve the basic life insurance coverage through Mississippi Valley Insurance Cooperative (MISVIC) for all eligible district employees as part of their employment benefits at an annual cost of **\$1,428.00 effective July 1, 2010** was made by Dennis Brueggemann. Seconded by Mary Kane. The basic life coverage is \$25,000 per employee. Member Mary Kane asked if this was currently included in the employee contracts. Dr. Cullen indicated that only the word "insurance" is included as of now but that he would ask the district attorney, Barney Mundorf, to review this benefit and add it to the contract language. Unanimously passed by voice vote.

Motion to approve the asbestos abatement proposal from Environ Tech Inc. in the amount of **\$28,200** for removal of ceiling tile and trim in the restrooms was made by Dennis Brueggemann. Seconded by Mary Kane. Unanimously passed by voice vote.

Amended motion: Motion to amend previous motion from \$28,200 to **\$24,900** was made by Dennis Brueggemann. Seconded by Mary Kane. Dr. Cullen indicated that the \$28,200 amount first approved was not the correct amount of the proposal. Unanimously passed by voice vote.

Motion to approve the replacement work proposal from Fitzpatrick Murphy Co. in the amount of **\$28,200** was made by Dennis Brueggemann. Seconded by Mary Kane. The replacement work will be done after the asbestos abatement has been completed. Work will include replacing ceiling tile, trim and electrical fixtures in the restrooms. Unanimously passed by voice vote.

Motion to approve the proposal of The Larson Equipment & Furniture Co. in the amount of **\$49,998** to replace the gym bleachers was made by Mary Kane. Seconded by Dennis Brueggemann. Member Mary Kane asked about the gym floor repair and/or replacement and would that be done before the bleachers are replaced. Dr. Cullen indicated that the floor would be done before the bleachers are delivered and installed. He has spoken with the representative from Larson and delivery of the bleachers will be in September 2010. Unanimously passed by voice vote.

Motion to approve the proposal of The Larson Equipment & Furniture Co. in the amount of **\$6,800** for demolition of the old gym bleachers was made by Dennis Brueggemann. Seconded by Mary Kane. Dr. Cullen explained that the district would scrap the iron from the old bleacher brackets etc. and that the wood would be offered to anyone in the district. Unanimously passed by voice vote.

PERSONNEL – APRIL 15, 2010 BOE REGULAR MEETING

Motion to approve the employment of Shirley Davis as district principal/curriculum director for 2010-11 school year at a **total cost not to exceed \$70,000** was made by Dennis Brueggemann. Seconded by Mary Kane. The assignment will be the same as the current year: 120 days as principal (TRS) and 80 days as curriculum director. Deby Vespa, ISBE consultant, indicated that Ms. Davis and the district contact TRS to make sure that this arrangement is still acceptable under the TRS guidelines for retirees as the pension laws will change effective January 1, 2011. Unanimously approved by voice vote.

OTHER BUSINESS

The FOP and Venice BOE will hold a joint meeting on Thursday, May 13, 2010 at 6:00 p.m. to discuss the district benchmarks.

The next regular FOP meeting will then be held on Wednesday, May 26, 2010 at 5:00 p.m.

ADJOURNMENT

Motion to adjourn meeting was made by Mary Kane at 5:50 p.m. Seconded by Dennis Brueggemann. Unanimously passed by voice vote.

