

**ILLINOIS STATE ADVISORY COUNCIL
ON THE EDUCATION OF
CHILDREN WITH DISABILITIES**

Illinois State Board of Education
100 North First Street
4th Floor Board Room
Springfield, IL 62703

**Executive Committee Meeting
November 9, 2022
1 p.m. – 2 p.m.
(via GoTo Meeting)**

Executive Committee Members Present: Elizabeth Campos, Carolina Schoenbeck, Jennifer Naddeo; absent, none.

ISBE Staff Present: Oriana Wilson, Allyson Fox-Crump, Laura Avery

Procedural Business

Executive Committee Chair, Elizabeth Campos, called the meeting to order. Laura Avery called roll, all committee members were present, and a quorum was established. The meeting agenda was reviewed, and no amendments were suggested. Jennifer Naddeo motioned to adopt the agenda and Carolina Schoenbeck seconded the motion. All were in favor and the agenda was adopted.

The minutes from the May Executive Committee meeting were reviewed. The chair asked for any discussion, but none was offered. Jennifer Naddeo moved to adopt the minutes and Carolina Schoenbeck seconded the motion. All were in favor and the minutes were adopted.

Public Comment

The chair opened the floor for public comment; however, no public comments were offered.

Old Business

The committee considered the revised 2022-23 Council Meeting Calendar introduced at the October 5, 2022 Business Meeting. Carolina Schoenbeck moved to adopt the revised calendar; Jennifer Naddeo seconded the motion. All were in favor and the calendar was adopted.

The council discussed making a revision to the rules of procedure at the October Business Meeting to address the poor attendance of some council members. Developing a proposed motion was on the agenda for this Executive Committee Meeting. However, since appointments to this council are gubernatorial, adding an attendance clause to the rules of procedure falls outside of the council's purview. Therefore, the Executive Committee will not be taking action on this item. The Governor's Office is working with the council to address the poor attendance issues.

Subcommittee Reports and Discussion Topics

Legislative Committee, Carolina Schoenbeck, Chair

The committee has not met yet. Amanda Elliot, Executive Director of Legislative Affairs will provide an update to the council at the December 1, 2022 Business Meeting. The committee will schedule a meeting after this update.

Comprehensive Plan Committee, Carolina Schoenbeck, Chair

The committee met on October 26, 2022. There was not a quorum, so they were unable to appoint a vice chair or draft recommendations related to the Jersey CUSD 100 Comprehensive Plan. They held a discussion and requested some additional information. Another meeting is scheduled for November 17, 2022.

Significant Disproportionality Committee, Jennifer Naddeo, Chair

The committee has not met yet and the chair is open to suggestions for next steps for the committee. Her plan is to reach out to Holly Fester with ISBE to see what ISBE is doing and brainstorm ways that the council can support them in their work. Carolina suggested the committee follow up on Dr. Brusca-Vega's presentation at the October Business Meeting. The chair plans to hold a meeting prior to the December 1 Business Meeting. She will share the outcomes of that meeting with the council at the business meeting.

Bilingual Committee, Elizabeth Campos, Chair

The Illinois Advisory Council on Bilingual Education's Bilingual Special Education Committee met November 8, 2022. The chair, who serves as the Illinois Advisory Council on the Education of Children with Disabilities Liaison, and Carolina Schoenbeck, attended the meeting. The committee is establishing work groups and determining member availability for those work groups.

Nomination Committee, Elizabeth Campos, Chair

This committee typically meets closer to the end of the annual term (mid to late spring) and therefore has not met yet.

Development of Proposed Motions(s) related to subcommittee recommendations and/or reports for the next ISAC Business Meeting

No motions were needed or developed.

New Business

Quorum and Open Meetings Act Requirements

The chair addressed problems with committees and establishing quorums. This was of particular concern for the Comprehensive Plan Committee who must be able to make recommendations in time to meet the 60-day timeline. The Executive Committee Concluded that the chair and vice-chair will:

- Hold a discussion at December meeting about the importance of attendance and quorum, and give council members the opportunity to resign up for committees
- Contact Comprehensive Plan Committee members about the November 17, 2022 meeting, and consider removing some committee members in order to ensure a quorum is reached.

The chair also discussed open meetings act requirements, committee sizes, and communications. The membership of committees and committee chairs were reassigned to ensure compliance with OMA.

ISBE Administrative support to the council mentioned that the contact information for council members is out of date and incomplete. The Executive Committee discussed requesting updated information from council members at the December meeting.

Adjournment

Carolina Schoenback moved to adjourn the meeting, Jennifer Naddeo seconded the motion. All were in favor and the meeting was adjourned. The next Executive Committee Meeting is scheduled for **1 p.m. on Monday, January 9, 2023** via GoTo Meeting.