

Panel Meeting Minutes  
May 26, 2010

MINUTES OF MEETING  
FINANCIAL OVERSIGHT PANEL  
VENICE COMMUNITY SCHOOL DISTRICT NO. 3  
MAY 26, 2010  
5:00 P.M.

**CALL TO ORDER**

Chairman Rudy Wilson called the meeting to order at 5:00 p.m.

**ROLL CALL**

Present: Rudy Wilson, Chairman  
Dennis Brueggemann, Member

Absent: Mary Kane, Member

Also present:

Jeff Endres, Financial Administrator  
Deby Vespa, ISBE Consultant  
Carl Holman, ISBE Consultant  
Dr. Cullen Cullen, district superintendent  
Carol Reinhardt, district bookkeeper  
Toni Chandler, district secretary

**REPORTS**

Dr. Cullen Cullen, district superintendent, presented the 2010-11 school calendar to the FOP and discussed the starting date for next school year. He indicated that this year's 8<sup>th</sup> grade graduation ceremony would be held on Friday, May 28<sup>th</sup> at 1:00 p.m. in the school gym. There are 10 students graduating from 8<sup>th</sup> grade this year. Dr. Cullen also reported that the Venice BOE had chosen red and black for the colors of the new gym bleachers. He also reviewed the summer schedule for employees with the FOP. Dr. Cullen also informed the FOP that the Venice BOE had approved the district moving forward and doing a reorganization study next year. Deby Vespa, ISBE consultant, indicated that there might be more state incentive money for reorganization in the coming years and thought it was an excellent idea for Venice District #3 to move forward and do a reorganization study. Dr. Cullen also reviewed the scope of summer projects that he and the architect have discussed.

Dr. Cullen gave the principal's report in the absence of Shirley Davis, district principal and curriculum director. He indicated that the visit from the Thailand delegation was very well received by the district staff. The district held a teacher appreciation week for the district staff this past week. Registration packets for next school year have been prepared and sent out to

the parents of students. The fourth Think Link testing has been completed and the final teacher's institute will be held next week.

Jeff Endres, financial administrator, informed the FOP that the amended budget for FY10 had been put on public display for the next 30 days and that an amended budget hearing has been set for Thursday, June 17 at 5:30 p.m. The FOP does not need to take formal action tonight on the amended budget so there is no need for a vote on item B under new business.

There was no report from the ISBE consultants.

#### **APPROVAL OF MINUTES**

Motion to approve the minutes from April 21, 2010 regular meeting and the minutes from May 13, 2010 special meeting was made by Dennis Brueggemann. Seconded by Rudy Wilson. Unanimously passed by voice vote.

#### **NEW BUSINESS – MAY 13, 2010 BOE REGULAR MEETING**

Motion to approve the May 13, 2010 Accounts Payable list in the amount of **\$62,886.51** and April 2010 payroll in the amount of **\$74,593.70** was made by Dennis Brueggemann. Seconded by Rudy Wilson. Unanimously passed by voice vote.

Motion to approved Kerber, Eck & Braeckel to perform the district annual audit for 2009-10 with fee **not to exceed \$12,000** and to perform a Single Audit for Federal Funds with fee **not to exceed \$5,000** was made by Dennis Brueggemann. Seconded by Rudy Wilson. Unanimously passed by voice vote.

#### **NEW BUSINESS – MAY 25, 2010 BOE SPECIAL MEETING**

Motion to approve Fitzpatrick Murphy Co. bid of **\$105,000** to replace gym floor was made by Dennis Brueggemann. Seconded by Rudy Wilson. Discussion followed: Dr. Cullen explained to the FOP the scope of the bid and how the district would be paying for the floor replacement since the low bid was higher than first anticipated. He assured the FOP that funds were available in the district budget to cover this project and presented a worksheet to the FOP with the breakdown of the funds that would be used in this project. Unanimously passed by voice vote.

#### **PERSONNEL – MAY 13, 2010 BOE REGULAR MEETING**

Approval of employment of Lisa Williams as records clerk/clerical support and breakfast and lunch program worker for Summer Bridges program at a rate of **\$11.51 per hour effective June 7, 2010** was made by Dennis Brueggemann. Seconded by Rudy Wilson. Total cost will be **\$11.51/hr. x 7.5 hrs. x 46 days = \$3,970.95**. Unanimously passed by voice vote.

**OTHER BUSINESS**

The FOP agreed to change the next FOP meeting to **Tuesday, June 22, 2010 at 5:00 p.m.** Dr. Cullen indicated that he has a conflict with Wednesday, June 23, 2010 and would not be able to attend on that day.

**ADJOURNMENT**

Motion to adjourn meeting was made by Dennis Brueggemann at 5:35 p.m. Seconded by Rudy Wilson. Unanimously passed by voice vote.