

**ILLINOIS STATE ADVISORY COUNCIL
ON THE EDUCATION OF
CHILDREN WITH DISABILITIES**

Illinois State Board of Education
Board Room
100 North First Street
Springfield, Illinois 62777

Business Meeting
October 12, 2017
9:00 a.m.

I. Procedural Business

Chair Jennifer Naddeo called the meeting to order at 9:05 a.m. A quorum was present.

ISAC Members Present

Angela Baronello via phone	Keith Dronen	Lauri Phillips
Diane Blair-Sherlock	Suzanne Lee	Serena Preston via phone
Beth Conran	Kimberly McClellan	Carrie Snyder
Jeannine Cordero	Ancel Montenelli	Susy Woods via phone
	Jennifer Naddeo	

ISAC Members Absent

Heath Brosseau	Elizabeth Keenan
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ISBE Staff Present

Mark Schudel	Mary Long
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Guests Present

Lee Anne Sulzberger	ICD – IDEA Data Center
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Introductions

Chair Jennifer Naddeo welcomed ISAC members and staff and asked that they introduce themselves.

Adoption of Agenda

Motion #1 – **Diane Blair Sherlock** moved to “adopt the agenda as is.” **Lauri Phillips** seconded the motion. **The motion carried.**

Approval of Business Meeting Minutes from June 7, 2017.

Motion #2 – **Diane Blair Sherlock** moved to that “ISAC approve the minutes of June 7, 2017 as presented.” **Jeannine Cordero** seconded the motion. **The motion carried.**

II. Public Participation

None.

III. Illinois State Board of Education Update

Update on Various Topics - Mark Schudel, Division Administrator, Special Education Services Division

IEP FACILITATION SYSTEM (AS A PREVENTATIVE MEASURE):

Benefits

- Preventative Measure – an assist in resolving issues prior to more formalized dispute resolution systems prior to formal dispute resolution
- State-sponsored facilitators are specifically trained – model facilitation processes for district staff

Accessing the System

- Statewide Implementation – is happening now.
- Districts, as well as, parents can make requests.
- ISBE encourages you to make use of this process.

Process

- Using one of our facilitators can take the stress off the district representative responsible for recording IEP decisions.
- The facilitator is a neutral party whom prepares for the IEP meeting by speaking with parent and district representative
- The facilitator is not a member of the IEP Team, not an advocate for either party, not a decision maker.
- The sole purpose of the facilitator is to assist the process and keeps the group on task and student-focused.
- The district remains responsible for writing the IEP and all applicable notification requirements.

- BOTH parent and district must mutually agree to have a facilitator(s) present at the IEP meeting.
- We are using a 2 facilitator model at this time:
 - One to lead and prepare for the IEP meeting, and
 - The other to support the facilitator by documenting points of agreement via visual aids.

ISBE Contact

- Any further questions or to request a facilitated IEP meeting, contact Sherry Colegrove at ISBE or go online to www.isbe.net and complete the request form.

PRIVATE RESIDENTIAL PLACEMENT ROOM AND BOARD REIMBURSEMENT (34-37)

Form update

- Private Residential Placement Room and Board Reimbursement (34-37) – the Facility Codes assigned to the approved residential facilities were converted to new numbers in July. In addition, the 34-37 form was revised and posted for use.
- When completing continuation or initial applications please make certain that the new codes and the revised forms are used. The forms should then be emailed to 3437RnB@isbe.net.
- **Illinois Purchase Care Review Board (IPCRB):**
<https://www.isbe.net/Pages/Illinois-Purchased-Care-Review-Board.aspx>
 - **Special Education Private Facilities link:**
<http://webprod1.isbe.net/FacilityInquiry/PrivateFacilitySearch/PFSearch.aspx>
 - **Special Education Private Facility Code – Provider Crosswalk** may also be found on the IPCRB webpage
- The **Application for Approval** of Private Residential Placement Room & Board Reimbursement Form (34-37) may be located on the following webpage: <https://www.isbe.net/Pages/Special-Education-Forms.aspx>

ASSESSMENTS

SAT

- The SAT test window is April 10, 2018.
- Make-up window is April 24, 2018
- The accommodated window is April 10-24, 2018.

PARCC

- Accessibility Features and Accommodations manual is available
- Districts can put in their test window. Currently, it is defaulted for the March 5-April 20, 2018
- Districts can shorten their window but cannot extend the window.

- Any students needing a Braille copy (either UEB or EBAE) will need to have that identified in the
- Student Information System PARCC Pre-ID by December 20, 2017.

DLM-AA

- All students will be loaded into DLM through the DLM Pre-ID in SIS. Districts are not to manually upload students in Educator Portal.
- Required teacher training is open for anyone who will be administering the DLM-AA.
- Letters will be going out to districts who exceeded the 1% next month.
- The Illinois DLM webpage has now been updated with this year's manual and guidance documents.
- Individual Student Score Reports are located in Educator Portal for district test coordinators to download and print.
- February 14, 2018 is the DLM lockdown.

ACCESS

- Required training is available
- Updating site files
- Screening are being completed because the screenings have to be completed 30 days after enrollment.

FOCUSED MONITORING

Supporting a Results Focus for Districts and Schools already identified

- No additional districts or school will be identified for Focused Monitoring in FY18
- Schools and Districts that have not met their Results targets will be provided with options to address results
 - Follow up monitoring of district implementation of practices to increase the percentage of students served in the general education environment 80% or more of the day
 - Voluntarily join and successfully complete the RDA cohort

IDEA GRANTS

IDEA Maintenance of Effort (MOE)

- We urge all districts and cooperatives with unresolved MOE to resolve and submit the documentation as soon as possible.
- Pam Jurkoshek, our part time MOE consultant schedules her time in the office based on the April release of the MOE worksheets. She is available on a very limited basis from October through March.

