

**ILLINOIS STATE ADVISORY COUNCIL
ON THE EDUCATION OF
CHILDREN WITH DISABILITIES**

Illinois State Board of Education
Board Room
100 North First Street
Springfield, Illinois 62777

Business Meeting
December 8, 2016
9:00 a.m.

I. Procedural Business

Co-Chair Jennifer Naddeo called the meeting to order at 9:00 a.m. A quorum was present.

ISAC Members Present

Diane Blair-Sherlock
Beth Conran
Keith Dronen
Suzanne Lee

Ancel Montenelli
Jennifer Naddeo
Lauri Phillips

Serena Preston
Carrie Snyder
Susy Woods

ISAC Members Absent

Heath Brosseau
Tiffany Cole

Tiffany Gholson
Ron Kubalanza

Kimberly McClellan
Sharon Slover

ISBE Staff Present

Dave Andel

Boyd Ferguson

Mary Long

Melanie Fleenor

Guests Present

Kathy Stratton	Observer
Jason Waddell	Parent of a Child with a Disability

Introductions

Co-Chair Naddeo welcomed ISAC members and staff and asked that they introduce themselves.

Adoption of Agenda

Motion #1 – **Susy Woods** moved to “adopt the agenda with the correction of removing Beth Purvis from the agenda.” **Keith Dronen** seconded the motion. **The motion carried.**

Approval of Business Meeting Minutes from October 13, 2016.

Motion #2 – **Susy Woods** moved to that “ISAC approve the minutes of October 13, 2016 as presented.” **Diane Blair Sherlock** seconded the motion. **The motion carried.**

II. Public Participation

None.

III. Illinois State Board of Education Update

Update on Various Topics – Dave Anzel, Division Administrator, Special Education Services Division

Integrated Monitoring

Staff is gathering information from the 49 states and territories regarding this monitoring process which is being promoted by OSEP. The integration of the 17 Performance Indicators and compliance by means of the IEP development are being worked on.

- File Review Project – expanding the review of IEPs to be inclusive of the entire process and document
- Process for integrated monitoring – creating a framework for integrated monitoring which would include several preliminary activities and events which would determine whether an onsite visit is necessary
- Professional Support – based on the review (desk audit and/or onsite visit) a process to support the district or school in 299 with professional support related to the area established through the integrated monitoring process that we could support through professional learning
- Review of the Evaluation Process (Initial and Three Year) – developing a document to evaluate through a desk audit if these processes at the local level are in compliance with federal and state regulations

RDA/LRE Data Cohort

- LRE Data Cohort VI will finish in December. There are 10 districts throughout the state that have participating, and they have shown a cumulative improvement of 2.5% of students being placed in EE01.
- RDA/LRE Cohort VII - The Cohort process is being realigned to incorporate the Result-drive Accountability (RDA) process being promoted by OSEP.
 - Districts forming Cohort 7 in December 2016 will follow this paradigm as a foundation for the yearlong study and long range planning
 - There are a total of nine districts that have committed to Cohort VII. Training sites will be held North at the Crowne Plaza located in Glen Ellyn the first week in December for seven districts and for South/Central at the Crowne Plaza Springfield the second week in December for two districts.

Special Education Profiles

FY 2014-2015 and FY 2015-2016 Special Education Profiles are completed. The profile will be sent out to districts for a verification period on IWAS. They will then be posted in a PDF format on the School Report Card site. Northern Illinois University is working to incorporate the necessary components of the Special Education District Profiles into the school report card for the FY 2017-18 school year.

Indicator 13 – Secondary Transition

12 districts reporting 100% compliance for Indicator 13 were randomly selected. These randomly selected districts were then required to submit up to 20 IEPs: 15 IEPs of district students whose ages are 16 and above (to meet federal requirements) and 5 IEPs of students whose ages are 14 ½ - 16 (to meet state requirements). Official letters to the randomly selected districts was sent out Aug. 26, 2016. ISBE principal consultants then reviewed the IEPs/transition plans and issued letters of findings to all 12 districts on Oct.28, 2016.

