Illinois Interagency Coordinating Council  
April 5, 2006  
Meeting Minutes  

Members in Attendance: Christopher Koch, Marva Campbell-Pruitt, Sheila Romano, Alan Dietrich, Sue Walter, Andi Berryman, Victoria Benn, Darcy Contri  
New member introduced-Tess Rhodes  

I. Approval of Minutes: A quorum was available to accept minutes with edits made to correct spelling of name and schedule of meeting dates.  

II. Reports of Standing Committees  

Data Collection & Evaluation of Outcomes- No report  

Training and Technical Assistance- Darcy Contri- An All-In-One Transition tool was shared with committee members requesting the council adopts the tool as a TA tool to be used with stakeholders including educators, families, youth and others. Feedback requested by May 5th. Suggestion for adding a community living section and Sheila will work on this.  

The next Statewide Transition Conference is planned for October 16-17th in Downers Grove. The Program Committee will send the Call for Presentations to all of the ICC members. A track for health care professionals will be offered at this year’s conference.  

The Training and TA subcommittee will assist with the Leadership Summit for TPC Chairs planned for June 8-9, 2006. A panel consisting of ICC members similar to the panel discussion provided at the ICC Transition Planning Conference back in May of 2004 will present. Member agency reps will give a brief description of their agencies’ transition services.  

Public Education & Outreach-No members currently sit on this subcommittee will need to look for a new chairperson.  
Discussion regarding how to share the results of the ICC Survey of Documentation Requirements for Students with Disabilities Access Support Services within the Postsecondary Setting. Chris suggested analyzing the data and mentioned chart or data base website. Marva will contact Mary Beth Defauw (sp) to ask for an electronic copy of the results. IT was suggested that the results should be shared with respondents.  

Sheila suggested the committee re-look at standing committees and begin restructuring and/or redirect actions to task oriented. She will plan a meeting with the co-chairs to brainstorm this.  

Transition to Higher Education-No report
The community college board was asked to address transition to college for individuals with DD at the recent DHS facilitated forums. Wisconsin college planning booklet will still be considered in the future.

III. Old Business

- ISBE Proposed Special Education Regulations
  Proposed regulations have been released for public comment until September 16, 2006. Final Federal Regulations are expected in August. Nine public hearing are planned around the state between May and August. Summary of Chris’s presentation on the proposed state regulations covered key changes in graduation, time to domain meeting, transition, short term measurable objectives, LD Definition, discipline and class size/case load.

  **Statewide Eligibility Criteria**: Chris asked the ICC to consider a motion to support the development of statewide eligibility criteria.

  Comments: Sheila commented the proposed regulations appear to be very student focused. Marva asked if the graduation changes would have an effect on funding. Alan asked about the state versus local requirements and clarification was provided.

- ICC Annual Report
  The report is being reprinted for sharing copies with the ICC members. The report was sent to the governor and general assembly.

- Possible Future Meeting Dates:
  - May 24
  - July 26
  - September 27
  - November 8

- Remaining Old Business items not addressed due to time restraints:
  - Transition Plan & Summary of Performance
  - Compendium Updates
  - Future Planning
    1. Establishing Structure
       - Essential Tools
       - By-Laws
       - Sub-Committees

IV. New Business

- Joint ICC and ISAC agenda items agreed upon: each member will describe what their agency is currently doing around transition and discussion about the transition support/staff person/Transition Resource Center.

- Items not discussed due to time restraints:
  - State Transition Leadership Summit
  - Technical Assistance to Schools

V. Announcements-None

VI. Adjournment
Sheila motioned to adjourn and Victoria second. Meeting concluded at 9:55 am.
Interagency Coordinating Council  
August 16, 2006  
Meeting Minutes

**Present:** Christopher Koch, Marva Campbell-Pruitt, Sheila Romano, Sue Walter, Andi Berryman, Victoria Benn, Tess Rhodes, Ocheng Jany, Terry Carmichael, Randy Boschulte, Terry Braidwood

I. Approval of Minutes:
Minutes of the last ICC meeting were not available for review.

II. Reports of Standing Committees:
   *Higher Education & Outreach*- Andi Berryman & Ocheng Jany- meeting held today at ICCB. Looking at the Wisconsin model and willing to pursue if funding is available for final product. The Summary of Performance was discussed and the importance of psychological evaluations in attending higher education. Discussion held on lack of funds available for ICC projects.

