

Panel Meeting Minutes
November 24, 2009

MINUTES OF MEETING
FINANCIAL OVERSIGHT PANEL
VENICE COMMUNITY SCHOOL DISTRICT NO. 3
NOVEMBER 24, 2009
4:00 P.M.

CALL TO ORDER

Member Mary Kane called the meeting to order at 4:07 p.m.

ROLL CALL

Present: Mary Kane, Member
Dennis Brueggemann, Member

Absent: Rudy Wilson, Chairman

Also present:

Jeff Endres, Financial Administrator
Carl Holman, ISBE Consultant
Dr. Cullen Cullen, district superintendent
Carol Reinhardt, district bookkeeper
Toni Chandler, district secretary

REPORTS

Dr. Cullen Cullen, district superintendent, updated the FOP on the district being out of compliance regarding asbestos inspections and he has met with the district architect to discuss immediate action to bring the district into compliance. He also indicated that a facilities committee had been established by the board of education and that the committee will be meeting to discuss future actions regarding the district facility. He presented the tentative tax levy for next year and indicated that the district will not need to hold a truth in taxation hearing because the tentative levy is less than 5% from the previous year's extension. He expects the district EAV to drop approximately 3% next year. Dr. Cullen then gave a brief presentation on the district school report card from 2008-09. While the attendance rate for the district is excellent (94%), the parental contact is rather poor (71%) and he informed the FOP that this is one area that he will be working to improve this year.

There was no principal's report.

Jeff Endres, Financial Administrator, informed the FOP that the Venice BOE had passed a resolution approving all district depositories at their November regular meeting. He also reported that the Venice BOE had accepted the resignation of Alfred Sessions, district treasurer and replaced him with the appointment of Fonda Jones. Copies of the district audit for FY09 were distributed and Mr. Endres indicated that the auditor had made a presentation at the November board meeting and that the board would be formally approving the audit at its December regular meeting. The district's financial profile number was 4.0, which earned them REGONITION.

There was no ISBE consultants report.

APPROVAL OF MINUTES

Motion to approve the minutes from October 21, 2009 was made by Dennis Brueggemann. Seconded by Mary Kane. Unanimously passed by voice vote.

NEW BUSINESS – NOVEMBER 17, 2009 BOE REGULAR MEETING

Motion to approve the November 17, 2009 Accounts Payable list in the amount of **\$326,088.51** and October 2009 payroll in the amount of **\$79,188.01** was made by Dennis Brueggemann. Seconded by Mary Kane. Unanimously passed by voice vote.

Motion to approve BARCOM Security System to install a control panel, keypad, rewire contacts, and provide one CRN Radio to the garage at a cost of **\$1,760.00**, which includes all cable, labor and miscellaneous items as needed plus a **\$25/month** monitoring fee was made by Dennis Brueggemann. Seconded by Mary Kane. Unanimously passed by voice vote.

Motion to approve BARCOM Security System to install video surveillance equipment in and around the Venice School building at a cost of **\$33,900.00** was made by Dennis Brueggemann. Seconded by Mary Kane. Unanimously passed by voice vote.

Motion to approve Limbaugh Construction Co. to replace four (4) restroom doors and two (2) janitor closet doors at a cost of **\$8,542.50** was made by Dennis Brueggemann. Seconded by Mary Kane. Discussion followed: Mary Kane questioned the need for this work. Dr. Cullen indicated that the bathroom doors currently do not close and that the janitor closet doors do not lock. Since there are cleaning supplies stored in the closets, replacing the doors is a safety measure. Unanimously passed by voice vote.

Motion to approve Overhead Door to furnish and install a new commercial garage door operator on the second garage door at a cost of **\$960.00** was made by Dennis Brueggemann. Seconded by Mary Kane. The district purchased one of these last year for the one side of the garage at the same cost. Unanimously passed by voice vote.

Motion to approve Lawncomer, Inc. proposal for snow removal at a cost of **\$75/hr. (1 hour minimum)** for 2009-10 school year was made by Dennis Brueggemann. Seconded by Mary Kane. Unanimously passed by voice vote.

PERSONNEL – NOVEMBER 17, 2009 BOE REGULAR MEETING

Motion to approve pay increases for non-certified staff for 2009-10 as presented was made by Dennis Brueggemann. Seconded by Mary Kane. Discussion followed: The cost of these pay increases is approximately **\$5,880.00** and represents a **3% increase**. All district staff will now have received pay increases for 2009-10 school year. Unanimously passed by voice vote.

Motion to approve Lisa Williams as basketball helper at a salary of **\$10.73/hr. (blended rate)** for the period October 19, 2009 through March 1, 2010 with an estimated total cost of **\$1,609.50** was made by Mary Kane. Seconded by Dennis Brueggemann. Unanimously passed by voice vote.

Motion to approve Vanae Williams as volleyball/cheerleader helper at a salary of **\$10.84/hr. (blended rate)** for the period October 19, 2009 through March 29, 2010 with an estimated total cost of **\$4,065.00** was made by Dennis Brueggemann. Seconded by Mary Kane. Unanimously passed by voice vote.

Motion to approve a Speech Therapy contract with Vince Rogier to provide screening, evaluation, and treatment services for 2009-10 school year at a cost of **\$45 per unit of service** was made by Dennis Brueggemann. Seconded by Mary Kane. Discussion followed: Dr. Cullen indicated that the district is legally responsible for providing these services to the students who need the services. Unanimously passed by voice vote.

Motion to employ Wilbert Glasper as a temporary part-time janitor to help clean out the basement at a cost of **\$10/hr. not to exceed 5 days** was made by Dennis Brueggemann. Seconded by Mary Kane. Unanimously passed by voice vote.

OTHER BUSINESS

Reminder that the FOP **WILL NOT** meet in December 2009. The next FOP meeting is scheduled for Wednesday, January 27, 2010 at 5:00 p.m.

Dr. Cullen asked the FOP if it would be possible for any of the Venice BOE members to attend the National School Board conference in Chicago next April 2010. He presented 3 scenarios with cost estimates. Mary Kane indicated that she would not approve any attendance at this conference as she believes the board members receive more information that is pertinent to them at the state conference that they just attended in Chicago. Dennis Brueggemann agreed with Mary Kane's comments. Dr. Cullen said that he would report back to the Venice BOE the FOP's comments.

ADJOURNMENT

Motion to adjourn meeting was made by Dennis Brueggemann at 5:25 p.m. Seconded by Mary Kane. Unanimously passed by voice vote.