There were also 16 districts that only had noncompliance for rubric questions 8r – 8t (outside agency representation). These districts received a reprimand letter for this year.

The LEA's who did not report 100% compliance were also issued letters of findings on Oct. 28, 2016. Currently, there are 9 districts for the 14.5 age group that are non-compliant and 4 districts for the 16 and up age group districts, including Chicago 299. They will then follow the same procedures as the districts who had reported 100% compliance, until the non-compliance has been rectified.

FY17 IDEA Excess Cost

- We encourage districts to complete and submit the IDEA excess cost worksheets. The excess cost worksheets can be emailed to the IDEA grant coordinators as early as December 1, 2016 and no later than January 31, 2017.

- **Cooperatives and Member Districts - The IDEA excess cost expenditure detail report form has been eliminated.** The IDEA excess cost excel worksheet collects district expenditure data from the district AFR. Expenditures made by the cooperatives and reported in the cooperative AFRs are **not** needed in the IDEA excess cost worksheet. While previous excess cost worksheets collected IDEA expenditures made by cooperatives, 100% of those costs were later subtracted as part of the calculation. The excess cost expenditure detail report form was eliminated to avoid unnecessary work for the cooperatives and member districts.
- Changes were made to the Excess Cost Check (Section H) to ensure that districts receive credit for their state/local special education expenditures. Do not be alarmed if the positive comparison is larger than in previous years, that is expected (not an error) when the excel worksheet includes the state/local special education expenditures in the final calculation.
- As always, contact your grant coordinators with any questions and visit the IDEA grant webpage (http://www.isbe.net/spec-ed/html/idea_part-b.htm) for excess cost resources.

Assessment Updates:

General Information:

- The Pre-IDs for all assessments is currently available for districts to access.
- Information pertaining to the specific assessment can be found on the ISBE website with up to date information.
- Districts also need to identify the students in the correct testing school location to ensure that the testing schools are/will be receiving the material for assessments.

PARCC

- The accommodation form for both computer-based and paper are in the final edits.
- Those forms will be posted to the special education page under IEP forms.
- Students in grades 3-8 will be assessed via PARCC.
- All 3rd graders are defaulted to PARCC. If there is a 3rd grader incorrectly identified for this assessment, then the home district is responsible for correcting that error.

DLM-AA

- Student uploads have begun into Educator Portal.
- Testing schools should begin to roster the students for ELA and Math (3-8 and 11) and Science (5, 8, 11) for the upcoming spring assessment.
- Districts are able to complete instructionally embedded assessments now till December 16.
- DLM has provided videos on how to begin the process of making an Instructional Tool Plan to assess students through Instructionally Embedded. Those videos can be found on the DLM Illinois webpage under Educator Resources.

SAT

- Districts should be receiving their AI codes.
- Districts need to identify a Supervisor of Students with Disabilities coordinator (SSD coordinator).
- SSD coordinator should be working on completing accommodations requests for students with a disability.
- The accommodations for SAT will be posted to the special education page on the ISBE website.
- The SAT accommodations document is just an informational document to help drive discussion at the IEP table it is not one that needs to be attached to the IEP. It will provide information with regards to what accommodations are considered college reportable (will receive a score for accountability and a score for college reporting) or state allowed (will receive a score for accountability, but not for college reporting)

Safe & Supportive Schools (Trauma-informed Practices) Workshop dates

Staff has been working with the ROE Association and scheduled a few Trauma trainings in the Northern, Central and Southern Regions of the state. The attached Plan has the dates for each training. Flyers are being developed now by IARSS with registration information. When they are finalized, they will be posted to the Special Education list-serv.

We wanted to get these dates on everyone's radar since we've had so many individuals requesting Trauma-informed practice info. Due to capacity, we will only offer the Overview and Systems Planning sessions in the three (3) identified locations. A Northern and Southern location will be added soon for the book study Trainer of Trainers session.

Save the Date

Directors' Conference 2017 will be held in Springfield at the Crowne Plaza, on July 19-21, 2017.

Safe and Supportive Schools Cohort

Brought to you by the Regional Offices of Education, SEAPCO Special Education Coop, and ISBE.

