

Panel Meeting Minutes
September 24, 2008

**MINUTES OF MEETING
FINANCIAL OVERSIGHT PANEL
VENICE COMMUNITY SCHOOL DISTRICT NO. 3
SEPTEMBER 24, 2008
5:00 P.M.**

CALL TO ORDER

Chairman Rudy Wilson called the meeting to order at 5:00 p.m.

ROLL CALL

Present:

Rudy Wilson, Chairman
Dennis Brueggemann, Member
Mary Kane, Member (via conference phone call)

Also present:

Jeff Endres, Financial Administrator
Deb Vespa, ISBE
Carl Holman, ISBE
Dr. Cleveland Hammonds, district superintendent
Carol Reinhardt, district bookkeeper
Toni Chandler, district secretary

REPORTS

Dr. Hammonds, interim superintendent, reported that the front door buzzer project will be completed at the end of October, the downspouts still need to be done to complete the roof project, and the interior doors for the classrooms will be completed in the near future.

Jeff Endres, Financial Administrator, reported to the panel that a representative from DaCom Corporation had met with he and Carol Reinhardt today to give a proposal on the district copiers. He also informed the panel that the Venice BOE had authorized the district bookkeeper to invest in CD's on a quarterly basis. The fiscal 09 budget hearing was held on September 23, 2008 and the Venice BOE approved the budget as presented. He also noted that the Venice BOE had tabled the item dealing with extra curricular and transportation stipends until the October regular meeting.

APPROVAL OF MINUTES

Motion to approve the minutes from August 28, 2008 was made by Dennis Brueggemann. Seconded by Rudy Wilson. Unanimously passed by voice vote.

NEW BUSINESS – September 18, 2008 BOE Regular Meeting

Motion to approve the September 18, 2008 Accounts Payable list in the amount of **\$109,780.84** and August 2008 payroll in the amount of **\$81,263.94** was made by Dennis Brueggemann. Seconded by Mary Kane. Unanimously passed by voice vote.

Motion to approve the low bid from Fitzgerald Murphy in the amount of **\$30,900.00** for the Venice School Bell memorial project was made by Dennis Brueggemann. Seconded by Rudy Wilson. The bid includes relocating the bell to 300 South Fourth Street, building a case to enclose the bell, and a memorial plaque noting some of the bell's history. Discussion followed concerning the cost of the project in light of the financial condition of the district as well as the current economy. Mary Kane suggested that the project be tabled until closer to the end of the current fiscal year in order to see how the district's finances look at that time. She expressed concern over the rising costs of energy, fuel, and prices in general. She did not believe that spending over \$30,000 for the bell project at this time would be fiscally responsible on the FOP's part. Rudy Wilson expressed that this project would be a public relations opportunity to bring the school and community together. Plus the Venice BOE had already made the commitment to the bell project. Dennis Brueggemann stated that if the bid was tabled at this time, then it would probably cost more if it were re-bid at a later date. He said that he would like to see the project completed as he, too, believed it would bring the school and community together. Mary Kane then said that if the re-bid did come in at a higher cost, then perhaps the project would not be feasible to do at that time. But Rudy Wilson again expressed his desire to go ahead and complete the project since the Venice BOE had made a commitment to the project.

Roll Call Vote: Rudy Wilson - Aye
 Dennis Brueggemann - Aye
 Mary Kane - Nay

Motion carried 2 ayes and 1 nay.

Motion to approve the purchase of an ice machine for the cafeteria from Sam's Club at a cost of **\$998.00, which includes shipping and handling ONLY IF installation costs DO NOT exceed the cost of either the other two bids**, was made by Dennis Brueggemann. Seconded by Mary Kane. Unanimously passed by voice vote.

Motion to approve Toni Chandler, Administrative Secretary, to attend the Educational Support Professionals Conference in Springfield on October 10, 2008 sponsored by IASBO was made by Mary Kane. Seconded by Dennis Brueggemann. Costs to attend include: registration **\$155**; lodging **\$149**; meals and travel **\$36.75** for a total estimated cost of **\$340.75**. Unanimously passed by voice vote.

NEW BUSINESS – September 23, 2008 BOE Special Meeting

Motion to approve the 2008-09 budget as presented was made by Dennis Brueggemann. Seconded by Mary Kane. Unanimously passed by voice vote.

PERSONNEL – September 18, 2008 BOE Regular Meeting

Motion to approve the employment of Susan Page as Special Education teacher at a salary of **\$34,527.10 (BS +16/step 6)** prorated from August 27, 2008 was made by Dennis Brueggemann. Seconded by Rudy Wilson. Unanimously passed by voice vote.

OTHER BUSINESS

Next FOP meeting scheduled for Wednesday, October 22, 2008 at 5:00 p.m.

ADJOURNMENT

Motion to adjourn at 5:45 p.m. was made by Dennis Brueggemann. Seconded by Rudy Wilson. Unanimously passed by voice vote.