   Surveys-committee is working on follow up for those surveys still outstanding. Plan is to create a matrix that provides weblinks, comprehensive information on colleges, their services and their disability offices.

   Legislation-HB 1150 did not pass the General Assembly. Group referred to P.A. 0940230 (copy provided) for guidance. This act charges the ICC with responsibility for recommendations on programs for “transition specialist” or Learning Behavioral Specialist II. Event will be planned to target universities who have programs or vested interest in providing curriculum for these classes. Event will include speaker (Deb Shelton) and others who are knowledgeable about transition specialist’s certification. Members of the H.E. subcommittee feel a need to educate themselves on all the certification issues for LBS II. Ocheng shared that the Higher Education Board only looks at certification requiring >18 hours and the LBS II requires only 12 hours.

   Disability Advisor Committee (DAC)-made up of members from colleges and public universities (not much contact with private). ICC has sent a letter to the Chair (Thom Thompson) asking for representation on the ICC. We await a response.

III. Old Business:
   *ISBE Public Hearings*-Chris reports 8 or 9 have been held on federal regulations. 8/14/06 changes published in register. Naperville had a high attendance and Danville’s was a little low. Parent input on transition and
IEP was that all necessary members be present for the meetings. Overall, the hearings are going well. 9/12/06 is the last one to be held in Chicago and Darcy Contri is planning on attending for ICC. Marva has information and a statement to be read on behalf of ICC. Sue reported that about ¼ of those present at the Edwardsville meeting gave testimony. All were positive about the transition age of 14. Concerns were class size and certification of teachers. Andi attended Rend Lake and 3 persons testified there. Concerns were 1) parent advocacy 2) federal and state rules, how do they compare? and 3) terminology or labeling in regular class rooms/MR because these terms are used in Federal regulations.

Restructuring-Marva reported the group looked at restructuring some time ago. Sheila added that the dialog now is about committees and how to best use each other’s talents to benefit ICC. Group is building on the gains of ICC and looking to solidify structure.

Bylaws- were drafted and recently shared with ICC members for input. Some input is received and plan is to incorporate into Draft. Ocheng brought up a need for money to support ICC activities. Suggestions include asking each member agency to donate a lump sum or trying to get a budget via the General Assembly. Tess suggest an option remain for member agencies to provide gifts-in-kind as an alternative since many agencies are on a restricted budget. These gifts might include cost of printing and/or mailing items. Terry B. has agreed to review the current Draft Bylaws and get back to the group with his suggestions.

IV. New Business:
Mental Health-Terry C. voiced concern for the number of drop outs seen in the mental health system. Would like to somehow address bridge building for mental health. How do we improve communication and linkage between these services? Community Behavioral Healthcare serves the 18-21 population and need information for supports in this area. He sees that kids aren’t served well and fall through the cracks. He shared the flyer on an educational conference coming in October to Chicago area from Chapin Hall. Visit the Chapin Hall website for information. On a positive note, DHS-DMS has received $2 million for initiative to benefit children’s mental health. They are planning 4 RFP pilots across the state to build better programming state wide. Terry is positive about the ICC and feels this group can be effective to help linkages. Sue asked to look at Article IV of the Draft bylaws in relation to membership. Is it exclusive? Can membership allow for others? Chris commented on looking at members and how they might serve the ICC mission.

State Performance Report-Chris reported on the Transition Outcomes for All Students. Need to collect data on those with and without disabilities. He is pulling together a group to this effect and Marva ill participate on
behalf of the Higher Education subcommittee. Sheila is also to participate and others who have an interest should contact Chris.

