

**ILLINOIS STATE ADVISORY COUNCIL
ON THE EDUCATION OF
CHILDREN WITH DISABILITIES**

Illinois State Board of Education
Board Room
100 North First Street
Springfield, Illinois 62777

Business Meeting
February 9, 2017
9:00 a.m.

I. Procedural Business

Chairman Sharon Slover called the meeting to order at 9:00 a.m. A quorum was present.

ISAC Members Present

Diane Blair-Sherlock Heath Brosseau Beth Conran Jeannine Cordero via phone Gloria Davis	Keith Dronen Suzanne Lee Kimberly McClelland via phone Ancel Montenelli Lauri Phillips	Jennifer Naddeo Serena Preston Sharon Slover Carrie Snyder via phone Susy Woods
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ISAC Members Absent

Tiffany Cole	Ron Kubalanza	
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ISBE Staff Present

Dave Andel	Mary Long	
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Guests Present

Introductions

Chairman Slover welcomed ISAC members and staff and asked that they introduce themselves.

Adoption of Agenda

Motion #1 – **Susy Woods** moved to “adopt the agenda as is t.” **Diane Blair Sherlock** seconded the motion. **The motion carried.**

Approval of Business Meeting Minutes from December 8, 2016.

Motion #2 – **Susy Woods** moved to that “ISAC approve the minutes of December 8, 2016 with the correction of Keith Dronen being present.” **Lauri Phillips** seconded the motion. **The motion carried.**

II. Public Participation

None.

III. Illinois State Board of Education Update

Update on Various Topics – Dave Andel, Division Administrator, Special Education Services Division

State Performance Plan/Annual Performance Report (SPP/APR) – Was submitted to OSEP on Feb. 1st, meeting the required timeline for submission.

The **IDEA Part B Annual State Application** will be posted on the agency website on March 1, 2017 for the required 60 days, and public comment will be accepted from March 31, 2017 through May 1, 2017 for the required 30 day comment period. The application is due to the federal government on May 12th, 2017. The application provides general assurances to OSEP that the state will be implementing the provisions of state and federal regulations for Part B of IDEA 2004. The interactive spread sheet identifies amounts for State-level Administration and Targeted Initiatives. The spreadsheet is based upon the current year (FFY16) allocation since OSEP has yet to give the anticipated award amounts for FFY17. These amounts will be used until the FFY17 award amount is disclosed.

Comprehensive Continuous Improvement Monitoring System

- Began the process by researching Departments of Education in each of the 49 states, especially looking for monitoring systems that were based on Result-driven Accountability that OSEP had introduced in 2013-2014 academic year as a way to support students outcomes and successes to close the gap for students with IEPs in the high incidence population group

- The Office of Special Education Programs (OSEP) had begun a process to have SEAs oversee LEAs in their respective states to examine their data as part of Result-driven Accountability rather than for compliance only.
- One of the first areas to investigate was the expansion of our file review form to examine evaluation process of students and if found eligible, the corresponding IEP. We are in the final stage of developing this document and would like to conduct desk audits of 10 IEPs from districts in the state during this second semester of the academic 2016-2017 year. We would provide feedback to the district/school as well as have the opportunity of revising the form if necessary.
- The next phase was to examine the various stages of a comprehensive continuous improvement monitoring system, such as but not limited to
 - An integrated process within ISBE to provide monitoring to districts
 - Cyclical in nature
 - Development of self-assessment tool for districts/schools to use and a rubric to review the submitted self-assessment document
 - Conduct a desk audit of IEPs for the district/school
 - Develop a risk analysis document that would identify areas in the organization (district/school) that provide a comprehensive review of the district/school ability to promote result-driven accountability for students with IEPs and promote addressing and advancing learning objectives
 - A comprehensive review of all the above areas to determine a tier regarding the challenges in the district/school and then to identify a corresponding level of support if necessary
 - An on-site visit would be based on this comprehensive review and not all districts/schools in that year's cycle would require a visit
 - Reports customized to a specific aspect of the comprehensive review would be generated
 - Technical assistance would be part of level of support identified

LRE Data Cohort VII

- 9 districts are participating in Cohort VII – 7 North and 2 South-Central
- First Seminar was conducted on December 1, 2016/North and December 8, 2016/South-Central
- Second Seminar – February 28, 2017/North and March 7, 2017/South-Central

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LRE Data Cohort VI

- 10 districts completed the one year process – 5 on November 30, 2016/North and 5 on December 7, 2016/South Central

Non-Public 14-7.02 programs

- One Onsite Monitoring visit was conducted over the past three (3) months.