WHO: All education personnel in North, Central & Southern Regions of Illinois

WHAT: A cohort to support Safe and Supportive Schools & creating a whole school trauma informed environment.

WHEN: Begins January 2017-August 2017

Effects of trauma on the brain & creating a whole school trauma informed environment		
Presented by: Michele Carmichael, ISBE & Lora Haas, SEAPCO		
January 19, 2017	9:00 am – 4:00 pm	PROE Center, Peoria
January 25, 2017	9:00 am – 4:00 pm	Champaign/Decatur ROE
January 31, 2017	9:00 am – 4:00 pm	Macomb

Who should attend? Prefer a team including: admin, art/music/PE teacher, Title, Special Ed, or other educators. <i>Individual educators may also attend.</i>	
Train the trainer Book study: <u>The Boy Who Was Raised as a Dog</u> by Dr. Bruce Perry Creating a trauma sensitive & transformative learning environment Presented by: Michele Carmichael, ISBE	
February 8, 2017 9:00 am-4:00 pm	PROE Center, Peoria
Who should attend? School Administrators & Educator leaders interested in facilitating the book study at their own school/district. <i>Individual ROE's will also host a book study on this topic in February-May 2017</i>	
Systems Planning for Trauma-Informed Environments Presented by: Michele Carmichael, ISBE & Lora Haas, SEAPCO	
April 25, 2017 9:00 am – 4:00 pm	Macomb-ROE 26
May 1, 2017 9:00 am – 4:00 pm	PROE Center, Peoria
May 3, 2017 9:00 am – 4:00 pm	Champaign/Decatur
Who should attend? Prefer a team including: admin, art/music/PE teacher, Title, Special Ed, or other educators. <i>Individual educators may also attend.</i>	

Youth Mental Health First Aid (YMHFA) Presented by: ISBE Statewide YMHFA Instructors	
Summer 2017	Multiple locations throughout the state
Who should attend? All educators and other agencies that work with youth	

Additional training will be provided throughout Summer 2017 to support Safe and Supportive School & Creating a whole school trauma informed environment.

Information will be announced through your local Regional Office of Education and Special Education Cooperatives.

Motion #3 – Susy Woods moved that “ISAC accept the withdrawal plan of Galesburg CUSD 205 from the Knox Warren Special Ed Co-operative. ISAC encourages Galesburg to continue to work to close the gap between special ed and general ed and to ensure that the professional development being provided is sufficient for the staff and is bringing about needed outcomes. We also encourage you to look at educating all students in the least restrictive environment so they receive diplomas upon exiting school.” **Diane Blair Sherlock** seconded the motion. **The motion carried.**

Motion #4 – Susy Woods moved that “ISAC accept the withdrawal plan of the Maywood-Melrose Park-Broadview District 89 from the Proviso Area for Exceptional Children Co-op. ISAC applauds District 89 on the plan they have presented and encourages them to continue the progress especially in including more students with autism, ED, and ID.” **Diane Blair Sherlock** seconded the motion. **The motion carried.**

Committee Reports

Committee reports can be found at the end of the minutes. No meeting was held so there is no report at this time.

Executive – Sharon Slover, Chair – No meeting was held so there is no report at this time.

Access – Diane Blair Sherlock, Chair – see report at the end of these minutes.

Bilingual – Jennifer Naddeo and Ancel Montenelli, Co-Chairs – see report at the end of these minutes.

Comprehensive State Plan – Susy Woods, Chair – see report at the end of these minutes.

Family Communications – Beth Conran, Chair – see report at the end of these minutes.

Finance – Heath Brosseau, Chair – No meeting was held so there is no report at this time.

General Supervision/Due Process – Beth Conran, Chair – No meeting was held so there is no report at this time.

Legislation – Susy Woods, Chair – see report at the end of these minutes.

Personnel Development – Suzanne Lee, Chair – No meeting was held so there is no report at this time.

Rules and Regulations – Suzanne Lee, Chair – No meeting was held so there is no report at this time.

Transition – Diane Blair Sherlock, Chair – see report at the end of these minutes.

