

Illinois Purchased Care Review Board – Public Participation Guidelines

The following procedures will govern public participation for Board meeting:

1. Individuals wishing to address the Board are asked to sign in prior to the start of the Board meeting. Sign-in sheets will be provided at the meeting location for in-person public participation and on-line for telephonic participation.
2. When a virtual option is provided for access to a Board or committee meeting, regardless of whether the meeting is held in-person, virtually, or a hybrid of the two, individuals may be given the opportunity to participate in the public participation portion(s) of the meeting via telephone.
3. Presentations must be specific to relevant issues; individuals wishing to address the Board must indicate on the sign-in sheet which will be made available to both in-person and virtual participants, the specific topic or issues about which they will be speaking.
4. Except at the discretion of the Chair, individual participation will be limited to three minutes, and the total time allowed for public comment for Board meetings shall be 30 minutes. An individual may not be permitted to offer public comment unless the individual has complied with the sign-in requirements. The Chair shall determine whether speakers who did not sign in prior to the start of the meeting will be heard based on time constraints.
5. Only one person may represent an organization before the Board at any given meeting, unless permission for multiple people to speak is granted by the Chair. Individuals from the same organization may present together; however, having more than one representative present will not increase the maximum presentation time.
6. Boisterous conduct will not be permitted at any Board meeting, nor will any defamatory or abusive language be tolerated. The Chair may terminate the privilege of any speaker who violates this regulation.
7. Exceptions to this policy will be made when the Board/Committee chooses by resolution to "suspend the rule."