- New applications from programs are being reviewed as well as updates that have been received from existing programs
- A review of the 401 Rules was the focus of the past three months which culminated in a focus group meeting of representatives from districts and programs

December 1, 2016 Child Count – Deadline Extension

All local education agencies (LEAs) should continue work to ensure that all students with disabilities are entered and approved for the State's special education child count taken as of December 1, 2016. We are aware of the performance issues that have been occurring with I-Star and apologize for the frustration and inconvenience this has caused. Our highest priority is to improve system performance and user experience. We appreciate your patience.

Due to the I-Star performance issues we are extending the deadline for entering additions, deletions or changes to the student records that will be counted as of December 1st until **Tuesday, February 28**.

As reminder, in order for a record that is reported in I-Star to be included in the December 1st child count, their record will need to be listed as "approved". Before attempting to clean up any disapproved records, please click on Recheck Edits on your student approval page in I-Star.

Questions regarding I-Star support for Student/Personnel should be directed to Harrisburg Project Staff at 800/635-5274 or support@hbug.k12.il.us

Questions regarding special education approval records should be direct to Jamie Johnson at 217/782-5256 or jjohnson@isbe.net

IDEA Excess Cost

The excess cost deadline was January 31, 2017. Thank you to the vast majority of districts that submitted early and on time. The remaining few districts will receive notice regarding the freezing of the IDEA flow-through and preschool funds. We would like to avoid freezing any IDEA funds and encourage those remaining district to submit their worksheets immediately.

Coordinated Early Intervening Services (CEIS) Reporting

Each year ISBE must report to OSEP on the number of students who received CEIS services and the number of those students who then became IDEA eligible. The current IDEA grant application includes a CEIS reporting page for districts the used IDEA funds for CEIS purposes in FY16. The IDEA grant team has notified a few districts that did not complete the CEIS reporting page or have errors on the page. Please provided the federal reporting data or correct the errors as soon as possible, but no later than **February 15, 2017**.

Directors Listserv Announcements

The grant team asks that directors share the listserv announcements and encourage staff to read those emails. The listserv announcements are the quickest and easiest method for mass dissemination of grant information and updates.

Assessment Updates

SAT

- Districts were sent communication regarding their Attendance Identifier (AI) for testing. This had to be done in order for students to get a label for test day.
- Services for Students with Disabilities (SSD) coordinator should begin the process of requesting accommodations through College Board. Deadline for SSD coordinators to submit College Board approved accommodations requests need to be completed by February 15, 2017.
- Manuals for test day and SSD coordinator are posted on the ISBE website under SAT.
- Special education coordinators and teachers need to be aware that if a student gets one state allowed accommodation, the student will not receive a college reportable score.
- SAT will be delivered in paper/pencil format

PARCC

- Students in grades 3-8 will be assessed via computer or paper.
- New PARCC accessibility feature and accommodation form is posted.
- Students who need assistive technology, color contrast, text-to-speech for mathematics, or human reader/signer for mathematics is available to everyone. However, it still needs to be identified in the PARCC Pre-ID.

DLM-AA

- Students have been uploaded into DLM.
- Data lockdown started on February 6, 2017.
- District test coordinators can still create rosters, add/update users, and complete the first contact survey.
- Students who need to be enrolled into DLM, districts will need to go to the DLM website to access the Illinois page to get the enrollment template to upload students into Educator Portal. The template will be sent to ISBE via send ISBE a file.
- The testing window opens on March 15, 2017.

Save the date – Directors' Conference 2017 will be held here in Springfield, on July 19, 20 & 21, 2017. We are working on keynote speakers and currently developing workshops and inviting presenters.

Committee Reports

Committee reports can be found at the end of the minutes. No meeting was held so there is no report at this time.

Executive – Sharon Slover, Chair – No meeting was held so there is no report at this time.

Access – Diane Blair Sherlock, Chair – see report at the end of these minutes.

Bilingual – Jennifer Naddeo and Ancel Montenelli, Co-Chairs – No meeting was held so there is no report at this time.

Comprehensive State Plan – Susy Woods, Chair – see report at the end of these minutes.

Family Communications – Beth Conran, Chair – see report at the end of these minutes.

Finance – Heath Brosseau, Chair – No meeting was held so there is no report at this time.

General Supervision/Due Process – Beth Conran, Chair – No meeting was held so there is no report at this time.

Legislation – Susy Woods, Chair – see report at the end of these minutes.

Personnel Development – Suzanne Lee, Chair – No meeting was held so there is no report at this time.

Rules and Regulations – Suzanne Lee, Chair – No meeting was held so there is no report at this time.

Transition – Diane Blair Sherlock, Chair – see report at the end of these minutes.