IV. Old Business

ISAC Attendance

V. New Business

No new business

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Motion #4 – Keith Dronen moved that “ISAC adjourn the meeting.” **Serena Preston seconded** the motion. The motion carried.

The meeting was adjourned at 1:40 p.m.

ISAC Transition Subcommittee:

December 7, 2016 @ 1:00 p.m.

Present: Diane J. Blair-Sherlock, Sharon Slover, Serena Preston, Jeanine Cordero, Suzy Woods

Items a and c on the agenda were not discussed and will be continued to the next meeting.

Sharon Slover began presenting an update on Employment first, the ICC and this discussion will be continued at the next meeting.

We received an update from Jeanine on nonprofits providing education for students on their employment rights on reasonable discussions, some available through Equip for Equality, DRS, Arc Access Living Centers for Independent Living. Jeanine will continue to explore this issue.

Discussion was held on the availability of good current and easily accessible information for students and families. The Committee is going to be reviewing the information currently available on the ISBE website and the ease of accessing such information and will continue discussion on this matter to the next meeting. Serena talked about the transition conferences for students that her schools hold. Serena is going to try and locate a list of TPC's.

Nothing further. The meeting adjourned.

The meeting adjourned at 2:00 a.m.

Family Communications Committee
December 6, 2016 via phone @ 3:00 p.m.

Present: Beth Conran (Chair), Diane Blair Sherlock, Lauri Philips, Jeannine Cordero

Discussion Newsletter Contents:

1. Equip for equality article
2. New members spot light
3. Letter from chair
4. ESSA second draft

ISAC- Comprehensive State Plan Committee

December 6, 2016 @ 8:00 a.m. via phone

Present: Susy Woods, Chair, Sharon Slover, Beth Conran, Suzanne Lee

We discussed the Galesburg and Maywood withdrawal.

1. Galesburg: They have been working toward this and seem to be doing fine. We feel their success will go up as they withdraw.
2. Maywood: We have some concerns about Maywood including whether the gen ed teachers are prepared for this and what the climate of the district as a whole will be towards the students returning to the district. We also are concerned about whether professional development is equal across all buildings. Susy advised the committee that this may be somewhat contentious as the co-op is extremely opposed to the withdrawal and will have their attorney there.

ISAC Bilingual Committee

December 7, 2016 immediately following the Committee of the Whole Meeting

Present: Ancel Montenelli, Jennifer Naddeo, Carrie Snyder

Agenda:

1. Goals for the year
 - Bring in more members to the committee, especially a parent who can bring perspective.
 - Learn more about assessment accommodations of the current state assessments (PARCC, SAT, DLM)
 - Participation in the bilingual/special education joint committee
 - i. Contact Gil Sanchez to get information about current chair of the Bilingual Special Education sub committee
 - ii. Support efforts to update the Bilingual Special Education manual on ISBE

ISAC Access Subcommittee
December 8, 2016 @ 8:30 a.m.

Present: Diane J. Blair-Sherlock, Jennifer Naddeo, Serena Preston, Jeannine Cordero and Ancel Montenelli

Discussion was held on disseminating an advisory, requesting schools and school related entities to consider the needs of their special needs students and parents with disabilities in creating and planning school events and extracurricular activities. Speak to Dave Andel about dissemination. Diane will draft the language for the requisite approval.

Ancel is going to do some research on the OCR complaints and website accessibility.

The meeting adjourned.

ISAC Legislative Subcommittee:
December 8, 2016 @ 8:30 a.m.
4th Board Conference Room

Present: Susy Woods (chair), Keith Dronen, Beth Conran, Laurie Phillips

Breakfast:

1. Money for parents. How do we get parents to come in a meaningful way?
Support groups, therapeutic day schools.
2. Menta will do food
3. Art: Jennifer
4. Invitations. Perhaps cookies delivered ahead of time. Beth will see if they can do this.
5. Email legislators and email contacts about the breakfast.
6. Starbucks coffee. Beth will pick up
7. Newsletters
8. See about members going to superintendents and getting this advertised.