

Panel Meeting Minutes
June 22, 2011

MINUTES OF MEETING
FINANCIAL OVERSIGHT PANEL
VENICE COMMUNITY SCHOOL DISTRICT NO. 3
JUNE 22, 2011
12:00 P.M.

CALL TO ORDER

Member Mary Kane called the meeting to order at 12:10 p.m. in the absence of chairman Rudy Wilson.

ROLL CALL

Present: Mary Kane, Member
Dennis Brueggemann, Member

Absent: Rudy Wilson, Chairman

Also present:

Jeff Endres, Financial Administrator	Deb Vespa, ISBE Div. Administrator
Dr. Cullen Cullen, district superintendent	Carl Holman, ISBE Fiscal Consultant
Carol Reinhardt, district bookkeeper	Linda Mitchell, ISBE
Toni Chandler, district secretary	Dr. Nick Osborne, consultant
Vickie Schultz, Venice teacher	Dr. Ralph Marshall, consultant
Shirley Newsome, Venice teacher	

PUBLIC COMMENTS

Dr. Nick Osborne and Dr. Ralph Marshall presented the draft of the Feasibility Study that had been done regarding reorganization between Venice SD #3 and Brooklyn SD #188 to the FOP. The presentation included several key components that had been studied in both districts: transportation, facilities, curriculum, finance, enrollment, staffing, demographics, extra-curricular activities and a recommendation. As a result of the study, it is the recommendation of the consultants to reorganize the two districts. The presentation will be given at a joint board meeting between Venice and Brooklyn school board members tonight (June 22, 2011) at the Venice Public Library. The FOP thanked Dr. Osborne and Dr. Marshall for their presentation.

REPORTS

Dr. Cullen, district superintendent, reported that the Venice BOE had held another TAG meeting on June 20, 2011 and that the board members have learned a great deal at the TAG meetings. They are scheduled for one more meeting. He also presented the FOP with a preliminary report regarding the district's transportation costs. Dr. Cullen indicated in the report that he is looking at other ways to reduce the district's overall transportation costs and

That he would be pursuing them unless the FOP objected. The FOP indicated that they were in agreement with Dr. Cullen in pursuing other ways of reducing the district's transportation costs. In the absence of Mrs. Shirley Davis, district principal, Dr. Cullen reported that the district's enrollment at the end of the school year was 91 students with an additional 26 high school students at Brooklyn and East St. Louis. He also indicated that the summer school enrollment was 40 students.

Jeff Endres, Financial Administrator, reported that the amended budget hearing for FY11 budget was held prior to the Venice BOE regular meeting on June 16, 2011. He also reported that the Venice BOE had passed the annual Prevailing Wage Rate resolution at the regular meeting. He indicated that the auditor was planning on starting the preliminary work for FY11 audit this Friday (June 24) and that the administration will be striving to get the audit completed in a timely manner this year.

Linda Mitchell, ISBE, said that she was very much interested in hearing the Feasibility Study report that was on the agenda.

APPROVAL OF MINUTES

Motion to approve the minutes from May 25, 2011 regular meeting was made by Dennis Brueggemann. Seconded by Mary Kane. Unanimously passed by voice vote.

NEW BUSINESS – JUNE 16, 2011 BOE REGULAR MEETING

Motion to approve the June 16, 2011 Accounts Payable list in the amount of **\$201,348.46** and May 2011 payroll in the amount of **\$70,010.07** was made by Dennis Brueggemann. Seconded by Mary Kane. Discussion followed: Mr. Endres indicated that the total Accounts Payable included an addendum of **\$25,343.98** which was the 4th Quarter tuition payment to East St. Louis plus a few additional bills that had been received after the board meeting deadline that Dr. Cullen wished to have paid by June 30, 2011. Unanimously passed by voice vote.

Motion to approve the 2010-11 Amended Budget as presented was made by Dennis Brueggemann. Seconded by Mary Kane. Discussion followed: Dr. Cullen reviewed the changes to the budget and indicated that all funds would end the fiscal year with positive fund balances. A couple of funds had deficit spending for the fiscal year but the district was aware that would occur because they wanted to decrease the fund balances in those accounts. Unanimously passed by voice vote.

RESUMPTION NEW BUSINESS – JUNE 16, 2011 BOE REGULAR MEETING

Motion to go back into open session was made by Dennis Brueggemann at 2:53 p.m. Seconded by Mary Kane. Unanimously passed by voice vote.

Motion to approve Support Personnel salaries for 2011-12 was made by Dennis Brueggemann. Seconded by Mary Kane. The salary increases represent a 3% increase and a cost of **\$6,114**. Unanimously passed by voice vote.

Motion to approve Superintendent salary for 2011-12 at **\$106,174.00** was made by Dennis Brueggemann. Seconded by Mary Kane. This represents a 3% increase and a cost of **\$3,092.00**. Discussion followed: Mary Kane indicated that, although she is struggling with an increase at this time because of the perilous condition of state funding, she fully supports Dr. Cullen and is very much appreciative of the job he has done the past two years. Dennis Brueggemann also indicated that he is very pleased with Dr. Cullen's first two years as superintendent in the district and that he feels that the raise is justified in light of the district fund balances. Unanimously passed by voice vote.

PERSONNEL – JUNE 16, 2011 BOE REGULAR MEETING

There was no personnel action at this meeting.

OTHER BUSINESS

Motion to approve the financial administrator (Jeff Endres) contract for 2011-12 at a cost not to exceed **480 hours at \$100/hr. plus expenses of \$6,000** was made by Dennis Brueggemann. Seconded by Mary Kane. These are the same terms of the current contract and have not increased in the four years that Mr. Endres has served as financial administrator to the FOP. Unanimously passed by voice vote.

Motion to approve the FOP budget for 2011-12 as presented was made by Dennis Brueggemann. Seconded by Mary Kane. Total budget is the same as last year (**\$58,000**) and Mr. Endres indicated that the total spent this fiscal year was **\$10,111.00**. Unanimously passed by voice vote.

Motion to approve FOP meeting dates for 2011-12 to be held on the 4th Wednesday of each month at 5:00 p.m. was made by Dennis Brueggemann. Seconded by Mary Kane. A list of the specific dates will be sent to the FOP members and ISBE to post on their website. Meetings are subject to time change and cancellation if the need arises. Unanimously passed by voice vote.

ADJOURNMENT

Motion to adjourn meeting was made by Dennis Brueggemann at 2:58 p.m. Seconded by Mary Kane. Unanimously passed by voice vote.