

Panel Meeting Minutes  
October 26, 2011

MINUTES OF MEETING  
FINANCIAL OVERSIGHT PANEL  
VENICE COMMUNITY SCHOOL DISTRICT NO. 3  
OCTOBER 26, 2011  
5:00 P.M.

**CALL TO ORDER**

Chairman Rudy Wilson called the meeting to order at 5:00 p.m.

**ROLL CALL**

Present: Rudy Wilson, Chairman  
Dennis Brueggemann, Member  
Mary Kane, Member

Also present:

Jeff Endres, Financial Administrator  
Cullen Cullen, district superintendent  
Carol Reinhardt, district bookkeeper  
Deb Vespa, ISBE Division Administrator  
Carl Holman, ISBE Fiscal Consultant

**REPORTS**

Dr. Cullen Cullen, district superintendent, distributed copies of the district newsletter that was prepared by the Vanee Williams, Parent Educator. The newsletter was mailed to all parents in the district. The FOP members commented on how nice the newsletter was and that this was a great way to keep the parents involved in the district. Dr. Cullen discussed the specific timelines pertaining to district consolidation and also indicated that a meeting with Brooklyn SD board members has been tentatively set for December 8, 2011 at the Venice Public Library. Dr. Cullen distributed monthly financial reports to the FOP and also distributed a budget summary handout. He informed the FOP that the district FY11 annual audit was not finished yet and that it should be ready for the November board meeting. An extension has been granted by the Madison ROE office. Dr. Cullen reported that the district enrollment was now 119 students (K – 8) and that there were 26 High School students enrolled in Brooklyn and East St. Louis districts. This represents an increase of approximately 30 students from last year's enrollment figures.

No report from the principal.

No report from the financial administrator.

No report from ISBE consultants.

### **APPROVAL OF MINUTES**

Motion to approve the minutes from September 28, 2011 regular meeting was made by Mary Kane. Seconded by Dennis Brueggemann. Unanimously passed by voice vote.

### **NEW BUSINESS – OCTOBER 20, 2011 BOE REGULAR MEETING**

Motion to approve the October 20, 2011 Accounts Payable list in the amount of **72,154.95** and September 2011 payroll in the amount of **\$76,920.97** was made by Dennis Brueggemann. Seconded by Mary Kane. Unanimously passed by voice vote.

Motion to approve the purchase of ten (10) Netbooks for instruction due to increase in enrollment in grades 3 – 8 for **\$4,090 plus \$85 shipping** was made by Dennis Brueggemann. Seconded by Mary Kane. District received four (4) bids for both new and refurbished. Unanimously passed by voice vote.

Motion to approve the purchase of ten (10) Color Cartridges for classroom printers at a cost of **\$393.25/unit x 10 = \$3,932.50 plus shipping** was made by Mary Kane. Seconded by Dennis Brueggemann. Discussion followed: An option for the district to purchase Black Ink only printers at approximately same cost as color cartridges. Dr. Cullen indicated that he would prefer to wait and purchase black ink only printers in the future when all printers would need to be replaced. **Motion passed 2 yeas (Kane & Brueggemann), 1 nay (Wilson)**

Motion to approve the **concept of intergovernmental agreement for Project Choice-Work First/Work Experience program** was made by Mary Kane. Seconded by Dennis Brueggemann. Discussion followed: There would be no cost to the district for this program. Volunteer would work 20 hours/week in the district. Unanimously passed by voice vote.

### **PERSONNEL – OCTOBER 20, 2011 BOE REGULAR MEETING**

Motion to approve the employment of Lokia Hill, teacher aide, at **\$12.38/hr.** was made by Dennis Brueggemann. Seconded by Mary Kane. Ms. Hill replaces Vanee Williams, who was hired to be the Parent Educator in September. Unanimously passed by voice vote.

Motion to approve the employment of Tamika Johnson, teacher aide, at the rate of **\$12.38/hr. effective 10/17/11 thru 2/24/12** was made by Rudy Wilson. Seconded by Mary Kane. This is a temporary replacement for the current teacher aide who is on unpaid medical leave. Unanimously passed by voice vote.

### **OTHER BUSINESS**

Discussion on the District's BOE Benchmarks. FOP members commented on specific areas of the benchmarks that there were still concerns, specifically, board evaluations and superintendent evaluation. It was suggested that the benchmarks be updated with additional information by Dr. Cullen and Mr. Endres and be discussed again at the January 2012 meeting.

Motion to move the next FOP meeting to Tuesday, November 22, 2011 at 4:00 p.m. was made by Mary Kane. Seconded by Dennis Brueggemann. Unanimously passed by voice vote.

Discussion on the Intergovernmental Agreement with East St. Louis District #189 regarding high school tuition for 2011-12. No agreement has been signed yet as there are continuing discussions regarding the per pupil tuition cost.

**ADJOURNMENT**

Motion to adjourn meeting was made by Dennis Brueggemann at 6:30 p.m. Seconded by Mary Kane. Unanimously passed by voice vote.