Thanks-the Director’s Conference had a large (>850) attendance and was received well. Chris thanks all those who facilitated and supported this event.

V. **Announcements:**
Marva shared the Regional Consortiums on Transition Planning schedule for the month of September. All ICC members are welcomed to these and encouraged to attend.
Ocheng shared information on a transition camp in Carbondale
Sheila gave conference brochures on “Speak Up, Speak Out” scheduled in October.

VI. **Adjournment:**
Next Meeting planned for September 27, 2006
November 13, 2006

Interagency Coordinating Council Meeting
September 27, 2006: 1.30 P.M. – 3.00 P.M.

Meeting Minutes

Members Present: Ocheng Jany, Marva Campbell-Pruitt, Andi Berryman, Alan Deitrich, Terry Carmichael, Terry Braidwood, Darcy Contri, and Sue Walter

Members Absent: Christopher Koch, Sheila Romano, Tess Rhodes, Randy Boschulte, Pat Curtis, Therese Rhodes, Mitch Daniels, William Sinwell

The meeting was chaired by Ms. Marva Campbell-Pruitt.

Approval of Minutes for the Previous Meeting:

Minutes of the previous meeting was unanimously approved.

Reports of Standing Committees:

Education Subcommittee Reports.
Andi Berryman and Ocheng Jany reported about the activities of the Education Subcommittee since the last subcommittee meeting. Most of the report was about the subcommittee’s meeting with Dr. Debra Shelden from Illinois State University. Dr. Shelden is responsible for Illinois State University’s Learning Behavioral Specialist II: Transition Specialist Certificate, the only such certificate approved by ISBE and it is currently offered in Illinois. Although U of I at Urbana-Champaign’s proposal to offer the certificate was approved by ISBE, the university has not yet begun offering the program because of limited resources. Dr. Shelden indicated that some institutions, including Northern Illinois University, Southern Illinois University at Carbondale, U of I at Chicago, and Bradley University currently have resources to plan, seek approval and offer the certificate.

Dr. Shelden reported that only some but not all public universities. She expressed her commitment and interest in supporting and facilitating transition specialist certificates at Illinois State University and at other public universities because the subject is dear to her. She said that she will come again to the subcommittee’s future meetings and the ICC meetings when invited and her schedules permit. She also accepted the subcommittee’s request that she join the ICC in planning and implementing the event tentatively scheduled to take place on February 23, 2007 at ISU. In addition, she would attend future meetings when invited. The anticipated all day event is to (a) promote establishing transition specialist certificates at other public universities, (b) share ISU’s experiences in creating and offering the program, (c) discuss the required curriculum for the certificate, and (d) discuss ISBE’s requirements for approving new proposals for the certificate, and state and national standards. Dr. Shelden will also discuss at the event the challenges involved in establishing the program and also the limited benefits that are currently available to graduates of the program.

Mary Beth Defauw stated that schools are waiting for information from ISBE regarding psychological testing because there are lots of misunderstanding and anxiety about testing. Sue Walter concurred with Mary Beth and elaborated on problems schools are currently facing. Toward the end of this discussion, it was agreed that Mary Beth Defauw draft an ICC letter to be sent to the State Board of Education with recommendation that it rolls out the Summary of Performance report as soon as possible and also share the recommendation with ISAC.
Sue Walter reported about accessibility issues for students with disabilities, including the need for the ICC work with the Essential Work Skills Group to avoid unnecessary duplication to serve youths with extreme developmental needs. The group would be meeting on October 3, 2006 at Lewis and Clark Community College and Sue planned to attend the meeting and summarize the outcomes at the November Council meeting.

