

Board Meeting Minutes  
February 7, 2011

## **CALL TO ORDER**

Chair Boyd Ferguson called the meeting to order at 1:05 p.m. and roll was taken.

## **ROLL CALL**

### **Present:**

Boyd Ferguson, Chair, Illinois State Board of Education, Division of Special Education Services;  
Rhonda Davis, Secretary, Department of Human Services, Division of Rehabilitation Services;  
Chris Dirks, Department of Health Care and Family Services, Bureau of Health Finance;  
Tracy Morgan, Department of Public Health, Office of Policy, Planning & Statistics;  
Scott Nichols, Department of Human Services, Division of Developmental Disabilities;  
Deborah J. Smith, Department of Children & Family Services, Office of Planning and Budget.

### **Absent:**

Marc Staley, Governor's Office of Management and Budget.

### **Staff:**

Satu Allen, Lauren Russell and Deb Loman, Illinois State Board of Education.

### **Guests:**

Bridget Eden, Representing Family Guidance Centers, and Susan Szekely, representing ICA.

## **MINUTES**

The Chair asked if someone would make a motion to approve the minutes from the January Board meeting. Chris Dirks moved to approve the minutes; Tracy Morgan seconded. The motion passed and the minutes from the January meeting of the Illinois Purchased Care Review Board were approved.

## **SCHOOLS**

Satu Allen presented an appeal for Orchard Village based on Section 900.42(a)(2). Orchard Academy was requesting administrative costs be included in the rate calculation of the intensive program. Historically, only the costs for one-on-one aide salaries, payroll taxes and fringe benefits are included in the costs for intensive programs. To grant their request and approve their appeal would go totally against current practice of including all administrative costs in the base program. Chris Dirks moved to deny the appeal; Scott Nichols seconded the motion. The motion passed and the appeal was denied.

Satu Allen and Lauren Russell presented rates for the 2010-2011 school year. Please refer to the Minutes Attachment for all rates presented, amounts, and action taken. During the discussion of the rate requested by Heartland Behavioral Health, Chris Dirks noted that their requested rate appeared to be a figure they arbitrarily chose which was not supported by any particular financial documentation. Therefore, Chris moved to set their rate at \$300, a rate comparable to rates charged. Deborah J. Smith seconded the motion. The motion passed and the \$300 rate was approved.

Eighteen requests for extension of the filing dates for the submission of Consolidated Financial Report (CFR) due January 15, 2011, were considered. Rhonda Davis moved to approve all the requests. Chris Dirks seconded the motion. The motion passed and extension requests for Abraxas Youth and Family Services, The Achievement Centers, Bellefaire Jewish Children's Bureau, The Chicago Education Project, ECH Every Child's Hope, Family Guidance Centers, Inc., Hopewell School, Hopewell Career Academy, New Lenox Bridgepoint Academy, Evanston Bridgepoint Academy, Bridgepoint Academy of Orland Park, Lighted Way Association, Inc., Lutheran Child & Family Services of Illinois, Marklund Day School, New Hope Academy, SEAL, SEAL South, and Uhlich Children's Advantage Network were approved.

#### **OLD BUSINESS**

Chris Dirks told the Board he had discovered a memorandum issued by the Governor's Purchased Care Review Board years ago relative to related party transactions. The essence of the letter was that the Board did not recognize the transaction; depreciation costs cannot exceed the allowable historical cost to the related party; and only additional improvements done after the sale would be allowed. Chris Dirks moved that Acacia Academy be notified; Scott Nichols seconded the motion. The motion passed.

#### **NEW BUSINESS**

Satu Allen explained that Streamwood had requested a waiver from the new reporting requirements stated in the memorandum sent to all for-profit providers on March 12, 2010, because the cost of the audit would be too expensive. Satu mentioned that all for-profit programs are required to comply with the audit requirement, even the small ones. Scott Nichols moved to notify them they must submit as outlined in the for-profit memo for at least those programs for which we set rates as required by for-profit providers. Tracy Morgan seconded the motion. The motion passed.

Satu Allen told the Board she had identified ten providers that have not requested extensions and from which we have received no data (CFR or audit) as of the date of the meeting. She asked the Board's approval of the letter notifying them they are delinquent.

The timeframe for appeals was discussed. It was mentioned that the time limits were from post mark to post mark rather than post mark to receipt date. Chris Dirks mentioned that the only exception would be metered mail versus post office cancellation. Satu mentioned that ISBE will be saving envelopes for appeals for verification effective immediately.

#### **ADJOURNMENT**

Chair Boyd Ferguson asked if there was any more business to discuss. Hearing none; the Chair asked if someone would motion to adjourn. Rhonda Davis motioned to adjourn the meeting; Scott Nichols seconded the motion. The motion passed and the meeting was adjourned at 2:05 p.m.

The next monthly meeting of the Illinois Purchased Care Review Board will be held on Tuesday, March 1, 2011, at 1:00 p.m. in the Board Room on the fourth floor of the Illinois State Board of Education.