

Panel Minutes  
June 28, 2012

MINUTES OF MEETING  
FINANCIAL OVERSIGHT PANEL  
VENICE COMMUNITY SCHOOL DISTRICT NO. 3  
JUNE 28, 2012  
6:00 P.M.

**CALL TO ORDER**

Chairman Rudy Wilson called the meeting to order at 6:00 p.m.

**ROLL CALL**

Present: Rudy Wilson, Chairman  
Dennis Brueggemann, Member  
Mary Kane, Member

Also present:

Jeff Endres, Financial Administrator  
Dr. Cullen Cullen, district superintendent  
Carol Reinhardt, district bookkeeper  
Nate Porter, district principal  
Toni Chandler, district secretary  
Deb Vespa, ISBE Division Administrator (via conference call)  
Carl Holman, ISBE Fiscal Consultant  
Janet Wiley, Venice board president  
Carolyn Wilson, Venice board vice-president  
Fonda Jones, Venice board member  
John Henry Williams, Venice board member  
Frank Hill, Venice board member

**REPORTS**

Dr. Cullen Cullen, district superintendent, informed the FOP that an initial conference with the new auditor, Dale Holtman of JW Boyle, is scheduled for July 17<sup>th</sup>. At that conference, they will review the audit procedures and the previous year work papers. The audit is scheduled to begin August 6, 2012. Dr. Cullen reported that summer school has 44 students enrolled and the term runs from June 4 through June 29. He also mentioned that 41 summer school students had participated in the University of Illinois Cooking and Nutrition Program. Dr. Cullen reported that the district's ADA had increased from 105.5 in FY2011 to 141.63 in FY2012, which will mean a slight increase in General State Aid for next fiscal year. He also reported that contracts for both Service Workers – Custodians and Secretaries had been tentatively agreed to on June 25, 2012 and would be approved by the Venice BOE at their regular July meeting. Dr. Cullen then reviewed the FY12 Amended Budget with the FOP and also reviewed current balance sheets. Dr. Cullen then introduced Mr. Nate Porter, principal of Venice CUSD #3.

Mr. Porter thanked the FOP for giving him the opportunity to serve the students of Venice CUSD #3 and indicated that he is looking forward to working with the Venice BOE and Dr. Cullen.

Jeff Endres, Financial Administrator, reported that the Venice BOE had sent a request for Intergovernmental Agreement/School Choice to Granite City SD, which is an annual request. He also indicated that the Venice BOE had approved the prevailing wage resolution at their regular meeting last week. The district had received a letter of resignation from the Physical Education teacher and the Venice BOE approved the posting of this position. Mr. Endres then thanked the FOP members for allowing him the opportunity to work with them the past five years. He indicated that it has been a rewarding experience for him and that he was proud of the accomplishments that the FOP had achieved. He also thanked the Venice BOE and Dr. Cullen for the opportunity to work with them and provide guidance and assistance to them in the financial areas of the district.

Carl Holman, ISBE Fiscal Consultant, commended the FOP, Venice BOE, and Dr. Cullen in their efforts to bring the district back to solid financial condition and indicated that it was especially rewarding for him to have been involved in that process. He thanked the FOP, Venice BOE and Dr. Cullen for allowing him to be a part of the process.

#### **APPROVAL OF MINUTES**

Motion to approve the minutes from May 23, 2012 regular meeting was made by Dennis Brueggemann. Seconded by Mary Kane. Unanimously passed by voice vote.

#### **NEW BUSINESS – JUNE 19, 2012 BOE REGULAR MEETING**

Motion to approve June 19, 2012 Accounts Payable list in the amount of **\$226,756.39** and May 2012 payroll in the amount of **\$103,976.38** was made by Mary Kane. Seconded by Dennis Brueggemann. **Discussion followed:** Jeff Endres, Financial Administrator, informed the FOP that the accounts payable total included 3<sup>rd</sup> and 4<sup>th</sup> quarter tuition payment to East St. Louis SD #189 for **\$87,817.15**, payment to Brooklyn SD for **\$31,674.82**, payment to Illinois Central School Busing Co. for **\$19,133.04**, and final payment to Kane Mechanical Inc. for **\$12,450.80**. Unanimously passed by voice vote.

Motion to approve the FY12 Amended Budget as presented by Dr. Cullen was made by Dennis Brueggemann. Seconded by Mary Kane. Unanimously passed by voice vote.

#### **PERSONNEL – JUNE 19, 2012 BOE REGULAR MEETING**

Motion to approve the Support Personnel salaries for 2012-13 as presented by Dr. Cullen was made by Dennis Brueggemann. Seconded by Mary Kane. **Discussion followed:** Salary increase represents a **3% increase**. Unanimously passed by voice vote.

Motion to approve the employment of Kimberly Wilson, Middle School English, Language Arts and Social Studies teacher effective 2012-13 school year at a salary of **\$32,289.00 (BA/1)** was made by Mary Kane. Seconded by Dennis Brueggemann. Unanimously passed by voice vote.

**NO ACTION** on Middle School Math and Science teacher as candidate took another position.

Motion to approve the employment of Patricia Holmes, K-4 Learning Behavior Specialist effective 2012-13 school year at a salary of **\$35,920.00 (MA/2)** was made by Dennis Brueggemann. Seconded by Mary Kane. Unanimously passed by voice vote.

Motion to approve the following for Summer School 2012 was made by Mary Kane. Seconded by Dennis Brueggemann. Unanimously passed by voice vote.

Lead Teacher – Vicky Schultz **\$5,000**

Teachers – Newsome, Wilkinson & Page **\$4,000 each**

Teacher Aides – Brown, Silas-Wise, Cole & Hill **\$2,500 each**

**NOTE:** Title I funds used for all summer school expenses.

#### **OTHER BUSINESS**

Deb Vespa, ISBE Division Administrator, thanked the FOP members for their dedication and service to Venice CUSD #3. She indicated that it had been a long nine years for the FOP but that their work and guidance had been rewarded with the dissolution of the FOP a year early! A Certificate of Appreciation was presented to Chairman Rudy Wilson, Mary Kane and Dennis Brueggemann from the State Board of Education. Deb thanked both Rudy and Mary for having served on the FOP from the beginning (nine years). She also thanked the Venice BOE for their support and willingness to work and cooperate with her and the FOP. She thanked Janet Wiley, Venice BOE president, for willing to serve as board president and guiding the board through difficult times. Deb also thanked Dr. Cullen for his administrative leadership the past three years and wished him the best in the coming years at Venice. Rudy Wilson, FOP chairman, then thanked Deb Vespa for her guidance and assistance the past nine years and indicated that they could not have succeeded without her help! He also thanked the Venice BOE for working with the FOP the past nine years to get the district back on solid ground. He said: Now it's up to you, the current board members, to continue to strive for excellence and continued improvement within your district. Janet Wiley, Venice BOE president, thanked all who have been involved during the past nine years for helping bring Venice CUSD #3 back on solid ground. She also noted that without Deb Vespa's encouragement, she would not have been able to succeed as board president.

#### **FINAL ADJOURNMENT**

Motion to adjourn meeting was made by Mary Kane at 6:35 p.m. Seconded by Dennis Brueggemann. **UNANIMOUSLY PASSED BY VOICE VOTE! CONGRATULATIONS TO THE VENICE FOP ON A JOB WELL DONE!!!**