Survey of Documentation Requirements for Students with Disabilities to Access Support Services within Postsecondary Institutions
Andi Berryman and Ocheng Jany made a brief report about their results of the follow-up surveys with community colleges and public universities that did not submit their responses to the initial survey in 2005. Ocheng said that all public universities that did not respond the first time did so the second time. One or two public universities indicated that they did not know about the initial survey. Andi said that ICCB received submissions from nearly all community colleges that did not respond the first time. She expected the remaining campuses will all return their survey responses soon. Andi and Ocheng stated that the letters from ICCB and IBHE with strong endorsement of the survey made it easier for remaining community colleges and public universities to respond to the follow-up survey.

No steps have been taken to complete tabulating the recent survey results because Tess Rhodes was still looking to find where the original survey database were stored at her office by Ms. Alicia Becker or at the Department of Human Services where Ms. Kristine Smith worked. Once the database is found, the recent survey responses will be tabulated and a final report prepared with the help of the Education Subcommittee. The subcommittee will keep the Council informed about future progress with the survey.

Training and Technical Assistance Committee Report
With little discussion, it was agreed that the subcommittee should consult with Darcy Contri before it makes its next report. Marva Campbell-Pruitt volunteered to chair the committee and two other people volunteered to work with Marva.

ICC Letter to ISBE About High School Reports
It was discussed and agreed that the ICC should prepare a letter to ISBE by the next ICC meeting in November about the need for summary reports from high schools on graduation of students with disabilities, and student readiness for employment or college when they graduate.

Old Business:

Revision of the ICC By-Laws
Terry Braidwood made a brief presentation about his accomplishments in revising the ICC By-Laws to make it more comprehensive and up-to-date. Council members complimented Terry on the great job he did. He and the Chair asked members to send Terry any additional comments and suggestions they may have about the By-Laws. Topics discussed about the By-Laws included (a) the need to spell out the responsibilities on the ICC and also the responsibilities of each member, (b) the need to request ISBE to appoint a secretary who would be responsible for minutes of ICC meetings, (c) the importance of council members attending ICC meetings regularly, and (d) the need for the ICC to identify a Legislative Ad-Hoc group to work with and to use the group’s expertise and connections to assist with ICC legislations. At the end of the discussion, Terry was asked and he agreed to share his next revision with Council members prior to the November meeting so that Council members will have an enlightened discussion on November 15, 2006.

SPP Indicators 13 and 14
No report.
New Business:

The ICC Annual Report
It was agreed that the report be based on the 2005 -2006 School Year or Academic Year.

ICC Proposed Meeting Dates in 2006 and 2007
The following proposed meeting dates submitted by Marva were unanimously approved:

November 15, 2006   (1.30 p.m. to 3.00 p.m.)
February 6, 2007    (10.00 a.m. to 11.30 a.m.)
February 7, 2007    (10.00 a.m. to 12.00 p.m.) Joint ICC/ISAC Meeting
March 21, 2007      (1.30 p.m. to 3.00 p.m.)
March 23, 2007      (1.30 p.m. to 3.00 p.m.)
May 23, 2007        (1.30 p.m. to 3.00 p.m.)
July 18, 2007       (1.30 p.m. to 3.00 p.m.)
September 26, 2007  (1.30 p.m. to 3.00 p.m.)
November 14, 2007   (1.30 p.m. to 3.00 p.m.)

Reasonable accommodations are available upon request. Individuals requiring special accommodations should contact the Illinois State Board of Education (voice: 217/782-5589 and TTY: 217/782-1900) at least one week prior to the meeting date to allow time for making accommodations.

Mental Health Topic
Terry Carmichael summarized to the Council the current status of transition for mental health.

Youth Council for Youths and Young Adults
With Darcy Contri’s leadership, the Council discussed this topic with respect to: (a) rationale and objectives for the Council, (b) the need for the group to have a Chairman, (c) membership of Council to include secondary and post secondary education students, and (d) the need for the ICC to provide the Council with needed support, including funding. At the end of the discussion the ICC unanimously approved the formation of the Youth Council.

Report from ISAC
No report.

Announcements:

Do not remember if there was any.

Adjournment:
The meeting was adjourned at 3.15 p.m.