Motion #3 – Susy Woods moved that “ISAC accept the withdrawal of Mومence C.U.S.D. #1 from the Kankakee Special Education Cooperative. ISAC encourages Mومence to continue with their plan and look closely at continuing to close the gap between students with and without disabilities and ensure that all students are educated in the least restrictive environment to the fullest extent possible.” **Jennifer Naddeo** seconded the motion. **The motion carried.**

Motion #4 – Diane Blair Sherlock moved that “ISAC authorize and approve submission of a request to ISBE for the dissemination of the attached Advisory on Extracurricular Activities to state superintendents through the listserv, State Superintendent’s Newsletter and to post on the ISBE Website.” **Jennifer Naddeo** seconded the motion. **The motion carried.**

IV. Old Business

V. New Business

Motion #4 – Susy Woods moved that “ISAC adjourn the meeting.” Serena Preston seconded the motion. The motion carried.

The meeting was adjourned at 1:40 p.m.

Access Subcommittee
February 1, 2017 at 8:00 A.M

Present: Diane J. Blair-Sherlock, Jennifer Naddeo and Heath Brosseau

The subcommittee has, by unanimous agreement of those in attendance resolved to present at the next ISAC council meeting a request that the full council approve the dissemination to State Superintendent's, the State Director List Serve and through any other agreeable means of dissemination to disseminate the following advisory, specifically requesting that the advisory be shared with the school Parent organizations:

“When planning school events and extracurricular activities, please keep in mind your students with special needs and their family members with special needs!
Some suggested considerations when event planning:

1. I am confident this event is accessible to students of all abilities.
2. I am confident this event is inviting to all families and that consideration has been given to support cultural, accommodations and access for those with disabilities, ethnic and language diversity.
3. I have reached out to others to gather perspective on the accessibility of this event.”

Thank you in advance for making your event inclusive for all.

The meeting adjourned.

Comprehensive State Plan Committee
February 6, 2017 @ 8:00 a.m. via phone

Present: Susy Woods, Chair, Sharon Slover, Beth Conran, Suzanne Lee

For the most part the committee felt this was a good plan. Concerns were autism consultant only being contracted for 5 days a year. High number of kids with ID, ED, Autism in gen ed less than 20% of the day, professional development and closing the gap and we will ask these and other questions at the meeting.

Transition Subcommittee
February 8, 2017 @ 12:00 p.m.
Board Conference Room

Present: Diane J. Blair-Sherlock, Sharon Slover, Serena Preston, Jeanine Cordero,

Items b and d on the agenda were not discussed and will be continued to the next meeting.

Sharon Slover began presenting an update on Employment first, the ICC and transitions. There is currently a focus on five issues, ie. icc, LBS2, students at risk, person centered planning and access to post high school services. These issues need to be expounded on and there are tight time frames so the chair and members have agreed to assist and due to the time frames the subcommittee prioritizes this item.

We received an update from Jeanine on nonprofits providing education for students on their employment rights and external services. The list is nearing completion.

Nothing further. The meeting adjourned.

The meeting adjourned at 1:00 p.m.

Family Communications Committee
February 8, 2017 via phone @ 12:00 p.m.
4th Floor Conference Room

Present: Beth Conran (Chair) and Lauri Philips

Discussion Newsletter Contents:

1. Equip for equality article
2. Letter from chair
3. Self Determination
4. ESSA second draft
5. Funding commission

Check with Twitter, Facebook and Pinterest pages.

ISAC Legislative Subcommittee:

February 9, 2017 @ 8:15 a.m.

4th Board Conference Room

Present: Susy Woods (Chair), Lauri Phillips, Diane Blair Sherlock, Heath Brosseau, Keith Dronen, Jennifer Naddeo, Beth Conran

Legislative Concerns:

- Education Commission Report (ISAC will talk about his later)
- IDEA /DC goings on
- SB 925 (funding for nonpublic)
- Social/emotional legislation
- Gifted Ed bill that would allow students to skip a grade. This could impact our students who are gifted.
- Supreme Court decision on minimum education. Oral services have been heard.

Legislative breakfast:

- Flyer for schools that all Council meetings will take to their schools
- Menta: Food
- Sharon: Stipends
- Name tags: Keith Dronen
- Susy: talking points, have computer to find legislators for families
- Jennifer and Lauri: Art
- Beth: Banner, tablecloths, coffee
- We will tell people to contact staff to make appointments and personally invite
- Meet with the Governor: call Beth Purvis. Do we want to go as a group or let each parent decide?
- Go home and get pictures in paper
- Invite: Kate Foley, Beth Purvis, Tony Smith
- Ask for cards of legislators or pick them up from AA's desk