

Panel Meeting Minutes
May 25, 2011

MINUTES OF MEETING
FINANCIAL OVERSIGHT PANEL
VENICE COMMUNITY SCHOOL DISTRICT NO. 3
MAY 25, 2011
5:00 P.M.

CALL TO ORDER

Chairman Rudy Wilson called the meeting to order at 5:00 p.m.

ROLL CALL

Present: Rudy Wilson, Chairman

Mary Kane, Member

Dennis Brueggemann, Member (**arrived at 5:10 p.m.**)

Also present:

Jeff Endres, Financial Administrator

Dr. Cullen Cullen, district superintendent

Carol Reinhardt, district bookkeeper

Toni Chandler, district secretary

PUBLIC COMMENTS

None

REPORTS

Dr. Cullen, district superintendent, reported that the district had recently had the ROE compliance visit and that the recommendation is full compliance for the district. He also reported on the district School Improvement Plan (RisingStar Leadership) planning meeting that was recently held as well as the discipline committee meeting. He gave the Panel an update on the reorganization study being conducted by Dr. Osborne and indicated that the study should be completed by the June BOE meeting. He indicated that a joint meeting would then be set for the Venice BOE and Brooklyn BOE to meet and discuss the study. Dr. Cullen gave an update to the Panel on the construction projects in the district. In the absence of the principal, he gave the enrollment figures for the end of the school year.

Jeff Endres, Financial Administrator, reported that the hearing date for the district's amended budget for 2010-11 has been set for June 16, 2011 prior to the Venice BOE regular meeting. He also informed the Panel that he had met with Dr. Cullen to review the year-to-date revenue and expenditure totals in each fund and that the four operating funds are within budgeted amounts through April 30, 2011.

There was no ISBE Consultants report.

APPROVAL OF MINUTES

Motion to approve the minutes from March 23, 2011 regular meeting was made by Mary Kane. Seconded by Rudy Wilson. Unanimously passed by voice vote.

NEW BUSINESS – MAY 16, 2011 BOE REGULAR MEETING

Motion to approve the May 16, 2011 Accounts Payable list in the amount of **\$109,251.26** and April 2011 payroll in the amount of **\$75,104.15** was made by Dennis Brueggemann. Seconded by Mary Kane. Discussion followed: Mary Kane asked about the Josten's payment as well as the payment to East St. Louis District #189 for transportation services. Dr. Cullen explained that the Josten's bill was for graduation diploma covers and that an additional one had to be ordered after the original order was placed. Carol Reinhardt explained that the district had not received the November 2010 bill for transportation services from East St. Louis District #189 and that she finally had to call the bus company to receive a bill. Unanimously passed by voice vote.

Motion to approve Kane Mechanical bid for Venice gym heating revisions in the amount of **\$157,000.00** was made by Dennis Brueggemann. Seconded by Mary Kane. Discussion followed: Dr. Cullen explained that this work would be done this summer and that the project cost would be budgeted in 2011-12 budget from Capital Projects Fund. He indicated that he also had included this project in the district's three year financial projections. Without this work being done, the gym will not have any heat next winter. There were a total of four (4) bids received. Unanimously passed by voice vote.

Motion to approve Midwest Service Group **base bid** for asbestos abatement in Venice School crawl space in the amount of **\$76,900.00** was made by Dennis Brueggemann. Seconded by Mary Kane. Discussion followed: Dr. Cullen explained that this work would also be done this summer and would be budgeted in 2011-12 budget from Capital Projects Fund. The removal of the asbestos in the gym crawl space must be done first before the alternate bids work can be done the following summer. There were a total of four (4) bids received. Unanimously passed by voice vote.

Motion to approve Midwest Service Group **alternate bids #1, #2 & #3** for asbestos abatement in Venice School gym, stage area, and locker rooms in the amount of **\$54,722.00** was made by Mary Kane. Seconded by Dennis Brueggemann. Discussion followed: Dr. Cullen explained that this work would be done in the summer of **2012** and budgeted in **2012-13 budget** from Capital Projects Fund. By approving the alternate bids now, the district is able to save **\$25,128.00** since the contractor will put this job first on their 2012 summer list. Unanimously passed by voice vote. Unanimously passed by voice vote.

PERSONNEL – MAY 16, 2011 BOE REGULAR MEETING

There was no personnel action at this meeting.

OTHER BUSINESS

Motion to change the starting time of the next FOP meeting on June 22, 2011 from 5:00 p.m to 12:00 noon was made by Dennis Brueggemann. Seconded by Mary Kane. Unanimously passed by voice vote.

ADJOURNMENT

Motion to adjourn meeting was made by Dennis Brueggemann at 5:55 p.m. Seconded by Rudy Wilson. Unanimously passed by voice vote.