IDEA Excess Cost

- We encourage all districts to complete the bulk of the IDEA excess cost worksheet once the Annual Financial Reports (AFRs) are completed in

October. That allows districts to insert the final data piece (Dec. 2017 child count) and submit to ISBE in early December.

- *Please note the IDEA excess cost worksheet does NOT require the final, verified Child Count data for this fiscal year. The preliminary data submitted in December is fine.
- The FY18 MOE worksheets, instructions, and resources are available on the IDEA grant webpage. They could be done with IDEA excess cost before their winter breaks.

Federal TRS Rate

- The federal TRS rate dropped from 44.61% to 10.10% effective July 1, 2017. Information regarding the change was provided in the September 12th Weekly Message from State Superintendent Smith and a September 13th directors' listserv announcement (available under the Announcements tab on the IDEA grant webpage).
- The IDEA grant coordinators are available for IDEA MOE, excess cost, and other grant related questions. We are directing TRS rate change questions to TRS

GRANTS ACCOUNTABILITY AND TRANSPARENCY ACT (GATA)

Performance Reporting

- Periodic performance reporting will be implemented for FY18.
- We are planning internal training the first week of October to be followed by a webinar to the field.

Conditions

- The implementation of some of the conditions resulting from the two risk assessments will also be implemented (phased in) in FY18. That will be covered in the same internal training and another webinar in October.

IDEA Grant Webpage

- <https://www.isbe.net/Pages/IDEA-Part-B-Grant-Program-Information.aspx>

EDUCATOR EFFECTIVENESS

Special Education Endorsements

- Working groups are continuing to meet
- Recommendations are due on the 30th

SPP/APR – DATA REPORTING

LEA Profiles

- ISBE has been working to expand and improve its Illinois Interactive Report Card to provide greater access to data about Special Education programs in Illinois schools and districts.
- We are now able to enhance the 2016 Illinois Report Card to include information about educational environment, disability categories, and

demographics. This information was published previously as part of each district's Special Education District Profile. The 2015-16 Illinois Report Card now includes additional user-friendly displays, graphics, and narrative descriptions.

- ISBE will be incorporating a new section for Special Education data into the 2017 Illinois Report Card.
- This information will provide for districts and schools and communities information that was previously publicly available in a more convenient location, where the data for other students is located, and where possible in easier to understand graphics rather than data tables.

Significant Disproportionality

- The federal rules have changed, and so Illinois must reconsider how we calculate significant disproportionality.
- We will have a presentation today to provide awareness and create a common knowledge base to understand this work
- I would recommend forming an ad hoc group for communication and input on significant disproportionality

Lee Anne Sulzberger - Part B State Liaison, IDEA Data Center (IDC)

This presentation provides a broad overview of the *Equity in IDEA Final Regulations*. The final regulations under Part B of IDEA, effective January 18, 2017, require states to address issues related to significant disproportionality in the identification, placement, and discipline of students with disabilities based on race or ethnicity. This presentation will introduce stakeholders to the contents of the new rule, the standard methodology, remedies, and important dates. Ms. Sulzberger answered questions from the council.

Committee Reports

Committee reports can be found at the end of the minutes.

Executive – Jennifer Naddeo, Chair – No meeting was held so there is no report at this time.

Access – Diane Blair Sherlock, Chair – see report at the end of these minutes.

Bilingual – Jennifer Naddeo and Ancel Montenelli, Co-Chairs – No meeting was held so there is no report at this time.

Comprehensive State Plan – Susy Woods, Chair – No meeting was held so there is no report at this time.

Family Communications – Beth Conran, Chair – No meeting was held so there is no report at this time.

Finance – Heath Brosseau, Chair – No meeting was held so there is no report at this time.

General Supervision/Due Process – Diane Blair Sherlock, Chair – No meeting was held so there is no report at this time.

Legislation – Susy Woods, Chair – No meeting was held so there is no report at this time.

Personnel Development – Suzanne Lee, Chair – No meeting was held so there is no report at this time.

Rules and Regulations – Suzanne Lee, Chair – No meeting was held so there is no report at this time.

Transition – Diane Blair Sherlock, Chair – see report at the end of these minutes.

Motion #3 – Suzanne Lee moved that “ISAC create an ad hoc Significant Disproportionality subcommittee. **Kimberly McClelland seconded** the motion. **The motion carried.**

IV. Old Business

Create a Significant Disproportionality Subcommittee

V. New Business

Motion #4 – Diane Blair Sherlock moved that “ISAC adjourn the meeting.” **Carrie Snyder seconded** the motion. **The motion carried.**

The meeting was adjourned at 11:30 a.m.

Access Sub-Committee
October 11, 2017 at 9:00 A.M via teleconference

Minutes

Present: Diane J. Blair-Sherlock, Lauri Phillips, Serena Preston

Discussion was held on potential accessibility issues on the ISBE website for people with low incidence disabilities, as well as, the needs for schools to utilize instructional materials that are accessible to those with low incidence disabilities. The committee will work on formulating suggestions in a format similar to last year's extracurricular advisory.

Members will begin formulating ideas on areas they wish to address this year.

Meeting is adjourned at 9:16 a.m.

**Transitions Sub-Committee
October 12, 2017 at 8:00 a.m.
Illinois State Board of Education
Board Conference Room**

Present: Diane Blair-Sherlock, Jeannine Cordero, Keith Dronen and Lauri Phillips,

Discussed potential dissemination of Community Resources on the ISBE website.
Will follow up with ISBE personnel.

Discussion of lack of universality of transition programs/programming/goals.
Committee wishes to address these issues.

Further discussed need to educate parents/students on transitions.

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Nothing further. The meeting adjourned.

The meeting adjourned at 9:00 a.m.