

Panel Meeting Minutes
August 25, 2010

MINUTES OF MEETING
FINANCIAL OVERSIGHT PANEL
VENICE COMMUNITY SCHOOL DISTRICT NO. 3
AUGUST 25, 2010
5:00 P.M.

CALL TO ORDER

Chairman Rudy Wilson called the meeting to order at 5:00 p.m.

ROLL CALL:

Present: Rudy Wilson, Chairman
Dennis Brueggemann, Member
Mary Kane, Member (via phone)

Also present:

Jeff Endres, Financial Administrator
Carl Holman, ISBE Consultant
Dr. Cullen Cullen, district superintendent
Carol Reinhardt, district bookkeeper
Shirley Davis, district principal

REPORTS

Dr. Cullen Cullen, district superintendent, informed the FOP that two district employees had resigned recently: Tameko King, bus monitor and Brenda May, math tutor. He updated the FOP on the construction projects in the district. Punch lists are ready for the gym floor project, asbestos abatement project, and the reconstruction of the bathrooms project. The new bleachers are scheduled to be installed on September 13th. He reported that the district currently had eleven (11) workers at the school that were being paid through Put Illinois to Work program. He told the FOP that there had been a flood in the basement last month after the FOP meeting when a heavy rain fell in the area. Damage was extensive and that the insurance company had been in contact with him about filing a claim for all the damages and costs to clean up. Dr. Cullen also informed the FOP that the district had added a One Call service to their phone lines which allows automatic phone calls to be placed to every student's contact phone for emergencies and other relevant district information. The tentative budget for FY11 has been prepared and is on public display for the 30 day required period.

Shirley Davis, district principal, reported that the enrollment as of 8/25/10 was 77 students, which is a slight increase over last year's ending enrollment figure of 72 students. The district's reading and math scores increased last year from the previous year's scores.

Jeff Endres, Financial Administrator, reported that he had worked with Dr. Cullen and Carol Reinhardt on preparing the tentative budget for FY11 and that they had been very careful in estimating the revenues for the year. He indicated that the tentative budget was balanced and that the three of them would be monitoring and making any necessary changes in the next 30 days before the final budget is presented and adopted in September. He also indicated that the Venice Board of Education regular meeting had been changed to September 23, 2010 in order to accommodate the required 30 days for public display of the tentative budget. As a result, the FOP will need to change their September 2010 meeting as well and it is on the agenda for today.

There was no report from ISBE consultants.

APPROVAL OF MINUTES

Motion to approve the minutes from July 21, 2010 regular meeting was made by Dennis Brueggemann. Seconded by Rudy Wilson. Unanimously passed by voice vote.

NEW BUSINESS – AUGUST 19, 2010 BOE REGULAR MEETING

Motion to approve the August 19, 2010 Accounts Payable list in the amount of **\$73,680.05** and July 2010 payroll in the amount of **\$121,814.08** was made by Rudy Wilson. Seconded by Dennis Brueggemann. Mr. Endres indicated that there were three (3) payrolls in July and that summer school pay was included in the first July payroll. Unanimously passed by voice vote.

Motion to approve the Special Education Joint Agreement with Region 1 for 2010-11 was made by Dennis Brueggemann. Seconded by Rudy Wilson. Unanimously passed by voice vote.

Motion to approve the purchase of two (2) refrigerators for the cafeteria from Kendall's at a total cost of **\$1,038.00** was made by Dennis Brueggemann. Seconded by Mary Kane. Mr. Endres indicated that Dr. Cullen had received three (3) quotes for this purchase and that Kendall's was the lowest quote. Unanimously passed by voice vote.

PERSONNEL – AUGUST 19, 2010 BOE REGULAR MEETING

There were no personnel items at the Venice BOE regular meeting on August 19, 2010.

OTHER BUSINESS

Motion to reschedule the FOP September meeting to Wednesday, September 29, 2010 at 5:00 p.m. was made by Dennis Brueggemann. Seconded by Rudy Wilson. Unanimously passed by voice vote.

ADJOURNMENT

Motion to adjourn meeting was made by Dennis Brueggemann at 5:22 p.m. Seconded by Rudy Wilson. Unanimously passed by voice vote.

